

Friends of Eastville Park
Trustees Report and Financial Statements
13th July 2022 to 31st March 2023

Charity number: 1199637

**Friends of Eastville Park
Trustees' Annual Report
13th July 2022 to 31st March 2023**

CONTENTS

Page

- 2. Reference and Administrative Information
- 3. Structure, Governance and Management
- 3. Objects and Activities
- 3. Achievements and Performance
- 5. Financial Review
- 6. Statement of Responsibilities of Trustees
- 7. Independent Examiner's Report
- 8. Statement of Financial Activities
- 9. Balance Sheet
- 10. Notes to the Accounts

Reference and Administrative Information

Charity name:	Friends of Eastville Park
Charity registration number:	1199637
Registered Office and Operational Address:	429 Fishponds Road, Bristol BS16 0GW

Trustees 2022-23

Sarah West (chair)
Gillian Calloway
Andrew Gee
Joseph Mckenna
Maureen Lewis
Christina Quinnell
Josephine Edkins
Ian Player
Martin Cordey
Christina Stokes

Structure, Governance and Management

The organisation is a Charitable Incorporated Organisation, incorporated and registered as a charity on 13th July 2022. Its governing document is the Constitution dated 6th July 2022. The charity has taken over activities previously carried out by the Friends of Eastville Park unincorporated association, which had been operating since June 2016.

Recruitment and Appointment of Trustees

New trustees are appointed for a term of three years by a resolution passed at a meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. The board will seek to recruit new trustees to be representative of the area which the charity serves.

Objects and Activities

Charitable Objects

For the benefit of the inhabitants of Eastville and the surrounding area ("the area of benefit") to provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving their conditions of life for the inhabitants of the area of benefit in particular but not exclusively by the preservation, promotion, support, assistance and improvement of Eastville Park.

Public Benefit

The charity delivers public benefit by organising and carrying out activities in Eastville Park, such as environmental works and cultural and sporting events, as detailed in "Achievements and Performance" below. These activities are open to all members of the public and are offered either at low cost or free of charge.

The Trustees are aware of the requirement of public benefit and seek to implement the Charity Commissioners' guidance on public benefit.

Achievements and Performance

July

Friends of Eastville Park CIO commenced operations, and continued to maintain momentum with Bristol City Council to move **play area improvements** forward. **Aid Box Community** held their annual picnic in our beautiful garden. A lovely **Herbal Walk** was well attended and led by local resident Helen White. **Eastville Park Bowls Club** were in full swing with home and away games and the occasional win!

August

Play days aplenty filled the garden of the Community Hub with laughter, creativity and ideas from **Imayla**, **Creative Youth Network**, **Bridging Histories Workshops** and a **local nursery picnic**. **People's University of Fishponds** brought their eclectic and educational programme to the Community Hub starting with an evening exploring "Our special relationship with dogs"! You are so welcome. Many enjoyed **A Midsummer Night's Dream** in The Old Swimming Pool.

September

Things started getting seriously busy for us at the Hub with not only children and adult parties, we still had all the usual groups continuing to use the space. We were joined by the lovely **Bluebell Care** group running groups for parents experiencing mental health issues in the first 2 years of their child's life. We also hosted meetings for **Bristol Parks Forum** and **Bristol Community Land Trust**. **Eastville Park Food Club** was going from strength to strength. **Tokyo World** landed again for the youth, we celebrated **Chilean Independence Day**, **Capoeira** became a regular class along with **Carers Walk and Talk** sessions, **Eastville Park Film Club** enjoyed "Pride", and regular **Morning Mobility / exercise classes**.

October

On Saturday 8th October Friends of Eastville Park held an **Open Morning at the Community Hub** and we had a chance to tell the small number of local people who came who we are, what has been happening, and ways of becoming involved in the **Pop Up café** or **Food Club**.

November / December

This was the month that Jannah Warlow brought her **Songbirds** classes to the hub, a singing group where tunes are learned and sung on the night, usually in parts and rounds. A beautiful and melodious way to spend a few hours on the dark Winter nights, a big success. Speaking of birds, it was lovely to read the resume in February's **Fishponds Voice** of how **108** different bird species have been seen this year on "the patch" including a **yellow browed warbler** and **2 little grebes**. 32 more species than last year!! **Eastville Park calendar** was on sale again and despite soaring printing costs was able to make a profit. Thanks Mo and Paul and all the amazing photographers. We teamed up with **Frenchay Christmas Tree Farm** again and sold over a 100 trees bringing in some more funding for projects to benefit park users. It was so lovely to welcome everyone into the garden around the fire for mince pies, mulled wine and carols and to listen to the fabulous **La Madrastra** as Santa watched over us from the roof.

Throughout 2022 we have continued to try to keep the local community aware of our activities and dreams with regular "**Parkie**" articles in the **Fishponds Voice**. Thank you Ken for always making space for us.

January

We were successful in obtaining funding from **Bristol City Council** via **Quartet** to open the Nissen Hut Community Hub as a **Warm and Welcoming Space** on Mondays and Thursdays from 10 til 2. These sessions were coordinated and promoted by Jo Pengilly, an experienced community development worker with a range of previous roles in which she has shown her understanding of the difficult issues affecting many people today. The space in Eastville Park became somewhere for people to **keep warm, socialise** and **access support related to the cost of living** as well as to relax and participate in activities and have a cup of tea and a lunch. This is a really exciting new venture for us and we plan to keep this going beyond this current project's lifetime as we have been successful in obtaining further funding for a specific session for older people in the community.

February / March

We carried on with many of the ongoing groups, classes, services and private bookings. **Songbirds, Capoeira, Eastville Food Club, Roots to Wellbeing, Nordik Walking, Eastville Park Film Club** and the uniqueness of the **People's University of Fishponds** is now fully embedded with their **eclectic entertaining Sunday evening programme** at

the Nissen Hut. FoEP were able to support the Wildlife Sub-group committee by providing the hut for meetings and planning sessions. We sorted our WiFi issues with a kind offer from a local supporter and we have plans in the pipeline for solar lighting along the path to the Community Hub if the grant funding is successful.

Financial Review

The charity has a surplus of £27,829 on unrestricted funds after allowing for designated funds. On an ongoing basis, expenditure is limited to available funds for each area of work, and the charity has no significant long term commitments; therefore the trustees are satisfied that the charity is a going concern, and will continue to be for the foreseeable future.

Reserves Policy

The trustees have established a policy to provide for any sudden and unexpected loss of income, whereby the unrestricted funds should equal at least three and six months of running costs, which equates to around £7,500. At the balance sheet date the free cash reserves amounted to £35,329: therefore £7,500 of this has been designated as a Contingency Fund.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that to the best of their knowledge there is no information relevant to the Independent Examination of which the Examiner is unaware.

The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant financial information and that this information has been communicated to the Examiner.

Approved by the trustees on 1st August 2023 and signed on their behalf by:



..... Sarah West, Trustee



..... Jo Edkins, Trustee

Independent examiner's report to the trustees of Friends of Eastville Park for the period 13th July 2022 to 31st March 2023

I report on the accounts of the Charitable Incorporated Organisation for the period ending 31st March 2023 which are set out on pages 8 to 13.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
2nd August 2023

Rupert Taylor
Easton Business Centre
Felix Road
Bristol BS5 0HE

Friends of Eastville Park

Statement of Financial Activities

13th July 2022 to 31st March 2023

		Restricted funds	Unrestricted funds	Total funds
		13/07/22 to 31/03/23	13/07/22 to 31/03/23	13/07/22 to 31/03/23
		£	£	£
	Notes			
Income:				
Donations and legacies	[2]	16,581	48,555	65,137
Charitable activities	[3]	4,750	11,268	16,018
Other trading activities	[4]	-	975	975
Total Income		21,331	60,798	82,130
Expenditure:				
Expenditure on raising funds	[5]	-	600	600
Charitable activities	[6]	15,027	14,369	29,396
Total Expenditure		15,027	14,969	29,996
Net Income / (Expenditure)		6,304	45,829	52,134
Transfers between funds				-
Net Movement in Funds		6,304	45,829	52,134
Total funds brought forward		-	-	-
Total funds carried forward		6,304	45,829	52,134

Friends of Eastville Park

Balance Sheet

As at 31st March 2023

	Notes	2023 £
Fixed Assets	[7]	-
Current Assets		
Cash at bank and on hand		52,172
Debtors and prepayments	[8]	358
		<hr/>
		52,530
Current Liabilities		
Creditors and accruals	[9]	396
		<hr/>
Total Current Liabilities		396
		<hr/>
Net Current Assets		52,134
		<hr/>
Net Assets		52,134

The funds of the charity:

Unrestricted funds:

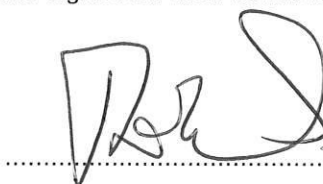
General funds	[8]	38,329
Designated funds	[8]	7,500

Restricted funds	[8]	6,304
		<hr/>
		52,134

Approved by the trustees on 1st August 2023 and signed on their behalf by:



Sarah West



Jo Edkins

Friends of Eastville Park

Notes to the Accounts

13th July 2022 to 31st March 2023

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Friends of Eastville Park meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2023 is in surplus, and funding has been secured for upcoming activities of the charity. No activities are planned without income to support them. Therefore the trustees are satisfied that the charity remains a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the cost against the activity for which the expenditure was incurred, under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £500 are not treated as fixed assets.

Friends of Eastville Park
Notes to the Accounts (continued)
13th July 2022 to 31st March 2023

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

[2] Income from donations

	2023 Restricted £	2023 Unrestricted £	2023 Total £
Donation from Friends of Eastville Park unincorporated association	16,581	47,036	63,617
Other donations	-	1,520	1,520
	<hr/> 16,581	<hr/> 48,555	<hr/> 65,137

[3] Income from charitable activities

	2023 Restricted £	2023 Unrestricted £	2023 Total £
<u>Grants:</u>			
Quartet Community Foundation	4,500	-	4,500
Other grants	250	-	250
	<hr/> 4,750	<hr/> -	<hr/> 4,750
Total grants	4,750	-	4,750
Lettings	-	6,089	6,089
Fees for activities	-	987	987
Sales of refreshments	-	4,192	4,192
	<hr/> 4,750	<hr/> 11,268	<hr/> 16,018
Total income from charitable activities	4,750	11,268	16,018

The charity received no government grants during the period. However, the funds donated from the unincorporated included a £9,000 grant from Bristol City Council.

[4] Other income

Income from trading activities	-	975	975
	<hr/> -	<hr/> 975	<hr/> 975

[5] Expenditure on raising funds

Costs of non-charitable trading activities	600
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Friends of Eastville Park
Notes to the Accounts (continued)
13th July 2022 to 31st March 2023

[6] Analysis of expenditure on charitable activities

	2023
<u>Direct costs</u>	£
Activity costs	1,588
Repairs and maintenance	7,910
Park improvements*	14,000
Premises costs	1,430
Donation to bowling club	1,108
Donation to Bristol Refugee Festival	556
Costs of refreshments	2,371
	<hr/>
Total direct costs	28,964
 <u>Support costs</u>	 £
Accountancy	240
Fee for Independent Examination	192
	<hr/>
Total support costs	432
	<hr/>
Total charitable expenditure	29,396

As the charity only undertakes one kind of activity, support costs have not been apportioned.

* The park improvements are on behalf of Bristol City Council, who retain ownership of and responsibility for the assets in question; therefore they are not treated as capital expenditure for the charity.

[7] Tangible Fixed Assets

	Equipment 2023
	£
<u>Cost</u>	
Balance brought forward	-
Additions during the year	-
	<hr/>
	-
<u>Depreciation</u>	
Balance brought forward	-
Charge for the year	-
	<hr/>
	-
	<hr/>
Net Book Value	-

[8] Debtors and prepayments

	2023
	£
Prepayments	358
	<hr/>
	358

[9] Creditors

	2023
	£
Amounts due within 12 months:	
Accruals	396
	<hr/>
	396

Friends of Eastville Park
Notes to the Accounts (continued)
13th July 2022 to 31st March 2023

[8] <u>Movements in Funds 2022-23</u>	Balance at 13/07/2022	Income	Expenditure	Transfers	Balance at 31/03/2023
<u>Restricted funds:</u>					
Defibrillator	-	2,231	(48)	-	2,183
Park bench	-	350	-	-	350
Warm Spaces	-	4,330	(979)	-	3,351
Quartet Nature Subgroup grant	-	420	-	-	420
Old swimming pool	-	5,000	(5,000)	-	-
Playpark	-	9,000	(9,000)	-	-
Total Restricted Funds:	-	21,331	(15,027)	-	6,304
<u>Unrestricted Funds:</u>					
<u>Designated Funds:</u>					
Contingency Fund	-	-	-	7,500	7,500
Total Designated Funds:	-	-	-	7,500	7,500
<u>General Funds</u>	-	60,798	(14,969)	(7,500)	38,329
Total Unrestricted Funds:	-	60,798	(14,969)	-	45,829
Total Funds:	-	82,130	(29,996)	-	52,134

Purposes of funds

The defibrillator and park bench funds were raised from the public for these purposes.

The Warm Spaces fund is to provide a warm and welcoming space in the Nissen Hut for local people impacted by the cost of living crisis and particularly the high cost of heating. £4,080 of this was a grant from Quartet Community Foundation

The Old Swimming Pool fund was a grant from Ikea for works in the old swimming pool in Eastville Park.

The Playpark fund was a grant from Bristol City Council to construct a playpark in Eastville Park.

The Contingency Fund exists to enable the charity to continue operations for three months in the event of any unexpected drop in income.

[9] Payments to trustees and related party transactions

No trustees received remuneration during the year.

Four trustees received expense payments totalling £7,337 during the year. These were reimbursements of costs incurred in furtherance of the charity's objects.

There were no other related party transactions during the year.

[10] Staffing

The charity employed no staff during the year.

The key management personnel of the charity are the trustees. There were no payments to key personnel during the year.