



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

**From: 18/07/2022** Period start date

**To: 31/03/2023** Period end date

**Charity name: Level Up Gosport**

**Charity registration number: 1199682**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the CIO are</p> <p>To act as a resource for young people between 18 and 25 living in Gosport and the surrounding area, primarily, but not exclusively, those with mild to moderate (or hidden) disabilities, with mental health issues such as anxiety or depression, or are neurodivergent, by providing guidance and support and organising work experience and community volunteering programmes, and other activities as a means of:</p> <p>(a) advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;</p> <p>(b) relieving unemployment, including assistance to find employment.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Level Up Gosport supports young people to gain a variety of skills e.g., socialisation, alongside improving their self-esteem and confidence; with the ultimate goal of them being able to move on into employment and live independent lives.</p> <p>We achieve this in the following ways:</p> <ul style="list-style-type: none"><li>- Volunteering at local events and activities;</li><li>- A bi-weekly meeting;</li></ul>

		<ul style="list-style-type: none"> <li>- WEXi (Work Experience initiative) – to be launched in June 2023;</li> <li>- Holding events: e.g., future Board Gaming Events &amp; Annual Volunteer Awards Evening;</li> <li>- Receiving specialised and adapted training: e.g., Communities Against Cancer; Health &amp; Safety &amp; Fire Procedures.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Item confirmed.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Level Up Gosport (LUPG) has been established for almost 12 years, supporting young adults aged 18 - 25 years to gain self-respect and confidence via community volunteering for local charities and organisations based in and around Gosport. Previously, it was a community organisation known as Loud &amp; Proud, but in 2021 the Trustees voted to constitute as an independent charity and this was approved by The Charities Commission in July 2022.</p> <p>LUPG has developed an excellent reputation within Gosport and is very proud to announce that 80% of the vulnerable young people it supports have gone on to either secure employment, returned to education or to independently volunteer. However, this</p>



		<p>benchmark needed to be evidenced, which is why we have involved OWL XL CIC to help us to capture the positive outcomes we are achieving via the software they have developed and monitor.</p> <p>The majority of the young adults that LUPG supports have an additional need or a mild learning/physical (hidden, neurodivergent) disability; or have mental health challenges, like lacking in confidence or high anxiety levels - but are not in receipt of an Education, Health or Care Plan (EHCP) or are NEET (not in Employment, Education or Training). Many come from areas of high deprivation which has been exacerbated lately by the pandemic and recently because of the cost-of-living crisis.</p> <p>WEXi (Work Experience initiative) is being developed to offer a free, innovative, varied programme of supported outcome-based work experience, partnering with local organisations, businesses and charities, e.g., a local garage, café, community-led entertainment venue, Sheltered Housing charity, plus many more. We believe that the young, vulnerable adults we support will receive practical experience (via volunteering), consolidated by training and a support pathway into employment. We intend to launch WEXi in June 2023.</p> <p>We have recently engaged and were grateful to receive some funding from "Communities Against Cancer" whereupon we sourced a facilitator to train our young people to become Cancer Awareness Youth Ambassadors for Gosport. Our young people found these workshops very engaging and extremely useful.</p> <p>Until WEXi is launched and alongside this, the LUPG young people will continue to participate, via volunteering, at local activities and events, attend a fortnightly volunteers meeting, as well as cultivating their own allotment, where they learn horticultural skills with the aim of becoming 100% organic and sustainable. The older allotment holders enjoy engaging with, giving advice and exchanging produce with the young people.</p>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.41	<p>Within the last year, we have:</p> <ul style="list-style-type: none"> <li>- 16 volunteers of which 3 volunteers have moved on to employment, &amp; 1 volunteer has</li> </ul>
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Achievements against objectives set		<p>been supported to move on to another volunteering group;</p> <ul style="list-style-type: none"> <li>- We have participated in 36 community events, ranging from; litter picking, music festivals, car rally &amp; Michaelmas Fayre, etc.;</li> <li>- We have successfully achieved in-house training of: 1. Communities Against Cancer training (members became Youth Ambassadors for Gosport); 2. Health and Safety, &amp; Fire procedures;</li> <li>- Made good connections with various community groups and worked alongside them in different activities;</li> <li>- Worked with the young volunteers on their soft skills;</li> <li>- Are developing and are almost ready to launch WEXi (Work Experience initiative).</li> </ul>
Performance of fundraising activities against objectives set	Para 1.41	A number of local Gosport organisations and charities that we have worked alongside, have fundraised on our behalf and kindly donated some of their funds to our charity.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Financial Precis</p> <p>Cash - £11,390 Restricted - £9,473 Total - £20,863</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	Because we are currently not in receipt of enough funding.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Although we are dependent on receiving funding via donations, charitable fundraising and grants we are working on a means to be able to become more self-sufficient and less reliant on such funding to continue our existence.

### Additional information (optional)

You may choose to include further statements where relevant about:

		- Grants
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The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>- Donations</li> <li>- Charitable fundraising events</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> <li>- The greatest risk is not being able to receive enough funding to be able to continue our activities;</li> <li>- A secondary risk is not finding a suitable project manager, if our current one decides to resign or retire.</li> </ul>
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	'Foundation' Model Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Constitution of a Charitable Incorporated Organisation 'foundation' model</b> is for charities who's <b>only</b> voting members will be the charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>As per our Constitution:</b></p> <p><b>10. Appointment of charity trustees</b></p> <p>(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>As per our Constitution:</b></p> <p><b>11. Information for new charity trustees</b></p>
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		<p>The charity trustees will make available to each new charity trustee, on or before his or her first appointment:</p> <p>(a) a copy of the current version of this constitution; and</p> <p>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is currently run by a Board of 6 Trustees, a Project Manager and 1 Support Worker; plus Ad Hoc individuals e.g., Administrator; OWL XL CIC and an Accountant that oversees the wages.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Level Up Gosport
Other name the charity uses	N/A
Registered charity number	1199682
Charity's principal address	Thorngate Halls Bury Road Gosport PO12 3PX

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Mary Ive	Chair		Mrs Mary Ive
2	Mr Colin Davey	Deputy Chair/Treasurer		Mr Colin Davey
3	Mrs Diane Furlong	HR Lead		Mrs Diane Furlong
4	Mrs Sue Wright	Community Representative/Special Responsibility for Educational Support/WEXi Coordinator		Mrs Sue Wright
5	Ms Lesley Meenaghan	Safeguarding		Ms Lesley Meenaghan
6	Mrs Brenda Ward	Secretary		Mrs Brenda Ward



Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The charity owns a number of items that are held in storage and used at various events e.g., a PA System and Speakers. Within our office at Thorngate Halls, there are 2 computers and a printer, plus other items. They are worth a nominal amount.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Nil
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Nil

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

### Name of chief executive or names of senior staff members (Optional information)

N/A: We do not have a CEO
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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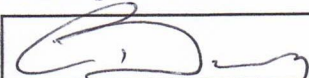
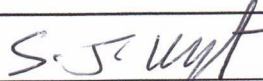
## Other optional information

All new Trustees are required to confirm that they have read the Charity Commission advice for Trustees.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	COLIN DAVEY	SUSAN WRIGHT
Position (eg Secretary, Chair, etc)	TREASURER	Trustee

Date

20 July 2023
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## Receipts and payments accounts

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For the period  
from

18 JULY 2022

To

31 MARCH 2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, legacies and grants	12,063	18,130	-	30,193	-
Other receipts	366	187	-	553	-
<b>Sub total (Gross income for AR)</b>	12,429	18,317	-	30,746	-
<b>Total receipts</b>	12,429	18,317	-	30,746	-
<b>A3 Payments</b>					
Wages, salaries and associated costs	262	6,441	-	6,703	-
Rent/hire of rooms	-	1,381	-	1,381	-
Insurance	123	-	-	123	-
Telephone, internet and postage	163	273	-	436	-
Stationery and computer supplies	300	-	-	300	-
Grants and donations paid	30	-	-	30	-
Costs of charitable activities	161	749	-	910	-
<b>Sub total</b>	1,039	8,844	-	9,883	-
<b>Total payments</b>	1,039	8,844	-	9,883	-
<b>Net of receipts/(payments)</b>	11,390	9,473	-	20,863	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	11,390	9,473	-	20,863	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	9,473	11,390	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	9,473	11,390	-

Signed by one or two trustees on behalf  
of all the trustees

Signature

Print Name

Date of  
approval

M. IVE  
*[Signature]*

MRS. MARY IVE  
DIANE H FURLONG

8/6/23  
8/6/23