

DUNKIRK FUN CLUB

England & Wales - Charity number 1200188

Details

Status Registered

Legal form CIO

Registered 2022-08-26

Register [View on the Charity Commission register](#)

Contact

Address Dunkirk Primary School
Marlborough Street
Nottingham
NG7 2LE

Phone 01159153273

Email funclub@dunkirk.nottingham.sch.uk

Website <https://www.dunkirkprimary.com/page/?title=Dunkirk+Fun+Club+Childcare&pid=92>

Activities

Objects: TO PROVIDE FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS.TO ADVANCE THE EDUCATION AND TRAINING OF PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL FACILITIES.

Activities: The charity has continued to offer out of hours childcare for young people aged 3 - 11 years

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

Geography

- Nottingham City
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£29,435	£21,207	-	-
2024-03-31	£44,905	£41,367	-	-
2023-03-31	£30,172	£29,905	-	-

Trustees

Name	Role	Appointed
Maria Artingstoll MSc	Chair	2022-05-18
JASON LUCAS		2022-05-18

DUNKIRK FUN CLUB

England & Wales - Charity number 1200188

Accounts

Dunkirk Fun Club
(Registered charity, number 1200188)
Financial statements
for the period 01 April 2024 to 30 September 2025

Page	Contents
2 - 3	Trustees' annual report
4	Independent examiner's report
5	Receipts & payments account
6	Statement of assets & liabilities
7	Notes to the accounts

Dunkirk Fun Club
Trustees' annual report
for the period 01 April 2024 to 30 September 2025

Full name Dunkirk Fun Club

Organisation type Charitable incorporated organisation

Registered charity number 1200188

Principal address

Dunkirk Primary School, Marlborough Street, Dunkirk, Nottingham, NG7 2LE

Trustees

Maria Artingstoll, Chair

Jason Lucas

Independent examiner

Eva Stevens, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO – Foundation constitution adopted 26 August 2022.

We have not had any new trustees during the reporting period.

Objectives and activities

To provide facilities for the daily care, recreation and education of children during out of school hours and school holidays. To advance the education and training of persons in the provision of such care, education and recreational facilities.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

We provided a breakfast club which was before the start of the school day and we provided an after school provision from 3/3:30pm until 6pm.

It enabled parents of children to maintain their employment, this in turn supported reducing poverty, improving wellbeing and helping to advance the education of the children that attended the club.

Dunkirk Fun Club

Summary of the main achievements during the period

We continued to run the provision which has had to move from its location to within the children's part of the school building until the 31 July, 2025. Moving to school facilities reduced costs as well as ensuring that we complied with OFSTED requirements.

We have successfully maintained a high quality provision for the children and we have a steady number of children using the provision.

Financial review

Despite ongoing difficulties in terms of finance we were able to provide a club at both breakfast and after school until the end of July.

However, declining numbers meant that the breakfast and after school clubs were no longer viable, therefore it was decided by the committee to close the provision at the end of the 24/25 academic year.

The charity will also be closing as soon as all statutory reporting requirements have been met.

The charity's policy on reserves

As the charity is closing, all remaining funds will be transferred to Dunkirk Primary School, the main creditor.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Jason Lucas, Trustee

**Independent examiner's report to the trustees of
Dunkirk Fun Club
for the period 01 April 2024 to 30 September 2025**

I report to the trustees on my examination of the accounts of Dunkirk Fun Club (the charity) for the period 01 April 2024 to 30 September 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

Eva Stevens BSc, CPFA
Employee of Community Accounting Plus

Dunkirk Fun Club
Receipts & payments account
for the period 01 April 2024 to 30 September 2025

2024		2025 <i>(18 months)</i>
£		£
	Receipts	
44905	Fees	29435
<u>44905</u>	Total receipts	<u>29435</u>
	Payments	
36254	Wages, NI & pension	11953
217	Bank charges	239
346	Equipment, repairs & renewals	-
420	Independent examination	420
1500	Loan repayment	-
718	Printing & stationery	615
50	Professional fees	50
303	Publications & subscriptions	558
559	Refreshments	1122
1000	Travel & subsistence	6250
<u>41367</u>	Total payments	<u>21207</u>
3538	Net receipts/(payments)	8228
267	Cash funds at start of this period	3805
<u>3805</u>	Cash funds at end of this period	<u>12033</u>

Dunkirk Fun Club
Statement of assets and liabilities
at 30 September 2025

2024		Note	2025
£			£
Cash assets			
3805	Bank accounts		12033
<u>3805</u>			<u>12033</u>
	Other monetary assets		
2320	Debtors - School fees		-
<u>2320</u>			<u>-</u>
	Assets retained for the charity's own use		
	General equipment		
	Liabilities		
(74140)	Creditors	2	(11654)
<u>(74140)</u>			<u>(11654)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Date _____
 Jason Lucas, Trustee

Dunkirk Fun Club
Notes to the accounts
for the period 01 April 2024 to 30 September 2025

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Creditors

	£
Independent examination	438
Publications & subscriptions	183
Travel	750
Wages, NI & pension	10283
	<u>11654</u>

3. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

4. Related party transactions

There were no related party transactions during the period.

5. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

DUNKIRK FUN CLUB

England & Wales - Charity number 1200188

Accounts

Dunkirk Fun Club
(Registered charity, number 1200188)
Financial statements
for the year ended 31 March 2024

Page	Contents
2 - 3	Trustees' annual report
4	Independent examiner's report
5	Receipts & payments account
6	Statement of assets & liabilities
7	Notes to the accounts

**Dunkirk Fun Club
Trustees' annual report
for the year ended 31 March 2024**

Full name Dunkirk Fun Club

Organisation type Charitable incorporated organisation

Registered charity number 1200188

Principal address

Dunkirk Primary School, Marlborough Street, Dunkirk, Nottingham, NG7 2LE

Trustees

Maria Artingstoll, Chair

Jason Lucas

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO – Foundation constitution adopted 26 August 2022.

We have not had any new trustees during the reporting period, however we still continue to publicise that new trustees are welcome. This is usually via the club newsletter.

Objectives and activities

To provide facilities for the daily care, recreation and education of children during out of school hours and school holidays. To advance the education and training of persons in the provision of such care, education and recreational facilities.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

We provide a breakfast club which is before the start of the school day and we provide an after school provision from 3/3:30pm until 6pm.

It enables parents of children to maintain their employment, this in turn reduces poverty, improves wellbeing and helps to advance the education of the children that attend the club.

Dunkirk Fun Club

Summary of the main achievements during the period

We continue to run the provision which has had to move from its location to within the children's part of the school building. This is about reducing costs as well as ensuring that we comply with OFSTED requirements.

We have successfully maintained a high quality provision for the children and we have a steady number of children using the provision.

Financial review

Despite ongoing difficulties in terms of finance we have been able to provide a club at both breakfast and after school. This year we are revising our fees and looking at all aspects of the club including staffing to reduce costs and enable us to continue to provide the service. We do have an outstanding loan to the school which we have agreed to repay at £500 per month.

Financial risk

There is a risk that if we don't manage our cash flow, then we may not have sufficient cash at any point in time to cover the expenditure, therefore we need to ensure that parents pay on time and have anticipated this so parents pay in advance.

The charity's policy on reserves

We have a small amount of reserves but we are working hard to ensure that we can have enough to fully support the provision for 6 months. However we are a club that receives funding via fees and so this is the area we need to ensure that we collect on time.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Jason Lucas, Trustee

**Independent examiner's report to the trustees of
Dunkirk Fun Club
for the year ended 31 March 2024**

I report to the trustees on my examination of the accounts of Dunkirk Fun Club (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FAIA FCIE
Employee of Community Accounting Plus

**Dunkirk Fun Club
Receipts & payments account
for the year ended 31 March 2024**

<i>2023</i>		<i>2024</i>
<i>(7 months)</i>		
£		£
	Receipts	
29888	Fees	44905
284	Opening transfer	-
<u>30172</u>	Total receipts	<u>44905</u>
	Payments	
23105	Wages, NI & pension	36254
420	Independent examination	420
532	Professional fees	483
2360	Travel & subsistence	1000
938	Refreshments	559
2500	Loan repayment	1500
50	Publications & subscriptions	87
-	Equipment, repairs & renewals	346
-	Printing & stationery	718
<u>29905</u>	Total payments	<u>41367</u>
267	Net receipts/(payments)	3538
-	Cash funds at start of this period	267
<u>267</u>	Cash funds at end of this period	<u>3805</u>

**Dunkirk Fun Club
Statement of assets and liabilities
at 31 March 2024**

2016		Note	2017
£	Cash assets		£
<u>267</u>	Bank accounts		<u>3805</u>
<u>267</u>			<u>3805</u>
Other monetary assets			
<u>2488</u>	Debtors - Parents fees		<u>2320</u>
<u>2488</u>			<u>2320</u>
Assets retained for the charity's own use			
General equipment.			
Liabilities			
<u>(59729)</u>	Creditors	2	<u>(74140)</u>
<u>(59729)</u>			<u>(74140)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Date _____
Jason Lucas, Trustee

Dunkirk Fun Club
Notes to the accounts
for the year ended 31 March 2024

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Creditors

	£
Independent examination	420
Wages	70182
Travel	3000
Refreshments	538
	<u>74140</u>

The liability for wages is owed to the School which covered salary costs in previous periods. It is currently being repaid at £500 a month.

3. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

4. Related party transactions

There were no related party transactions during the period.

5. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

DUNKIRK FUN CLUB

England & Wales - Charity number 1200188

Accounts

Information required for your annual report

This is for Charities not subject to full Audit

This information is required in order for you to comply with reporting requirements under the Charities Act. Please write your responses exactly as you want them to appear in your accounts. Use your mouse or tab key to move from grey box to grey box to complete this form. Once completed, save it and email it back to us. This is your chance to tell people what you do. Feel free to write as much as you like and we will put this into the report and accounts.

Group's full name: Dunkirk Fun Club
Other names by which you are known: Dunkirk Wrap Around Childcare (WAC)
The main contact address for the organisation: DUNKIRK PRIMARY SCHOOL MARLBOROUGH STREET NOTTINGHAM NG7 2LE
Your charity registration number: 200188 And (if applicable) Your company registration number:

Names of all current trustees, (directors)

Name	Start date if not serving since the start of this accounting period dd/mm/yy	Office held (if applicable)
Maria Artingstoll		Chair
Jason Lucas		
Pauline Smith		

Names of other trustees, (directors) who have served during the period covered by the accounts but are not currently serving. (Continue on a separate sheet if necessary)

Name	Date of resignation/departure dd/mm/yy

The names, job titles and remuneration & benefits paid to your senior management staff

Jamie Curtis - Fun Club Manager and staff of the club receive a hourly rate for service. There are no benefits paid to trustees.

The methods adopted for the recruitment and appointment of new trustees (How are your trustees appointed?):

we have not had any new trustees during the reporting period, however we still continue to publicise that new trustees are welcome. This is usually via the club newsletter

Objectives and activities

What are the formal purposes (objectives) of your charity, as set out in your governing document?

TO PROVIDE FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS. TO ADVANCE THE EDUCATION AND TRAINING OF PERSONS IN THE PROVISION OF SUCH CARE, EDUCATION AND RECREATIONAL FACILITIES.

What are your main activities? (the things you do in order to achieve the objectives)

provide a breakfast club which is before the start of the school day
provide an after school provision from 3/3,30 pm until 6pm.

How do these activities benefit the public?

It enables parents of children to maintain their employment, this in turn reduces poverty, improves wellbeing and helps to advance the education of the children that attend the club

Please confirm that you have considered the charity Commission's guidance on 'public benefit'.

[Click here](#) for a link to this guidance.

yes

Summary of the main achievements during the period

What did you actually do? (You could add some statistics if you like, and give more detail of your activities):

continue to hrun the provision which has had to move from its loation within the childrfens into part of the school busiling. This is about reducing costs as well as ensuring that we comply with OFSTED requirements.

We have successfully maintained a high quality provision for the children.

We hhave a steady number of children using the provision.

Financial review

Please comment on your financial position at the end of the reporting period (You might for example, refer to the surplus or deficit you've made, or the movement in the fund balances. Are you happy? – the choice is yours.)

Despite ongoing difficulties in terms of finance we have been able to provide a club at both breakfast and after school. This year we are revising our fees and looking at all aspects of the club including staffing to reduce costs and enable us to continue to provide the service.

What is your policy on reserves? (Your policy should include: why you need reserves, the target level, your current position, your plans to increase or use your reserves and how often you review this policy. If you do not need reserves you should explain the reason.)

we have a small amount of reserve but we are working hard to ensure that we can have enough to fully support the provision for 6 months. However we are a club that receives funding via fees and so this is the area we need to ensure that we collect on time.

What financial risks do you face?

we have to ensure that parents pay on time and have reviewed this so parents pay in advance.

If any of your funds are in deficit, what are you planning to do about it?

we have an outstanding loan which we are paying.

Detailed information if you hold funds for 3rd parties (other groups or individuals): names and their main objects, a description of the assets held, opening balances/ in/ out/ closing balances

No

Funds

If your accounts include any designated or restricted funds, the notes to the accounts need to include a short explanation of the purpose and of each fund.

For example:

Name of fund: *"The vehicle replacement fund"*

Purpose: *"To build up sufficient funds to replace vehicles on a 5 year schedule"*

For each fund you hold, please give the details:

N/A

Additional information

This is a chance to add any other information to your report.

For example: if you give grants, what is your policy? Do you want to say anything about your funders or supporters?

We have not received any grants in the period but continue to explore ways that we can bring

additional benefits into the club.

Dunkirk Fun Club
(Registered charity, number 1200188)
Financial statements
for the period 26 August 2022 to 31 March 2023

Page	Contents
2 - 3	Trustees' annual report
4	Independent examiner's report
5	Receipts & payments account
6	Statement of assets & liabilities
7	Notes to the accounts

**Dunkirk Fun Club
Trustees' annual report
for the period 26 August 2022 to 31 March 2023**

Full name Dunkirk Fun Club

Organisation type Charitable incorporated organisation

Registered charity number 1200188

Principal address

Dunkirk Primary School, Marlborough Street, Dunkirk, Nottingham, NG7 2LE

Trustees

Maria Artingstoll, Chair
Pauline Smith, Treasurer
Jason Lucas

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its CIO –Foundation constitution adopted 26 August 2022.

We have not had any new trustees during the reporting period, however we still continue to publicise that new trustees are welcome. This is usually via the club newsletter

Objectives and activities

To provide facilities for the daily care, recreation and education of children during out of school hours and school holidays. To advance the education and training of persons in the provision of such care, education and recreational facilities.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit

We provide a breakfast club which is before the start of the school day and we provide an after school provision from 3/ 3:30 pm until 6pm.

It enables parents of children to maintain their employment, this in turn reduces poverty, improves wellbeing and helps to advance the education of the children that attend the club.

Dunkirk Fun Club

Summary of the main achievements during the period

We continue to run the provision which has had to move from its location to within the children's part of the school building. This is about reducing costs as well as ensuring that we comply with OFSTED requirements.

We have successfully maintained a high quality provision for the children and we have a steady number of children using the provision.

Financial review

Despite ongoing difficulties in terms of finance we have been able to provide a club at both breakfast and after school. This year we are revising our fees and looking at all aspects of the club including staffing to reduce costs and enable us to continue to provide the service. We do have an outstanding loan to the school which we have agreed to repay at £500 per month.

Financial risk

There is a risk that if we don't manage our cash flow, then we may not have sufficient cash at any point in time to cover the expenditure, therefore we need to ensure that parents pay on time and have anticipated this so parents pay in advance.

The charity's policy on reserves

We have a small amount of reserves but we are working hard to ensure that we can have enough to fully support the provision for 6 months. However we are a club that receives funding via fees and so this is the area we need to ensure that we collect on time.

Signed on behalf of the charity's trustees:

Signed Maria Artingstoll Date 31/01/2024
Maria Artingstoll, Trustee

**Independent examiner's report to the trustees of
Dunkirk Fun Club
for the period 26 August 2022 to 31 March 2023**

I report to the trustees on my examination of the accounts of Dunkirk Fun Club (the charity) for the period 26 August 2022 to 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

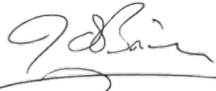
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 31/01/2024
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Dunkirk Fun Club
Receipts & payments account
for the period 26 August 2022 to 31 March 2023

	2023 (7 months) £
Receipts	
Fees	29888
Opening transfer	284
Total receipts	<u>30172</u>
Payments	
Wages, NI & pension	23105
Independent examination	420
Professional fees	532
Travel & subsistence	2360
Refreshments	938
Loan repayment	2500
Publications & subscriptions	50
Total payments	<u>29905</u>
Net receipts/(payments)	267
Cash funds at start of this period	<u>-</u>
Cash funds at end of this period	<u>267</u>

**Dunkirk Fun Club
Statement of assets and liabilities
at 31 March 2023**

	Note	2023 £
Cash assets		
Bank accounts		<u>267</u>
		<u>267</u>
 Other monetary assets		
Debtors - Parents Fees		<u>2488</u>
		<u>2488</u>
 Assets retained for the charity's own use		
General equipment.		
 Liabilities		
Creditors	2	<u>(59729)</u>
		<u>(59729)</u>

These financial statements are accepted on behalf of the charity by:

Signed Pauline Smith Dated 31/01/2024
Pauline Smith, Trustee

Dunkirk Fun Club
Notes to the accounts
for the period 26 August 2022 to 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Creditors

	£
Independent examination	420
Wages	58144
Printing & stationery	915
Travel	250
	<u>59729</u>

The wages creditor is being repaid to Dunkirk Primary School under agreement at £500 per month.

3. Support in kind

Nottingham City Council have provided insurance for the charity for 2023 at a value of £439.

4. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Related party transactions

There were no related party transactions during the period.

6. Previous period comparison

The previous period's figures have not been included for comparison because this is the charity's first accounting period as the newly formed CIO, previously the organisation operated as a charity (charity number: 1096915).

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

**Annual accounts 31 March 2023
report to the management committee**

Dunkirk Fun Club
Dunkirk Primary & Nursery School
Marlborough Street
Dunkirk, NOTTINGHAM, NG7 2LE

Please reply to Eva

30/01/24

Dear Board Members,

We are pleased to supply final copies of your accounts for the period ending as above. Please either print a copy, sign and date in black ink, and return to us by post or, email a signed pdf back to your Accountant. You should already have received our invoice for the work. Once we have confirmed receipt of your payment, we will then sign and return the final accounts to you.

On completion of the work we have no specific recommendations to make regarding the financial management of your organisation.

If you need further advice or explanations, please do not hesitate to contact us.

Finally, we would be most grateful if you could complete the enclosed monitoring and feedback form and return it to us, or complete the form electronically [by clicking here](#)

Yours faithfully,



John O'Brien MSc FCCA FCIE FAIA

Community Accounting Plus

Monitoring & Feedback Form

It would greatly assist Community Accounting Plus both to monitor and improve its services if you would kindly complete this form and returning it by email to support@caplus.org.uk

Date	
Your name	
Your organisation name	
Name of CA Plus staff member you've been working with	

Please circle below which CA Plus services you have used

Accounts	Bookkeeping	Payroll	QuickBooks support	Advice & training
----------	-------------	---------	--------------------	-------------------

How would you rate the quality of work undertaken by us?

	Excellent	Good	Neutral	Poor	N/a
Completing work in a timely manner					
Responding to emails, calls & questions					
Quality of explanations or advice given					
Quality & accuracy of work completed					

What one thing could we do to improve our services for you?

--

How likely are you to recommend us to a friend or colleague? Please circle below

0	1	2	3	4	5	6	7	8	9	10
Not at all likely					Extremely likely					

Any other comments

--

Thank you