

Bramhope Recreation Trust (CIO)
Charity Number 1199842
Annual Report & Financial Statements
1st April 2023 to 31st March 2024

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Prepared by Nicola Woodward, Executive Officer (Delegated Person)

Trustees' report for the year ended 31st March 2024

Reference and administrative details of the charity, its trustees and advisors.

The Bramhope Recreation Trust (CIO) was created on 28th July 2022.

The objects of the CIO are the Village Car Park, Old Lane, Bramhope (formally the object of the BVPT) and the Recreation Ground, car park and Pavilion, Old Lane, Bramhope (formally the objects of the RGT)

Bramhope & Carlton Parish Council are the sole corporate trustee of the Bramhope Recreation Trust CIO and are required to hold separate meetings for the CIO which are separate from Parish Council meetings. Any decisions made as the sole corporate trustee of the BRT CIO should be made in the best interests of the CIO.

All Councillors are included in the invitation to attend any of the meetings relating to the CIO. A separate committee and the Executive Officer have appropriate delegations to deal with the day to day running of the CIO. Any strategic, large financial decisions or decisions outside the scope of the delegated powers are made at a full meeting of the CIO.

For the period 1st April 2023 to 31st March 2024 Martin Fogel, Marion Rider, John Howard, Ian Robinson and Alan Anslow were the members of the delegated committee of the BRT CIO.

The CIO holds an annual meeting in June each year at which it will receive the year end accounts for the financial year ending 31st March. The annual report is approved at the annual meeting and is then sent to the Parish Council.

The CIO has its own constitution, operating procedures and financial procedures.

The councillors in post during the financial year and up to and including the date the report was approved were:

Name

Hilary Harris (Chair)	Campbell Cowan	Amanda Lawrence
Alan Anslow	Billy Flynn	Ian Robinson
John Howard	David Bryant	Jane Orton
Marion Rider	Anne-Marie Pickstock	Martin Fogel
Diane Fox		

Executive Officer – Nicola Woodward

Charity number: 1199842

Principal address: Parish Office, Bramhope & Carlton Parish Council, Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ.

Bankers: Unity Trust Bank, Four Brindleyplace, Birmingham, B1 2JB.

Structure, governance and management

Method of recruitment and appointment of trustees

The charity is governed by a Constitution dated 25 January 2023.

In addition, the charity follows its Operating Procedures and Financial Regulations adopted at the meeting held on 25th January 2023.

The members of the charity are all councillors currently serving as Parish Councillors for Bramhope & Carlton Parish Council.

The charity was registered with the Charity Commission for England and Wales, number 1199842, on 28th July 2022.

The Property Trust holds an annual meeting in June/July each year with interim meetings for major decisions relating to operational procedures and financial commitments and committee meetings, for the day to day running of the CIO, as and when the need arises.

The following meetings have been held in the period since the Annual Meeting held on 28th July 2023.

Objectives and activities

The charity's objects

The provision and maintenance of the Village Car Park, Old Lane, Bramhope, LS16 9AZ and the Recreation Ground and Pavilion, Old Lane, Bramhope, LS16 9AZ, for the benefit and enjoyment of the inhabitants of the Parish of Bramhope and Carlton and the neighbourhood and to protect and preserve any land, property and buildings of historic, architectural or aesthetic interest within the Parish of Bramhope and Carlton and also to protect and preserve any of the countryside with the Parish of Bramhope and Carlton.

The charity's main activities

Provides a village car park and recreation ground and pavilion for the residents of Bramhope and Carlton and visitors to the village.

Public benefit statement

The Village Car Park is a well used facility. It houses a toilet facility and recycling centre, both provided by Leeds City Council, for use by the residents and visitors to the village. The Parish Council support the activities of the Bramhope Recreation Trust by ensuring that the Village Car Park is kept tidy and well-maintained, including cutting hedges, disposing of excess rubbish left at the recycling centre, removing weeds from the car park perimeter, notifying Leeds City Council of any issues that arise with the recycling centre or toilets.

There are currently no plans for the development or maintenance of the car park as it is good order.

The Recreation Ground is a well used facility. It is well used by members of the public predominantly for dog walking. The football pitch and pavilion are currently used by two football teams (one adult and one junior) who pay a season fee. Bramhope & Headingley Cricket Club is a long standing tenant of the cricket pitch and pavilion and use the pitch weekly during the cricket season for their first and second team home matches. The Cricket Team arrange the upkeep of the cricket square at their cost and pay a season fee to contribute towards the running costs of the pavilion.

The pavilion has two changing rooms, shower and toilet facilities and a communal area with a small kitchen area.

The pavilion is available for hire to any member of the public subject to availability.

It is proposed that refurbishment and extension of the pavilion will take place in 2024/25. The works will be undertaken and paid for by Bramhope & Carlton Parish Council and gifted to the Bramhope Recreation Trust CIO.

Planning permission had been obtained for the proposed works. Works to the pavilion will included the refurbishment of the existing space and an extension. The works will include separate toilets and showering facilities, equipment storage areas, new kitchen area, additional communal space, a referees changing room and an accessible toilet.

Hilary Harris (Chair)

Financial review

The net receipts for the year were £2002.65 (£1910 recreation ground fees, a donation of £69.00, wayleaves payment of £23.65).

Expenditure for the year was £4,739.44. (cleaning, white lining, legionella monitoring, water rates, repairs, accountancy fee, insurance and bank charges)

All other costs including electricity, grass cutting and water rates (part year) were supported by Bramhope & Carlton Parish Council. The value of costs supported by Bramhope & Carlton Parish Council in 2023/24 was £3,352.00.

Reserves policy

The charity's free cash reserves at the year end were £12,010.90

The trustees do not have a formal reserves policy.

Signed on behalf of the board of the members:

Signed: Date:

Name (Member)

Statement of assets and liabilities

Cash Funds

Unity Trust Current Account	£12,010.90
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Total cash funds	£12,010.90
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Assets retained for the charity's own use

The charity own the property known as the Village Car Park, Old Lane, Bramhope, LS16 9AZ and The Recreation Ground and Pavilion, Old Lane, Bramhope, LS16 9AZ.

Approval of the accounts

The financial statements were approved by the members on 26th June 2024

Date.....

Signed..... (Member)

Name.....

Notes to the accounts

Taxation

As a registered charity the organisation is generally exempt from income tax and capital gains tax but not from BVAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Member Expenses

No member received any expenses during this year or in previous years.

Trustee remuneration and benefits

No member received any remuneration or benefit during this year or the previous year.

Bramhope Recreation Trust

Income and Expenditure account for year ended 31 March 2024

	2024	2024	2023	2023
Recreation ground fees		1,910.00		1,900.00
Wayleaves		23.65		
Donation		69.00		
Transfer from Recreation Ground Trust		0.00		12,059.00
Transfer from BVPT		0.00		1,860.69
Total Income		<u>2,002.65</u>		<u>15,819.69</u>

Expenses

Cleaning	720.00	720.00	
Business rates	84.89	0.00	
Water testing	1,038.00	0.00	
Insurance	597.54	0.00	
Accountancy	90.00	0.00	
Water rates	101.81	0.00	
Repairs	1,675.20	0.00	
White lining	360.00	280.00	
Bank charges	72.00	72.00	
	<u>4,739.44</u>	<u>1,072.00</u>	

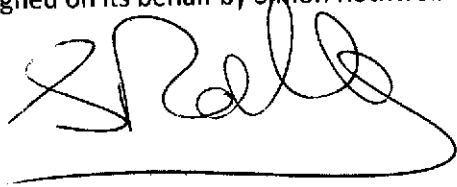
Loss/Profit for the year

<u>-2,736.79</u>	<u>14,747.69</u>
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Represented by

Balance brought forward	14747.69	0
Loss/Profit for the year	<u>-2,736.79</u>	<u>14,747.69</u>
Bank as at 31.3.2024	<u>12,010.90</u>	<u>14,747.69</u>

These accounts were verified by Rothwell & Co and
signed on its behalf by Simon Rothwell ACA



30/4/2024.