

Trustees' Annual Report for the period

From 01/03/2022

To 28/02/2023

Charity name: Knighton & Presteigne Foodbank

Charity registration number: 1200127

This is the annual report and audited accounts for the period ended 28 February 2023. The Trustees of Knighton & Presteigne Food Bank confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

OBJECTIVES AND ACTIVITIES

Context - Knighton Food Bank started in October 2012 in response to the, then current, financial situation. It was one of several projects operated by Churches Together in Knighton & District (CTKD). In 2022, Knighton Food Bank was informed of the decision to de-register CTKD as a charity and Knighton & Presteigne Foodbank was awarded charitable status in its own right on the 19th August 2022.

Purposes - The prevention and relief of poverty by the provision of food, funds, goods or services for the public benefit of residents of Knighton, Presteigne and the surrounding area.

Activities - With the support of local government and other funding bodies together with donations from individuals in our local communities, we have been able to respond to the difficult economic situation by providing food, toiletries, and a range of other helpful items such as slow cookers to those in great need within our area. In addition, a Winter Project was run and special Christmas parcels made up and distributed.

Public benefit - In their decision-making and management, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

ACHIEVEMENTS

The foodbank has operated throughout the period on two days in Knighton and on one day in Presteigne. Particular emergency needs have also been met at other times as they have arisen. We refer to the families and individuals we support as our 'friends'. They have come to us (often in great distress) via statutory agencies, health visitors, GP, etc. and also by direct contact with our manager.

The Knighton site has continued to be operated from a house attached to and owned by Knighton Baptist Church for two hours on Tuesdays and Fridays. Near the end of the year, the Youth Centre was identified as a possible suitable future location for our operations in Presteigne and has been hired for a trial period.

Our manager is incredibly innovative in the way she has faced-up to the current energy and food inflation crisis - vouchers for local butchers and greengrocers (supporting the local community and giving friends a choice), slow cookers, air

fryers, warm throws, bags of personal hygiene goods for our local secondary school plus some stunning Christmas hampers. We are all very grateful for her professionalism and empathy.

We have had steady support from the local community throughout this period, both by way of food donations (collection boxes in shops, Harvest Festivals, etc.) and through standing orders and one-off cash donations. In addition, we have received discretionary grants from the Welsh Government/Powys County Council which have allowed the purchase of all those slow cookers, blankets, duvets, etc.

We would like to take this opportunity to thank the community, our volunteers and our Trustees for their unstinting support through some very lean times and also to Knighton Baptist Church for their generosity in providing our accommodation in Knighton (and allowing us to even spill out into the church pews during busy periods!).

Breakdown of service provision

Knighton & Presteigne Foodbank Breakdown of Service Provision: Aug 2022-Feb2023

Month	New Referrals Kn	Repeat Referrals Kn	New Referrals P	Repeat Referrals P	Adults Supported Kn	Children supported Kn	Adults Supported P	Children Supported P	Total Food Parcels per mth
Aug 2022	3	7	1	3	15	11	8	12	14
Sept	13	4	3	3	20	14	12	12	23
Oct	15	7	7	4	30	19	15	14	33
Nov	16	6	6	4	29	40	13	17	32
Dec*incl Christmas Hampers	40	25	20	10	58	18	17	34	95
Jan 2023	16	8	7	4	30	42	12	18	35
Feb	14	8	8	4	22	23	10	15	34
TOTAL (YEAR)	117	59	52	32	204	167	87	126	266

Notes:

August 2022 – February 2023: 20 slow cookers were handed out with food parcels (grant funded), plus 1 air fryer (donated).
 September 2023 – November 2023: 60 hygiene packs distributed to teens via schools.

FINANCIAL REVIEW

Review of the charity's financial position at the end of the period - Once the Knighton & Presteigne Foodbank became a charity in its own right and with the blessing of Churches Together, all the funds held by CTKD on behalf of the Foodbank were transferred in tranches to the new charity and the old bank account was subsequently closed just before the financial year end.

The local communities were informed of the change of name, status, new bank account etc via the Foodbank website, publicity materials, mailings, and word of mouth. Pleasingly, the important and significant regular monthly donations by standing order or gift aided (administered by Stewardship) remained at a similar level throughout this transition period. The less-predictable one-off donations by individuals and organisations, together with Local Government grants, also continued as previously. As a result, the healthy financial position enabled various specific initiatives to be funded such as a Winter project and making up of special Christmas parcels, in addition to the purchase of food and other essentials to compensate for shortfalls in stock levels.

Statement explaining the policy for holding reserves stating why they are held - We have aimed to maintain reserves at the bank of £30,000 which covers approximately 15 months running costs. Further funds have been retained to enable the Foodbank to survive possible future damaging political decisions, economic changes, or other emergencies which could result in reduced donations to the Foodbank and/or increased demand for its services. The reserves at the end of the period were sufficient to meet these requirements.

Investment policy and objectives including any social investment policy adopted - All the cash assets have been held in a current account and savings account with HSBC UK Bank plc. The total at the end of the period was well below the Financial Services Compensation Scheme limit for charities of £85,000.

A description of the principal risks facing the charity - The main financial risk to the Foodbank is associated with the economic climate within the country and the ability of individuals in our local communities to afford to donate. However, the significant level of reserves held currently should enable the Foodbank to continue to operate even in the event of a national crisis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document - Constitution

How constituted - CIO

Trustee selection method - Appointed by the Committee of Trustees

REFERENCE AND ADMINISTRATIVE DETAILS

Charity name - Knighton & Presteigne Foodbank

Registered charity number - 1200127

Charity's principal address - Tower House, 29 High Street, Knighton, Powys LD7 1AT

Names of the charity Trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julia Roberts	Chairperson		Committee of Trustees
2	Alison Thomas	Secretary		
3	Madeleine McDonagh	Treasurer		
4	Sally Mansell			
5	Ann Curtis			
	Signature(s)	JLRoberts	MMcDonagh	
	Full name(s)	JULIA LESLEY ROBERTS	MADELEINE McDONAGH	
	Position (eg Secretary, Chair, etc)	CHAIR	TREASURER / TRUSTEE	
	Date	6th February 2024		

DECLARATIONS

The trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees



CHARITY COMMISSION
FOR ENGLAND AND WALES

Knighton & Presteigne Foodbank

1200127

Receipts and payments accounts

CC16a

For the period
from

01/03/2022

To

28/02/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	10,290	-	-	10,290	-
Grants	-	1,381	-	1,381	-
Transferred from Knighton and East Radnor Food Bank (charity no. 1172353) which will be dissolving	54,967	4,286	-	59,253	-
Interest received	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	65,257	5,667	-	70,924	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	65,257	5,667	-	70,924	-
A3 Payments					
Manager remuneration (3 months in 2022/23)	3,375	2,100	-	5,475	-
Food, toiletries, vouchers, slow cookers, etc	131	1,234	-	1,365	-
Telephone & internet	24	-	-	24	-
Publicity, postage, & stationery	342	-	-	342	-
Bank charges	25	-	-	25	-
Hire & equipping of premises	905	-	-	905	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,802	3,334	-	8,136	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,802	3,334	-	8,136	-
Net of receipts/(payments)	60,455	2,333	-	62,788	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	60,455	2,333	-	62,788	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Charitable Account	31,042	2,333	-
	HSBC Money Manager Account	29,253	-	-
	Cash received but not banked	160	-	-
	Total cash funds	60,455	2,333	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Shelving, Cupboard, Trolley	Unrestricted	-	-
	Laptop Computer, Smartphone	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

SL Roberts
A.M. Thomas

JULIA LESLEY ROBERTS
ALISON MARGARET THOMAS

15.8.23
15/8/23

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

KNIGHTON & PRESTEIGNE FOOD BANK CIO

**On accounts for the year
ended**

28 FEBRUARY 2023

**Charity no
(if any)**

1200127

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **28 / 02 / 2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21/08/2023

Name:

CHRISTOPHER THOMAS NATHANIEL DAVIS MEng ACA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW Membership # 2956147

Address:

Housego Accountancy & Taxation Ltd

Office 10, Broadaxe Business Park, PRESTEIGNE, Powys, LD8 2UH

UNITED KINGDOM

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing Further to Report.