

Introduction

Reference and Administration

The full name of the church is St. James' Parish Church, Higher Broughton, Salford, Lancashire which is in the deanery of Salford within the Manchester Diocese. St. James is also a member of the Broughton Team Ministry which is a team of two independent parishes. The church is located on Great Cheetham Street East near the junction with Leicester Road. The correspondence address is:

St. James Rectory,
396, Great Cheetham Street East,
Higher Broughton,
Salford,
M7 4UH.

The ministry team during the year has consisted of:--

Team Priest-in-charge	Rev. Christine Threlfall
Reader Emeritus	Mr. F.S. Jones

The names of those people who have served on the Parochial Church Council during the year are:-

Warden	Mr. S.N. Wood
Lay-vice Chair	Mr. S.N. Wood *
Secretary	Mr. S. Horrocks
Treasurer	Mr. S.N. Wood +
	Miss C. Hughes *
	Mr. S. Horrocks
	Mr. A. Matovu – deputy church warden
	Ms. Anne-Marie Smith – Safeguarding Officer – co-opted
	Mr. J.R.H. Byron – co-opted
	* Team Council Representatives
	+ Deanery Synod Representatives
	~ Deputy Church Warden

Electoral Roll Officer	Mr.. S.N. Wood
Health and Safety Officer	Mr. D. Threlfall
Gift Aid Secretary	Mr. S.N. Wood

The Standing Committee of the P.C.C. consists of:

The Chairman;
The Church Wardens;
The Secretary;
The Treasurer.

Independent examiner	Ms. L.A. Durrington
Church bankers	The Co-operative Bank

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The P.C.C. operates under the Parochial Church Council Powers Measure. The P.C.C. is a registered charity in its own right.

Membership of the P.C.C. is open to anyone who has been on the electoral roll of the parish for six months or more prior to the A.P.C.M. or who is eighteen at the time of the A.P.C.M..

During the year the P.C.C. met only twice in full session. There have been several P.C.C. meetings which have used electronic communication methods to reach a decision on some matter which had a degree of urgency about it. These meetings have discussed many, wide-ranging issues connected with the parish. Among these have been:

- The reports which make up the Annual Report presented at the A.P.C.M.;
- Financing the future of St. James’;
- The shifts and changes of the rules produced by Covid 19 Pandemic;
- Development of social outreach activities such as the lunch club and food pantry;
- The development of work with children and young people;
- The improving situation with regard volunteers for things such as sidespeople;
- Undertaking of only the most critical building work due to preparation of an ongoing plan for the future repair and refurbishment of the building;
- all the routine matters which a P.C.C. must deal with throughout the year just to ‘keep the place running’.
- People going forward for ALM training

Objectives and activities

Our principal aim during 2019 was to develop the three themes of increased giving, growing our congregation and serving our community which are incorporated within the aims of a P.C.C. which are “to cooperate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.” (P.C.C. Powers Measure, 1956)

In order to promote these aims the parish already offers:

Growing our Congregation:

Bishop’s training course for youth leaders;
ALM training;
Certificate in children’s ministry;;
Lent courses;
Confirmation course;
Access to foundation for ministry course.
Improving electronic service assistance;

Serving our Community:

Assemblies at five local primary schools;
Sunday Club
Collaborative projects with Community Groups including lunch clubs.
A Christmas Day meal for those who would otherwise have been on their own.

The supply of food parcels on a Social Services request basis;
A food pantry using items obtained from the FareShare group and other much appreciated donors.

It is also a hope that in the future we shall be able to offer:

boys club/activities for those between 5 and 11
something appealing and sustainable for older teenagers
additional support to those in need in the local community

Achievements and performance

In addition to those things mentioned above we also offer a wide range of services and times for worship on a monthly rota:

First Sunday	11.00a.m.	C.W. Holy Communion
	6.30p.m.	Compline
Second Sunday	11.00a.m.	C.W. Morning Prayer (with Baptism)
	6.30p.m.	Compline
Third Sunday	11.00a.m.	C.W. Holy Communion
	6.30p.m.	Compline
Fourth Sunday	11.00a.m.	C.W. Morning Prayer/All Age Worship
	6.30p.m.	Compline
Fifth Sunday	11.00a.m.	C.W. Morning Prayer
	6.30p.m.	Compline

In addition there are special services held within the Team on other days – such as Maundy Thursday, Good Friday, etc..

It should also be mentioned that on the First Sunday of Advent we hold a Service of Commemoration for the Departed to which we personally invite all those who have been bereaved in the recent past alongside a general invitation to everybody who wishes to attend. This service was always well attended and much appreciated by those involved.

There is a regular, ongoing charity collection which is the Children's Society.

At the end of 2023 there were 25 people on the electoral roll. During a recent month the average attendance at church per Sunday was 20 of whom 2 were classified as children or young people under the age of sixteen.

Treasurer's Report, 2024

"But this I say: He who sows sparingly will also reap sparingly, and he who sows bountifully will also reap bountifully"

2 Corinthians 9:6

First the good news that we, as a parish, are still solvent and we have paid our parish share in full – again! Hopefully we shall be able to do so again next year despite the repeated 10% annual increase. As at 31.12.23 we had no outstanding invoices and the several large ones connected with the heating reported in 2023 have all been paid.

It is also very pleasing to note that we have been able to raise and donate large sums of money towards the running of the lunch club and food pantry. In this connection we are also very grateful for donations – in both cash and kind – which we have received from other churches in the local area and from several private donors.

This year, despite the increasingly burdensome and stressful nature of the accounts, I have continued to use the online accounting system which is invaluable in keeping track of all the various funding streams.

This year has marked a significant change in the finances of the church in that we have now started obtaining grants for the repair and maintenance of the building itself. The first part of this is the removal of the old heating system and its replacement with a new one. This also involved extensive asbestos removal. The heating system work has continued throughout the year and hopefully will be completed during 2025.

The Lunch Club and Food Pantry have continued throughout the year – lunches on an eat in or 'take-away' basis. As a result I thought I would include some interesting statistics about the Food Pantry and the impact of the food which has been distributed. These figures are based purely on the donations received from the FareShareGo collections and do not include the regular deliveries:

32652 kg Of food collected

78300 meals equivalent

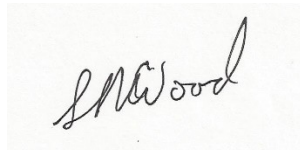
97779 kg of CO₂ saved as a result

These figures are astonishing and a testament to the need within the area which we are able to help to serve. So, congratulations and thanks to all the volunteers who help to provide this invaluable and, unfortunately, increasingly needed service. It should also be mentioned that new volunteers

to join the work force would be much appreciated as, currently, all the work falls on the shoulders of only a few steadfast volunteers

We have continued to maintain a good 'track record' when it comes to spending grants responsibly on the purposes for which they were given which is one of the things which larger grant awarders look for in a project. We will also have little difficulty in proving social need for our building and the work which goes on inside it. The fact that we have been able to keep the projects running throughout the pandemic despite all the restrictions and regulations which this involved should also stand us in good stead when it comes to bidding for these larger building focussed grants.

However, despite some elements of gloom within the finance report it should be remembered that we are still open and serving our community despite the financial and other restrictions which we are all feeling

A handwritten signature in black ink, appearing to read 'Stuart Wood', is centered on a light-colored rectangular background.

Stuart Wood - Treasurer

Independent Examiner's Report

This is the first time I have been asked to independently review the finances of anything let alone one of the churches in the benefice. I received the files on 11th May 2025 and so have only had a short time to review them before completing this full report. I was asked by the treasurer on 5th May to consider the role for this year and possibly subsequent ones. I hope to review the opportunity in the very near future.

In order to review the finances I have been given what I believe to be a full list of transactions for the year 2024 which includes a number of credit transactions throughout the year of regular giving, grants, funding, etc ... though as with any establishment there are also a considerable amount of outgoings to keep the building functioning amongst other things. The church also boasts its' excellent food pantry which continues to bring an excellent source of comfort to the community though with the cost of living as it currently stands the level of donation may need to be improved if relative spend to item is not able to be so in order to keep the gift of it sustainable. A monetary donation would often be appreciated to maintain the variety the pantry would be able to offer though I'm sure donations of food items would also be gratefully received.

Your treasurer, Stuart Wood continues in his diligent work to keep a thorough and true record of the church income and expenditure and of course the work on the building; in particular the roof and the heating have taken a lot of precedence since you last met to discuss the financial position of the parish. As you may be able to appreciate spending time and money on these projects have been needed and have benefited from increases in funding and fundraising.

This being said, as you may be able to see for another year the overall balance has significantly dropped. You were made aware last year that a further £60,000 was required to complete the projects that were started in 2023 and although there have been large amounts of funds raised it could not in any way come close to the figure above required to complete the projects in full. Overall the balance has therefore dropped from £34,809 at the end of 2023 to £11,620 at the end of 2024. Another such drop would truly be unsustainable and I would fully urge the PCC to meet regularly to review this.

More happily the parish share continues to be paid which is significant in sustaining the future of the church and will aid the future of continuing to be so though I would recommend all contributions personal or otherwise to be reviewed to ensure the sustainability of any future plans. Time will not wait for funding to be secured.

I wish you all the very best success with 2025 and hope to continue with you in 2026 with a report of better news of the financial status. I would hope that with the completion of projects and the continuing hard work of the PCC, the reviews are already taking place to ensure a healthier report this time next year.

Regards

Laura Durrington, Miss (BA Hons)

Return of Parish Finance

January To December 2024

Parish ref:

Parish :

Higher Broughton: St James

If this form is NOT completed on behalf of the entire parish, please list below the churches included.

Higher Broughton: St James

Deanery:
Salford And Leigh

Diocese:
Manchester

INCOMING RESOURCES		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
Voluntary income/receipts			
01 Regular giving		3,607	1,200
03 Collections at services		1,133	-
04 All other giving and voluntary receipts, including special appeals (recurring and one-off)		17,194	3,888
06 Gift Aid recovered		1,846	-
07 Legacies received (capital value)		-	500
08 Grants (include recurring and one-off)		15,000	46,878
	TOTAL Voluntary income	38,780	52,466
Activities for generating funds			
09 Gross income from fundraising activities		10,250	-
Income from investments			
10 Dividends, interest, income from property etc		980	-
Church activities			
11 Statutory fees retained by the PCC (weddings, funerals etc)		164	-
12 Gross income from trading (e.g. hall lettings, magazine, bookstall)		350	-
Other incoming resources			
13 Other incoming resources / receipts not already listed		-	-
TOTAL INCOMING RESOURCES (from Financial Statements)			
A	Unrestricted	50,524	
B	Restricted	52,466	
C	TOTAL	102,990	
Planned givers and legacies			
14 Number of regular givers		22	
16 Number of new legacies received		0	
RESOURCES EXPENDED			
Costs of generating income			
17 Fund-raising activities (costs and payments)		180	1,659
Church activities			
18 Mission giving and donations		-	-
19 Diocesan parish share contribution		10,047	-
20 Salaries, wages and honoraria		-	-
21 Clergy and staff expenses		1,294	-
Church expenses			
22 Church expenses: Mission and evangelism costs		-	-
23 Church running expenses		13,651	1,063
24 Church utility bills		3,591	8,872
25 Costs of trading		400	27,239
Major capital expenditure			
27 Major repairs to the church building		36,135	14,028
28 Major repairs to the church hall or other PCC property, including redecoration		4,104	3,916
29 New building work to the church, church hall, clergy housing or any other PCC property		-	-
	SUB-TOTAL for Church activities & expenses	69,402	56,778
99 Other outgoing resources / payments		-	-
TOTAL RESOURCES EXPENDED (from Financial Statements)			
D	Unrestricted	69,402	
E	Restricted	56,778	
F	TOTAL	126,180	
Cash and investment balances			
31 Cash and deposit balance as at 31st December		4,408	7,212
32 Investments as at 31st December		-	-
Account basis: On which basis are your accounts prepared? (indicate ONE)			
30 RECEIPTS AND PAYMENTS		Y	ACCRUALS

Your diocese can supply notes to explain what each section is. These are consistent with the guidance provided in PCC accountability, 2013.

Date 26 Jan 2024
Name Stuart Wood
Position Treasurer
Contact (Phone or E-mail) snwood@hotmail.co.uk

Looking back across 2024, were there any exceptional circumstances that may have led to unusual figures?

Please provide details in the box.

Substantial increase in funding and spending resulting from the collapse of the old heating system and thus the need for a complete replacement system - boilers and pipework. Also the removal of asbestos from the building - from the cellar and the old internal boiler house - at the same time. Started in late 2023 and still continuing.

St. James' Church, Higher Broughton, Salford

Balance Sheet (Summary)

	As at 31/12/2024	As at 31/12/2023
Fixed assets		
	0.00	0.00
Current assets		
Cash At Bank And In Hand	£11,678.13	£35,243.46
	£11,678.13	£35,243.46
Liabilities		
Creditors: Amounts Falling Due In One Year	£58.00	£434.00
	£58.00	£434.00
Net current assets less current liabilities	£11,620.13	£34,809.46
Total assets less current liabilities	£11,620.13	£34,809.46
Liabilities		
	0.00	0.00
Total net assets less liabilities	£11,620.13	£34,809.46
Represented by		
Unrestricted		
Unrestricted - General Funds	£3,492.12	£2,506.81
Designated		
Designated - Building	£892.05	£1,198.18
Designated - Cost Of Living Grant	£23.66	£3,939.70
Designated - Semble Network	0.00	£3,000.00
Restricted		
Restricted - Booth Charities	£725.55	£334.74
Restricted - Church Heating	£8.47	£5,419.85
Restricted - Clergy Expenses	£576.67	£576.67
Restricted - Community Fund	£16.50	£4,241.53
Restricted - CVS Grant	£4,912.58	0.00
Restricted - CVS Over 65's	£480.88	£5,396.88
Restricted - Food Pantry	(£258.56)	£4,194.89
Restricted - Manchester Diocesan Charge	£750.21	£4,000.21
Fund Totals	£11,620.13	£34,809.46

Statement of Accounts for

Broughton Team Council, 2024

		2024	2024	2024 Total	
Receipts:					
All expenses	St. Clements	£ 1,244.45			
	St. James	£ 1,244.45	£ 2,488.90		
Other receipts	Worker grant	£ -			
	Sequestration	£ -			
	Others	£ -	£ -	£	2,488.90
Payments:					
Clergy expenses	Incumbents	£ -			
	Housing	£ 3,295.61			
	Assistant staff	£ -	£ 3,295.61		
Printing expenses		£ 309.69	£ 309.69		
Other Expenses	Reimbursements	£ -			
	Sequestration	£ -			
	Others		£ -	£	3,605.30
Trading' balance for the year				-£	1,116.40
Brought forward				£	1,437.45
Unpresented cheques				£	-
Cash in hand				£	-
Year end balance in bank				£	321.05
Debtors				£	-
Claims yet to be made				£	-
OVERALL BALANCE				£	321.05

The Team is fully committed to the Safe Church Policy, and follows the Diocesan-approved Policy Statement detailed below.

As a church community, we are committed to:

The care, nurture of and respectful pastoral ministry with all children and adults

The safeguarding and protection of all children and adults

The establishment of safe, caring communities which provide a loving environment, where there is a culture of 'Informed vigilance' regarding the dangers of abuse, which:

For children and young people

values them for who they are, and nurtures their positive development

enables them to participate fully and contribute to their church community

protects them from actual or potential harm

For adults who may be vulnerable, including those suffering domestic abuse

ensures that all people feel welcomed, respected and safe from abuse

encourages those who may be vulnerable

- to lead as independent a life as possible,

- to choose how to lead their life, and

- to be active contributors to the church community

protects those who may be vulnerable from actual or potential harm

For all people

enables and encourages concerns to be raised and responded to openly and consistently

offers support and care for those suffering, or who have suffered, from any form of abuse

promotes respect, and the value of each person as a child of God.

We are therefore committed to best practice according to the national policies and guidelines of the Church of England, in the protection of children and vulnerable people; in the recruitment, training and supervision of all who exercise a pastoral ministry; and in responding to any allegations or complaints. This policy is reviewed each year by the Parochial Church Council and re-affirmed at the Annual Meeting.

Parish of Higher Broughton, St James (S06528)

