

REGISTERED COMPANY NUMBER: CE030113 (England and Wales)
REGISTERED CHARITY NUMBER: 1200221

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Independent Community Advocacy Network
North (Icann)

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Independent Community Advocacy Network
North (Icann)

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for the Year Ended 31 March 2024

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Independent Community Advocacy Network
North (Icann)

Report of the Trustees
for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The key objective and aims of the CIO are to relieve persons who have learning difficulties, mental health problems, physical disabilities, visual or sensory impairment or who may be in need of relief by reasons of their age, youth or social or economic circumstances by the provision of an effective advocacy service, primarily but not exclusively, in Lancashire and the surrounding area.

Throughout the period the CIO continued to deliver existing projects through paid staff, volunteers and students, while seeking new opportunities through partnership working. The longer-term objective continued to be to extend external client advocacy services, to explore and secure new funding opportunities while seeking further funding from current stakeholders to enable the CIO to continue the established work it has become known for while developing new initiatives in line with and appropriate to the overall aims.

Significant activities

The trustees, in partnership with the Chief Executive Officer develop and implement the strategic business plan and determine, monitor and review the general policies of the organisation. A scheme of delegation is in place to clarify and support decision making responsibilities.

Board meetings take place bi-monthly and are arranged to accommodate maximum attendance of trustees including flexible dates, times and virtual or in person attendance. Between meetings, decision making and ratification of documents is carried out by emailing trustees for feedback.

The day-to-day operational activity of the CIO is devolved to the Chief Executive Officer who is responsible for recruitment of staff and volunteers to deliver projects. The organisation offers work placement opportunities to health and social care and medical university students who assist in the operational activity.

Pastoral and clerical functions are carried out by senior member of staff, responsible for employed and volunteer advocates and students and an administrator. The full team undergo induction, training and development opportunities which are identified through one to one meetings and clinical supervision.

FINANCIAL REVIEW

Principal funding sources

Our principal source of income is from funds secured through applications to trusts and foundations. The provision of student doctor and social worker placements for universities brings some additional revenue.

Reserves policy

It is the policy of the CIO to maintain sufficient funds to cover management and administration costs for between three and six months. At the year end, more than five months were reserved.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Independent Community Advocacy Network
North (Icann)

Report of the Trustees
for the Year Ended 31 March 2024

The constitution of the organisation was amended and signed by trustees on 22 April 2022 and was submitted to the Charity Commission with a request for a change in status from a charity to Charitable Incorporated Organisation (CIO). The application was successful, and the new constitution was adopted on 31 August 2022.

Recruitment and appointment of new trustees

Our trustees are recruited from the wider communities and reflect the diversity of the localities that ICANN serves. Recruitment of trustees are targeted to reflect identified skills needed to ensure the board can demonstrate expertise in the various talents identified through our skills audit processes. Where possible the trustees consider that the skills and experience of the Board should comprise of include individuals with one or more of the following backgrounds:

- Legal
- Financial/Accounting Background
- Safeguarding
- Sustainability
- Education/Training Experience
- Voluntary Sector Experience
- Senior Managerial or Business Experience
- Experience of equal opportunities or disability needs

Induction and training of new trustees

Induction and awareness training is offered to trustees on appointment to assist them to become familiar with their roles and to provide them with the knowledge they need to make a positive contribution to the strategic management of the organisation.

Risk management

The trustees are responsible for overseeing risk faced by the organisation. Detailed attention of risk is delegated to the Head of Services. Risks are identified, assessed and mitigated throughout the year and a formal review is undertaken annually. Identified categories of risk are:

- Governance
- Operational
- Financial
- Environmental Or External Factors
- Compliance (Law and Regulation)

Through the risk management processes established by the CIO, the trustees are satisfied that the major risks identified have been adequately mitigated but recognise that it is only possible to provide reasonable, but not absolute assurance that all major risks have been adequately managed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

CE030113 (England and Wales)

Registered Charity number

1200221

Independent Community Advocacy Network
North (Icann)

Report of the Trustees
for the Year Ended 31 March 2024

Registered office

Howick House
Howick Park Avenue
Penwortham
Preston
Lancashire
PR1 0LS

Trustees

Ms S Patel
Mrs P Hill Chair (currently on leave due to illness)
Mrs S Casey (resigned 30.3.24)
Mrs P A Sowden (appointed 6.7.23) (resigned 30.11.23)
Mrs A D Whalley (appointed 6.7.23)
Mr T M Smith (appointed 6.7.23)
Mrs M A Smith (appointed 6.7.23) (acting chair)

Company Secretary

Independent Examiner

Paul Ronson FCA
CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Approved by order of the board of trustees on 9th Dec 24 and signed on its behalf by:

Michele Smith

.....
Mrs M A Smith - Acting Chair

Independent Examiner's Report to the Trustees of
Independent Community Advocacy Network
North (Icann)

Independent examiner's report to the trustees of Independent Community Advocacy Network North (Icann) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Ronson FCA
The Institute of Chartered Accountants in England and Wales

CCW Limited
Chartered Accountants
295/297 Church Street
Blackpool
Lancashire
FY1 3PJ

Date: 9th Dec 24

Independent Community Advocacy Network
North (Icann)

Statement of Financial Activities
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	Year Ended 31.3.24 Total funds £	Period 31.8.22 to 31.3.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,964	-	2,964	3,128
Charitable activities					
Charitable		<u>30,022</u>	<u>166,902</u>	<u>196,924</u>	<u>324,216</u>
Total		<u>32,986</u>	<u>166,902</u>	<u>199,888</u>	<u>327,344</u>
EXPENDITURE ON					
Charitable activities					
Charitable		<u>78,064</u>	<u>251,409</u>	<u>329,473</u>	<u>193,536</u>
NET INCOME/(EXPENDITURE)		(45,078)	(84,507)	(129,585)	133,808
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>243,900</u>	<u>132,923</u>	<u>376,823</u>	<u>243,015</u>
TOTAL FUNDS CARRIED FORWARD		<u>198,822</u>	<u>48,416</u>	<u>247,238</u>	<u>376,823</u>

For a breakdown of funds carried forward see note 11 on page 9

The notes form part of these financial statements

Independent Community Advocacy Network
North (Icann)

Balance Sheet
31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
FIXED ASSETS					
Tangible assets	6	1,605	-	1,605	2,006
CURRENT ASSETS					
Debtors	7	800	-	800	1,784
Cash at bank and in hand		<u>199,841</u>	<u>48,415</u>	<u>248,256</u>	<u>375,783</u>
		200,641	48,415	249,056	377,567
CREDITORS					
Amounts falling due within one year	8	(3,423)	-	(3,423)	(2,750)
NET CURRENT ASSETS		<u>197,218</u>	<u>48,415</u>	<u>245,633</u>	<u>374,817</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		198,823	48,415	247,238	376,823
NET ASSETS		<u>198,823</u>	<u>48,415</u>	<u>247,238</u>	<u>376,823</u>
FUNDS	9				
Unrestricted funds				198,823	243,900
Restricted funds				<u>48,415</u>	<u>132,923</u>
TOTAL FUNDS				<u>247,238</u>	<u>376,823</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Independent Community Advocacy Network
North (Icann)

Balance Sheet - continued
31 March 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 9th Dec 24 and were signed on its behalf by:

Michele Smith

.....
Mrs M A Smith – Acting Chair

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements
for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	Year Ended 31.3.24 £	Period 31.8.22 to 31.3.23 £
Depreciation - owned assets	<u>401</u>	<u>265</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the period ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the period ended 31 March 2023.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	Year Ended 31.3.24	Period 31.8.22 to 31.3.23
Trustees	5	6
Staff	<u>15</u>	<u>12</u>
	<u>20</u>	<u>18</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,128	-	3,128
Charitable activities			
Charitable	<u>14,318</u>	<u>309,898</u>	<u>324,216</u>
Total	<u>17,446</u>	<u>309,898</u>	<u>327,344</u>

EXPENDITURE ON

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued			
	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Charitable	<u>24,282</u>	<u>169,254</u>	<u>193,536</u>
NET INCOME/(EXPENDITURE)	(6,836)	140,644	133,808
Transfers between funds	<u>74,093</u>	<u>(74,093)</u>	<u>-</u>
Net movement in funds	67,257	66,551	133,808
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>176,643</u>	<u>66,372</u>	<u>243,015</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>243,900</u></u>	<u><u>132,923</u></u>	<u><u>376,823</u></u>
6. TANGIBLE FIXED ASSETS			
			Fixtures and fittings £
COST			
At 1 April 2023 and 31 March 2024			<u>4,737</u>
DEPRECIATION			
At 1 April 2023			2,731
Charge for year			<u>401</u>
At 31 March 2024			<u>3,132</u>
NET BOOK VALUE			
At 31 March 2024			<u><u>1,605</u></u>
At 31 March 2023			<u><u>2,006</u></u>

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade debtors	-	360
Other debtors	-	624
Prepayments	<u>800</u>	<u>800</u>
	<u>800</u>	<u>1,784</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.24	31.3.23
	£	£
Trade creditors	2,535	945
Accrued expenses	<u>888</u>	<u>1,805</u>
	<u>3,423</u>	<u>2,750</u>

9. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	168,900	(45,077)	-	123,823
Designated Development Fund	<u>75,000</u>	<u>-</u>	<u>-</u>	<u>75,000</u>
	243,900	(45,077)	-	198,823
Restricted funds				
Big Lottery Fund	45,458	(24,995)	-	20,463
Financial Inclusion	-	7,867	-	7,867
RCP	26,178	(18,980)	-	7,198
LCC Form Filling	25,683	(26,991)	1,308	-
LCC Benefits	35,604	(24,265)	(1,308)	10,031
Community Organisation	<u>-</u>	<u>2,856</u>	<u>-</u>	<u>2,856</u>
	<u>132,923</u>	<u>(84,508)</u>	<u>-</u>	<u>48,415</u>
TOTAL FUNDS	<u>376,823</u>	<u>(129,585)</u>	<u>-</u>	<u>247,238</u>

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,986	(78,063)	(45,077)
Restricted funds			
Big Lottery Fund	86,902	(111,897)	(24,995)
Financial Inclusion	10,000	(2,133)	7,867
RCP	-	(18,980)	(18,980)
LCC Form Filling	-	(26,991)	(26,991)
LCC Benefits	-	(24,265)	(24,265)
Community Organisation	<u>70,000</u>	<u>(67,144)</u>	<u>2,856</u>
	<u>166,902</u>	<u>(251,410)</u>	<u>(84,508)</u>
TOTAL FUNDS	<u>199,888</u>	<u>(329,473)</u>	<u>(129,585)</u>

Comparatives for movement in funds

	At 31.8.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	176,643	(6,836)	(907)	168,900
Designated Development Fund	<u>-</u>	<u>-</u>	<u>75,000</u>	<u>75,000</u>
	176,643	(6,836)	74,093	243,900
Restricted funds				
Big Lottery Fund	26,706	18,752	-	45,458
Financial Inclusion	4,166	(2,934)	(1,232)	-
RCP	27,650	(1,472)	-	26,178
PCCBF	4,350	(1,913)	(2,437)	-
Halsall	3,500	(3,652)	152	-
LCC Form Filling	-	59,058	(33,375)	25,683
LCC Benefits	-	72,896	(37,292)	35,604
Community Champions	<u>-</u>	<u>(91)</u>	<u>91</u>	<u>-</u>
	<u>66,372</u>	<u>140,644</u>	<u>(74,093)</u>	<u>132,923</u>
TOTAL FUNDS	<u>243,015</u>	<u>133,808</u>	<u>-</u>	<u>376,823</u>

Independent Community Advocacy Network
North (Icann)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,446	(24,282)	(6,836)
Restricted funds			
Big Lottery Fund	74,098	(55,346)	18,752
Financial Inclusion	-	(2,934)	(2,934)
RCP	65,800	(67,272)	(1,472)
PCCBF	-	(1,913)	(1,913)
Halsall	-	(3,652)	(3,652)
LCC Form Filling	70,000	(10,942)	59,058
LCC Benefits	100,000	(27,104)	72,896
Community Champions	-	(91)	(91)
	<u>309,898</u>	<u>(169,254)</u>	<u>140,644</u>
TOTAL FUNDS	<u>327,344</u>	<u>(193,536)</u>	<u>133,808</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

Independent Community Advocacy Network
North (Icann)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

	Year Ended 31.3.24 £	Period 31.8.22 to 31.3.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,964	3,128
Charitable activities		
Grants	182,426	315,638
Training income	<u>14,498</u>	<u>8,578</u>
	<u>196,924</u>	<u>324,216</u>
Total incoming resources	199,888	327,344
EXPENDITURE		
Charitable activities		
Wages	243,781	119,160
Social security	13,555	7,919
Pensions	5,628	2,459
Insurance	1,228	-
Telephone	3,574	2,520
Postage and stationery	2,281	1,317
Advertising	5,160	1,497
Sundries	671	175
Travel costs	9,405	3,934
Rent	17,356	8,161
Professional fees	3,324	2,166
Management charges	-	1,130
Repairs and renewals	2,148	235
Computer and software expense	5,942	6,312
Training costs	7,345	1,154
Fixtures and fittings	401	265
Grants to institutions	<u>6,013</u>	<u>33,722</u>
	327,812	192,126
Support costs		
Governance costs		
Accountancy and legal fees	1,661	1,410

This page does not form part of the statutory financial statements

Independent Community Advocacy Network
North (Icann)

Detailed Statement of Financial Activities
for the Year Ended 31 March 2024

	Year Ended 31.3.24 £	Period 31.8.22 to 31.3.23 £
Total resources expended	<u>329,473</u>	<u>193,536</u>
Net (expenditure)/income	<u>(129,585)</u>	<u>133,808</u>

This page does not form part of the statutory financial statements