



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2024		31	12	2024

Section A Reference and administration details

Charity name

Castleton Preschool and Nursery

Other names charity is known by

Registered charity number (if any)

1199736

Charity's principal address

Marshfield Primary School Grounds

Marshfield Road

Castleton Cardiff

Postcode

CF32UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rhoswen Hailwood	Chair		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>Committee and trustees work with manager, deputy manager and other staff at the charity setting</p> <p>Charity works with Early Years wales ,CIW and the Local Authority</p> <p>In view of risks arising from closure of setting reserves in place</p> <p>Liability insurance is in place which includes trustee indemnity</p>
---	---

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide day care for a maximum of 28 children age 2 to 4 during term time

Also to provide wrap around care (breakfast club and after school club)for children attending Marshfield Primary School which is on the same site

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The setting is in receipt of the governments childcare offer
Whilst it benefitted from educational status it was able to apply for and received several grants which enhanced the childrens learning experience

Attempts were made repeatedly to recruit additional trustees and committee members

Several parents joined the committee throughout the year Their contribution benefitted the charity significantly

Summary of the main achievements of the charity during the year

The setting has continued to provide quality childcare Unfortunately during March 2024 the educational status was temporarily suspended following visits from the local authority An action plan was put in place agreed by both the LA and the setting Additional support was provided to assist the setting with the proposals outlined in the action plan Unfortunately the LA removed the educational status permanently as the setting was unable to fulfil all proposals on the action plan

An inspection by CSIW later in the year demonstrated that despite this the setting was continuing to provide good quality childcare The report was good with no recommendations made

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves of £40,000 kept

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The setting undertakes limited fundraising such as a childrens disco and Christmas Fayre
 Finances are held in a current account and reserve savings account
 There are no investments
 Money from fees and childcare offer are used for staff wages ,overheads such as rent on the property and purchase of foodstuffs for childrens snacks ,equipment toys and craft materials for the benefit of the children

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Rhoswen Lynden Hailwood	Ann Thomas
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	25 th April 2025	



Receipts and payments account

For the period from	Period start date	To
	1st January 2024	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fees and Early Years Funding	119,254	-	-
Grants	10,878	-	-
Fundraising	24	-	-
Interest Income	373	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	130,528	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	130,528	-	-
A3 Payments			
Wages & HMRC	113,264	-	-
Rent & Premises	11,889	-	-
Equipment, Stationary, Books	-	-	-
Provisions	3,848	-	-
Grant Expenditure	8,289	-	-
Other Expenses	4,056	-	-
Crafts	-	-	-
Interest Paid	-	-	-
	-	-	-
Sub total	141,347	-	-
A4 Asset and investment purchases. (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	141,347	-	-
Net of receipts/(payments)	- 10,819	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	61,155	-	-
Cash funds this year end	50,336	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	ACCOUNT 34123156	4,226
	ACCOUNT 34123911	46,110
		-
	Total cash funds (agree balances with receipts and payments account(s))	50,336
		OK

	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

	Details	Fund to which asset belongs
B3 Investment assets		

	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		

	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on
behalf of all the trustees

Signature

Print Name

Rhoswen H

--	--

o (if any) 199736	CC16a
its	
Period end date 31st December 2024	

--

Total funds	Last year
to the nearest £	to the nearest £
119,254	123,629
10,878	8,277
24	-
373	1
-	-
-	-
-	-
-	-
130,528	131,907

-	
-	-
-	-

130,528	131,907
----------------	----------------

113,264	126,700
11,889	13,222
-	198
3,848	5,901
8,289	7,305
4,056	1,546
-	830
-	3
-	-
141,347	155,705

-	
-	
-	-

141,347	155,705
----------------	----------------

- 10,819	- 23,798
-	-
61,155	84,953
50,336	61,155

Restricted funds to nearest £	Endowmen t funds to nearest £
-	-
-	-
-	-
-	-

OK

OK

Restricted funds to nearest £	Endowmen t funds to nearest
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

ame	Date of approval
ailwood	24/09/2025

--	--

To whom it may concern.

I have been asked by the trustee of the Charity – Castleton Nursery – 1199736 to assist in preparing the end of year reports.

I can confirm that the Income & Expenditure account submitted is a true reflection of the finances and a good level of accountancy was achieved during the year.

Philip Howells

Email – philipdhowlles@gmail.com

Tel: 07903547828