



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	July	2024		30	June	2025

Section A Reference and administration details

Charity name Apna Heritage

Other names charity is known by

Registered charity number (if any) 1199954

Charity's principal address 540 Manchester Road

Bradford

Postcode BD5 7LR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Awais Hussain			
2	Mohammed Arshad			
3	Arslaan Mahmood			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Apna Heritage is a volunteer-led organisation governed by a board of trustees who meet regularly to oversee the charity's strategic direction, financial management, and delivery of its charitable objectives. During this reporting period, the trustees continued to maintain strong governance practices, including regular meetings, clear delegation of responsibilities, and open communication across the organisation. Activities such as archive development, oral history collection, and community engagement are led by volunteers under trustee oversight. The trustees actively monitor risks, particularly in relation to data protection, safeguarding of community-contributed materials, and financial management. Appropriate systems and procedures are in place to mitigate these risks. During the year, the charity also strengthened its external engagement through participation in heritage sector development programmes, enabling improved governance, skills development, and partnership working.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Apna Heritage exists to promote and advance public education on the arts, culture, and heritage of communities originating from the Mirpur region, Pothohar Plateau, Jammu & Kashmir, and northern Pakistan. This includes the research, preservation, and celebration of language, literature, customs, genealogy, and historical experiences, particularly in the context of migration to the UK and the wider diaspora. The charity achieves these aims through:

- Promotion: Raising awareness of cultural heritage and contributions

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Education: Collecting, preserving, digitising, and sharing heritage materials
- Community Engagement: Facilitating intergenerational dialogue and learning

These objectives are delivered with a commitment to inclusivity, accessibility, and public benefit.

This year, Apna Heritage delivered a range of activities aligned with its charitable objectives.

1. Continued Delivery of Apna Bradford Project

The charity continued delivery of its flagship project, Apna Bradford, focusing on collecting oral histories, digitising family archives, and documenting the lived experiences of South Asian communities in Bradford.

2. Expansion of Digital Archive

The charity expanded its digital archive through the collection and preservation of photographs, documents, and oral testimonies contributed by community members. This work ensures that underrepresented histories are preserved and accessible for future generations.

3. Website and Digital Infrastructure Development

Further development of the charity's website enabled improved organisation and accessibility of research materials, including sections on language, genealogy, literature, migration, and cultural traditions.

4. Participation in Bradford 2025 Heritage Skills Programme (Elevate Cohort)

Apna Heritage was selected to take part in the Bradford 2025 Heritage Skills Programme (Elevate cohort). Through this programme, trustees and volunteers participated in workshops, training, and networking opportunities with other heritage organisations. This significantly strengthened the charity's skills, knowledge, and organisational capacity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During this reporting period, Apna Heritage continued to grow as a community-led heritage organisation, delivering meaningful public benefit through education, preservation, and engagement.

1. Continued Development of Apna Bradford Project

The project continued to capture valuable oral histories and community narratives, contributing to a growing body of knowledge about South Asian heritage in Bradford.

2. Growth of Digital Archive

The charity made significant progress in building a structured digital archive, ensuring long-term preservation and public accessibility of heritage materials.

3. Strengthened Online Presence

Enhancements to the charity's website and digital platforms have improved accessibility and engagement, allowing wider audiences to benefit from its work.

4. Community Engagement and Participation

The charity continued to engage community members across generations, fostering a sense of shared identity and encouraging contributions to heritage preservation.

5. Selection for Bradford 2025 Elevate Programme

A key achievement this year was the charity's selection into the Bradford 2025 Heritage Skills Programme (Elevate cohort). This recognition reflects the growing impact and credibility of Apna Heritage within the heritage sector. Participation has enhanced organisational capacity, governance, and partnership opportunities.

Overall, the charity has continued to make meaningful progress in addressing the underrepresentation of its communities in mainstream heritage narratives while creating accessible and inclusive educational resources.

Section E Financial review

Brief statement of the charity's policy on reserves

Apna Heritage is a developing organisation and continues to refine its approach to financial management. The charity aims to maintain sufficient reserves to cover essential costs and ensure continuity of operations.
During this reporting period, reserves were intentionally utilised to support the delivery of charitable activities and project commitments.

Details of any funds materially in deficit

During the year, the charity's expenditure exceeded its income. This reflects a planned and appropriate use of funds previously received through grant funding.
The trustees drew down reserves from the prior year's funding to enable continued delivery of the Apna Bradford project and related activities. This approach ensured that funds were used effectively for their intended charitable purposes.
The trustees are satisfied that this does not represent financial concern but rather the normal delivery cycle of grant-funded work.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's primary source of income continues to be grant funding. During this reporting period, expenditure increased as the organisation progressed into active delivery of its projects. Costs included oral history work, digitisation, and website development.
As a result, the charity spent more than it received during the year, drawing on funds carried forward from the previous period.
All expenditure has been directly aligned with the charity's objectives of education, heritage preservation, and public benefit.
The trustees continue to monitor financial sustainability closely and are actively seeking new funding opportunities to support future activities.

Section F Other optional information

Apna Heritage aims to build on its progress by expanding its archive, increasing public engagement, and strengthening partnerships, especially with those organisations introduced through the Elevate Programme. Future priorities include:

- Securing new funding for further heritage projects
- Expanding the digital archive and research outputs
- Developing exhibitions, events, and educational resources
- Building partnerships with heritage organisations
- Engaging younger generations in heritage preservation

The charity will build on the skills, knowledge, and networks gained through the Bradford 2025 Heritage Skills Programme.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Awais Hussain	Mohammed Arshad
Full name(s)	Awais Hussain	Mohammed Arshad

Position (eg Secretary, Chair, etc)	Chair	
Date	27 April 2026	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Apna Heritage

No (if any)
1199954

Receipts and payments accounts

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For the period from	Period start date 01-Jul-24	To	Period end date 30-Jun-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation	200	-	-	200	-
Bradford City of Culture (Instalment 1)		150	-	150	-
Bradford City of Culture (Instalment 2)		150	-	150	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	200	300	-	500	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	200	300	-	500	-
A3 Payments					
Website Development	1,980	-	-	1,980	-
Archival Research and Transcription	475	-	-	475	-
Community Research	300	-	-	300	-
Videography (Oral History)	600	-	-	600	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,355	-	-	3,355	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,355	-	-	3,355	-
Net of receipts/(payments)	- 3,155	300	-	- 2,855	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,205	-	-	3,205	-
Cash funds this year end	50	300	-	350	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Awais Hussain	AWAIS HUSSAIN	27-Apr-26	
	Mohammed Arshad	MOHAMMED ARSHAD	27-Apr-26	