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FoWM 2024-25 Trustees' Annual Report

For the period **1 September 2024 to 31 August 2025**

Section A - Reference and administration details

Charity name	Friends of Windsor Music (Windsor Learning Partnership)
Known as	Friends of Windsor Music (WLP)
Registered charity number	1199657
Principal address	c/o Windsor Learning Partnership, Windsor Girls' School, Imperial Road, Windsor, Berkshire SL4 3RT

(Address kept as per previous years. The bank's registered address at the period end was 9 Trinity Place, Windsor SL4 3AP; this has since been updated. The charity's principal/correspondence address remains Windsor Girls' School.)

Charity trustees

All of the following served as trustees **for the whole of the period** 1 Sep 2024 - 31 Aug 2025:

Trustee	Office	Date appointed
Katherine Lawrence	Co-Chair	20/04/2023
Victoria Jane Higton	Co-Chair	28/02/2022
Brian Mather	Treasurer	18/03/2024
Angela Haymonds	Secretary	28/09/2022
Kathryn Gaskell		04/03/2024
Sylwia Joanna Peczak		28/02/2022
James Manwaring		04/03/2024

Changes since the period end (to the date of this report): at the AGM on **22 September 2025**, Angela Haymonds, Kathryn Gaskell and Sylwia Joanna Peczak **resigned**, and four trustees were **appointed** on the same date: Matthew David Robert Eaton, Sarah Jane Whittington, Darren Norman James-Mitchell and Catherine Clare Angharad Sewell.

Section B - Structure, governance and management

(Unchanged from prior years.)

- **Governing document:** Constitution, approved by the members on 16 March 2022.
- **How constituted:** Charitable Incorporated Organisation (CIO), registered 14 July 2022.
- **Trustee selection:** Per the Constitution clause 13(1), trustees may be appointed by the members at the AGM or by the trustees at a trustees' meeting; in both cases a simple majority is sufficient.

- **Induction:** Per clause 14, each new trustee is given a copy of the constitution and the latest trustees' annual report and statement of accounts.
- **Organisational structure:** A CIO with voting members and trustees, all volunteers. Trustees and members must be employed by the Windsor Learning Partnership or be a parent/guardian of pupils or a former pupil (over 18). Other members admitted at trustees' discretion.
- **Wider network / related parties:** The CIO supports music and the performing arts by students attending WLP schools (an exempt charity under the Academies Act 2010), working with the WLP CEO, headteachers and music leads.
- **Major risks:** Considered at trustee meetings; policies (e.g. Safeguarding, Grant Awarding) prepared and voted on by the membership. Conflicts of interest dealt with under the Constitution.

Section C - Objectives and activities

(Unchanged from prior years.)

The objects of the CIO are the advancement of education and the advancement of the arts for the public benefit, in particular by promoting the study and performance of music and the performing arts by children attending the schools of the Windsor Learning Partnership.

Main fundraising activities: ticketed music and performing-arts events, raffles and refreshments, a quiz, and a community social. Community-building activities: practical help at school events (parking, tickets, set-up/clear-up) and social events to build relationships with families and grow membership. The charity has policies on grant-giving to WLP schools and on safeguarding.

Public benefit. The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning its activities.

Section D - Achievements and performance

The Charitable Incorporated Organisation for Friends of Windsor Music (Windsor Learning Partnership) was approved by the Charity Commission on 14th July 2022. A charity bank account with Metro Bank was approved soon after.

2024-2025 was the charity's most active and successful year to date. Building on the operational capacity developed in previous years, the focus was on supporting an ambitious programme of musical productions and concerts across the Windsor Learning Partnership schools, growing our fundraising, and deepening the involvement of our community of volunteers and trustees.

During the year over £59,000 was raised through fundraising events. The principal events were the ticketed school musical productions - **Anything Goes** (the autumn production), **Fame Jr** and **Shrek Jr** - alongside Night at the Musicals concerts, autumn and spring school concerts, a film fundraiser ("Wicked") at The Old Court, a quiz night, a riverboat social, and raffles and refreshments throughout, together with ad hoc donations from individuals and families. The bank balance at the end of August 2025 was around £45,000.

We were delighted to secure our first external grant, with £3,000 awarded by the Prince Philip Trust Fund towards plastic trumpets for the Windsor Learning Partnership schools. As it was given for a specific purpose it is held as a **restricted fund**; the trumpets had not been purchased by the year end, so the £3,000 is carried forward as a restricted fund into 2025/26.

The charity provided over £36,000 of grants and charitable support to Windsor Learning Partnership schools during the year. This funded microphone hire and a new drum kit for productions at Dedworth Middle School, sound systems for the first schools (Clewer Green, Dedworth Green and Oakfield), and the purchase of instruments for pupils - saxophones, trumpets, clarinets and reeds. The charity also contributed towards the Upper Schools' production of **Anything Goes** (set, costume and professional-musician hire). All grant applications received from the schools were approved, supporting a wide range of musical activities across the Learning Partnership.

Section E - Financial review

Reserves policy (unchanged): the charity's policy is to retain £500 of unrestricted funds. The charity has no fixed or substantive operating costs and no employees, so a low reserve is not an unreasonable risk; a single fundraising event can replenish it. Reviewed annually.

Year-on-year comparison. Gross income rose from £23,174 in 2023/24 to £63,853 in 2024/25. This reflects a change in how event income is routed through the charity, rather than a material change in its activities, which continued at a similar scale across a comparable programme of school productions, concerts and the annual quiz. The charity's net surplus was almost unchanged (£14,923 in 2023/24; £15,347 in 2024/25), confirming that the underlying level of activity and the financial result were consistent year on year.

Total funds carried forward at 31 August 2025: **£45,384** (bank £44,948, cash float £192, and £244 unspent event float held by the Director). Of this, **£3,000 is restricted** (the Prince Philip Trust Fund grant, unspent at year end) and **£42,384 is unrestricted**. There were no funds in deficit.

Independent examination: the accounts for the year have been independently examined.

(Cash float confirmed at £192, held constant at 31 Aug 2025.)

Section F - Other optional information

(None.)

Section G - Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature	Full name	Position	Date
	Katherine Lawrence	Co-Chair	26 June 2026
	Brian Mather	Treasurer	26 June 2026



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Friends of Windsor Music (WLP)

**On accounts for the year
ended**

31/08/2025

**Charity no
(if any)**

1199657

Set out on pages

2 – 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/06/2026

Name:

Thomas Smith FCCA

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

M J Smith & Co Ltd, 11 Yeo Business Park, Axehayes Farm

Clyst St Mary, Exeter

EX5 1DP

Friends of Windsor Music (WLP) (Registered Charity No 1199657)
Receipts and payments account

For the year from	01/09/2024	To	31/08/2025
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Receipts and payments

	2024/25 Unrestricted funds	2024/25 Restricted funds	2024/25 Total funds £	2023/24 Total funds £
Receipts				
Donations, legacies and similar income				
Donations	1,188		1,188	2,580
Sub total			1,188	2,580
Grants				
Grants received (Prince Philip Trust Fund)		3,000	3,000	-
Sub total			3,000	-
Fundraising events (gross)				
Fundraising events (gross)	59,665		59,665	20,594
Other fundraising activities			-	-
Sub total			59,665	20,594
Investment income				
Bank interest			-	-
Sub total			-	-
Total Gross Income			63,853	23,174
Asset and investment sales, etc.			-	-
Total receipts			63,853	23,174

Friends of Windsor Music (WLP) (Registered Charity No 1199657)
Receipts and payments account

For the year from	01/09/2024	To	31/08/2025
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Receipts and payments

	2024/25 Unrestricted funds	2024/25 Restricted funds	2024/25 Total funds £	2023/24 Total funds £
Payments				
Charitable activities				
Grant awards	34,236		34,236	1,575
Charitable activities - Paris music tour	2,000		2,000	-
Sub total			36,236	1,575
Fundraising expenses				
Event expenses (staging fundraising events)	11,710		11,710	6,431
Sub total			11,710	6,431
Governance and other costs				
Other (governance + processor)	560		560	245
Sub total			560	245
Total Gross Expenditure			48,506	8,251

Asset and investment purchases, etc.	-	-
Total payments	48,506	8,251
Net of receipts/(payments)	15,347	14,923
Cash funds last year end	30,037	15,114
Cash funds this year end	45,384	30,037

Friends of Windsor Music (WLP) (Registered Charity No 1199657)

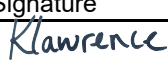
Receipts and payments account

For the year from	01/09/2024	To	31/08/2025
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Statement of assets and liabilities at the end of the year

	2024/25 Unrestricted funds	2024/25 Restricted funds	2024/25 Total funds £	2023/24 Total funds £
Cash funds				
Bank current account	41,948	3,000	44,948	29,845
Cash in hand	192		192	192
Event float held by Director	244		244	
Total cash funds			45,384	30,037
Other monetary assets				
Gift Aid claim not yet received			-	-
Other monetary assets			-	-
Sub total			-	-
Non monetary assets for charity's own use				
Stock			-	-
Land and buildings			-	-
Motor vehicles			-	-
Equipment, furniture etc			-	-
Other			-	-
Sub total			-	-
Liabilities				
Accounts not yet paid			-	-
Expenses incurred but not invoiced			-	-
Subscriptions not yet paid			-	-
Loan - detail			-	-
Other liabilities			-	-
Sub total			-	-
Total net assets			45,384	30,037

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on .26.June.2026..... and signed on their behalf by

Signature	Print Name
	Katherine Lawrence Chair
	Brian Mather Treasurer