

Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	02	09	2023	To	01	09	2024

Section A

Reference and administration details

Charity name Marlborough Area Youth Forum

Other names charity is known by MAYF, The Forum

Registered charity number (if any) 1199626

Charity's principal address Nowell House

Kingsbury Street

Marlborough

Postcode

SN8 1HZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Thomas	Chair		
2	Mervyn Hall			
3	Lisa Farrell			
4	Nicola Rebbeck			
5				
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, adopted 5 th July, 2022
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation, registered 12 th July, 2022
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution at a meeting of the charity's current trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

While typically regarded as an affluent area, many young people in and around Marlborough face challenges such as lack of support for positive activities, poor mental health, and ongoing disruption to education from Covid. Social skills have suffered, and a higher level of anti-social behaviour is evident with risks from county line gangs, from neighbouring towns including Swindon and Devizes, emerging.

The Forum was established as a CIO to raise funds and employ a youth worker to help develop the existing youth club which was struggling to be sustainable.

Now in our second year, the Forum has enabled the Marlborough Youth Club to run on a sustainable basis by securing grants and donations, including Lottery funding, after an initial grant (in 2022/23) from Wiltshire Council.

In September 2023, our Youth Worker stepped down and we ran with two Trustees and volunteers while seeking to recruit a replacement. This proved not to be possible and in early 2024, one of the Trustees took on the role for 10-15 hours a week.

With the benefit of additional funding, our Trustee Youth Worker has successfully attracted more volunteers. The Forum supports all volunteers to apply for enhanced DBS checks in line with statutory requirements, they have, and are asked to sign, a Code of Conduct and receive Safeguarding Training. The Forum has other policies including Complaints, Serious Allegations, Data Protection/GDPR (with an associated Privacy Notice), Whistleblowing, Equal Opportunities and Risk Management.

In addition, the youth club is now open 2 nights a week offering a hot meal on both evenings along with a range of activities. In August 2024 we

also ran a half-day session with skateboarding and scootering tuition, a climbing wall, a DJ and various indoor and outdoor sports. Hot dogs and burgers were also made available.

We make no charge for any of the Youth Clubs activities or food to avoid any risk of discrimination against more vulnerable youngsters in the community.

The clubs popularity grew over the year particularly amongst youngsters who typically shy away from the more formally structured sports clubs, cadets, scouts etc. Regular attendees have increased from c25 to 45-50 a night.

Three trustees are also local town councillors and the fourth was an original volunteer. The Forum is working with the town council to develop youth services on a broader basis, and the council has recruited an apprentice Youth Worker to start in October 2024.

The key risks faced by the Forum are

Risk	Mitigation
Securing sufficient grant funding for our key costs (Insurance, youth worker, hot food, rent and third-party enrichment activities)	Successful submission of grant requests, including from the National Lottery and Wiltshire Community Foundation
Attracting and retaining volunteers to support the delivery of engaging activities and offer a personal, trusted relationship for the many youngsters seeking support and guidance	Advertising through Fb page and personal contacts. Offering training that supports volunteers (e.g. First Aid)
Operationalising Safeguarding policies into day-to-day activities, particularly with new volunteers and as our numbers grow	Youth Worker and Trustees experience. Creation of a Safeguarding Action Plan and a Safeguarding Leaflet. Trustee and volunteer training

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to advance in life young people, aged 10 to 18 (or 25 with special educational needs) in Marlborough and the surrounding area through:

- (a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life
- (b) providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Summary of the main activities

The Trustees confirm that they have had regard to the Charity

undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Commission's public benefit guidance when planning the Forum's activities.

Main activities undertaken over 2023/24 include

- introduction of our new Youth Worker, benefiting from her personal passion and ability to attract volunteers
- Move to open two evenings a week, Wednesdays and Fridays, with the provision of hot food and activities including pool, table tennis, badminton, indoor football and basketball.
- Introduction of school holiday half day sessions to engage the wider community
- Continuing to offer our services at no charge to our youngsters
- Liaison with local town council to promote the introduction of an apprentice youth worker whom we can work in partnership with to extend the youth offer across the town
- Review of key policies including Safeguarding

Providing a safe place to go on a regular basis with engaging activities on offer is really important for young people to help build their confidence and social skills.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many hours trustees and volunteers have spent listening and encouraging our young members. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much. Thanks also to our grant funders (National Lottery and Wiltshire Community Foundation) and donations, including Marlborough College students.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

2023/24 was the Forum's second full year of operation so the focus moved to improving our offer to local youngsters, opening on an extra evening, introducing half day holiday events, working with local sports clubs and cooking 'real hot food' for hungry youngsters.

- Funds received from Grant applications submitted to National Lottery and Wiltshire Community Foundation
- Reviewed all key policies including Approach to Risk Management and Safeguarding
- Volunteer recruitment continued
- A trustee took on the Youth Worker role after a gap of several months; reflecting the difficulties recruiting for

Section D

Achievements and performance

- such roles.
- Ran a summer holidays half day event with Skateboarding/Scooting tuition, Climbing Wall, DJ and various indoor and outdoor sports, supported by local sports clubs.
- Secured local town council agreement to fund an apprentice youth worker from October 2024

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at the financial year end (1/9/24) was £13,686 in unrestricted funds and £5,339 in restricted funds (i.e. the balance of £14,520 in grants received in the year). While the CIO is in a good financial position, the main financial risk remains insufficient fund raising via grants and donations.

Limited reserves are required as liabilities are restricted to any termination requirements for the Youth Worker. All other expenses are only incurred if funds are available.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our primary source of funds in 2023/24 was grants from the National Lottery and Wiltshire Community Foundation. We also received generous donations from Marlborough College students and benefited from residual funds passed over from the Youth Club's prior supporting organisation (the Marlborough Community Youth Project).

The grant funds supported payment of our youth worker, third party activities, cooking, sports and activity equipment and provision of food; all key components of our offer to young people to meet the objects of the charity.

Our other major cost is rent payments for the Marlborough Community and Youth Centre.

Section F

Other optional information

Future Plans

2024/25 will see a continued emphasis on keeping the YC operating twice a week with structured activities to provide a safe, social space for youngsters with trusted adults they can talk to and get a hot meal.

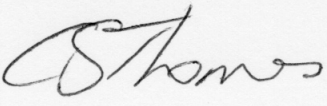
We hope to secure a second grant from Wiltshire Community Foundation to support our free hot meal offer and provide third party supported activities, in order to run three half day sessions during the school holidays (February, May and August). Another application will be made to Wiltshire Council's Marlborough Area Board to support the ongoing costs for the Youth Worker and Rent.

We will work with the town council's new apprentice Youth Worker to help create a broad community engagement model bringing together multiple youth organisations as well as the Forum. This will be supported by the establishment of a Youth Forum committee managed by the town council.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Thomas	
Position (eg Secretary, Chair, etc)	Chair	
Date	24 March 2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Marlborough Area Youth Forum

No (if any)
1199626

Receipts and payments accounts

CC16a

For the period from	Period start date 02/09/2023	To	Period end date 01/09/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	14,520	-	14,520	17,736
Donations	8,178	-	-	8,178	2,645
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,178	14,520	-	22,698	20,381
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,178	14,520	-	22,698	20,381
A3 Payments					
Youth Worker	558	5,622	-	6,180	7,647
Travel/Expenses	185	-	-	185	-
Youth Club food	27	1,666	-	1,693	244
Equipment	178	-	-	178	-
Activities	845	1,665	-	2,510	36
Subscriptions/Fees/Ins	495	-	-	495	217
Youth Center Hire	1,386	-	-	1,386	-
Advertising	-	228	-	228	43
Miscellaneous	413	-	-	413	2,600
Sub total	4,087	9,181	-	13,268	10,787
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,087	9,181	-	13,268	10,787
Net of receipts/(payments)	4,091	5,339	-	9,430	9,594
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,594	-	-	9,594	-
Cash funds this year end	13,686	5,339	-	19,025	9,594

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	7,623	11,403	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	7,623	11,403	-
(agree balances with receipts and payments account(s))		Agreement Error	Agreement Error	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C. THOMAS	18/3/25