



**BRENT LODGE WILDLIFE HOSPITAL**

(Dormant Charity)

**TRUSTEES' REPORT & FINANCIAL STATEMENTS**

For the period ended 30 June 2023

Registered in England & Wales Charity No. 1199715

## BRENT LODGE WILDLIFE HOSPITAL

Reference and administrative details of the Charity, its Trustees and advisers for the year ended 30 June 2023.

Charity Names:	Brent Lodge Wildlife Hospital
Registered Charity Number:	1199715
Trustees:	Ms Sharon Turner, Chair (appointed 20 June 2022) Mr Ross Kynvin (appointed 20 June 2022) Mr George Sayer (appointed 20 June 2022) Ms Amy Stride (appointed 01 January 2023)
Principal Office:	Cow Lane, Sidlesham, Chichester, West Sussex, PO20 7LN
General Manager:	Mr Robert Knight
Property Trustees:	Ms Sharon Turner Mr Ross Kynvin Mr George Sayer
Accountants:	Morris Crocker Chartered Accountants Station House, North St, Havant PO9 1QU
Bank:	Barclays Bank PLC United Trust Bank The Cambridge Building Society Redwood Bank Ltd Virgin Money Hampshire Trust Bank Charity Bank Cambridge and Counties Bank HSBC



## 1.0 INTRODUCTION

The Trustees are pleased to present their annual report together with the financial statements of Brent Lodge Wildlife Hospital for the year ended 30 June 2023.

During this period, the Charity was dormant.

## 2.0 STRUCTURE AND GOVERNANCE

### 2.1 GOVERNING DOCUMENTS

Brent Lodge Wildlife Hospital is a new Charitable Incorporated Organisation (CIO), Charity number 1199715. It was registered with the Charity Commission on 20<sup>th</sup> July 2022, is governed by its Constitution dated 16<sup>th</sup> June 2022, and was incorporated on 1<sup>st</sup> July 2023.

For all intents and purposes, Brent Lodge Wildlife Hospital is a formal change of charitable status from an existing Charity - Brent Lodge Bird and Wildlife Trust, which is an unincorporated Trust registered with the Charity Commission, Charity number 276179. It is governed by its Deed of Trust dated 17<sup>th</sup> June 1978. The legal transfer of assets from the Trust to the CIO is dated 7<sup>th</sup> July 2023.

- The purposes, aims, and activities of both Charities are the same.
- The fundraising activities and methods of both Charities are the same.
- There is a transition process in place to transfer all of the Trust's administrative activities, contracts, and finances to the CIO.

### 2.2 GOVERNANCE

Both charities are governed by the Trustees whose meetings are held typically once a quarter. Meetings are also held between Trustees and management team to discuss the affairs and management of the Charity, together with a review of the quarterly financial reports.

### 2.3 RECRUITMENT & TRAINING OF TRUSTEES

Trustees shall not at any time be less than 3. Formal procedures for the recruitment and appointment of Trustees are in place. A Trustees' skills register is used to highlight any gaps or training needs. Recruitment routes may include the local Voluntary Association, the Charity's own website and social media, our newsletter, and local press.

Appointments are formally made at a Trustees' meeting by majority vote. Appointees are provided with a copy of a Trustee Code of Conduct Document and Conflict of Interest Policy; they are required to sign a declaration form pertaining to the documents. The Trustee eligibility declaration and registration with the Charity Commission is undertaken by the Chair of Trustees. As part of the induction process, new Trustees are provided with a secure Cloud account where they have access to financial information, meeting minutes, and other relevant information.

Trustees are encouraged to use self-learning guidance on the websites of the Charity Commission and NCVO. New Trustees spend time at the Charity to meet staff and volunteers, and to understand the operational and functional aspects of the Charity.

### 3.0 MISSION & AIMS

Brent Lodge's founder, Dennis Fenter MBE, first began a rehabilitation centre for wild birds in 1971. Brent Lodge Bird & Wildlife Trust received charitable status in 1978. In June 2022, Brent Lodge Wildlife Hospital, a new CIO, was registered with the Charity Commission. The CIO was dormant until incorporation on 1<sup>st</sup> July 2023.



## MISSION

### OUR CHARITY MISSION & AIMS



The Charity's Mission is to establish hospitals for wild birds and animals that have suffered injury and need care and treatment. Our aim is to enable them to return to, and live a normal life, in their natural surroundings.

365 days a year we treat, care for and rehabilitate sick or injured wildlife casualties and orphans. Our animal care staff and volunteers undertake this important work with care, compassion and commitment to patient welfare with the aim of responsibly releasing patients back into the wild once fit and healthy.

## 4.0 ACHIEVEMENTS AND PERFORMANCE

The charity was dormant for the whole of the period.

## 5.0 FINANCIAL SUMMARY

There were no transactions for the 2022-23 Financial Year. The legal transfer of assets from Brent Lodge Bird and Wildlife Trust to Brent Lodge Wildlife Hospital was completed on 7<sup>th</sup> July 2023.

The Trustees are not aware of any financial consideration that could affect the continuing ability of the charity to operate.

### 5.1 FINANCIAL RESERVES

No reserves were held at the Balance Sheet date as the charity was dormant for the 2022-23 Financial Year.

As per our Financial Controls Policy, the charity will be required to hold an estimated six months of operating costs in reserve. The amount to be set will be updated annually following sign-off of the budget for the year. This requirement comes into effect upon the transfer of assets from Brent Lodge Bird and Wildlife Trust in the following Financial Year.

### 5.2 STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently; observe the methods and principles in the charities SORP;
- Make judgments and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 24<sup>th</sup> April 2023 and signed on their behalf by Ms Sharon Turner, Chair of the Board of Trustees.



**BRENT LODGE WILDLIFE HOSPITAL**

**STATEMENT OF FINANCIAL ACTIVITIES (DORMANT CHARITY)  
FOR THE PERIOD ENDED 30 JUNE 2023**

	Unrestricted funds £	Restricted funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	-	-	-
Other trading activities	-	-	-
Investment income	-	-	-
	<hr/>	<hr/>	<hr/>
<b>Total</b>	-	-	-
	<hr/>	<hr/>	<hr/>
<b>EXPENDITURE ON</b>			
Raising funds	-	-	-
<b>Charitable activities</b>			
Care for birds and other wildlife	-	-	-
	<hr/>	<hr/>	<hr/>
<b>Total</b>	-	-	-
	<hr/>	<hr/>	<hr/>
<b>NET INCOME/(EXPENDITURE)</b>	-	-	-
	<hr/>	<hr/>	<hr/>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	-	-	-
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	-	-	-
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes form part of these financial statements

**BRENT LODGE WILDLIFE HOSPITAL**  
**BALANCE SHEET (DORMANT CHARITY)**  
**30 JUNE 2023**

	Notes	2023 £
<b>FIXED ASSETS</b>		
Tangible assets		-
<b>CURRENT ASSETS</b>		
Stocks		-
Debtors		-
Cash at bank		-
		-
<b>CREDITORS</b>		
Amounts falling due within one year		-
		-
<b>NET CURRENT ASSETS</b>		-
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		-
<b>NET ASSETS</b>		-
<b>FUNDS</b>		
Unrestricted funds		-
Restricted funds		-
<b>TOTAL FUNDS</b>		-

The financial statements were approved by the Board of Trustees and authorised for issue on 24<sup>th</sup> April 2024 and were signed on its behalf by:



.....  
Ms S Turner – Trustee

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2023**

**1. Accounting policies**

**a) Basis of preparation**

The accounts have been prepared in accordance with the receipts and payments basis in accordance with the Charity Commission guidance.

**b) Charity status**

The Charity is constituted as a Charitable Incorporated Organisation (CIO), registered with the Charity Commission under the reference 1199715.

**c) Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**d) Receipts**

All incoming resources are included in the Receipt & payment Accounts when the charity actually obtains legally entitled income.

**e) Payments**

All expenditure is accounted for on payments basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

**2. Member liabilities**

The members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

**3. Debt outstanding**

There are no particulars of any debt outstanding at the date the statement of assets and liabilities which is owed by Brent Lodge Wildlife Hospital and which is secured by an express charge on any of the assets of Brent Lodge Wildlife Hospital.

**4. Related Parties**

**Controlling entity**

The charity is controlled by the trustees. During the year the Trustees received no emoluments or incurred any expenses using Trust funds.