

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK**  
**DONCASTER CHURCH**

**ANNUAL REPORT AND  
STATEMENT OF ACCOUNTS  
12 MONTHS TO 31 DECEMBER 2023**

**Charity Registration No: 1200035**



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# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY NUMBER</b>	1200035
<b>START OF FINANCIAL YEAR</b>	01 January 2023
<b>END OF FINANCIAL PERIOD</b>	31 December 2023
<b>TRUSTEES AS AT 31 DECEMBER 2022</b>	Mr Michael Brick (chair of trustees) Mr Wesley Cornel DeCosta Mr Marko Sandor

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

<b>GOVERNING INSTRUMENT</b>	The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. <i>Constitution adopted 16th February, 2007</i>
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### OBJECTS

- a) The advancement of the Christian religion in accordance with the statement of beliefs set out in the 1<sup>st</sup> schedule and in particular in Doncaster and at the discretion of the church council elsewhere in the United Kingdom or in the world.
- b) The relief of poverty and sickness regardless of nationality, religious, political or other opinion in the said location and at the discretion of the Church council elsewhere in the United Kingdom or the world.

<b>CORRESPONDENCE ADDRESS:</b>	Fusion House Oswin Avenue DN4 0AW
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<b>PRIMARY BANKERS:</b>	NatWest Bank Plc
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<b>INDEPENDENT EXAMINER:</b>	HenrysTMS Limited Suite G04, 1 Quality Court Chancery Lane London WC2A 1HR
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# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH

## **STATEMENT OF RECEIPTS AND PAYMENTS**

12 MONTHS TO 31 DECEMBER 2023

<b><u>RECEIPTS:</u></b>	<b><u>Notes</u></b>	Unrestricted <u>Funds</u> £	Restricted <u>Funds</u> £	Total to <u>Dec'23</u> £
Voluntary Receipts	2a	75,557	0	75,557
<b>TOTAL RECEIPTS</b>		<b>75,557</b>	<b>0</b>	<b>75,557</b>
<b><u>PAYMENTS:</u></b>				
Costs of activities in furtherance to the objectives of the Charity	3a	76,477	0	76,477
<b>TOTAL PAYMENTS</b>		<b>76,477</b>	<b>0</b>	<b>76,477</b>
<b><u>NET INCOMING / (OUTGOING) RESOURCES</u></b>		(920)	0	(920)
<b><u>Total Funds Brought Forward</u></b>		967	0	967
<b><u>Total Funds Carried Forward</u></b>		<b>47</b>	<b>0</b>	<b>47</b>

The notes form part of these accounts. All operations are  
classified as continued operations.



# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH

## STATEMENT OF ASSETS AND LIABILITIES

12 MONTHS TO 31 DECEMBER 2023

		Dec'23 £
<b>ASSETS</b>		
<b>Fixed Assets</b>		<b>0</b>
<b>Cash Funds:</b>		
Cash at bank		47
Savings Account		0
 <b>LIABILITIES</b>		
Creditors	Amounts falling due within one year	
		0
<b>TOTAL CURRENT ASSETS:</b>		<b>47</b>
Creditors	Amounts falling due after more than one year	
		0
<b>NET ASSETS:</b>		<b>47</b>
<b>Represented By:</b>		
General Fund		47
Restricted Fund		0
		<b>47</b>
 Assets Retained for the Charities Own Use:		
Equipment		4,307

## **TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on page 2 and 3.



**Signed on their behalf by**

**, (Michael Brick) Trustee**



# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH

## NOTES TO THE ACCOUNTS 12 MONTHS TO 31 DECEMBER 2023

### NOTE 1 ACCOUNTING POLICIES

#### ***Basis of Accounting***

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements

#### ***Change of Basis***

There has been no change to the valuation rules and methods of accounting since last year. There has been no change to last year's accounts.

### NOTE 2 RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total to <u>Dec'23</u> £
<b>a) Voluntary Receipts</b>			
Church Offerings	30,421	0	30,421
Gift Aid Tax Reclaimed	19,126	0	19,126
Special Offerings	19,183	0	19,183
Pledges	6,826	0	6,826
	<b>75,557</b>	<b>0</b>	<b>75,557</b>

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH

## NOTES TO THE ACCOUNTS 12 MONTHS TO 31 DECEMBER 2023

### NOTE 3    PAYMENTS

a)    **Cost of activities in the furtherance of the  
Charities' objects**

	Unrestricted Funds	Restricted Funds	Total <u>Dec'23</u>
	£	£	£
Accommodation Costs	0	0	0
Manse	6,710	0	6,710
Air Fare Costs	0	0	0
Bank Charges	126	0	126
Books & Publications	100	0	100
Building Rent & Rates	7,091	0	7,091
Building Repairs	4,457	0	4,457
Conference & Seminar Costs	1,691	0	1,691
Equipment Costs	4,307	0	4,307
Entertainment	3,336	0	3,336
Fellowship Tithe	3,075	0	3,075
Nursery & Cleaning	782	0	782
Hospitality & Subsistence	4,537	0	4,537
Men's Discipleship	797	0	797
Outreach & Evangelism	3,112	0	3,112
Printing & Advertising	0	0	0
Revival Expenses	5,628	0	5,628
Stationery & Postage	0	0	0
Sundry Expenses	0	0	0
Telephone & Broadband Costs	224	0	224
Travel / Impact Teams	10,599	0	10,599
Harvester's Homecoming	602	0	602
Visiting Speakers	7,625	0	7,625
Wages & Salaries	0	0	0
World Evangelism	10,897	0	10,897
Benevolence	781	0	781
	<b>76,477</b>	<b>0</b>	<b>76,477</b>

# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH**

## **NOTES TO THE ACCOUNTS 12 MONTHS TO 31 DECEMBER 2023**

### **NOTE 4     RESTRICTED FUNDS**

The Charity held no restricted funds during this financial period.

### **NOTE 5     PAYMENTS TO TRUSTEES**

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

### **NOTE 6     RISK ASSESSMENT**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirmed that they have established systems to mitigate the significant risks.

### **NOTE 7     RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure. The trustees will endeavor not to set aside funds unnecessarily.

### **NOTE 8     PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purpose or "aims" that are for the public benefit. The Trustees confirm that they have paid due regards to the Charity Commission guidance on public benefit before deciding what activities the charity are to undertake.

### **NOTE 9     OTHER DISCLOSURE ISSUES**

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK DONCASTER CHURCH**

## **TRUSTEES ANNUAL REPORT 12 MONTHS TO 31 DECEMBER 2023**

The Trustees present their report along with the financial statements of the charity for the year to 31 December 2023. The financial statements have been prepared in accordance with the accounting policies set out on page 4 and comply with the Charity's trust deed and applicable law.

### **Trustees**

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees are authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

### **Investment Powers**

The constitution authorises trustees to make and hold investments using general funds of the charity. No such investments are presently held.

### **Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this regular activities are carried out and invitations are given out to the public. Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

### **Development, Activities and Achievements**

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ. The services we hold and worship put faith in to practice through prayer and scripture, music and preaching.

When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our local community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of Pastoral Care for all who enter our doors and to the local community
- Missionary and local community outreach work.

The trustees, Pastor, and church council are continuing to plan for a building that will be sufficient to allow growth in church membership.

### **Financial Review**

The year ended 31 December 2023 is the first year in which the charity is submitting accounts to the Charities Commission, however records of receipts and expenditure have been retained for prior years. Overall income has increased by 60% as the church continued to give to world evangelism and outreach.

New and existing members have also been giving with the vision of seeing others come to Christ. The trustees aim to keep expenditure on the Charity's objects of promoting the Christian faith, obtaining a larger premises to worship and planting a new church. All of which are within the plans for 31 December 2024.

## **Future Developments**

For the year ended 31 December 2024, the Trustees plan to raise and invest funds from donations to obtain a new premises for church. The Trustees also carry the vision to plant a new church in the year ended 31 December 2024.

## **Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. This has been achieved throughout the year. Where there restricted funds, these are normally utilised when they are raised. Exceptions to this are when the funds have been raised but the cause for why it was raised is not yet completed. Note there are policies in place that help identify each restricted fund and the available balance at any point in time.

## **Statement of Trustees Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Trustees are required to:

- a) Select suitable accounting policies and apply them consistently
- b) Make judgements and estimates that are reasonable and prudent
- c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements
- d) Prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Approval**

This report was approved by the Trustees on 30 October 2024 and signed by the Pastor of the church who chaired the meeting.



Michael Brick  
Pastor

## **Independent examiner's report to the trustees of The Potters House Christian Fellowship UK Doncaster Church**

I report on the accounts of the Trust for the year ended 31 December 2023 which are set out on pages 1 to 8.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Nathan Henry', written in a cursive style.

Mr Nathan Henry, **ATT CTA**  
3a Lincoln Road  
Lincoln  
LN1 2NF

30 October 2024