

**REGISTERED COMPANY NUMBER: CE030113 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1200221**

**Report of the Trustees and**  
**Unaudited Financial Statements for the Period 31 August 2022 to 31 March 2023**  
**for**  
**Independent Community Advocacy Network**  
**North (Icann)**

CCW Limited  
Chartered Accountants  
295/297 Church Street  
Blackpool  
Lancashire  
FY1 3PJ

**Independent Community Advocacy Network**  
**North (Icann)**

**Contents of the Financial Statements**  
**for the Period 31 August 2022 to 31 March 2023**

	<b>Page</b>
<b>Report of the Trustees</b>	1 to 3
<b>Independent Examiner's Report</b>	4
<b>Statement of Financial Activities</b>	5
<b>Balance Sheet</b>	6 to 7
<b>Notes to the Financial Statements</b>	8 to 11
<b>Detailed Statement of Financial Activities</b>	12

**Independent Community Advocacy Network**  
**North (Icann)**

**Report of the Trustees**  
**for the Period 31 August 2022 to 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 31 August 2022 to 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**INCORPORATION**

The charitable company was incorporated on 31 August 2022.

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The key objective and aims of the CIO are to relieve persons who have learning difficulties, mental health problems, physical disabilities, visual or sensory impairment or who may be in need of relief by reasons of their age, youth or social or economic circumstances by the provision of an effective advocacy service, primarily but not exclusively, in Lancashire and the surrounding area.

Throughout the period the CIO continued to deliver existing projects through paid staff, volunteers and students, while seeking new opportunities through partnership working. The longer-term objective continued to be to extend external client advocacy services, to explore and secure new funding opportunities while seeking further funding from current stakeholders to enable the CIO to continue the established work it has become known for while developing new initiatives in line with and appropriate to the overall aims.

**Significant activities**

The trustees, in partnership with the Head of Services develop and implement the strategic business plan and determine, monitor and review the general policies of the organisation. A scheme of delegation is in place to clarify and support decision making responsibilities.

Board meetings take place bi-monthly and are arranged to accommodate maximum attendance of trustees including flexible dates, times and virtual or in person attendance. Between meetings, decision making and ratification of documents is carried out by emailing trustees for feedback.

The day-to-day operational activity of the CIO is devolved to the Head of Services who is responsible for recruitment of staff and volunteers to deliver projects. The organisation offers work placement opportunities to health and social care and medical university students who assist in the operational activity.

Pastoral and clerical functions are carried out by senior member of staff, responsible for employed and volunteer advocates and students and an administrator. The full team undergo induction, training and development opportunities which are identified through one to one meetings and clinical supervision.

**FINANCIAL REVIEW**

**Principal funding sources**

Our principal source of income is from funds secured through applications to the Big Lottery with some smaller amounts from various other streams listed within the content of this report. The provision of student doctor and social worker placements for universities brings some additional revenue.

**Reserves policy**

It is the policy of the CIO to maintain sufficient funds to cover management and administration costs for a minimum of three months. At the year end, more than four months were reserved.

**Independent Community Advocacy Network**  
**North (Icann)**

**Report of the Trustees**  
**for the Period 31 August 2022 to 31 March 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The constitution of the organisation was amended and signed by trustees on 22 April 2022 and was submitted to the Charity Commission with a request for a change in status from a charity to Charitable Incorporated Organisation (CIO). The application was successful, and the new constitution was adopted on 31 August 2022.

**Recruitment and appointment of new trustees**

Our trustees are recruited from the wider communities and reflect the diversity of the localities that ICANN serves. Recruitment of trustees are targeted to reflect identified skills needed to ensure the board can demonstrate expertise in the various talents identified through our skills audit processes. Where possible the trustees consider that the skills and experience of the Board should comprise of include individuals with one or more of the following backgrounds:

- Legal
- Financial/Accounting Background
- Safeguarding
- Sustainability
- Education/Training Experience
- Voluntary Sector Experience
- Senior Managerial or Business Experience
- Experience of equal opportunities or disability needs

**Induction and training of new trustees**

Induction and awareness training is offered to trustees on appointment to assist them to become familiar with their roles and to provide them with the knowledge they need to make a positive contribution to the strategic management of the organisation.

**Risk management**

The trustees are responsible for overseeing risk faced by the organisation. Detailed attention of risk is delegated to the Head of Services. Risks are identified, assessed and mitigated throughout the year and a formal review is undertaken annually. Identified categories of risk are:

- Governance
- Operational
- Financial
- Environmental Or External Factors
- Compliance (Law and Regulation)

Through the risk management processes established by the CIO, the trustees are satisfied that the major risks identified have been adequately mitigated but recognise that it is only possible to provide reasonable, but not absolute assurance that all major risks have been adequately managed.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

CE030113 (England and Wales)

**Registered Charity number**

1200221

**Independent Community Advocacy Network**  
**North (Icann)**

**Report of the Trustees**  
**for the Period 31 August 2022 to 31 March 2023**

**Registered office**

Howick House  
Howick Park Avenue  
Penwortham  
Preston  
Lancashire  
PR1 0LS

**Trustees**

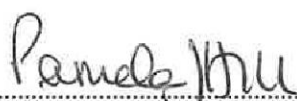
Ms S Patel (appointed 31.8.22)  
Mrs P Hill Chair (appointed 31.8.22)  
Mrs S Casey (appointed 31.8.22)  
Mrs P A Sowden (appointed 6.7.23)  
Mrs A D Whalley (appointed 6.7.23)  
Mr T M Smith (appointed 6.7.23)  
Mrs M A Smith (appointed 6.7.23)

**Company Secretary**

**Independent Examiner**

Paul Ronson FCA  
CCW Limited  
Chartered Accountants  
295/297 Church Street  
Blackpool  
Lancashire  
FY1 3PJ

Approved by order of the board of trustees on ..... 7 / 9 / 23 ..... and signed on its behalf by:

  
.....  
Mrs P Hill - Trustee

**Independent Examiner's Report to the Trustees of**  
**Independent Community Advocacy Network**  
**North (Icann)**

**Independent examiner's report to the trustees of Independent Community Advocacy Network North (Icann) ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the period 31 August 2022 to 31 March 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

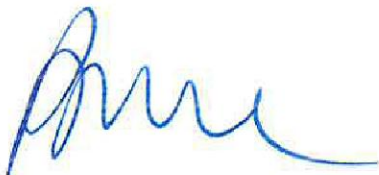
**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Ronson FCA  
The Institute of Chartered Accountants in England and Wales

CCW Limited  
Chartered Accountants  
295/297 Church Street  
Blackpool  
Lancashire  
FY1 3PJ

Date: .....

11<sup>th</sup> Sept 23

**Independent Community Advocacy Network**  
**North (Icann)**

**Statement of Financial Activities**  
**for the Period 31 August 2022 to 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies		3,128	-	3,128
<b>Charitable activities</b>				
Charitable		14,318	309,898	324,216
<b>Total</b>		<u>17,446</u>	<u>309,898</u>	<u>327,344</u>
<b>EXPENDITURE ON</b>				
<b>Charitable activities</b>				
Charitable		24,282	169,254	193,536
<b>NET INCOME/(EXPENDITURE)</b>		(6,836)	140,644	133,808
Transfers between funds	7	74,093	(74,093)	-
<b>Net movement in funds</b>		<u>67,257</u>	<u>66,551</u>	<u>133,808</u>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward		176,643	66,372	243,015
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>243,900</u>	<u>132,923</u>	<u>376,823</u>

The notes form part of these financial statements

**Independent Community Advocacy Network**  
**North (Icann)**

**Balance Sheet**  
**31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	Total funds £
<b>FIXED ASSETS</b>				
Tangible assets	4	2,006	-	2,006
<b>CURRENT ASSETS</b>				
Debtors	5	1,784	-	1,784
Cash at bank and in hand		242,860	132,923	375,783
		<u>244,644</u>	<u>132,923</u>	<u>377,567</u>
<b>CREDITORS</b>				
Amounts falling due within one year	6	(2,750)	-	(2,750)
<b>NET CURRENT ASSETS</b>		<u>241,894</u>	<u>132,923</u>	<u>374,817</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>243,900</u>	<u>132,923</u>	<u>376,823</u>
<b>NET ASSETS</b>		<u>243,900</u>	<u>132,923</u>	<u>376,823</u>
<b>FUNDS</b>	7			
Unrestricted funds				243,900
Restricted funds				<u>132,923</u>
<b>TOTAL FUNDS</b>				<u>376,823</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the period ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



**Independent Community Advocacy Network**  
**North (Icann)**

**Balance Sheet - continued**  
**31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7/9/23  
and were signed on its behalf by:

  
.....  
Mrs P Hill - Trustee

The notes form part of these financial statements

**Independent Community Advocacy Network**  
**North (Icann)**

**Notes to the Financial Statements**  
**for the Period 31 August 2022 to 31 March 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      - 20% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Independent Community Advocacy Network**  
**North (Icann)**

**Notes to the Financial Statements - continued**  
**for the Period 31 August 2022 to 31 March 2023**

**2. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

Depreciation - owned assets	£ 265
-----------------------------	----------

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the period ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the period ended 31 March 2023.

**4. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 31 August 2022 and 31 March 2023	4,737
<b>DEPRECIATION</b>	
At 31 August 2022	2,466
Charge for year	265
At 31 March 2023	2,731
<b>NET BOOK VALUE</b>	
At 31 March 2023	2,006

**5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	£
Trade debtors	360
Other debtors	624
Prepayments	800
	1,784

**Independent Community Advocacy Network**  
**North (Icann)**

**Notes to the Financial Statements - continued**  
**for the Period 31 August 2022 to 31 March 2023**

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	£
Trade creditors	945
Accrued expenses	1,805
	<hr/>
	2,750
	<hr/> <hr/>

**7. MOVEMENT IN FUNDS**

	At 31.8.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	176,643	(6,836)	(907)	168,900
Designated Development Fund	-	-	75,000	75,000
	<hr/>	<hr/>	<hr/>	<hr/>
	176,643	(6,836)	74,093	243,900
<b>Restricted funds</b>				
Big Lottery Fund	26,706	18,752	-	45,458
Financial Inclusion	4,166	(2,934)	(1,232)	-
RCP	27,650	(1,472)	-	26,178
PCCBF	4,350	(1,913)	(2,437)	-
Halsall	3,500	(3,652)	152	-
LCC Form Filling	-	59,058	(33,375)	25,683
LCC Benefits	-	72,896	(37,292)	35,604
Community Champions	-	(91)	91	-
	<hr/>	<hr/>	<hr/>	<hr/>
	66,372	140,644	(74,093)	132,923
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	243,015	133,808	-	376,823
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Independent Community Advocacy Network**  
**North (Icann)**

**Notes to the Financial Statements - continued**  
**for the Period 31 August 2022 to 31 March 2023**

**7. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	17,446	(24,282)	(6,836)
<b>Restricted funds</b>			
Big Lottery Fund	74,098	(55,346)	18,752
Financial Inclusion	-	(2,934)	(2,934)
RCP	65,800	(67,272)	(1,472)
PCCBF	-	(1,913)	(1,913)
Halsall	-	(3,652)	(3,652)
LCC Form Filling	70,000	(10,942)	59,058
LCC Benefits	100,000	(27,104)	72,896
Community Champions	-	(91)	(91)
	<u>309,898</u>	<u>(169,254)</u>	<u>140,644</u>
<b>TOTAL FUNDS</b>	<u>327,344</u>	<u>(193,536)</u>	<u>133,808</u>

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the period ended 31 March 2023.

**Independent Community Advocacy Network**  
**North (Icann)**

**Detailed Statement of Financial Activities**  
**for the Period 31 August 2022 to 31 March 2023**

£

**INCOME AND ENDOWMENTS**

**Donations and legacies**

Donations 3,128

**Charitable activities**

Grants 315,638

Training income 8,578

---

324,216

**Total incoming resources** 327,344

**EXPENDITURE**

**Charitable activities**

Wages 119,160

Social security 7,919

Pensions 2,459

Telephone 2,520

Postage and stationery 1,317

Advertising 1,497

Sundries 175

Travel costs 3,934

Rent 8,161

Professional fees 2,166

Management charges 1,130

Repairs and renewals 235

Computer and software expense 6,312

Training costs 1,154

Fixtures and fittings 265

Grants to institutions 33,722

---

192,126

**Support costs**

**Governance costs**

Accountancy and legal fees 1,410

---

**Total resources expended** 193,536

---

**Net income** 133,808

---

This page does not form part of the statutory financial statements