



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **28.7.22** To **31.5.23**

Charity name:

Charity registration number:

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The relief of need through the provision of emergency supplies of food, clothing and other essentials</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Support is given through the distribution of parcels of supplies in response to referrals for individuals in urgent need. A community larder is also offered, allowing beneficiaries to select good for themselves from the stock held by the charity.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have regard to the guidance on public benefit</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>During the reporting period, the charity was initially operating as an emergency foodbank, supporting up to 10 households a week with parcels of food and household goods. Service users were referred to the charity by partner agencies in the area. In addition the charity began operating a Community Larder from April 2023, open twice a week and offering a bag of goods selected by customers themselves, in return for a small fee.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>A balance of £4270 held at period end.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves were held to cover expected start up and running costs in the next period.</b>
Amount of reserves held	Para 1.22	<b>£4270</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Grant funding received from Norfolk Community Foundation. Donations from local groups and charities.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust deed</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Initial trustees were named in the founding deed. Further appointments are made by the trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Wells	Chair		
2	Michael Doyle	Treasurer		
3	Kevin Wood			
4	Stuart Hellingsworth			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------


#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--



# ACCOUNTS

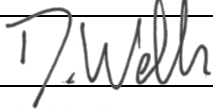
<b><u>Caister Community Larder</u></b>					
<b><u>Income &amp; Expenditure Account for the Year Ended 31st May 2023</u></b>					
			<b>2022/23</b>		
			<b>£</b>	<b>£</b>	
<b><u>Income</u></b>					
Donation			1,852		
Grant			3,570		
Sales			360		
<b><u>Total Income</u></b>				5,782	
<b><u>Expenses</u></b>					
Consumables			14		
Stock			576		
Rent			150		
Training			120		
Equipment			652		
Insurance					
Labour					
Bank Charges					
<b><u>Total Expenses</u></b>				1,512	
<b><u>Excess Income over Expenses</u></b>				4,270	
<b><u>Caister Community Larder</u></b>					
<b><u>Balance Sheet as at 31st May 2024</u></b>					
			<b>2022/23</b>		
			<b>£</b>	<b>£</b>	
<b><u>Current Assets</u></b>					
Bank Account			4,306		
Petty Cash			52		
Cash Float			10		
<b><u>Total Current Assets</u></b>				4,367	
<b><u>Current Liabilities</u></b>					
Sundry Creditor				97	
<b><u>Current Assets minus Current Liabilities</u></b>				4,270	
<b><u>Represented By:</u></b>					
<b><u>Excess Income over Expenses</u></b>				4,270	

--	--	--	--	--	--

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Wells	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>	29.10.24	