



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.23 **Period start date** **To** 31.08.24 **Period end date**

Charity name: BUILDING BRIDGES FOOD HUB

Charity registration number: 1199710

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty or financial hardship, particularly but not exclusively in Calderdale, by providing subsidised food and other essential items to individuals in need.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Building Bridges Food Hub is a registered charity which aims to provide support to local residents who have fallen on hard times so that they may receive subsidised shopping, providing them with dignity and choice. The clients make a small but notable contribution to the shopping and the remainder is paid for by the charity. Clients who are eligible to join pay a membership fee. They can then choose up to 20 items from a weekly updated list online and can choose to pay online or with cash. Families can order up to two baskets weekly. Clients then book a collection slot and pick up their shopping each Saturday.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and believe we are compliant with both the benefit aspect and that it is provided to those in need without discrimination in two local postcodes.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We continue to enrol new members as well as looking after existing members - we currently have 100 active members registered to use our online social supermarket. In August 2022 we averaged 10 baskets of shopping distributed to local beneficiaries a week. In August 2023 this had more than doubled to 23 baskets of shopping per week! By August 2024 we increased to averaging 31 baskets per week. In the last year we have continued to build our social media presence with regular posts on Facebook and Instagram.</p> <p>We have been successful in bidding for 2 grants in the last year and this has secured the charity financially for the last 12 months, so any donations from individuals have been accumulating. We continue to receive gift aid which is used for any admin costs. The physical work is done on an entirely volunteer basis and we have no employees.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.41	
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Achievements against objectives set		
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Within the last year income for Building Bridges Food Hub exceeds costs , predominantly because of grants received in the year. On starting the food hub in Sept 2022 we distributed 10 baskets per week, by Aug 2023 this increased to 22 baskets per week on average and in August 2024 has again increased significantly to 31 baskets. An average basket of shopping costs £18-£25 per week and members pay £3 towards this so it costs the charity £15-£22 per basket. .
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves policy is to reserve 6 months of running costs (From Dec 2024 the charity has commenced paying £800 rent and rates per month. The running costs for 6 months are £5000 rent and rates and £15000 food purchases)
Amount of reserves held	Para 1.22	£20000
Reasons for holding zero reserves	Para 1.22	No funds held in deficit
Details of fund materially in deficit	Para 1.24	We have regular donors and grants income. If either of these were to decrease we would decrease our activity accordingly, but we have no concerns currently about operating as a going concern
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted 27.05.2022
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The charity trustees are responsible for the general control and management of the charity.. The trustees give their time freely and receive no remuneration or other financial benefits.</p> <p>We currently have 6 charity trustees, but the constitution declares a minimum of 3 and maximum of 12. The first charity trustees are appointed for life or until retirement. Apart from the first charity trustees every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BUILDING BRIDGES FOOD HUB
Other name the charity uses	
Registered charity number	1199710
Charity's principal address	Office 2, 16 Market Street Brighouse West Yorkshire HD6 1AP

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	ASHRAF HUSSAIN	CHAIRPERSON		
	2	TEHMINA PAREKH	SECRETARY		
	3	SARIA TAHIR	TREASURER		
	4	SAMIR KHAN			
	5	MOHAMMAD TAHIR			
	6	SAJJAD RASHID			
	7				
	8				
	9				
	10				
	11				
	12				
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	14				
	15				
	16				
	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	DR TEHMINA PAREKH	SARIA TAHIR
	Position (eg Secretary, Chair, etc)	SECRETARY	TREASURER
	Date	21/06/2025	21/06/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

BUILDING BRIDGES FOOD HUB

1199710

Receipts and payments accounts

CC16a

For the period
from

9/1/2023

To

8/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	-	-	-	-	-
Donations and subscriptions	14,115	-	-	14,115	18,122
Grants (unrestricted)	700	-	-	700	11,000
Grants (restricted)		23,001		23,001	
Gift Aid	1,301	-	-	1,301	3,195
Interest	31	-	-	31	9
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,147	23,001	-	39,148	32,326
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,147	23,001	-	39,148	32,326
A3 Payments					
Food purchases	12,604	14,488	-	27,092	11,130
Subscriptions	59	-	-	59	78
Insurance	137	-	-	137	136
Equipment and sundries	638	2,417	-	3,055	1,601
Digital Infrastructure and IT	-	6,096	-	6,096	-
Compliance	306	-	-	306	-
Donation (of earned interest)	275	-	-	275	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,019	23,001	-	37,020	12,945
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,019	23,001	-	37,020	12,945
Net of receipts/(payments)	2,128	-	-	2,128	19,381
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,381	-	-	19,381	-
Cash funds this year end	21,509	-	-	21,509	19,381

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account Metro Bank	19,332	-	-
	Halifax Food Bank	2,177	-	-
		-	-	-
	Total cash funds	21,509	-	-
	(agree balances with receipts and payments account (s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval



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BUILDING BRIDGES FOOD HUB

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Receipts and payments accounts

CC16a

For the period
from

9/1/2022

To

8/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	-	-	-	-	-
Donations	18,122	-	-	18,122	-
Grants (unrestricted)	11,000	-	-	11,000	-
Gift Aid	3,195	-	-	3,195	-
Interest	9	-	-	9	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,326	-	-	32,326	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,326	-	-	32,326	-
A3 Payments					
Food purchases	11,130	-	-	11,130	-
Subscriptions	78	-	-	78	-
Insurance	136	-	-	136	-
Equipment and sundries	1,601	-	-	1,601	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,945	-	-	12,945	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,945	-	-	12,945	-
Net of receipts/(payments)	19,381	-	-	19,381	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	19,381	-	-	19,381	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Current Account Metro Bank	16,399	-	-
	Halifax Food Bank	2,982	-	-
		-	-	-
	Total cash funds	19,381	-	-
	(agree balances with receipts and payments account (s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees

Charity Name

BUILDING BRIDGES FOOD HUB

On accounts for the year ended

31 AUGUST 2024

Charity no
(if any)

1199710

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

<div style="border: 1px solid black; width: 150px; height: 25px; margin: 10px auto; text-align: center;">■</div>
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Date: 24/05/25

Name: Amanda Caldwell

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address: 7 Lyndhurst Grove Road

Brighthouse

HD6 3SD

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.