



## **Trustee's Annual Report**

For the period of October 2022 to September 2023

# South Oxfordshire Muslim Association

## Report of the Trustees for the year ended 30 September 2023

The trustees present their annual report and financial statements for the year ended 30 September 2023 and confirm they comply with the Charities Act 1993 as amended by the Charities Act 2006, the trust deed and the Charities SORP 2005

### Reference and Administrative Information

Charity Name: South Oxfordshire Muslim Association

Charity Registration Number: 1200193

Charity Address: 140 Broadway, Didcot, Oxfordshire, OX11 8RJ

### **Board of Trustees**

Mus'ab Shaharom

Mutahar Islam

Mohammed Smatti

Syed Abdul Samad Ali

Ahmed Jawad

Bahaa Al-Haddad

Saqib Nazir

Farooq Syed Mohammad

## Structure, governance and management

### **Governing document**

South Oxfordshire Muslim Association is constituted as a charitable incorporated organisation (CIO) registered with the Charity Commission in August 2022 under charity number 1200193. It is governed by its Constitution, last updated in August 2022.

### **Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits.

The trustees meet together monthly and are responsible for all decisions taken in relation to meeting the objectives of the charity. To assist in the operation of the charity, the trustees are supported by a group of registered members of the charity. Members and trustees meet monthly to plan charity work. The chair of trustees or the general secretary chairs all the meetings.

### **Appointment of trustees**

Trustees are appointed through an election which is held after the Annual General Meeting. In order to be nominated, candidates must be from existing members who regularly volunteer and attend events organised by the charity.

## Objectives and activities

### **Our aims**

The objects of the charity are set out in the charity's constitution and are summarised as follows:

"To establish and advance the Islamic faith in Oxfordshire for the benefit of the public, mainly but not exclusively through the provision of a mosque, Islamic education, the celebration of religious festivals, interfaith activities, and by providing guidance about religious and spiritual wellbeing to the local community."

### **Our objectives**

Our objectives are set to reflect our faith and community aims. Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the advancement of religion for the public benefit.

Our dual aims remain to provide a facility where Muslims can worship and to provide a community facility for all the inhabitants of Didcot and its surrounding towns. Our long-term ambition is to build the self-confidence of Didcot's Muslims in their faith and through our community facilities and activities help make our area a peaceful, vibrant and harmonious community.

## Activities and achievements

### **How our activities deliver public benefit**

The charity carries out a wide range of activities in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit both to those who participated in our events and the wider community of Didcot.

### **Religious and community activities**

**Prayers:** We offer a weekly Friday prayer at Fleet Meadow Hall. During the week we have over 150 people who regularly attend the prayer from Didcot and the neighbouring towns. During Ramadan we also organised daily night prayer and we were honoured to have three visiting imams to lead the prayer.

**Iftars:** The charity hosts weekly iftar dinners during Ramadan to celebrate the end of daily fasting. The event is open for all of the community members.

**Eid parties:** We organised two Eid celebrations with potluck meals and activities for children. We had a bouncy castle and ice cream van on the day. We were honoured to have the local mayor and councillors to be with us and shared some words with the community.

**Quran classes:** Quran classes were organised weekly for the children. The classes were held 3 times a week by a qualified teacher and help from a few parents. Adult quran classes were also organised once a week via online meeting.

## Financial review

### **Principal funding sources**

The charity's main source of income is from donations. Regular contributions are received during the weekly Friday prayer. A major amount of donation is collected during the month of Ramadan through multiple fundraising efforts. In addition to donations, the charity also charges fees to cover the cost for events such as Iftar and Eid parties.

### **Investment policy and objectives**

Currently the charity has no short or long-term investments. The cash reserves are held in the current amount without bearing any interest. In the future, the charity will look into depositing the cash reserves in a shariah compliant money market and savings account.

### **Plans for future periods**

The charity is actively looking for a dedicated prayer space and a community centre. This can be in the form of a Mosque or a Musalla. The current arrangement of hiring local halls poses multiple challenges in terms of availability and space.

To meet the financial requirements of maintaining a Masjid or a Musalla, a more strategic approach for fundraising will be planned.

## Statement of Trustees' responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;  
prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date of this report are set out on page 1.

Approved by the trustees and signed on its behalf by:

Mus'ab Shaharom (Chair)  
25 July 2024

# South Oxfordshire Muslim Association

RECEIPTS AND PAYMENTS FROM 01/02/2023 TO 30/09/2023

	Unrestricted	Restricted	Total	Last Year
	Funds	Funds	Funds	Funds
	2023	2023	2023	2022
	£	£	£	
<b>RECEIPTS</b>				
Admin - Membership	360		360	-
Admin - Operation	90		90	-
Community event - Eid Adha Party	815		815	-
Community event - Iftar	935		935	-
Donation - Masjid	21,888		21,888	-
Refund - Eid Adha Prayer	178		178	-
Refund - Sumup	129		129	-
Donation - 3rd party		976	976	-
<b>Total Receipts</b>	<b>24,395</b>	<b>976</b>	<b>25,371</b>	<b>-</b>
<b>PAYMENTS</b>				
Admin - Operation	326		326	-
Asset - Carpet	800		800	-
Asset - Sumup	209		209	-
Community event - Eid Adha Party	523		523	-
Community event - Eid Adha Prayer	339		339	-
Community event - Eid Fitr Prayer	115		115	-
Community event - Iftar	882		882	-
Community event - Jumuah	190		190	-
Community event - Tarawih	740		740	-
Donation - 3rd party		852	852	-
<b>Total Payments</b>	<b>4,123</b>	<b>852</b>	<b>4,975</b>	<b>-</b>
<b>NET RECEIPTS</b>	<b>20,272</b>	<b>124</b>	<b>20,396</b>	<b>-</b>

# South Oxfordshire Muslim Association

## STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2023

	Notes	2023 £ 30/9/2023	2022
<b>Assets</b>			
Tangible assets		1,009	-
<b>CURRENT ASSETS</b>			
Debtors		-	-
Cash at bank		20,396	-
<b>CREDITORS</b>			
Amounts falling due within one year		(124)	-
<b>NET CURRENT ASSETS</b>		<b>20,272</b>	<b>-</b>
<b>NET ASSETS</b>		<b>21,281</b>	<b>-</b>
<b>TOTAL FUNDS</b>		<b>21,281</b>	<b>-</b>

Approved by the trustees on date and signed on their behalf by:

Mus'ab Shaharom  
Chair of Trustees  
26 July 2024



# South Oxfordshire Muslim Association

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Prepared by:

Dr. Mus'ab Shaharom  
Chair  
South Oxfordshire Muslim Association



Examined by:



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

South Oxfordshire Muslim Association

On accounts for the year  
ended

September 2023

Charity no  
(if any)

1200193

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD**30/09/2023/.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Tahir Mehmood

Date:

26-07-2024

Name:

Tahir Mehmood

Relevant professional  
qualification(s) or body

ACMA (Associate of Chartered Management Accountants UK)

(if any):

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Address:


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

The financial report was prepared according to the standard expected. A few recommendations have been shared with Trustees to have better financial control, for example internal policies such as separation of role and responsibilities.