



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023

Period start date To 31st March 2024

Period end date

Charity name: Bullingdon Community Association

Charity registration number: 1200270

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The mission of the BCA is to provide social facilities and activities which will enhance the welfare and well being of the residents of the Lye Valley and Churchill wards of Oxford and to manage the Community Centre in the best interests of the local Community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activity groups – Two Parent and Toddler groups, three dance groups, drama group, keep fit for over 50s, martial arts group, taekwondo for over 50s, repair café, MENCAP social club, creative writing group, free community lunch (monthly), keyboard lessons for young people. Adult education classes delivered by Ruskin College and Abingdon and Witney College. Welfare and Health services; Citizen Advice Oxford (weekly sessions); NHS Health Checks (monthly); unpaid carers support group.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are briefed on the charitable responsibilities of the BCA and are provided with relevant reading eg; 'The Essential Trustee'.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The BCA does not make grant awards. We have reduced letting charges for groups which are based in our area of benefit and make no charge for some groups which cannot afford to hire space or which are run directly by the BCA. During 2023 -24 we estimate that these

		free lets had a monetary value of £5636.
Policy on social investment including program related investment	Para 1.38	Not relevant
Contribution made by volunteers	Para 1.38	The Community Centre would not run without volunteers. Including Trustees we currently have 28 regular volunteers, who are involved in managing the community centre and supporting groups which are directly run by the BCA.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During 2021 – 2022 the old community centre was demolished and replaced by a new community centre on the same site. A combination of the redevelopment and the COVID lockdowns resulted in the community centre being closed for over two years.</p> <p>The new centre opened in early 2023 and the main objective of the trustees was to bring back groups which had previously used the centre and attract new groups and services. By March 2024 twenty groups were using the new centre on a regular basis, which has twice the number of groups which used the community centre prior to the redevelopment. Local residents and users of the community centre have provided very positive feedback on the design and appearance of the new centre</p> <p>In addition, we have been able to attract new services to the centre- including Citizens Advice and NHS Health Checks.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above
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Performance of fundraising activities against objectives set	Para 1.41	During the 2023 – 24 financial year the BCA raised £4,595 in grants awarded by Oxford City Council and Oxfordshire County Council. The awards were mainly for new furniture and equipment for the community centre.
Investment performance against objectives	Para 1.41	Not relevant – no investments
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The BCA ended the year with a surplus of £6106. This was a positive result given that this was first year of the new centre being open and that we had to build up lets and incur costs for new furniture and equipment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There are two major reasons for holding reserves – the possibility of increased costs of energy and the possibility that support from Oxford City could be reduced because of cuts in the local authority budget. Currently the City Council does not charge a rent for the use of the building and covers the cost of major repairs.
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Providing the support from the City Council is maintained we are confident about the BCA continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The major source of funding is income from letting out space at the community centre. This is supplemented by grant awards.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not relevant
A description of the principal risks facing the charity	Para 1.46	As noted above – cuts in the support from the City Council could generate risks.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution approved by the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees and Officers are elected on an annual basis at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a copy of the constitution, the latest Annual Report and a statement of accounts. They are also provided with relevant literature (eg; 'The Essential Trustee) from the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees meet on a monthly basis. These meetings are open to members of the BCA and non – members who can attend as observers and are not permitted to vote. Local Councillors and Officers of Oxford City Council can attend as observers and are not permitted to vote.
Relationship with any related parties	Para 1.51	The BCA works in partnership with a range of organisations – including Oxford City Council, the groups which use the community centre and the Wood Farm Health and Well Being Partnership.
Other		

Reference and Administrative details

Charity name	Bullington Community Association
Other name the charity uses	
Registered charity number	1200270
Charity's principal address	Bullington Community Centre, Peat Moors, Headington, Oxford, OX3 7HS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Bryant	Secretary and acting Chair		
2	Trevor Kimber	Treasurer		
3	Frank Holliday			
4	Barbara Bryant			
5	Nick Barber			
6	Tom Crook			
7	Pat Kennedy			
8	Chris Perks			
9	Catherine Gundry			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
The BCA receives advice from staff of the Oxford City Council		

Name of chief executive or names of senior staff members (Optional information)

The BCA has no paid employees. Caretaking and cleaning is undertaken by an outside agency.

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Richard Bryant

Full name(s)

Richard William Bryant

**Position (eg Secretary,
Chair, etc)**

Secretary and Acting Chair

Date

24 July 2024

BULLINGDON COMMUNITY ASSOCIATION

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31/03/2024**

**BULLINGDON COMMUNITY ASSOCIATION
41 BULAN ROAD
HEADINGTON
OXFORD
OX3 7HU**

Prepared By:
Martin & Fahy Accountants LLP
7 Milbanke Court
Milbanke Way
Bracknell
Berkshire
RG12 1F

BULLINGDON COMMUNITY ASSOCIATION

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31/03/2024**

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**ACCOUNTANTS' REPORT
FOR THE YEAR ENDED 31/03/2024**

In order to assist you to fulfill your duties, we have prepared for your approval, accounts for the year ended 31/03/2024 as set out on pages 4 to 8 from the accounting records and from information and explanations you have given us.

As a practising member of the AAT, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to , in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of and state those matters that we have agreed, in this report, in accordance with the requirements of the AAT as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than for our work or for this report.

It is your duty to ensure that you have kept adequate accounting records and to prepare accounts that give a true and fair view of the assets, liabilities, financial position and profitability of your business.

We have not been instructed to carry out an audit or a review of the accounts of . For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the accounts.

Martin & Fahy Accountants LLP
7 Milbanke Court
Milbanke Way
Bracknell
Berkshire
RG12 1RQ

BULLINGDON COMMUNITY ASSOCIATION

**APPROVAL STATEMENT
FOR THE YEAR ENDED 31/03/2024**

We approve the financial statements on pages 1 to 8 attached and confirm that we have made available all relevant records and information for their preparation and authorise their submission to the HM Revenue and Customs.

.....

Dated

BULLINGDON COMMUNITY ASSOCIATION

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31/03/2024**

	2024	2023
	£	£
Income	41,459	14,725
Direct costs:		
Other direct expenses	172	418
Gross surplus	<u>41,287</u>	<u>14,307</u>
Deduct expenses		
Wages, salaries and other staff costs	65	-
Rent, rates, power and insurance costs	23,879	5,766
Repairs and renewals of property and equipment	1,020	2,022
Phone, fax, stationery and other office costs	3,033	3,961
Advertising and business entertainment costs	-	504
Accountancy, legal and other professional fees	3,214	1,340
Depreciation and loss / (profit) on sale	<u>3,971</u>	<u>3,237</u>
	(35,182)	(16,830)
Net surplus / (deficit) for the year	<u><u>6,105</u></u>	<u><u>(2,523)</u></u>

Note: The schedules on pages 5 to 6 provide breakdowns of the above figures.

BULLINGDON COMMUNITY ASSOCIATION

**PROFIT AND LOSS ACCOUNT SCHEDULES
FOR THE YEAR ENDED 31/03/2024**

	2024	2023
	£	£
Income:		
Local activity grants	15,629	7,465
Income from activities	16,771	5,152
Hall lettings	9,059	2,108
	<u>41,459</u>	<u>14,725</u>
Other direct costs:		
Direct expenses	172	418
	<u>172</u>	<u>418</u>
Wages, salaries and other staff costs		
Training	65	-
	<u>65</u>	<u>-</u>
Rent, rates, power and insurance costs		
Rates inc water/sewerage	2,821	261
Insurance	985	985
Heat and light	7,309	-
Container hire	456	1,030
Caretaker/Cleaner wages	12,308	3,490
	<u>23,879</u>	<u>5,766</u>
Repairs and renewals of property and equipment		
Repairs and renewals	1,020	2,022
	<u>1,020</u>	<u>2,022</u>
Phone, fax, stationery and other office costs		
Website & computer costs	1,262	3,358
Stationery & office supplies	1,561	413
Telephone	135	165
Subscriptions	25	25
Charitable donations	50	-
	<u>3,033</u>	<u>3,961</u>

BULLINGDON COMMUNITY ASSOCIATION

**PROFIT AND LOSS ACCOUNT SCHEDULES
FOR THE YEAR ENDED 31/03/2024**

	2024	2023
	£	£
Advertising and business entertainment costs		
Advertising and sales promotion	-	504
	<u>-</u>	<u>504</u>
Accountancy, legal and other professional fees		
Accountancy fees	558	540
Consultancy fees	2,200	800
Legal costs (revenue)	456	-
	<u>3,214</u>	<u>1,340</u>
Depreciation and loss / (profit) on sale		
Depreciation	3,971	3,237
	<u>3,971</u>	<u>3,237</u>

BULLINGDON COMMUNITY ASSOCIATION

BALANCE SHEET AT 31/03/2024

	Notes	2024 £	2023 £
Fixed assets:			
Tangible assets	1	3,936	5,704
Current assets:			
Other debtors	-	2,200	
Cash at bank	54,329	44,449	
Cash in hand	21	10	
	<u>54,350</u>	<u>46,659</u>	
Current liabilities:			
Other creditors	558	540	
	<u>558</u>	<u>540</u>	
Net current assets		<u>53,792</u>	<u>46,119</u>
		<u>57,728</u>	<u>51,823</u>
Capital:			
At 01/04/2023		51,823	54,346
Net surplus		5,905	-
		<u>57,728</u>	<u>54,346</u>
Net deficit	-	2,523	
		<u>-</u>	<u>2,523</u>
		<u>57,728</u>	<u>51,823</u>

BULLINGDON COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/03/2024

1. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £	Total £
Cost		
At 01/04/2023	46,546	46,546
Additions	2,203	2,203
At 31/03/2024	48,749	48,749
Depreciation		
At 01/04/2023	40,842	40,842
For the year	3,971	3,971
At 31/03/2024	44,813	44,813
Net Book Amounts		
At 31/03/2024	3,936	3,936
At 31/03/2023	5,704	5,704

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