



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	APRIL	2023		31	MARCH	2024

Section A

Reference and administration details

Charity name **THE SAROJBEN PATEL MEMORIAL TRUST**

Other names charity is known by

Registered charity number (if any) **1199770**

Charity's principal address **25 HEYBRIDGE ROAD, LEICESTER**

Postcode **LE5 0AP**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Meena Dhobi	Trustee		
2	Rahoul Naik	Trustee		
3	Atulkumar Patel	Trustee		
4				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NONE	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NONE		

Name of chief executive or names of senior staff members (Optional information)

NONE – VOLUNTEERS ONLY

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods (eg. appointed by, elected by)	Appointed By Governing Body

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees give their time voluntarily and can receive reasonable expenses incurred in the course of their duties but do not receive any remuneration.

Volunteers will be recruited as the need arises. Volunteers can receive reasonable expenses incurred in the course of their duties and may receive token honoraria for services rendered.

Declarations of Interests are made by Trustees and Volunteers, as applicable, and maintained in a register.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The prevention or relief of poverty or financial hardship anywhere in the world by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient; and any other charitable purposes falling within charity law.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

SPMT was registered by the Charity Commission on 25 July 2022. Our intention is to make grants or donations to organisations; and to individuals in need. Organisations funded would exclusively be charitable, or not-for-profit. The Trustees have due regard to the Commission's guidance, and to the need to be open and fair in terms of equality, diversity and inclusion.

Trustees have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

In our early years our main work has been to raise donations income, and to ensure we have appropriate operational policies in place. This year we gave two grants of less than £500 to a heritage project and to a Food Bank. We have been promised a substantial donation that will be given in 2024-25.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of the year, SPMT has **£7.619 in unrestricted reserves**. Reserves are presently maintained as a risk-buffer and for cash-flow management. Our aim is to grow that to up to £10k for these purposes. Beyond that, we wish to grow our total funds to £50k and, from the interest earned, to be in a position to give grants.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income is sourced from donations from companies and individuals. Some donations qualify for Gift Aid. SPMT is registered with the HMRC for this purpose. Trustees have due regard to the Commission guidance on accepting donations. We do not receive any other grants or public funding.

We aim to maintain high standards of financial prudence and ethics. The Treasurer has some financial qualifications and experience. Other Trustees have more general business experience. Our turnover is below the threshold for external Examination or Audit.

Section F

Other optional information

Signature



Full name

Atulkumar Patel, MBE

Position

Trustee

Date

29 August 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

THE SAROJBEN PATEL MEMORIAL TRUST

No (if any)

1199770

Receipts and payments accounts

CC16a

For the period
from

Period start date
01 April 2023

To

Period end date
31 March 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	7,068	-	-	7,068	24,326
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,068	-	-	7,068	24,326
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,068	-	-	7,068	24,326
A3 Payments					
GRANTS	608	-	-	608	500
DONATIONS	-	-	-	-	23,489
BANK CHARGES	-	-	-	-	45
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	608	-	-	608	24,034
A4 Asset and investment purchases, (see table)					
BALANCE B/F UNREGISTERED CHARITY	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	608	-	-	608	24,034
Net of receipts/(payments)	6,460	-	-	6,460	292
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,159	-	-	1,159	-
Cash funds this year end	7,619	-	-	7,619	1,159

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	BANK ACCOUNT	7,619	-	-
		-	-	-
		-	-	-
	Total cash funds	7,619	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

B3 Investment assets

Details

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-

B5 Liabilities

Details


Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Date of approval



ATULKUMAR PATEL

29-Aug-24