

CASTLETON PRE-SCHOOL AND NURSERY

England & Wales · Charity number 1199736

Details

Status Registered

Legal form CIO

Registered 2022-07-21

Register [View on the Charity Commission register](#)

Contact

Address Marshfield School
Marshfield Road
Castleton
Cardiff
CF3 2UW

Phone 01633680047

Email castletonplaygroup2@btinternet.com

Website castletonpreschoolandnursery.co.uk

Activities

Objects: THE OBJECT OF THE CIO IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN IN WALES, FOR THE PUBLIC BENEFIT, BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THEIR NEEDS THROUGH HIGH QUALITY CHILDCARE PROVISION.

Activities: The setting provides day care during term time Monday to Friday for a maximum of 28 children. The setting is open from 07.45 to 17.30. The setting provides day care during morning and afternoon sessions for children age 2 to 4 and wrap around care for children attending castleton primary school which is situated on the same site prior to and after school.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Newport City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£28,405	£74,028	-	-
2024-12-31	£130,528	£141,347	-	-
2023-12-31	£131,907	£155,704	-	-

Trustees

Name	Role	Appointed
Dr Rhoswen Hailwood	Chair	2022-07-18
ann Thomas		2025-02-19

CASTLETON PRE-SCHOOL AND NURSERY

England & Wales - Charity number 1199736

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	january	2025		31st	December	2025

Section A Reference and administration details

Charity name

Castleton Preschool and Nursery

Other names charity is known by

Registered charity number (if any)

1199736

Charity's principal address

Marshfield school Grounds
 Marshfield Road
 Castleton Cardiff
Postcode CF32UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rhoswen Hailwood	Chair		
2	Ann Thomas	Trustee		
3				
4				
5				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Phil Howells	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them. 	<p>Trustees and committee members worked with the manager, deputy manager and other staff at the setting and attended regular bimonthly committee meetings</p> <p>Trustees also liaised with Early Years Wales ,CSIW and the Local authority where appropriate</p> <p>There was also liaison with the primary school in whose grounds the nursery was situated</p> <p>Liability insurance was in place which included trustee indemnity Agreed financial reserves were also in place in the event of closure requiring redundancy payments</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The nursery provided day care for a maximum of 28 children age 2 to 4 during term time It also provided “wrap around care” in the form of breakfast club and after school club for children under the age of 7 The charity was set up to enable the nursery to function on a non profit basis</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

There were no volunteers working at the nursery
The nursery did not make grants and due to its having lost “educational status” during 2024 did not receive any grants

Finances were kept in a business account and savings account with the same bank
There were no investments

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Unfortunately there were difficulties in staffing evident from the start of 2025

This was due to both sickness and difficulties in recruitment

In addition financial projections indicated that due to the absence of grant monies ,the increase in minimum wage and the increase in national insurance payments that the nursery may not have been viable without a substantial increase in fees for those parents not claiming funded childcare hours

Due to sick leave and planned maternity leave ,particularly in view of insufficient managerial cover on the advice of Early Years Wales and CSIW the difficult decision was made to close the setting on March 13th

Insufficient staff particularly qualified staff meant that the setting was unable to reopen

A meeting was held with parents and other stakeholders explaining the reasons for closure and the intention to close the charity in due course

Staff were made redundant in line with ACAS and government policy and the appropriate paid notice and redundancy payments were made All staff agreed with the redundancy payments and paid notice payments

Equipment belonging to the setting was sold to raise additional funds and the setting cleared

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves were in place to pay redundancy payments in line with government and ACAS policies

Stakeholders were made aware of the intention for of any monies held by the charity following payment of bills to be transferred to Early Years Wales to enable grants to be made to other charities managing preschool nurseries

There was no objection to this proposal

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Insurance has been obtained to continue trustee indemnity for 10 years following closure of the setting

Documentation will be kept for appropriate periods of time as per government guidelines

The Accounts accompanying this report are for the year end 2025 ie up to 31st December 2025

There are still some outstanding invoices to be paid therefore final accounts will be submitted when request to close the charity is made and any remaining monies will be transferred to Early Years Wales

Following submission of this report and final accounts A submission will be made to close the charity in due course

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rhoswen Lynden Hailwood	
Position (eg Secretary, Chair, etc)	Chair	
Date	16/1/26	



Receipts and payments accounts

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For the period from	Period start date	To	Period end date
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees and Early Years Funding	27,939	-	-	27,939	119,254
Grants	-	-	-	-	10,878
Fundraising	246	-	-	246	24
Interest Income	220	-	-	220	373
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,405	-	-	28,405	130,529
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,405	-	-	28,405	130,529
A3 Payments					
Wages & HMRC	67,345	-	-	67,345	113,264
Rent & Premises	859	-	-	859	11,889
Equipment, Stationary, Books	848	-	-	848	8,289
Provisions	785	-	-	785	3,848
Grant Expenditure	107	-	-	107	-
Other Expenses	3,999	-	-	3,999	4,056
Crafts	-	-	-	-	-
Interest Paid	85	-	-	85	-
	-	-	-	-	-
Sub total	74,028	-	-	74,028	141,346
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,028	-	-	74,028	141,346
Net of receipts/(payments)	- 45,623	-	-	- 45,623	- 10,817
A5 Transfers between funds					
A6 Cash funds last year end	50,338	-	-	50,338	61,155
Cash funds this year end	4,715	-	-	4,715	50,338

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	ACCOUNT 34123156	490	-	-
	ACCOUNT 34123911	4,225	-	-
		-	-	-

Total cash funds	4,715	-	-
(agree balances with receipts)	OK	OK	OK
	Unrestricted funds	Restricted funds	Endowment funds
	to nearest £	to nearest £	to nearest £

B2 Other monetary assets

Details			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

To whom it may concern,

I have been asked by trustee of the Charity – Castleton Nursery 1199736 to assist in preparing the year end reports dated year end 31st December 2025. In March 2025 the Charity ceased trading and all PAYE & redundancy was paid according to HMRC rules.

I can confirm that the Income & Expenditure Report submitted is a true reflection of the finances of the Nursery. During that year a good level of accountancy was achieved.

Philip Howells

Email: philipdhowells@gmail.com

CASTLETON PRE-SCHOOL AND NURSERY

England & Wales - Charity number 1199736

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2024		31	12	2024

Section A Reference and administration details

Charity name

Castleton Preschool and Nursery

Other names charity is known by

Registered charity number (if any)

1199736

Charity's principal address

Marshfield Primary School Grounds
 Marshfield Road
 Castleton Cardiff
Postcode CF32UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rhoswen Hailwood	Chair		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Elected by Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Committee and trustees work with manager, deputy manager and other staff at the charity setting
Charity works with Early Years wales ,CIW and the Local Authority
In view of risks arising from closure of setting reserves in place

Liability insurance is in place which includes trustee indemnity

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide day care for a maximum of 28 children age 2 to 4 during term time
Also to provide wrap around care (breakfast club and after school club)for children attending Marshfield Primary School which is on the same site

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The setting is in receipt of the governments childcare offer
Whilst it benefitted from educational status it was able to apply for and received several grants which enhanced the childrens learning experience

Attempts were made repeatedly to recruit additional trustees and committee members
Several parents joined the committee throughout the year Their contribution benefited the charity significantly

Summary of the main achievements of the charity during the year

The setting has continued to provide quality childcare Unfortunately during March 2024 the educational status was temporarily suspended following visits from the local authority An action plan was put in place agreed by both the LA and the setting Additional support was provided to assist the setting with the proposals outlined in the action plan Unfortunately the LA removed the educational status permanently as the setting was unable to fulfil all proposals on the action plan

An inspection by CSiW later in the year demonstrated that despite this the setting was continuing to provide good quality childcare The report was good with no recommendations made

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves of £40,000 kept

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The setting undertakes limited fundraising such as a childrens disco and Christmas Fayre
Finances are held in a current account and reserve savings account
There are no investments
Money from fees and childcare offer are used for staff wages ,overheads such as rent on the property and purchase of foodstuffs for childrens snacks ,equipment toys and craft materials for the benefit of the children

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Rhoswen Lynden Hailwood	Ann Thomas
Position (eg Secretary, Chair, etc)	Chair	Trustee

Date 25th April 2025



Receipts and payments account

For the period from	Period start date 1st January 2024	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fees and Early Years Funding	119,254	-	-
Grants	10,878	-	-
Fundraising	24	-	-
Interest Income	373	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	130,528	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	130,528	-	-
A3 Payments			
Wages & HMRC	113,264	-	-
Rent & Premises	11,889	-	-
Equipment, Stationary, Books	-	-	-
Provisions	3,848	-	-
Grant Expenditure	8,289	-	-
Other Expenses	4,056	-	-
Crafts	-	-	-
Interest Paid	-	-	-
	-	-	-
Sub total	141,347	-	-
A4 Asset and investment purchases. (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	141,347	-	-
Net of receipts/(payments)	- 10,819	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	61,155	-	-
Cash funds this year end	50,336	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	ACCOUNT 34123156	4,226
	ACCOUNT 34123911	46,110
		-
	Total cash funds <small>(agree balances with receipts and payments account(s))</small>	50,336

OK
Unrestricted funds

Categories	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

Categories	Details	Fund to which asset belongs
B3 Investment assets		

Categories	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		

Categories	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Rhoswen H

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o (if any)
199736

its

Period end date
31st December 2024

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Total funds to the nearest £	Last year to the nearest £
119,254	123,629
10,878	8,277
24	-
373	1
-	-
-	-
-	-
-	-
130,528	131,907

-	
-	-
-	-

130,528	131,907
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113,264	126,700
11,889	13,222
-	198
3,848	5,901
8,289	7,305
4,056	1,546
-	830
-	3
-	-
141,347	155,705

-	
-	
-	-

141,347	155,705
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- 10,819	- 23,798
-	-
61,155	84,953
50,336	61,155

Restricted funds to nearest £	Endowmen t funds to nearest £
-	-
-	-
-	-
-	-

OK OK

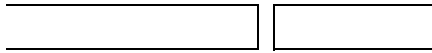
Restricted funds to nearest £	Endowmen t funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	
-	
-	
-	

ame	Date of approval
ailwood	24/09/2025



To whom it may concern.

I have been asked by the trustee of the Charity – Castleton Nursery – 1199736 to assist in preparing the end of year reports.

I can confirm that the Income & Expenditure account submitted is a true reflection of the finances and a good level of accountancy was achieved during the year.

Philip Howells

Email – philipdhowlles@gmail.com

Tel: 07903547828

CASTLETON PRE-SCHOOL AND NURSERY

England & Wales - Charity number 1199736

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2023		31	12	2023

Section A Reference and administration details

Charity name	Castleton Preschool and Nursery
Other names charity is known by	
Registered charity number (if any)	1199736
Charity's principal address	Marshfield Primary School Grounds
	Marshfield Road
	Castleton Cardiff
	Postcode CF32UW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rhoswen Hailwood	Chair		
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Elected by Committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Committee works with manager, deputy manager and other staff at the charity setting Charity works with Early Years wales ,CIW and the Local Authority In view of risks arising from closure of setting reserves in place to ensure staff redundancies paid</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To provide day care for a maximum of 28 children age 2 to 4 during term time Also to provide wrap around care for children attending Marshfield Primary School which is on the same site</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Appropriate grants are applied for in order to enhance experience of children attending the setting

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The setting has continued to provide quality childcare
The setting had educational status throughout 2023 and supported a number of children in this category

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves kept to pay staff redundancy should this be necessary

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Rhoswen Lynden Hailwood	
Position (eg Secretary, Chair, etc)	Chair	
Date	11 th March 2024	



Receipts and payments accounts

For the period
from

01-Jan-23

To

31-Dec-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees and Early Years Funding	123,629	-	-	123,629	131,347
Grants	8,277	-	-	8,277	15,023
Fundraising	-	-	-	-	70
Interest Income	1	-	-	1	-
Sub total (Gross income for AR)	131,907	-	-	131,907	146,440
A3 Payments					
Wages & HMRC	126,700	-	-	126,700	123,437
Rent & premises	13,222	-	-	13,222	9,207
Equipment, stationery & books	198	-	-	198	1,063
Provisions	5,901	-	-	5,901	4,093
Grant expenditure	7,305	-	-	7,305	9,105
Other expenses	1,546	-	-	1,546	1,554
Crafts	830	-	-	830	720
Interest Paid	3	-	-	3	-
Sub total	155,704	-	-	155,704	149,180
Total payments	155,704	-	-	155,704	149,180
Net of receipts/(payments)	- 23,796	-	-	- 23,796	- 2,740
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	84,953	-	-	84,953	87,693
Cash funds this year end	61,156	-	-	61,156	84,953

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Bank	61,156	-	-
	Total cash funds	61,156	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B4 Assets retained for the charity's own use	Details Debtors	Fund to which asset belongs	Cost (optional)	Current value (optional)
B5 Liabilities	Details Social Security and other taxes payable Pensions payable	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rhoswen Hailwood	08-May-24

Accounts for the period 21st July 2022 to 31st December 2022 were completed ,audited and signed under the previous name and charity number for this charity ie Castleton Baptist Playgroup

Therefore for the purposes of the charity registered under the current name of Castleton Playgroup and Nursery the accounts for this period should be considered as Nil