

Park Lane Nursery  
Trustee Annual Report  
For the year ending 31<sup>st</sup> August 2025



Park Lane Nursery

Charitable Incorporated Organisation

Registered Charity No: 1200130

Accounts for year end

31<sup>st</sup> August 2025

**Park Lane Nursery**  
**Trustee Annual Report**  
**For the year ending 31<sup>st</sup> August 2025**

The trustees present their report and independently examined financial statements for the year ending 31st August 2025.

**Reference and Administrative details**

**Registered Name:** Park Lane Nursery

**Charity No:** 1200130

**Operational Address:** Park Lane Nursery  
Park Lane  
Peterborough  
PE1 5JW

**Trustees at date of Report:** Carl Riley  
Chavard Zhevel  
Ahmed Elsheikh  
Christine Kurys  
Lynn Harvey

**Bankers** Barclays Bank

**Independent Examiner:** Mark Bedford  
11 Belton Road  
Stanground  
Peterborough  
PE2 8UU

**Park Lane Nursery**  
**Trustee Annual Report**  
**For the year ending 31<sup>st</sup> August 2025**

**Structure, Governance and Management:**

Park Lane Nursery became Charitable Incorporated Organisation (CIO), registration number 1200130 on 19<sup>th</sup> August 2022. The Charity governed by the model Early Years Alliance Constitution for CIO and managed by the trustees who have the power to appoint the charity's trustees.

**Objects and Activities:**

The aims of the Nursery are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

1. Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
2. Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
3. Instigating and adhering to the Statutory Framework for the Early Years Foundation Stage

**Public Benefit:**

The trustee and staff carefully consider the Commission's guidance on public benefit when setting objectives and planning activities. All families with the local community are encouraged to use our services. Fees remain affordable to all by linking this to the funding rates set by the government. All children are eligible to Nursery Education Funding, provided by the Local authority for children the term after they turn three and for two year-old children who are eligible.

**Achievements and Performance:**

**Overview**

The nursery is open Monday to Friday term time 8.30am to 3pm and offers sessions of 8.30am – 11.30am, 9am – 3pm and 12pm to 3pm for children aged from 2 years old. We provide all new children with a free polo shirt and sweatshirt when they first start and parents are able to buy extra uniform at a small cost. We visit the children at home before they start their settling in sessions.

Families have the opportunity to take part in our Play/Stay and Raising Early Years Achievement in Literacy (REAL) which takes place every term over a three week period, families are invited to join their children to read and take part in our activities based around our chosen core story book. Parents who attend all three sessions receive a free book for their child.

This year the nursery took part in the Maths Champion Programme to support children's learning of maths. The police and fire engine visited the nursery and the children

**Park Lane Nursery**  
**Trustee Annual Report**  
**For the year ending 31<sup>st</sup> August 2025**

watched duck eggs hatch and helped to look after the ducklings. Parents and children joined us for story time at the local library and received their library cards. In the summer term all the children and parents joined us for a Teddy Bear Picnic at the park. Children take part every half term in TASTE Education to experience different types fruit and vegetables using all of their five senses.

Parents of children going to school attended "Getting ready for school" programme during the last summer term, they take part in activities and receive free resources to support their children's learning during the summer holidays.

We achieved "Good" in our first Ofsted inspection on 20<sup>th</sup> March 2025 for Park Lane Nursery.

### **Fundraising**

Children in Need, Morocco, Christmas Jumper save the children and UNICEF. Total fundraising £472.00

Easyfundraising - £79.98, Christmas/Easter Raffle and Donations - £1,061.00 were all used to buy new resources for the nursery.

### **Financial review**

This year the accounts were under the £250,000.00 threshold, but as we had used the Accrual Accounting for last year we have continued with this.

£63,928.00 received in August 2025 which relates to the Autumn term 24-25. Incoming resources 31<sup>st</sup> August 2025 - £226,29.00 and resources expended - £232,706.00.

The Nursery main bank account closing balance is £155,549.42 and £40,269.78 in the nursery deposit account for our reserves. Total cash funds £195,864.21 closing balance 31<sup>st</sup> August 2025.

### **Reserve policy**

Reserves are a contingency fund for PILON, redundancies, emergencies and are in separate deposit account with Barclays Bank.

### **Premises**

The nursery is invoiced service charges each term from St Thomas More Catholic Primary School, the 2024/2025 total of £14,754.24 for the year, but the summer term 2025 invoice of £6,242.18 was not received until 16<sup>th</sup> September 2025 and will now show in 2025/2026 end of year accounts

Rental of the building from The East Anglia Roman Catholic Diocese for the 38 weeks was £10,500.00. The summer invoice £4,375.00 was not received until 16<sup>th</sup> September 2025 and will now show in the 2025/2026 end of year accounts.



# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PARK LANE NURSERY (Registered Charity No. 1200130)

I report on the financial statements of Park Lane Nursery for the year ended 31st August 2025.

## Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the 2011 Act,  
to follow the procedures laid down in the general Directions given by the Charity Commission  
(under section 145(5)(b) of the 2011 Act, and  
to state whether particular matters have come to my attention.

## Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the Trustees have not met the requirements to ensure that:
  - (a) Proper accounting records are kept (in accordance with section 130 of the 2011 Act); and
  - (b) Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; and
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

11 Belton Road  
Park Farm  
Stanground  
Peterborough  
PE2 8UU



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Mark Bedford MAAT - M.J.B. Financial Services  
Independent Examiner

Park Lane Nursery

Statement of Financial Activities

For the Year Ending 31st August 2025

	Unrestricted Funds 2025	Restricted Funds 2025	TOTAL FUNDS 31-Aug-25	Prior Period Total Funds 31-Aug-24
<b>INCOMING RESOURCES</b>				
2 Donations	485	-	485	2,232
3 Charitable activities	224,081	-	224,081	217,729
4 Other trading activities	1,153	-	1,153	985
5 Income from investments	572	-	572	522
<b>Total income</b>	<b>226,291</b>	<b>-</b>	<b>226,291</b>	<b>221,468</b>
<b>RESOURCES EXPENDED</b>				
6 Expenditure on Charitable activities	232,706	-	232,706	229,629
Other expenditure	-	-	-	-
<b>Total expenditure</b>	<b>232,706</b>	<b>-</b>	<b>232,706</b>	<b>229,629</b>
<b>Net income / (expenditure)</b>	<b>- 6,415</b>	<b>- -</b>	<b>6,415 -</b>	<b>8,161</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Reconciliation of funds</b>				
Balance Brought forward	129,793	-	129,793	137,954
Balance carried forward	123,378	-	123,378	129,793

**Park Lane Nursery**

**Income Split**

**For the Year Ending 31st August 2025**

	2025 Unrestricted Fund	2025 Restricted Fund	2025 Total	2024 Total
<b><u>Donations</u></b>				
Donations & gifts	485	-	485	1,232
Grants from Gov. / other charities	-	-	-	1,000
	<b>485</b>	<b>-</b>	<b>485</b>	<b>2,232</b>
<b><u>Charitable activities</u></b>				
Nursery Education Funding (LA)	217,267	-	217,267	196,951
SEN funding	-	-	-	8,030
Fees from Parents	6,804	-	6,804	5,827
Late fees	10	-	10	3,921
Other (including HMRC Tax refund)	-	-	-	3,000
	<b>224,081</b>	<b>-</b>	<b>224,081</b>	<b>217,729</b>
<b><u>Other trading activities</u></b>				
Fundraising	1,153	-	1,153	985
Other	-	-	-	-
	<b>1,153</b>	<b>-</b>	<b>1,153</b>	<b>985</b>
<b><u>Income from Investments</u></b>				
Interest	572	-	572	522
	<b>572</b>	<b>-</b>	<b>572</b>	<b>522</b>
<b>TOTAL INCOME</b>	<b>226,291</b>	<b>-</b>	<b>226,291</b>	<b>221,468</b>

**Park Lane Nursery**

**Expenditure split**

**For the Year Ending 31st August 2025**

	2025 Unrestricted Fund	2025 Restricted Fund	2025 Total	2024 Total
<b><u>EXPENDITURE ON CHARITABLE ACTIVITIES</u></b>				
Personnel costs (Incl. Payroll / HR / Pension / PAYE)	179,536	-	179,536	170,443
Premises costs	36,999	-	36,999	41,185
Administration costs	11,129	-	11,129	12,178
Curriculum resources	3,219	-	3,219	4,541
Pupil costs	1,353	-	1,353	705
Pupil Premium - Real	-	-	-	55
Charity Fundraising	469	-	469	523
	<b>232,706</b>	-	<b>232,706</b>	<b>229,629</b>
<b><u>OTHER EXPENDITURE</u></b>				
Other - Not related to above	-	-	-	-
	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>232,706</b>	-	<b>232,706</b>	<b>229,629</b>



Park Lane Nursery

BALANCE SHEET

As at 31st August 2025

	Total Funds 31.08.25 £	Prior year funds 31.08.24 £
<b>FIXED ASSETS</b>		
Fixtures, fittings & Equipment	-	-
	<u>-</u>	<u>-</u>
<b>CURRENT ASSETS</b>		
7 Debtors & Prepayments	-	200
8 Cash at Bank and in Hand	195,864	177,701
	<u>195,864</u>	<u>177,901</u>
<b>CURRENT LIABILITIES</b>		
9 Creditors & Accruals	72,486	48,109
	<u>72,486</u>	<u>48,109</u>
<b>NET CURRENT ASSETS</b>	<b>123,378</b>	<b>129,793</b>
<b>The Funds of the Charity:</b>		
Unrestricted funds	123,378	129,793
Restricted funds	-	-
<b>Total Charity Funds</b>	<u><u>123,378</u></u>	<u><u>129,793</u></u>

The notes form part of these financial statements

Signed on behalf of the Trustees:



Signature



Name



Date

**Park Lane Nursery**  
**For the Year Ending 31st August 2025**

**Unrestricted Funds (General)**

Balance B/Fwd	129,793
This years un-restricted receipts	226,291
This years un-restricted payments	232,706
Transfer between funds	-
	<u>123,378</u>

**Restricted Funds:**

Balance B/Fwd	-
This years restricted receipts	-
This years restricted payments	-
Transfer between funds	-
	<u>-</u>

**Total Funds**

Unrestricted	123,378
Restricted	-
	<u>123,378</u>

**Park Lane Nursery**  
**Notes to the Accounts**  
**for the year Ended 31 August 2025**

**1 ACCOUNTING POLICIES**

**Accounting**

The accounts were prepared under the Charities Act 2011.

The accounts have been prepared in accordance with the applicable accounting standards and comply with SORP FRS102.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure and liabilities are recognised in the period to which they relate.

**Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment	-25% p.a. reducing balance
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**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Nursery.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donar or when funds are raised for particular restricted purposes.

**2 INCOMING RESOURCES FROM DONORS**

	2025 £	2024 £
<b>Unrestricted funds:</b>		
Donations	485	1,232
Grants (Training)	-	1,000
	<u>485</u>	<u>2,232</u>

**Park Lane Nursery**  
**Notes to the Accounts - continued**  
**for the year Ended 31 August 2025**

**3 CHARITABLE ACTIVITIES**

	2025 £	2024 £
<b>Unrestricted funds:</b>		
Nursery Education Funding (LA)	217,267	196,951
SEN funding	-	8,030
Fees from Parents	6,804	5,827
Late fees	10	3,921
Other (including HMRC Tax allowance)	-	3,000
	<u>224,081</u>	<u>217,729</u>

NEF Funding

on 22 August 2024 £45,862.43 was received however it relates to Autumn 2024 so is put back into the 24-25 accounts.

This August 2025, £61,869.15 was received through the bank but relates to Autumn 2025 so goes in to 25-26 accounts.

**Restricted funds:**

Other	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

**4 TOTAL OTHER TRADING ACTIVITIES**

Fundraising for Charity and Nursery £778 & £374.98 respectively.

Fundraising	1,153	985
Other	-	-
	<u>1,153</u>	<u>985</u>

**5 INCOME FROM INVESTMENTS**

The Charity has two bank accounts a current and savings.

Bank Interest	572	522
	<u>572</u>	<u>522</u>

**Park Lane Nursery**  
**Notes to the Accounts - continued**  
**for the year Ended 31 August 2025**

**6 EXPENDITURE ON CHARITABLE ACTIVITIES**

	2025 £	2024 £
Personnel costs (Incl. Payroll / HR / Pension / PAYE)	179,536	170,443
Premises costs	36,999	41,185
Administration costs	11,129	12,178
Curriculum resources	3,219	4,541
Pupil costs	1,353	705
Pupil Premium - Real	-	55
Charity Fundraising	469	523
	<u>232,706</u>	<u>229,629</u>
<b>TOTAL OTHER EXPENDITURE</b>	<u>-</u>	<u>-</u>

**7 DEBTORS**

There were no Debtors

**8 Cash at Bank and in hand**

The Charity operates two Barclays bank accounts Current and Savings.  
The current account balance as at 31 August 2025 was £155,594.43.  
The Savings account balance as at 31 August 2025 was £40,269.78.  
Total Cash at Bank £195,864.

**9 CREDITORS AND ACCRUALS**

As per note 3, the Nursery received NEG funding in advance.  
The Nursery also received invoices that related to rent & service charges for the Summer term (prior 31 Aug 2025) but the actual invoices were not received or paid until Sept 2025 (25-26).  
These invoices were posted back in to the accounts for 24-25.



**Park Lane Nursery**

**Bank Reconciliation**

**Bank Balance as at 31 August 2025**

195,864

Add Outstanding Deposits:

Less unpresented Cheque(s)

195,864

**Cash Book Balance as at 31st August 2025**

195,864