



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1<sup>st</sup> August 2022

To 30<sup>th</sup> September 2023

Charity name: Norfolk Beekeepers' Association (NBKA)

Charity registration number: CIO 1199713

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and further the craft of beekeeping. To advance the education of the public in the importance of bees to the environment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Royal Norfolk Show stand - educated public on bees and hive products Introduction to Beekeeping Day - introducing newcomers to beekeeping Training courses provided for those starting out in beekeeping Swarm collection service to the public
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the guidance issued by the Charities Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trustees give due consideration to requests for funding from charitable causes associated with the promotion of beekeeping
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Assist in beekeeping demonstrations, talks and local events promoting beekeeping and the influence made by honey bees in the environment and products produced.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• <u>Royal Norfolk Show</u>: NBKA was able to promote the importance of honey bees to general public and encourage purchase of bee-friendly plants. Beginners Course for 2023 fully subscribed, as is that for 2024. We were delighted to be awarded the Trade Stand Award for the most Effective Conservation or Environmental Exhibit</li> <li>• NBKA Centenary Celebrations: We were able to finance a day of excellent speakers to encourage local beekeepers and celebrate the Associations activities.</li> <li>• Beekeeping courses have been held with the practical elements taking place at the new Association Apiary. This is a very important service we are able to offer those who want to take up beekeeping as well as those wanting to improve their own skills and knowledge.</li> <li>• Demonstrations and talks have taken place throughout 2023 to encourage beekeeping.</li> <li>• Schools and children's club talks are given by beekeepers to promote awareness of the importance of bees in our world.</li> <li>• Storage at the training apiary enables bulk-buying of essential beekeeping items. This helps and encourages NBKA members to continue beekeeping.</li> <li>• Swarm collection service</li> </ul>

## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Talks and presentations Training course fully subscribed
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	All funds are held in a high street current bank account
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £39,987 cash in bank at the end of the 2023 financial year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No set policy at this time but we aim to have at least a year's outgoings in reserve at any time (At least £10000)
Amount of reserves held	Para 1.22	Reserves stood at £39,987 at the end of the period on a receipts and payments account basis
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members annual subscriptions including gift aid. Donations. The sale of honey, wax and other products derived from these. Revenue for beekeeping courses run at our association training apiary.
Investment policy and objectives including any social investment policy adopted	Para 1.46	All funds held in a high street current bank account
A description of the principal risks facing the charity	Para 1.46	The charity does not face any significant day to day risks
Other		

## Structure, Governance and Management

Description of charity's trusts:		Ordinary
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a CIO with voting members other than its trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by a) decision of the members at the AGM in accordance with appointment / re-appointment protocol b) decision of the members or the charity trustees at any time should there be vacancies

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a copy of the Charities Commission guidance document for trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Issues relating to governance of NBKA (the charity) in accordance with Charities Commission guidelines are made by the trustees. Decisions relating to the day to day running of NBKA is by the Committee, some of the members of which are also trustees. NBKA and WNKLB (CIO 1151301) form the Federation of Norfolk Beekeepers but both charities are governed independently. NBKA is an independent association affiliated to the BBKA (CIO 1185343)
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Norfolk Beekeepers' Association
Other name the charity uses	NBKA
Registered charity number	CIO 1199713
Charity's principal address	2, Lacey Rd Taverham Norwich NR8 6ND

	Names of the charity trustees who manage the charity			
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Trevor Nash	Chair		
2	Graham Wrenn	Vice Chair		
3	Garry Bowler	Secretary		
4	David Goodwin	Treasurer		
5	David King	Membership Secretary		
6	Paul Metcalf	President		
7	Pat Marshall	Show Secretary		
8	Venetia Rist	Examinations Secretary		
9	Ian Watkinson	Apiary Manager		
10	Chris Coath	Newsletter Editor		
11	Ady Marshall			
12	James Page			
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	<div>Trevor Nash</div> <div>Trevor Nash (Jun 2, 2024 14:38 GMT+1)</div>	<div>garry I Bowler</div> <div>Garry I Bowler (Jun 2, 2024 22:00 GMT+1)</div>
	Full name(s)	Trevor Nash	Garry Bowler
	Position	Chair	Secretary
	Date	02/06/2024	



## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Norfolk Beekeepers' Association

**On accounts for the  
period ended**

30<sup>th</sup> September 2023

**Charity no  
(if any)**

1199713

**Set out on pages**

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **30/09/2023**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Anthony Brice*

**Date:**

Jun 3, 2024

**Name:**

Mr Anthony James Brice

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

10, The Thoroughfare

Harleston, Norfolk
IP20 9AX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Norfolk Beekeepers' Association

No (if any)  
1199713

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/08/2022	To	Period end date 30/09/2023
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds transferred on incorporation	23,581	-	-	23,581	-
Membership fees etc	11,833	-	-	11,833	-
Merchandise and publication sales	8,819	-	-	8,819	-
Donations received	8,996	-	-	8,996	-
Miscellaneous income	31	-	-	31	-
Event income	4,946	-	-	4,946	-
Workshops and training fees	2,917	-	-	2,917	-
Interest receivable	26	-	-	26	-
<b>Sub total (Gross income for AR)</b>	<b>61,148</b>	<b>-</b>	<b>-</b>	<b>61,148</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>61,148</b>	<b>-</b>	<b>-</b>	<b>61,148</b>	<b>-</b>
<b>A3 Payments</b>					
BBKA capitation and subscriptions	6,203	-	-	6,203	-
Insurance	2,132	-	-	2,132	-
Purchases, equipment and library	6,857	-	-	6,857	-
Event costs	4,171	-	-	4,171	-
Premises costs	1,003	-	-	1,003	-
Travel and subsistence	115	-	-	115	-
Donations paid	240	-	-	240	-
Postage, stationery and IT	415	-	-	415	-
Examiners fees	26	-	-	26	-
<b>Sub total</b>	<b>21,161</b>	<b>-</b>	<b>-</b>	<b>21,161</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,161</b>	<b>-</b>	<b>-</b>	<b>21,161</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>39,987</b>	<b>-</b>	<b>-</b>	<b>39,987</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>39,987</b>	<b>-</b>	<b>-</b>	<b>39,987</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank accounts	36,846	-	-
	Paypal account	2,316	-	-
	Cash in hand	826	-	-
	<b>Total cash funds</b>	<b>39,987</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Bee Craft Shares	Unrestricted	-	40
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tangible fixed assets	Unrestricted	-	27,075
	Stock	Unrestricted	-	3,516
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>Trevor Nash</i> <small>Trevor Nash (Jun 2, 2024 14:38 GMT+1)</small>	Trevor Nash	Jun 2, 2024
		<i>Garry I Bowler</i> <small>Garry I Bowler (Jun 2, 2024 22:00 GMT+1)</small>	Garry I Bowler	02/06/2024











# NBKA Trustees Annual Report and Financial Statements PE 30.09.23

Final Audit Report

2024-06-03

Created:	2024-05-27
By:	Anthony Brice (anthonyjbrice@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnQLY2ZtFGOdoB-pPS95zI0Ec9F45ntWb

## "NBKA Trustees Annual Report and Financial Statements PE 30.09.23" History

-  Document created by Anthony Brice (anthonyjbrice@gmail.com)  
2024-05-27 - 4:39:48 PM GMT- IP address: 92.10.112.29
-  Document emailed to chair@norfolkbeekeepers.org.uk for signature  
2024-05-27 - 4:43:54 PM GMT
-  Email viewed by chair@norfolkbeekeepers.org.uk  
2024-05-27 - 8:39:06 PM GMT- IP address: 172.224.227.5
-  Signer chair@norfolkbeekeepers.org.uk entered name at signing as Trevor Nash  
2024-06-02 - 1:38:56 PM GMT- IP address: 86.139.16.168
-  Document e-signed by Trevor Nash (chair@norfolkbeekeepers.org.uk)  
Signature Date: 2024-06-02 - 1:38:58 PM GMT - Time Source: server- IP address: 86.139.16.168
-  Document emailed to secretary@norfolkbeekeepers.org.uk for signature  
2024-06-02 - 1:38:59 PM GMT
-  Email viewed by secretary@norfolkbeekeepers.org.uk  
2024-06-02 - 7:28:06 PM GMT- IP address: 142.250.32.37
-  Signer secretary@norfolkbeekeepers.org.uk entered name at signing as Garry I Bowler  
2024-06-02 - 9:00:04 PM GMT- IP address: 90.248.250.159
-  Document e-signed by Garry I Bowler (secretary@norfolkbeekeepers.org.uk)  
Signature Date: 2024-06-02 - 9:00:06 PM GMT - Time Source: server- IP address: 90.248.250.159
-  Document emailed to anthony@ajbriceaccountancy.co.uk for signature  
2024-06-02 - 9:00:08 PM GMT

 Email viewed by anthony@ajbriceaccountancy.co.uk

2024-06-03 - 9:51:44 AM GMT- IP address: 82.132.239.226

 Signer anthony@ajbriceaccountancy.co.uk entered name at signing as Anthony Brice

2024-06-03 - 9:52:37 AM GMT- IP address: 82.132.239.226

 Document e-signed by Anthony Brice (anthony@ajbriceaccountancy.co.uk)

Signature Date: 2024-06-03 - 9:52:39 AM GMT - Time Source: server- IP address: 82.132.239.226

 Agreement completed.

2024-06-03 - 9:52:39 AM GMT

# NORFOLK BEEKEEPERS' ASSOCIATION

## INCOME and EXPENDITURE - 1 August 2022 to 30 September 2023

<u>INCOME</u>	<u>2023</u>	<u>2022</u>	<u>EXPENDITURE</u>	<u>2023</u>	<u>2022</u>
<b><u>SUBSCRIPTIONS</u></b>					
Full Membership Subscriptions	£4,483.50	£4,315.10			
Social Membership Subscriptions	£272.00	£320.00			
Junior Membership Subscriptions	£9.50	£0.00			
Joining Fee	£295.00	£375.00			
Paypal Membership Processing Fees	(£212.03)	(£268.96)			
<b>TOTAL</b>	<b>£4,847.97</b>	<b>£4,741.14</b>			
BBKA Capitation	£6,004.50	£5,657.00	BBKA Capitation	£6,004.50	£5,657.00
BDI Insurance	£564.00	£538.00	BDI Insurance	£564.00	£538.00
BDI Extra Insurance	£848.15	£881.90	BDI Extra Insurance	£848.15	£881.90
BeeCraft Magazine	£716.00	£785.00	BeeCraft Magazine	£716.00	£785.00
<b>TOTAL</b>	<b>£8,132.65</b>	<b>£7,861.90</b>	<b>TOTAL</b>	<b>£8,132.65</b>	<b>£7,861.90</b>
NBKA Badges	£74.75	£74.75	NBKA Badges - Cost of Sales	£0.00	£0.00
Donations	£7,848.35	£287.50	Donations	£0.00	£152.05
NBKA Clothing	£0.00	£0.00	NBKA Clothing	£0.00	£36.00
Honey Jars	£8,288.75	£3,647.91	Honey Jars - Cost of Sales	£8,156.92	£4,401.37
Apiary Honey	£150.00	£0.00		£0.00	£0.00
Booklets, etc.	£0.00	£0.00	Booklets, etc.	£0.00	£11.00
Wax	£0.00	£0.00	Wax Sales/Write Offs	£0.00	£401.72
Miscellaneous	£0.00	£175.00	Miscellaneous	£10.00	£202.95
<b>TOTAL</b>	<b>£16,361.85</b>	<b>£4,185.16</b>	<b>TOTAL</b>	<b>£8,166.92</b>	<b>£5,205.09</b>
Royal Norfolk Show	£4,435.32	£5,025.75	Royal Norfolk Show	£3,388.57	£5,280.58
Autumn Show	£0.00	£0.00	Autumn Show	£212.75	£0.00
Gressenhall Apple Day	£23.00	£0.00	Gressenhall Apple Day	£0.00	£0.00
Paypal Honey/Plants Processing Fees	(£47.58)				
<b>TOTAL</b>	<b>£4,410.74</b>	<b>£5,025.75</b>	<b>TOTAL</b>	<b>£3,601.32</b>	<b>£5,280.58</b>
<b><u>GENERAL</u></b>					
			Apiary Rent	£150.00	£75.00
			Apiary Maintenance and Upkeep	£732.89	£2,519.74
			AGM Speakers Fees/Travel/Refreshments	£115.00	£80.00
			Beginners Workshop Room Hire & Refreshments	£0.00	£0.00
			Room/Hall Hire & Refreshments	£120.00	£60.00
			National Honey Show Affiliation Fee	£70.00	£0.00
			Bees for Development Donation	£120.00	£0.00
			BBKA Research Fund / Bees Abroad Donation	£120.00	£0.00
			Presidents Evening	£60.00	£0.00
			Christmas Lunch	£510.00	£0.00
			Insurance Cups/Trophies/Equipment	£719.46	£552.23
			Depreciation of Buildings, Equipment & Furniture	£1,793.90	£1,728.74
			<b>TOTAL</b>	<b>£4,511.25</b>	<b>£5,015.71</b>
			<b><u>ADMINISTRATION</u></b>		
			Printing & Stationery	£12.66	£88.50
			Postage	£86.50	£0.00
			Computer Software & Consumables	£315.40	£238.64
			Honoraria	£0.00	£50.00
			Audit Fees	£26.00	£0.00
			Bank Charges	£0.00	£0.00
			<b>TOTAL</b>	<b>£440.56</b>	<b>£377.14</b>
			<b><u>PUBLICATIONS</u></b>		
			Buzzword Printing and Postage	£37.50	£34.00
			Year Book Printing and Postage	£865.20	£299.54
			<b>TOTAL</b>	<b>£902.70</b>	<b>£333.54</b>
Bank Interest	£25.85	£2.34			
<b>TOTAL</b>	<b>£25.85</b>	<b>£2.34</b>			
<b><u>PUBLICATIONS</u></b>					
Buzzword	£0.00	£0.00			
Year Book	£305.00	£0.00			
<b>TOTAL</b>	<b>£305.00</b>	<b>£0.00</b>			
<b>TOTAL INCOME</b>	<b>£37,536.26</b>	<b>£21,981.29</b>	<b>TOTAL EXPENDITURE</b>	<b>£25,755.40</b>	<b>£24,073.96</b>
				<b>SURPLUS/(DEFICIT)</b>	<b>£11,780.86 (£2,092.67)</b>

**NORFOLK BEEKEEPERS' ASSOCIATION**  
**BALANCE SHEET - as at 30 September 2023**

	<u><b>2023</b></u>	<u><b>2022</b></u>
<b><u>FIXED ASSETS</u></b>		
Bee Craft Shares	£40	£40
Cups and Trophies (Insurance Value)	£15,635	£15,635
Library Books	£703	£639
Buildings, Equipment and Furniture	£9,748	£10,800
<b>TOTAL</b>	<b>£26,126</b>	<b>£27,115</b>
<b><u>CURRENT ASSETS</u></b>		
Debtors	£128	£0
Bank Deposit Account	£13,397	£13,371
Bank Current Account	£23,449	£8,977
Paypal Account	£2,316	£2,926
Cash in Hand	£826	£650
Postage Stamps	£0	£0
Stock of Wax/Honey Jars	£466	£3,516
Prepayments	£0	£0
<b>TOTAL</b>	<b>£40,581</b>	<b>£29,440</b>
<b>TOTAL ASSETS</b>	<b>£66,708</b>	<b>£56,555</b>
<b><u>CURRENT LIABILITIES</u></b>		
Next Year's Memberships Received	£0	£1,306
Creditors	£0	£0
Other Creditors	£716	£788
Accruals	£0	£0
Provision for Audit Fees	£0	£250
<b>TOTAL LIABILITIES</b>	<b>£716</b>	<b>£2,344</b>
<b>TOTAL ASSETS LESS TOTAL LIABILITIES</b>	<b>£65,992</b>	<b>£54,211</b>
<b><u>CAPITAL ACCOUNT</u></b>		
Balance Brought Forward	£54,211	£56,303
Surplus/(Deficit) for Year	£11,781	(£2,093)
<b>TOTAL</b>	<b>£65,992</b>	<b>£54,211</b>



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1<sup>st</sup> August 2022

To 30<sup>th</sup> September 2023

Charity name: Norfolk Beekeepers' Association (NBKA)

Charity registration number: CIO 1199713

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and further the craft of beekeeping. To advance the education of the public in the importance of bees to the environment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Royal Norfolk Show stand - educated public on bees and hive products Introduction to Beekeeping Day - introducing newcomers to beekeeping Training courses provided for those starting out in beekeeping Swarm collection service to the public
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the guidance issued by the Charities Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Trustees give due consideration to requests for funding from charitable causes associated with the promotion of beekeeping
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Assist in beekeeping demonstrations, talks and local events promoting beekeeping and the influence made by honey bees in the environment and products produced.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• <u>Royal Norfolk Show</u>: NBKA was able to promote the importance of honey bees to general public and encourage purchase of bee-friendly plants. Beginners Course for 2023 fully subscribed, as is that for 2024. We were delighted to be awarded the Trade Stand Award for the most Effective Conservation or Environmental Exhibit</li> <li>• NBKA Centenary Celebrations: We were able to finance a day of excellent speakers to encourage local beekeepers and celebrate the Associations activities.</li> <li>• Beekeeping courses have been held with the practical elements taking place at the new Association Apiary. This is a very important service we are able to offer those who want to take up beekeeping as well as those wanting to improve their own skills and knowledge.</li> <li>• Demonstrations and talks have taken place throughout 2023 to encourage beekeeping.</li> <li>• Schools and children's club talks are given by beekeepers to promote awareness of the importance of bees in our world.</li> <li>• Storage at the training apiary enables bulk-buying of essential beekeeping items. This helps and encourages NBKA members to continue beekeeping.</li> <li>• Swarm collection service</li> </ul>

## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Talks and presentations Training course fully subscribed
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	All funds are held in a high street current bank account
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £39,987 cash in bank at the end of the 2023 financial year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No set policy at this time but we aim to have at least a year's outgoings in reserve at any time (At least £10000)
Amount of reserves held	Para 1.22	Reserves stood at £39,987 at the end of the period on a receipts and payments account basis
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members annual subscriptions including gift aid. Donations. The sale of honey, wax and other products derived from these. Revenue for beekeeping courses run at our association training apiary.
Investment policy and objectives including any social investment policy adopted	Para 1.46	All funds held in a high street current bank account
A description of the principal risks facing the charity	Para 1.46	The charity does not face any significant day to day risks
Other		

## Structure, Governance and Management

Description of charity's trusts:		Ordinary
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a CIO with voting members other than its trustees
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by a) decision of the members at the AGM in accordance with appointment / re-appointment protocol b) decision of the members or the charity trustees at any time should there be vacancies

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are provided with a copy of the Charities Commission guidance document for trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Issues relating to governance of NBKA (the charity) in accordance with Charities Commission guidelines are made by the trustees. Decisions relating to the day to day running of NBKA is by the Committee, some of the members of which are also trustees. NBKA and WNKLB (CIO 1151301) form the Federation of Norfolk Beekeepers but both charities are governed independently. NBKA is an independent association affiliated to the BBKA (CIO 1185343)
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Norfolk Beekeepers' Association
Other name the charity uses	NBKA
Registered charity number	CIO 1199713
Charity's principal address	2, Lacey Rd Taverham Norwich NR8 6ND

	Names of the charity trustees who manage the charity			
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Trevor Nash	Chair		
2	Graham Wrenn	Vice Chair		
3	Garry Bowler	Secretary		
4	David Goodwin	Treasurer		
5	David King	Membership Secretary		
6	Paul Metcalf	President		
7	Pat Marshall	Show Secretary		
8	Venetia Rist	Examinations Secretary		
9	Ian Watkinson	Apiary Manager		
10	Chris Coath	Newsletter Editor		
11	Ady Marshall			
12	James Page			
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	<div>Trevor Nash</div> <div>Trevor Nash (Jun 2, 2024 14:38 GMT+1)</div>	<div>garry I Bowler</div> <div>Garry I Bowler (Jun 2, 2024 22:00 GMT+1)</div>
	Full name(s)	Trevor Nash	Garry Bowler
	Position	Chair	Secretary
	Date	02/06/2024	



## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Norfolk Beekeepers' Association

**On accounts for the  
period ended**

30<sup>th</sup> September 2023

**Charity no  
(if any)**

1199713

**Set out on pages**

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended **30/09/2023**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Anthony Brice*

**Date:**

Jun 3, 2024

**Name:**

Mr Anthony James Brice

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

10, The Thoroughfare

Harleston, Norfolk
IP20 9AX

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Norfolk Beekeepers' Association

No (if any)  
1199713

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/08/2022	To	Period end date 30/09/2023
------------------------	---------------------------------	----	-------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funds transferred on incorporation	23,581	-	-	23,581	-
Membership fees etc	11,833	-	-	11,833	-
Merchandise and publication sales	8,819	-	-	8,819	-
Donations received	8,996	-	-	8,996	-
Miscellaneous income	31	-	-	31	-
Event income	4,946	-	-	4,946	-
Workshops and training fees	2,917	-	-	2,917	-
Interest receivable	26	-	-	26	-
<b>Sub total (Gross income for AR)</b>	<b>61,148</b>	<b>-</b>	<b>-</b>	<b>61,148</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>61,148</b>	<b>-</b>	<b>-</b>	<b>61,148</b>	<b>-</b>
<b>A3 Payments</b>					
BBKA capitation and subscriptions	6,203	-	-	6,203	-
Insurance	2,132	-	-	2,132	-
Purchases, equipment and library	6,857	-	-	6,857	-
Event costs	4,171	-	-	4,171	-
Premises costs	1,003	-	-	1,003	-
Travel and subsistence	115	-	-	115	-
Donations paid	240	-	-	240	-
Postage, stationery and IT	415	-	-	415	-
Examiners fees	26	-	-	26	-
<b>Sub total</b>	<b>21,161</b>	<b>-</b>	<b>-</b>	<b>21,161</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,161</b>	<b>-</b>	<b>-</b>	<b>21,161</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>39,987</b>	<b>-</b>	<b>-</b>	<b>39,987</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>39,987</b>	<b>-</b>	<b>-</b>	<b>39,987</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank accounts	36,846	-	-
	Paypal account	2,316	-	-
	Cash in hand	826	-	-
	<b>Total cash funds</b>	<b>39,987</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Bee Craft Shares	Unrestricted	-	40
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tangible fixed assets	Unrestricted	-	27,075
	Stock	Unrestricted	-	3,516
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Trevor Nash</i> <small>Trevor Nash (Jun 2, 2024 14:38 GMT+1)</small>	Trevor Nash	Jun 2, 2024	
	<i>Garry I Bowler</i> <small>Garry I Bowler (Jun 2, 2024 22:00 GMT+1)</small>	Garry I Bowler	02/06/2024	











# NBKA Trustees Annual Report and Financial Statements PE 30.09.23

Final Audit Report

2024-06-03

Created:	2024-05-27
By:	Anthony Brice (anthonyjbrice@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnQLY2ZtFGOdoB-pPS95zI0Ec9F45ntWb

## "NBKA Trustees Annual Report and Financial Statements PE 30.09.23" History

-  Document created by Anthony Brice (anthonyjbrice@gmail.com)  
2024-05-27 - 4:39:48 PM GMT- IP address: 92.10.112.29
-  Document emailed to chair@norfolkbeekeepers.org.uk for signature  
2024-05-27 - 4:43:54 PM GMT
-  Email viewed by chair@norfolkbeekeepers.org.uk  
2024-05-27 - 8:39:06 PM GMT- IP address: 172.224.227.5
-  Signer chair@norfolkbeekeepers.org.uk entered name at signing as Trevor Nash  
2024-06-02 - 1:38:56 PM GMT- IP address: 86.139.16.168
-  Document e-signed by Trevor Nash (chair@norfolkbeekeepers.org.uk)  
Signature Date: 2024-06-02 - 1:38:58 PM GMT - Time Source: server- IP address: 86.139.16.168
-  Document emailed to secretary@norfolkbeekeepers.org.uk for signature  
2024-06-02 - 1:38:59 PM GMT
-  Email viewed by secretary@norfolkbeekeepers.org.uk  
2024-06-02 - 7:28:06 PM GMT- IP address: 142.250.32.37
-  Signer secretary@norfolkbeekeepers.org.uk entered name at signing as Garry I Bowler  
2024-06-02 - 9:00:04 PM GMT- IP address: 90.248.250.159
-  Document e-signed by Garry I Bowler (secretary@norfolkbeekeepers.org.uk)  
Signature Date: 2024-06-02 - 9:00:06 PM GMT - Time Source: server- IP address: 90.248.250.159
-  Document emailed to anthony@ajbriceaccountancy.co.uk for signature  
2024-06-02 - 9:00:08 PM GMT

 Email viewed by anthony@ajbriceaccountancy.co.uk

2024-06-03 - 9:51:44 AM GMT- IP address: 82.132.239.226

 Signer anthony@ajbriceaccountancy.co.uk entered name at signing as Anthony Brice

2024-06-03 - 9:52:37 AM GMT- IP address: 82.132.239.226

 Document e-signed by Anthony Brice (anthony@ajbriceaccountancy.co.uk)

Signature Date: 2024-06-03 - 9:52:39 AM GMT - Time Source: server- IP address: 82.132.239.226

 Agreement completed.

2024-06-03 - 9:52:39 AM GMT