

BULLINGDON COMMUNITY ASSOCIATION

TRUSTEE ANNUAL REPORT: APRIL 2022 – MARCH 2023

Address: The Community Centre, Peat Moors, Headington, Oxford, OX3 7HS

Trustees: C Perks, F Holliday, B Bryant, S Dawe, H Dawe, R Bryant, N Barber, T Kimber, C Gundry, P Kennedy, T Crook.

Structure, Government, Management

During the year covered by this report the BCA changed from being an unincorporated charity to being a Charitable Incorporated Organization (CIO) – registration number 1200270. One of the advantages of becoming a CIO is that the trustees now have ‘limited liability’ for the financial affairs of the charity. The governing document for the Bullingdon CIO is based on a model constitution produced by the Charity Commission. Trustees are elected at the AGM.

Review of Year

It has been an eventful and memorable year for the BCA. By the spring of 2022 the building of the new community centre was well underway and was completed, with relatively few hitches, by the end of November. Throughout the process BCA trustees were in regular communication with the staff of the City Council, Oxford Direct Services and Jessop and Cook, the architects for the project. Trustees and Andrea Placidi, our consultant from Brookes University, attended several meetings about the layout and internal design of the building.

We received the keys for the new centre at a well - attended informal event on the 16th December and the centre opened for use by groups and lets in early January 2023. On the 3rd of March the BCA held an ‘open’ afternoon which was attended by sixty local residents

and members of community groups. The feedback we received was very positive, with everyone being impressed by the look and design of new building.

Three months after the opening fifteen groups and activities were using the community centre on a regular basis, ten of which had used Bullingdon before the redevelopment and the COVID lockdowns. Amongst the groups which did not return was Orinoco, which we had assumed would come back to use the rear hall. Orinoco had been based at the centre since the early 2000s. The new regular lets include NHS Health Checks, Citizens Advice Oxford and classes run by Ruskin College. In addition to these lets there has been a significant demand to hire the community centre for children's parties and social events at the weekends. The income generated by regular and one off lets has begun to recoup the income which Bullingdon lost during the nearly three years when we were closed for the COVID lockdowns and the redevelopment. In addition to the income from lets we have also received, over the last year, £10,000 in grant awards from the County Councillor Community Fund (Councillor Liz Brighthouse) £6,000, the Connected Communities Fund (County Council) £3,000 and the Community Impact Fund (City Council) £1,000.

Over the year the trustees met on a monthly basis and sub - groups worked on a range of issues, including the setting up of a new web - site, devising a new system for handling bookings and the negotiations with the City Council over a new lease for the community centre. The web – site has been operating since the end of 2022 and is proving to be a very positive asset. The lease negotiations were completed in the late spring and key features included a 25 year lease and a 'peppercorn' rent. The BCA continued to make representations on planning issues (eg; HMOs) and trustees participated in the meetings of the Wood Farm Health and Well –

Being Partnership and the City Council meetings with Oxford community centres.

During the year Otis Williams took over from Pat White as the caretaker for Bullingdon. Our thanks to Pat for her many years of dedicated service to Bullingdon and the local community. Otis's role has now expanded to 'Buildings Manager' and includes handling the bookings for one off lets. He has made a major contribution to helping to get the new centre up and running.

Future challenges include making, in the absence of Orinoco, the most effective use of the rear hall and recruiting some younger trustees onto the management committee. Like many small voluntary organisations we need leadership renewal.

Acknowledgements

Thanks to the trustees for their work over the year.

Thanks to the volunteers who run and organize groups at the community centre.

Thanks to Andrea Placidi for his advice and support.

Thanks to Councillors Linda Smith, Ajaz Rehman, Liz Brighthouse, Susan Brown and Mark Lygo for their support.

Thanks to City Officers Hagen Lewisman, Phil Jones and Val Churchill for their advice.

Finally, thanks to the staff of Jessop and Cook and Oxford Direct Service for keeping us well informed during the building of the new centre.

Richard Bryant, Secretary, BCA

July 2023.

BULLINGDON COMMUNITY ASSOCIATION

Income and expenditure Account
and
Balance Sheet
31/03/2023

41 BULAN ROAD
HEADINGTON
OXFORD
OX3 7HU

BULLINGDON COMMUNITY ASSOCIATION

**ACCOUNTS
FOR THE YEAR ENDED 31/03/2023**

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**ACCOUNTANTS' REPORT
FOR THE YEAR ENDED 31/03/2023**

In accordance with the engagement letter dated , we have compiled the financial statements of as set out on pages 1 to 6 inclusive from the accounting records and information and explanations you have given to us.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full compliance with the provisions of UK Generally Accepted Accounting Principles.

This report is made to you, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to you that we have done so, and state those matters that we have agreed to state to you in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than , for our work, or for this report.

We have carried out this engagement in accordance with technical guidance issued by the AAT and have complied with their ethical guidance.

You have approved the financial statements for the year ended 31/03/2023 and have acknowledged your responsibility for it, for the appropriateness of the accounting basis and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

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Martin & Fahy Accountants LLP
7 Milbanke Court
Milbanke Way
Bracknell
Berkshire
RG12 1RP

BULLINGDON COMMUNITY ASSOCIATION

**APPROVAL STATEMENT
FOR THE YEAR ENDED 31/03/2023**

We approve the financial statements on pages 1 to 6 attached and confirm that we have made available all relevant records and information for their preparation and authorise their submission to the HM Revenue and Customs.

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Dated

BULLINGDON COMMUNITY ASSOCIATION

BALANCE SHEET AT 31/03/2023

	Notes	2023 £	2022 £
Fixed assets:			
Tangible assets	2	5,704	1,542
Current assets:			
Other debtors	2,200	-	
Cash at bank	44,449	53,266	
Cash in hand	10	61	
	<u>46,659</u>	<u>53,327</u>	
Current liabilities:			
Other creditors	540	522	
	<u>540</u>	<u>522</u>	
Net current assets		46,119	52,805
		<u>51,823</u>	<u>54,347</u>
Capital:			
At 01/04/2022		54,346	65,891
Net deficit	2,523	11,544	
		<u>2,523</u>	<u>11,544</u>
		<u>51,823</u>	<u>54,347</u>

BULLINGDON COMMUNITY ASSOCIATION

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31/03/2023**

	2023	2022
	£	£
Sales	14,725	1,960
Direct expenses	<u>418</u>	<u>-</u>
	<u>418</u>	<u>-</u>
	<u>418</u>	<u>-</u>
Gross profit	14,307	1,960
Advertising and sales promotion	504	68
Rates inc water/sewerage	261	368
Insurance	985	907
Heat and light	-	977
Container hire	1,030	2,097
Caretaker/Cleaner wages	3,490	2,944
Repairs and renewals	2,022	627
Website & computer costs	3,358	-
Accountancy fees	540	522
Consultancy fees	800	-
Stationery & office supplies	413	-
Telephone	165	-
Subscriptions	25	164
Depreciation	<u>3,237</u>	<u>4,830</u>
	<u>16,830</u>	<u>13,504</u>
Net loss	<u>(2,523)</u>	<u>(11,544)</u>

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31/03/2023**

1. BASIS OF ACCOUNTING

The financial information has been prepared on a going concern basis and under the historical cost convention. The financial information is not intended to achieve full compliance with UK GAAP.

2. TANGIBLE FIXED ASSETS

	Fixtures and Fittings £	Total £
Cost		
At 01/04/2022	39,147	39,147
Additions	<u>7,399</u>	<u>7,399</u>
At 31/03/2023	<u>46,546</u>	<u>46,546</u>
Depreciation		
At 01/04/2022	37,605	37,605
For the year	<u>3,237</u>	<u>3,237</u>
At 31/03/2023	<u>40,842</u>	<u>40,842</u>
Net Book Amounts		
At 31/03/2023	<u>5,704</u>	<u>5,704</u>
At 31/03/2022	<u>1,542</u>	<u>1,542</u>