



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/9/22 Period start date To 30/8/23 Period end date

Charity name: South Craven Evangelical Church

Charity registration number: 1200255

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the church are the advancement of the Christian faith in accordance with the basis of faith primarily but not exclusively within South Craven, Yorkshire and the surrounding neighbourhood; and such other charitable purposes as shall, in the opinion of the charity trustees, put into practice the Christian faith in accordance with the Basis of Faith, including but not limited to: the prevention and relief of need, hardship and sickness; the advancement of education; and the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life; provided that the advancement of such purposes must be undertaken in a manner that is consistent with the doctrinal distinctives and ethical statements as may be adopted and amended by the church from time to time in accordance with the provisions of the church handbook.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Public services for worship on Sunday. Children's work and Clubs operate during the week. Anyone who chooses to embrace the Christian Faith will benefit from the teaching, care, and support of the church. Those not yet believing or choosing not to, will still gain from the opportunity to learn about the Christian faith, observe a Christian community in action and receive love and support from the Church
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	



Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>South Craven Evangelical Church provides weekly Christian services for the local community, including the main Sunday morning and evening worship gatherings and a midweek meeting for prayer and bible study. These are led by preachers from within the church or visiting preachers from other churches. Corresponding gatherings are held in Keighley as part of our church plant Emmanuel Church Keighley. Emmanuel runs a creche as part of the morning gathering, partnering with attenders in order to help adults and young children access the service.</p> <p>The services are available on You Tube or the church website to enable individuals to listen or catch up.</p> <p>Regular meetings and activities are advertised via social media.</p> <p>The midweek meeting either takes the form of a central meeting for all held in the church building or house groups held in various members' homes for smaller, more informal times of prayer, bible study and discussion allowing time to explore various aspects of the Christian faith and life in more localised gatherings.</p> <p>There are also seasonal services and activities at Christmas and other times such as our well attended outdoor carol service.</p> <p>The Church provides community support for members and local people including the following regular meetings:</p> <ul style="list-style-type: none"> <li>• Tiny Toes-Weekly during term time for parents and pre-school children. This is a growing group of Mums and their pre-school children. The children enjoy time to play, simple crafts, singing, a simple bible story and snacks whilst parents enjoy time to chat, eat cake and receive support from fellow parents going through the same joys and challenges of parenting. Opportunities for half-termly/ termly get togethers for the parents and their partners have included a "Toddler Sports Day" and BBQ and craft evenings.</li> </ul>



		<ul style="list-style-type: none"> <li>• Food for Thought- Monthly light lunch time meal and thought for the day for anyone free during the daytime. This has been much appreciated by older members of the community, not only for the food but for valuable time to chat and deepen friendships.</li> <li>• Fellowship Sunday lunch- Monthly "Bring and share" lunch after a morning service for any to attend. This informal time of chatting and fellowship is enjoyed by all who attend and there is always enough food for unexpected visitors!</li> <li>• Friday Night Chill offers a monthly relaxed informal time to socialise over drinks and a board game or two.</li> <li>• Church weekend away held bi-annually for church members and regular attenders and is funded by those who attend. This took place in the Lake District. Emmanuel church members enjoyed time away in the Yorkshire Dales. Attendees enjoyed a relaxed time of Christian teaching, time to chat and enjoy the beautiful countryside.</li> <li>• The church building in Crosshills was opened one morning a week over the winter months as a "Warm Space". Refreshments were available as well as members ready to welcome and chat.</li> </ul> <p>Various members are always happy to check in on members and regular attenders throughout the week for reasons of friendship and informal support.</p> <p>The Church provides support for Christian ministries in the UK and overseas by way of prayer and gifts.</p> <p>The trustees are thankful for those members who volunteered their time to support these activities and keep the work of the church going in these important areas.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Trustees are satisfied that the Charity is financially viable and sustainable in the short term with its existing cash reserves and continued voluntary donations. During the period, the Church received total incoming resources of £113491. The largest proportion of these resources is received in the form of voluntary income from the members of the Congregations. The members of the Congregations donate regular church offerings and monthly donations to contribute to the operation of the Church. During the period, these donations (including related Gift Aid tax) amounted to £85429. The Church does not make regular appeals for this form of income but relies on the generous spirit of the members. In addition, a generous gift of £25000 was received as an exceptional gift towards the work of Emmanuel Church Keighley.</p> <p>The Church's total expenditure for the year was £98745. The largest proportion of the expenditure relates to ministry costs, in particular the costs of the pastor (employed on a full-time basis), co-pastor (0.8 whole time equivalent) and trainee/assistant pastor (0.4 whole time equivalent increasing to full time when the co-pastor resigned) and pastoral and evangelistic activities. The remainder of expenditure relates to the operation and maintenance of the Church's building at Crosshills and costs associated with Emmanuel Church Keighley including the hire of an office and meeting space. The exceptional gift was used towards these expenses and the cost of the co-pastor and trainee/assistant pastor.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The church has agreed to keep a reserve fund of circa £20,000, which is enough to cover running costs for a 3-month period in the event of the need to wind up the charity.
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	At present Trustees are cognisant that regular income (excluding exceptional income) does not meet current levels of expenditure. It is envisaged that operational and financial strategies will be implemented to address these issues.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income is derived from voluntary gifts received from Church members and other interested parties making regular and one-off donations. Many members give under the Gift Aid scheme and the Church is permitted to reclaim income tax on their giving. Some donations are given with a specific purpose such as a particular activity or project (restricted funds).
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Investment policy and objectives including any social investment policy adopted	Para 1.46	In normal circumstances each year, as a guide, 10% of the income of South Craven Evangelical Church is donated to other organisations which the Trustees collectively decide upon with reference to the aims of SCEC as set out in the Charity Constitution.
A description of the principal risks facing the charity	Para 1.46	
Other		Many of the activities are achieved through voluntary service and these valuable SCEC members cover a wide range of duties from Trusteeship to everyday cleaning to ensure that SCEC operates in line with its objectives and purpose.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Church Handbook
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO The charity is a charitable incorporated organisation (CIO), registered on 2/9/22 and the assets of the former CUA, of the same name, were formally transferred to the CIO on 31/8/23
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed following election by church membership.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	For the purposes of this document, South Craven Evangelical Church refers to the registered charity. The Charity conducted its main affairs through the church located in Crosshills, known as South Craven Evangelical Church. Another church has been started in Keighley although this has not yet grown to the point that it is able to run independently of the South Craven church. The church in Keighley is known as Emmanuel Church Keighley and the two churches operate as two congregations under the legal framework of the registered charity. For the purposes of this document the term "Congregation" refer to the individual churches,



		<p>South Craven Evangelical Church and/or Emmanuel Church Keighley.</p> <p>The church has maintained its membership of the Fellowship of Independent Evangelical Churches (FIEC) throughout the period of this report.</p>
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	South Craven Evangelical Church
Other name the charity uses	
Registered charity number	1200255
Charity's principal address	<p>SOUTH CRAVEN EVANGELICAL CHURCH  Back Colne Road  Crosshills  Keighley  West Yorkshire  BD20 8TS</p>



### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul James Gamston	Chair and Pastor		South Craven Evangelical Church
2	Pieter Jonathan Alan de Jong	Trustee		South Craven Evangelical Church
3	Jeremy John Simms	Trustee		South Craven Evangelical Church
4	Judith Alexandra Nevin	Trustee	Commenced trusteeship 6/4/23	South Craven Evangelical Church
5	Joseph Daniel Cook	Assistant Pastor	Commenced trusteeship 6/7/23	South Craven Evangelical Church
6				
7				
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15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Jeremy John Simms		
Patrick Francis Compton		
Pow Fook Liu		
Stephen David Emmott		



## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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#### **Name of chief executive or names of senior staff members (Optional information)**

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### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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### **Other optional information**



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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PIETER JONATHAN ALAN DE JONGH	JOSEPH DANIEL COOK
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	19/02/24	





## Receipts and payments accounts

CC16a

For the period  
from

01/09/2022

To

31/08/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Income				-	
		-	-	-	
Gift aid Offerings	59,500	-	-	59,500	83,036
Gift aid Reclaimed	14,444			14,444	
Non Gift Aid	11,485	-	-	11,485	14,021
Exceptional Gift Aid	25,020	-	-	25,020	22,694
Holiday Income	3,042			3,042	
Bank Interest		-	-	-	17
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>113,491</b>	<b>-</b>	<b>-</b>	<b>113,491</b>	<b>119,767</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>113,491</b>	<b>-</b>	<b>-</b>	<b>113,491</b>	<b>119,767</b>
<b>A3 Payments</b>					
	-	-	-	-	-
Wages and national insurance	69,547	-	-	69,547	69,317
Printing, postage and stationery	295	-	-	295	1,472
Legal costs	5,095	-	-	5,095	6,483
Rent/ hire of rooms	5,749	-	-	5,749	7,159
Telephone/ internet	331			331	374
Light and heating	3,296			3,296	1,369
Cleaning	55			55	
Water	216			216	196
Repairs and maintenance	219			219	1,492
Costs of charitable activities:	-			-	
Ministry Costs	3,804	-	-	3,804	27,196
Mission	5,949	-	-	5,949	5,813
Advertising	518			518	
Travel	1,445			1,445	
Church Holiday	2,226	-	-	2,226	-
<b>Sub total</b>	<b>98,745</b>	<b>-</b>	<b>-</b>	<b>98,745</b>	<b>120,871</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>98,745</b>	<b>-</b>	<b>-</b>	<b>98,745</b>	<b>120,871</b>
<b>Net of receipts/(payments)</b>	<b>14,747</b>	<b>-</b>	<b>-</b>	<b>14,747</b>	<b>- 1,104</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>32,162</b>	<b>-</b>	<b>-</b>	<b>32,162</b>	<b>33,250</b>
<b>Cash funds this year end</b>	<b>46,908</b>	<b>-</b>	<b>-</b>	<b>46,908</b>	<b>32,145</b>



## Section B Statement of assets and liabilities at the end of the period



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Current account	9,115	-	-
	Bank active saver	37,793	-	-
		-	-	-
	<b>Total cash funds</b>	<b>46,908</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
	HMRC PAYE		970	19/9/23
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

PETER DE JONG  
JEREMY GIBBS

15/02/24  
15/02/24





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
South Craven Evangelical Church

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: *Simon Hart*

Date: 27/11/2023

Name: Simon Hart

Relevant professional  
qualification(s) or body  
(if any):

FCCA



<b>Address:</b>	24 Hall Drive
	Sutton In Craven
	BD20 7NH

<b>Section B</b>	<b>Disclosure</b>
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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