

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	June	2024		31 st	May	2025

Section A Reference and administration details

Charity name

Caister Community Larder

Other names charity is known by

Registered charity number (if any)

1199847

Charity's principal address

The Rectory, Rectory Close

Caister-on-Sea

Postcode NR30 5EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wells	Chair		
2	Michael Doyle	Treasurer		
3	Kevin Wood			
4	Stuart Hollingsworth			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Initial trustees appointed in founding document, subsequent trustees appointed by the initial trustees and successors

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The relief of need through the provision of emergency supplies of food, clothing and other essentials

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A community larder was offered, allowing beneficiaries to select a bag of goods for themselves from stocks of food and essential household goods held by the charity, for the payment of a small fee less than the value of the goods. The larder is open two days a week and also offers service users opportunities to socialise and to receive support and guidance from visiting agencies.

In addition, a foodbank was operated, providing emergency parcels of food and essentials to clients referred by partner agencies.

The trustees had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Twenty volunteers worked for the charity, stocking the larder, welcoming customers to the community larder sessions, packing emergency foodbank parcels when required, collecting surplus food and donations from supermarkets and other activities necessary for the functioning of the larder and foodbank. Volunteers also undertook training in food hygiene, first aid, safeguarding, manual handling and other areas. The recruitment, training and work of volunteers were overseen by a volunteer coordinator.

Summary of the main achievements of the charity during the year

The year ending May 2025 has seen steady growth in the number of service users being supported by the Larder sessions. Demand for emergency foodbank parcels has remained constant at the much reduced level seen once the Larder began operation, but continues to be valued by those in crisis.

During the winter months the Larder sessions were often distributing 50 to 60 bags a week over the 2 sessions. The number of items in each bag was limited to 12 (previously 15) while the fee paid by the user was maintained at £3. The continued success of the Larder has only been possible because of support from many quarters - most importantly from our volunteers who have put in many hours of work, not just at the sessions but also collecting donations, and packing bags - we owe a big debt of thanks to them and to our volunteer coordinator. We continue to receive donations from the community, some left in collecting bins in Tescos, in the Social Club, and in the parish church, and donations received from the Methodist church. We acknowledge the generous funding we receive from the Norfolk Community Foundation as one of their affordable food Hubs, and generous grant support from the Caister Community Support charity.

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As detailed in the accounts filed with this report, the principal source of income has been grants received from the Norfolk Community Foundation. Other income is derived from the payments made by users, and from other grants received from local charities and organisations. In addition, the charity receives support in kind from local supermarkets Tesco and Lidl's.

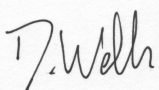
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Wells

Position (eg Secretary, Chair, etc)

Chair

Date

5.3.26

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