



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 27th July 2022 To: 31 March 2023

Charity name: Blackdown Preschool

Charity registration number: 1199782

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To manage the affairs and interests of and act on behalf of Blackdown Pre-school, thus enabling the pre-school to provide high quality of care and education for the children below statutory school age for families within the local area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">I. To open bank accountsII. To raise money to pay for pre-school activities and resourcesIII. To make such payments as necessaryIV. To fix and collect the fees payable in respect of children attending the pre-schoolV. To provide accommodation and equipment required by the pre-schoolVI. To employ such a paid and unpaid staff, agents, advisors which may be required at timesVII. To offer volunteering opportunitiesVIII. To set aside funds for special purposes or as a reserve against future expenditureIX. To sell, lease or otherwise dispose of all or any part of the pre-school's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993X. To provide indemnity insurance to cover the liability of the committee membersXI. to insure the property and assets of the pre-school against any foreseeable risk and to take out other insurance policies to protect the pre-school as requiredXII. to work with similar groups and support agencies, and exchange information and advice with them

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The pre-school offers bursaries to families who may be experiencing financial difficulties, or the child has a special educational need in order to give the children the opportunity to enter and benefit from a structured learning environment.
Policy on social investment including program related investment	Para 1.38	NA
Contribution made by volunteers	Para 1.38	The pre-school offers work experience places to local secondary schools and colleges for young people studying childcare. The pre-school also has links with volunteers from a local construction company, who carry out DIY jobs such as painting fences.
Other		NA

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pre-school provides a range of activities, trips and visits offsite to offer a broad learning experience for the children, these activities include:</p> <ul style="list-style-type: none"> - Celebrate cultural events including, St Patrick's Day, St David's Day, Chinese New Year and Diwali, which represent the diverse population and ethnicity of the children attending the pre-school. - Link with the local special needs school, holding a stall at their Christmas Fair and Summer Fair. - Work collaboratively with local schools, headteachers and a variety of agencies to improve the outcome for the children. - Encourage relationship building with parents and having an open door policy; also offering support and guidance to parents who may be struggling with difficulties for themselves and their children.

		<ul style="list-style-type: none"> - Use the Teachers to Parents app enabling instant message sharing. - Send monthly newsletter from the manager and committee to parents and carers informing them of events and activities and offer advice and signposting to support networks. - Offer professional development opportunities to staff, along with specific training on food hygiene and first aid. We also offer the opportunity for staff to extend their knowledge and career through supporting higher education such as degrees within the childcare field. - Provide an informative website with all relative information, along with on-site visits to view the setting. - Enable a flexible attendance schedule to allow parents to plan around their work commitments. - Increased opening hours to allow parents to work for longer. - Accept all forms of government funding. - Take the children on trips to the local park, care home, along with annual visits to the pantomime and a farm trip.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	NA
Performance of fundraising activities against objectives set	Para 1.41	Events are held throughout the year to raise additional funds. The pre-school also has a clothing bank which raises further funds.
Investment performance against objectives	Para 1.41	A contingency fund is held and this is reviewed in line with any significant changes such as an increase in the minimum wage increase. The Contingency Fund ensures that sufficient funds are held to provide full redundancy payments in the event of the pre-school's closure. The contingency fund is held in an instant access savings account.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This year the pre-school has been subject to increased overheads, low funding rates and an increase in the minimum wage resulting in higher staffing costs. Additionally, attendance numbers have fallen due to the low birth rate. These factors have contributed to the pre-school suffering a financial deficit this year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Limited financial reserves are held to provide a contingency fund for staff/operating costs in an emergency or redundancies in case of closure.
Amount of reserves held	Para 1.22	Designated funds - £64,016 Unrestricted funds - £13,678 Total
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income is primarily received from Surrey County Council for the provision of childcare, and parental contributions. There has been no significant increase in the rate paid by Surrey County Council. The trustees have been forced to increase the hourly rate charged for non-funded hours, whilst still keeping it competitive and in line with other local providers. The trustees continue to seek further sources of funding, such as grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The amount held in the contingency fund was reviewed and increased to cover redundancy payments, should these be required. The pre-school continues to offer the NEST pension scheme to all employees.
A description of the principal risks facing the charity	Para 1.46	A small number of children from Service families still attend the pre-school but as the Army has now moved from the area most of the children now attending are from the local civilian community. The pre-school has a 3-year lease agreement with the Defence Infrastructure Organisation, which owns the building the pre-school occupies. The lease is due for

		<p>renewal within the next year. The intention is for Surrey County Council to take on the ownership of the building from DIO and use it for additional accommodation for a neighbouring special needs school.</p> <p>The local MOD Service Family Accommodation is now vacant, and the pre-school is unaware of the future plans for this site. New additional private housing is being built in the area, however.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of Blackdown Pre-school

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All trustees complete a DBS check and termly disclosure update form, an EY2 Ofsted Suitability application and the Charity Commission declaration that they are eligible to become a trustee. They are issued with an induction pack detailing the trustees' Code of Conduct, constitution, job descriptions for the Officers and other trustees, minutes of the last meeting and of the AGM. It also provides links to key childcare and safeguarding legislation and guidance documents.</p> <p>Blackdown Pre-school adopts the Policies and Procedures advised in the guide to Occupational Standard for Management Committee members of Small Voluntary Organisations and Community groups and the Charity Trustee's Handbook. Individual trustees have completed training run by Surrey Early Years Business Team for Pre-schools in the Charitable Sector and attend regular network meetings with the manager run by Surrey Early Years advisors.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity recently changed its status to a Charitable Incorporated Organisation. The pre-school operates in a building owned and maintained by the Ministry of Defence. The board of trustees is made up of civilian MOD employees and parents of current and former children who attend the pre-school. All trustees are volunteers and receive no payment or expenses. All major financial expenses, including staff salaries, pensions and bursary applications are approved by the board of trustees. The manager has a monthly budget and can approach the board of trustees if additional expenditure is required. Grant applications</p>

		are also completed by the trustees, with the support of the manager.
Relationship with any related parties	Para 1.51	The pre-school maintains strong links with Surrey Early Years Team, various local primary schools, Portesbury School and Ofsted.
Other		

Reference and Administrative details

Charity name	Blackdown Preschool
Other name the charity uses	NA
Registered charity number	1199782
Charity's principal address	Newfoundland Road Deepcut Surrey GU16 6SY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Simon Morris	Chair	Jul 2022 – Mar 2023	
2	Mrs Deborah Goldsmith	Treasurer	Jul 2022 – Feb 2023	
3	Mrs Rebecca Allen	Treasurer	Feb 2023 – Mar 2023	
4	Mrs Jeanette Rich	Secretary	Jul 2022 – Mar 2023	
5	Mrs Azaria Funnell	Trustee	Jul 2022 – Aug 2022	
6	Mrs Lauren Harris	Trustee	Jul 2022 – Aug 2022	
7	Mrs Charlotte Klitgaard	Trustee	Jul 2022 – Mar 2023	
8	Mrs Elise Seurre Le-Geyt	Trustee	Jul 2022 – Mar 2023	
9	Mr Martin Stout	Trustee	Jul 2022 – Mar 2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Warner Wilde	4 Marigold Drive, Bisley, Surrey, GU24 9SF
Bank	Holts	Farnborough Branch, Lawrie House, Victoria Road, Farnborough, Hants, GU 14 7NR

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

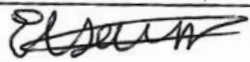

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELISE SEURRE-LE GEYT	JEANETTE RICH.
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	24.1.2024	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Blackdown Pre-school

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1064517

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 March 2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

FJ Wilde

Date:

26 January 2024

Name:

FJ Wilde

Relevant professional
qualification(s) or body
(if any):

FCCA DChA

Address:

4 Marigold Drive

Bisley

Surrey GU24 9SF



CHARITY COMMISSION
FOR ENGLAND AND WALES

Blackdown Pre-school

1199782

Receipts and payments accounts

CC16a

For the period
from

27/07/2022

To

31/03/2023

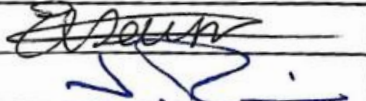

Section A Receipts and payments

	Unrestricted funds to the nearest £	Designated funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	10,975	-	-	10,975	-
Grants- Surrey CC	41,869	-	-	41,869	-
Grant and Furlough	-	-	-	-	-
Other income	1,950	-	-	1,950	-
Interest earned	31	-	-	31	-
Fundraising	467	-	-	467	-
Donation from old charity	39,497	64,016	-	103,513	-
	-	-	-	-	-
Sub total (Gross income for AR)	94,789	64,016	-	158,805	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	94,789	64,016	-	158,805	-
A3 Payments					
Wages/ Salaries	70,167	-	-	70,167	-
Utilities	961	-	-	961	-
Purchases	9,983	-	-	9,983	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	81,111	-	-	81,111	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	81,111	-	-	81,111	-
Net of receipts/(payments)	13,678	64,016	-	77,694	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	13,678	64,016	-	77,694	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Designated funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank A/c- XXXXX728	4,924	-	-
	Virgin A/C- XXXXX298	40	64,016	-
	RBS Bus Reserve A/C- XXXXX736	8,707		
	Petty Cash	7	-	-
	Total cash funds	13,678	64,016	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment additions 2016	General	-	-
	Equipment additions 2017	General	25,810	-
	Equipment additions 2018	General	948	-
	Equipment additions 2019	General	3,110	-
	Equipment additions 2020	Restricted	8,907	-
	Equipment additions 2021	General	1,023	-
	Equipment additions 2022	General	32	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Prepare and Examine accounts	General	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ELISE SEURRE-LE GENT	24 th Jan 24
	JEANETTE RICH	23 JAN 24