



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From: 01/04/2023**    **Period start date**

**To: 31/03/2024**    **Period end date**

**Charity name: Level Up Gosport**

**Charity registration number: 1199682**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are</p> <p>To act as a resource for young people between 18 and 25 living in Gosport and the surrounding area, primarily, but not exclusively, those with mild to moderate (or hidden) disabilities, with mental health issues such as anxiety or depression, or are neurodivergent, by providing guidance and support and organising work experience and community volunteering programmes, and other activities as a means of:</p> <p>(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;</p> <p>(b) relieving unemployment, including assistance to find employment.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Level Up Gosport supports young people aged between 18-25 years to gain a variety of skills e.g., socialisation, alongside improving their self-esteem and confidence; with the ultimate goal of them being able to move on into employment and live independent lives.</p> <p>We achieve this in the following ways:</p> <ul style="list-style-type: none"><li>- Volunteering at local events and activities;</li><li>- A bi-weekly social meeting;</li></ul>

		<ul style="list-style-type: none"> <li>- WEXi (Work Experience initiative) – offering a variety of work experience programmes within the local community;</li> <li>- Holding events: e.g., Board Gaming &amp; an Annual Volunteer Awards Evening, amongst others;</li> <li>- Receiving specialised and adapted training workshops: e.g., Communities Against Cancer; Health &amp; Safety, Fire Procedures, Employability, Healthy Food Preparation &amp; Cooking and First Aid;</li> <li>- Volunteering at our community allotment.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Item confirmed.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Level Up Gosport (LUPG) has been established for almost 13 years, supporting young adults aged 18 - 25 years to gain self-respect and confidence via community volunteering for local charities and organisations based in and around Gosport.</p> <p>LUPG has developed an excellent reputation within Gosport and is very proud to announce that 80% of the vulnerable young people it supports have gone on to either secure employment, returned to education or to independently volunteer. However, this benchmark needed to be evidenced, which is</p>

		<p>why we have involved OWL XL CIC to help us to capture the positive outcomes we are achieving via the software they have developed and monitor.</p> <p>The majority of the young adults that LUPG supports have an additional need or a mild learning/physical (hidden, neurodivergent) disability; or have mental health challenges, like lacking in confidence or high anxiety levels - but are not in receipt of an Education, Health or Care Plan (EHCP) or are NEET (not in Employment, Education or Training). Many come from areas of high deprivation which has been exacerbated by the pandemic and recently because of the cost-of-living crisis.</p> <p>WEXi (Work Experience initiative) has been developed to offer a free, innovative, varied programme of supported outcome-based work experience, partnering with local organisations, businesses and charities, e.g., a local garage, a community-led entertainment venue, Sheltered Housing charity, plus many more. We believe that the young, vulnerable adults we support will receive practical experience (via volunteering), consolidated by training and a support pathway into employment. We launched WEXi in June 2023.</p> <p>In 2023 our young people became Cancer Awareness Youth Ambassadors for Gosport and are continuing to support this initiative.</p> <p>Alongside WEXi, the LUPG young people continue to participate, via generalised community volunteering, at local activities and events, attend a fortnightly volunteers meeting, as well as cultivating their own community allotment, where they learn horticultural skills with the aim of becoming 100% organic and sustainable. The older allotment holders enjoy engaging with, giving advice and exchanging produce with the young people.</p> <p>In 2023 we were very proud and humbled to have received the Kings Award for Voluntary Service, which is the equivalent of an MBE for charities.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against	Para 1.41	<p>Within the last year, we have:</p> <ul style="list-style-type: none"> <li>- between 16 – 25 volunteers of which 5 volunteers have moved on to employment; 2</li> </ul>
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objectives set		<p>young people have stayed with the charity and have received training as mentors, to support new incoming volunteers;</p> <ul style="list-style-type: none"> <li>- We have participated in 39 community events, ranging from: The Gosport Half Marathon, Senior Citizens Tea Party, The Annual Rotarian Car Rally, Michaelmas Fayre, Fair Trade Event, Gosport Marine Festival, etc.,</li> <li>- We have successfully achieved in-house training of: 1. Communities Against Cancer - refresher training; 2. Health and Safety &amp; Fire Procedures; 3. Money Management; 4. Basic shopping and cooking skills; 5. Employability and 6. First Aid: level 3;</li> <li>- Made good connections with various community groups and worked alongside them in different activities;</li> <li>- We have a good team of volunteers working weekly on our community allotment;</li> <li>- Worked with the young volunteers on their soft skills and encouraged more outside social activities away from our charity;</li> <li>- Supported volunteers that were struggling with their mental health, by sign-posting them and attending medical appointments alongside them;</li> <li>- Launched our WEXi (Work EXperience initiative) programmes, which are proving to have a very positive uptake from the volunteers;</li> <li>- One youth volunteer continues to represent the young people on our Board of Trustees.</li> </ul>
Performance of fundraising activities against objectives set	Para 1.41	A number of local Gosport organisations and charities that we have worked alongside, have fundraised on our behalf and kindly donated some of their funds to our charity.
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period 31/03/2023	Para 1.21	<p>Financial Precis</p> <p>Unrestricted - £21,868 Restricted - £21,580 Total - £43,448</p>
Statement explaining the	Para 1.22	<b>N/A</b>

policy for holding reserves stating why they are held		
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	Because we are currently not in receipt of enough funding.
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although we are dependent on receiving funding via donations, charitable fundraising and grants we are working on a means to be able to become more self-sufficient and less reliant on such funding to continue our existence.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>- Grants</li> <li>- Donations</li> <li>- Charitable fundraising events</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> <li>- The greatest risk is not being able to receive enough funding to be able to continue our activities;</li> <li>- A secondary risk is not finding a suitable project manager, if our current one decides to resign or retire.</li> </ul>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		<b>N/A</b>
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Constitution of a Charitable Incorporated Organisation 'foundation' model</b> is for charities who's <b>only</b> voting members will be the charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>As per our Constitution:</b> <b>10. Appointment of charity trustees</b> (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting

		<p>of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>As per our Constitution:</b></p> <p><b>11. Information for new charity trustees</b></p> <p>The charity trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <p>(a) a copy of the current version of this constitution; and</p> <p>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is currently run by a Board of 5 Trustees, a Project Manager, 1 Support Worker and a part-time Administrator; plus Ad Hoc individuals e.g., Allotment Support Worker; OWL XL CIC and an Accountant that oversees the wages.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Level Up Gosport
Other name the charity uses	N/A
Registered charity number	1199682
Charity's principal address	Thorngate Halls Bury Road Gosport PO12 3PX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Mary Ive	Chair		Mrs Mary Ive

2	Mr Colin Davey	Deputy Chair/Treasurer		Mr Colin Davey
3	Mrs Diane Furlong	HR Lead		Mrs Diane Furlong
4	Mrs Sue Wright	WEXi Coordinator/Interim Safeguarding Lead		Mrs Sue Wright
5	Mr Gary Walker		December 2023 - ongoing	Mr Gary Walker

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The charity owns a number of items that are held in storage and used at various events e.g., a PA System and Speakers. Within our office at Thorngate Halls, there are 2 computers and a printer, plus other items. They are worth a nominal amount.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Nil
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Nil

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A: We do not have a CEO

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

All new Trustees are required to confirm that they have read the Charity Commission advice for Trustees.

## Declarations

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

M.Ive

C E J Davey

**Full name(s)**

Mrs. Mary Ive

Colin Edmund James Davey

**Position (eg Secretary, Chair, etc)**

Chair

Treasurer

**Date**

23/5/24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

LEVEL UP SPORT

11/20/22

## Receipts and payments accounts

CC16a

For the period  
from

01/04/22

To

31/03/23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies and grants	11,718	24,485	-	36,203	30,193
Other receipts	423	2,644	-	3,067	553
<b>Sub total (Gross income for AR)</b>	<b>12,141</b>	<b>27,129</b>	<b>-</b>	<b>39,270</b>	<b>30,746</b>
<b>Total receipts</b>	<b>12,141</b>	<b>27,129</b>	<b>-</b>	<b>39,270</b>	<b>30,746</b>
<b>A3 Payments</b>					
Wages, salaries and associated costs	1,365	10,123	-	11,488	6,703
Rent/hire of rooms	59	1,849	-	1,908	1,381
Insurance	-	179	-	179	123
Telephone, internet and postage	30	334	-	364	436
Stationery and computer supplies	-	480	-	480	300
Grants and donations paid	-	-	-	-	30
Costs of charitable activities	209	2,057	-	2,266	910
<b>Sub total</b>	<b>1,663</b>	<b>15,022</b>	<b>-</b>	<b>16,685</b>	<b>9,883</b>
<b>Total payments</b>	<b>1,663</b>	<b>15,022</b>	<b>-</b>	<b>16,685</b>	<b>9,883</b>
<b>Net of receipts/(payments)</b>	<b>10,478</b>	<b>12,107</b>	<b>-</b>	<b>22,585</b>	<b>20,863</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,390</b>	<b>9,473</b>	<b>-</b>	<b>20,863</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>21,868</b>	<b>21,580</b>	<b>-</b>	<b>43,448</b>	<b>20,863</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	21,868	21,580	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>21,868</b>	<b>21,580</b>	<b>-</b>

Signed by one or two trustees on behalf  
of all the trustees

Signature

Print Name

Date of  
approval

M. IVE  
Colin Davey

MRS. MARY IVE  
COLIN DAVEY

23/5/24  
23/5/24





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
LEVEL UP GOSPORT

On accounts for the year  
ended

31 MARCH 2024

Charity no  
(if any)

1199682

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: C Marlow

Date: 17/05/2024

Name: C J Marlow

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

20 Norfolk Road

Gosport

Hampshire PO12 3AN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).