

**DISCALCED CARMELITES UK CIO**

**Registered Charity Number 1200259**

**TRUSTEES' REPORT AND ACCOUNTS**

**2 SEPTEMBER TO 5 APRIL 2023**

**DISCALCED CARMELITES UK CIO**

**TRUSTEES' ANNUAL REPORT**

**FOR THE PERIOD 2 SEPTEMBER TO 5 APRIL 2023**

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**REFERENCE AND ADMINISTRATIVE DETAILS**

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| <b>INCORPORATED TRUSTEE</b>        | Discalced Carmelites UK CIO   |
| <b>TRUSTEES</b>                    | The Trustees of the Charity of the Discalced Carmelites<br>The Reverend James Noel Noonan<br>The Reverend Alexander Ezechukwu<br>The Reverend Thaddeus Ekuma<br>The Reverend Michael McGoldrick<br>The Reverend Vincent Ohara |
| <b>PROVINCIAL SUPERIOR</b>         | The Reverend James Noonan   |
| <b>PROVINCIAL BURSAR</b>           | The Reverend Kelvin Ekhoegbe  |
| <b>PRINCIPAL OFFICE</b>            | Carmelite Priory<br>41 Kensington Church Street<br>London<br>W8 5BB   |
| <b>CHARITY REGISTRATION NUMBER</b> | 1200259   |
| <b>GOVERNING INSTRUMENT</b>        | Constitution dated 2 September 2022   |
| <b>AUDITORS</b>                    | Haysmacintyre LLP<br>10 Queen Street Place<br>London<br>EC4R 1AG  |
| <b>SOLICITORS</b>                  | Stone King Sewell<br>13 Queen Square<br>Bath<br>BA1 2HJ   |
| <b>PRINCIPAL BANKERS</b>           | Metro Bank<br>One Southampton Row<br>London WC1B 5HA  |

## **DISCALCED CARMELITES UK CIO**

### **TRUSTEES' ANNUAL REPORT (Continued)**

**FOR THE PERIOD 2 SEPTEMBER TO 5 APRIL 2023**

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## **OBJECTIVES AND ACTIVITIES**

### **Introduction**

Discalced Carmelites UK CIO is part of an international Roman Catholic religious order, the Order of Discalced Carmelites, with a province in Great Britain which is represented by a number of charitable trusts. Most of these trusts, including the Discalced Carmelites UK CIO, are administered by the Trustees of the Charity of the Discalced Carmelites.

### **Public Benefit**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity. The Trustees review the activities of the charity against its aims on an ongoing basis and are satisfied that all activities continue to be related to the aims which are set in such a way as to benefit society as a whole. The benefits are set out in the review of activities shown below.

## **STRUCTURE GOVERNANCE AND MANAGEMENT**

The Governing instrument of the charity is a Constitution dated 2 September 2022.

### **Governance**

The Discalced Carmelites UK CIO has five Trustees, the Provincial Superior and four other members. The power of appointing new Trustees rests with the retiring trustees who can appoint new trustees in their place.

## **ACHIEVEMENTS AND PERFORMANCE**

The charity has particular responsibility for the following:

- Care of the sick, elderly and retired members of the Order.
- The administration of the Order in England.
- The promotion of the Orders' work and teaching through support of its ancillary charities.
- The education of the Order's new members.
- The continuing education of its existing members.

The Charity had only been recently registered and had not carried out any financial transactions during the period reported.

## **FUTURE PLANS**

All the activities outlined above continue in a similar manner to this year.

## **FINANCIAL REVIEW**

The Charity had only been recently registered and had not carried out any financial transactions during the period reported.

## **Risk review**

The Trustees have considered the major risks to which the Charity may be exposed. Every effort is being made to mitigate those risks. The key risks for the charity, as identified by the trustees, are described below together with the principal ways in which they are mitigated:

- The Order has an obligation, both moral and legal, to provide care for its members, none of whom has resources of his own and all of whom have devoted a significant part of their lives to the activities of the charity. Wherever possible, care is provided for frail and unwell members within the community. The incidence of such care needs is impossible to predict and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the charity is able to meet this obligation – see Reserves Policy above.
- Along with all other organisations who serve in the community, the Trustees recognise the absolute necessity of ensuring the protection and safety of all those the Charity serves. This means that all Fathers who are in any kind of ministry in Great Britain have had to obtain clearance from the Disclosure and Barring Service (DBS). The Trustees are committed to implementing all policies and procedures of the Catholic Safeguarding Advisory Service (CSAS).
- It is absolutely necessary to ensure that our property continue to be safe places for the Fathers and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out. There is an on-going programme to ensure compliance with the increasing demands of Health and Safety Regulations particularly with regard to Fire Regulations. The Trustees regularly review insurance provision.
- The trustees are mindful that at some time in the medium to longer term, there may be issues in relation to succession planning for the governance of the charity. With an ageing group of Fathers, it may be necessary to consider appointing lay trustees (that is trustees who are not members of the Congregation) and/or Fathers from overseas areas where there is a greater pool of younger members. Such steps may require constitutional changes for the charity. The Trustees are in the process of exploring the issues and the options.

The Trustee regularly review insurance provision. Health and safety checks are carried out an on-going basis.

## **DISCALCED CARMELITES UK CIO**

### **TRUSTEES' ANNUAL REPORT (Continued)**

**FOR THE PERIOD 2 SEPTEMBER TO 5 APRIL 2023**

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#### **CONNECTED CHARITIES**

The other charities through which the Discalced Carmelite Friars conduct their activities in England are:

The Friends of Whitefriars Oxford Fund

Community of the Order of Discalced Carmelites

Carmelite Provincial Fund

Charity of the Discalced Carmelites

St Joseph's Roman Catholic Church and Priory Gerrards Cross

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with statutory requirements and with the Trust Deed dated 10 October 1981. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 7 February 2024 and signed as authorised on their behalf by:

Reverend James Noonan  
Trustee