

Terry's Day Care Limited
Annual Report and unaudited Financial Statements
For the year ended 30 December 2023

[djhmittenclarke.co.uk](https://www.djhmittenclarke.co.uk)

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DJH Mitten Clarke is a trading name of DJH Mitten Clarke Chester Limited. Registered in England and Wales No. 07531287.
A list of our directors and their qualifications can be viewed at our registered office.


Previously:



Terry's Day Care Limited

Legal and administrative information

Trustees	Mrs R T De Lorenzo Mr S McGee Mrs T M Jeffery
Charity number	1199604
Company number	13554558
Registered office	Ground Floor Madgwick Lane Westhampnett Chichester England PO18 0FB
Independent examiner	DJH Mitten Clarke Chester Limited Chester House Lloyd Drive Cheshire Oaks Business Park Ellesmere Port Cheshire CH65 9HQ



Terry's Day Care Limited

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Terry's Day Care Limited

Trustees report (including directors' report)

For the year ended 30 December 2023

The Trustees present their annual report and financial statements for the year ended 30 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objectives are to provide relief of elderly persons from experiencing social isolation or who may be affected by chronic disease and life limiting illnesses by providing a day care facility to offer support, information and respite care for such persons and their families and carers.

The Trustees have paid due regard to guidance issued by the Charity Commission on public benefit.

Achievements and performance

The charity was established with a legacy of £200,000 from Terence (Terry) John Senn, to provide a facility for elderly people to socialise and receive respite care on a non residential basis. A further £50,000 has been received in the year to December 2023. The legacy enabled the charity to secure the lease of a property to operate from, invest in initial equipment and cover the required salary costs to ensure beneficiaries received the care they needed from the outset.

The charity has a number of private individuals who contributed a total of £51,637 (2022 - £1,673) towards their respite care on a subsidised basis.

Gifts, grants and fundraising yielded a further £74,319 (2022 - £16,447).

Financial review

Unrestricted income recognised in the year was £125,956 and with restricted grant income being £17,847, total charitable income was £143,803. Revenue expenditure was £158,726 (unrestricted) and £15,969 (restricted) leaving a deficit for the year of £32,770 on unrestricted funds and a surplus of £1,878 on restricted funds.

Total funds at the year end were £79,181. Excluding fixed assets of £12,992 and restricted funds of £6,379, the free reserves of the charity at the year end were £59,810.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Structure, governance and management

The Trust is a registered charity, number 1199604 and a company limited by guarantee number 13554558, governed under the Articles of Association/Governing document dated 27 January 2022 as amended on 5 July 2022.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs R T De Lorenzo
Mr S McGee
Mrs T M Jeffery

Terry's Day Care Limited

Trustees report (including directors' report) (continued)

For the year ended 30 December 2023

New trustees are appointed by existing trustees following a recruitment process to ensure a varied skillset is maintained by the board at all times. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The Trustees report was approved by the Board of Trustees.



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Mr S McGee

Trustee

Date: 02/07/2024
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Terry's Day Care Limited

Independent examiner's report

To the Trustees of Terry's Day Care Limited

I report to the Trustees on my examination of the financial statements of Terry's Day Care Limited (the charity) for the year ended 30 December 2023.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mrs D D Lea

Chester House
Lloyd Drive
Cheshire Oaks Business Park
Ellesmere Port
Cheshire
CH65 9HQ

Dated:

Terry's Day Care Limited

Statement of financial activities including income and expenditure account

For the year ended 30 December 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Donations and legacies	3	69,308	17,847	87,155	211,504	4,501	216,005
Charitable activities	4	51,638	-	51,638	1,673	-	1,673
Other trading activities	5	-	-	-	442	-	442
Rental income		5,010	-	5,010	-	-	-
Total income		125,956	17,847	143,803	213,619	4,501	218,120
Expenditure on:							
Raising funds	6	14,960	-	14,960	6,847	-	6,847
Charitable activities	7	143,766	15,969	159,735	101,200	-	101,200
Total expenditure		158,726	15,969	174,695	108,047	-	108,047
Net (expenditure)/ income for the year/ Net movement in funds		(32,770)	1,878	(30,892)	105,572	4,501	110,073
Fund balances at 31 December 2022		105,572	4,501	110,073	-	-	-
Fund balances at 30 December 2023		72,802	6,379	79,181	105,572	4,501	110,073

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

Terry's Day Care Limited

Balance sheet

As at 30 December 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		12,992		6,368
Current assets					
Debtors	13	7,924		2,687	
Cash at bank and in hand		97,098		108,048	
		105,022		110,735	
Creditors: amounts falling due within one year	14	(38,833)		(7,030)	
Net current assets			66,189		103,705
Total assets less current liabilities			79,181		110,073
Income funds					
Restricted funds	16		6,379		4,501
Unrestricted funds			72,802		105,572
			79,181		110,073

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 30 December 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

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Mr S McGee

Trustee

Company registration number 13554558

Terry's Day Care Limited

Notes to the financial statements

For the year ended 30 December 2023

1 Accounting policies

Charity information

Terry's Day Care Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Ground Floor, Madgwick Lane, Westhampnett, Chichester, PO18 0FB, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts	3,891	-	3,891	1,504	4,501	6,005
Legacies receivable	50,000	-	50,000	200,000	-	200,000
Other grants	15,417	17,847	33,264	10,000	-	10,000
	<u>69,308</u>	<u>17,847</u>	<u>87,155</u>	<u>211,504</u>	<u>4,501</u>	<u>216,005</u>
Grants receivable for core activities						
Capita WSCC	9,542	-	9,542	10,000	-	10,000
Chichester County Council	500	-	500	-	-	-
Rowan Bentall Charitable Trust	250	-	250	-	-	-
Albert Hunt Trust	2,000	-	2,000	-	-	-
West Sussex Travel Society Charity	500	-	500	-	-	-
Tesco Community Grants	2,625	-	2,625	-	-	-
Restricted funds	-	17,847	17,847	-	-	-
	<u>15,417</u>	<u>17,847</u>	<u>33,264</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>

4 Charitable activities

	Private respite 2023 £	Private respite 2022 £
Other income	<u>51,638</u>	<u>1,673</u>

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

5 Other trading activities

	Total	Unrestricted funds
	2023	2022
	£	£
Fundraising events	-	442
	<u> </u>	<u> </u>

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	14,960	6,847
	<u> </u>	<u> </u>
	<u>14,960</u>	<u>6,847</u>

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

7 Charitable activities

	Day care 2023 £	Day care 2022 £
Staff costs	74,880	19,611
Depreciation and impairment	2,434	948
Advertising and marketing	1,210	15,445
Rent and rates	33,713	19,397
Arts, crafts and general day care costs	8,158	11,817
Repairs and renewals	4,686	13,284
Cleaning and hygiene	2,504	1,146
Music costs	227	449
Food and catering	10,148	3,094
	<u>137,960</u>	<u>85,191</u>
Share of support costs (see note 8)	19,961	14,433
Share of governance costs (see note 8)	1,814	1,576
	<u>159,735</u>	<u>101,200</u>
Analysis by fund		
Unrestricted funds	143,766	101,200
Restricted funds	15,969	-
	<u>159,735</u>	<u>101,200</u>

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

8 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	12,650	-	12,650	8,000	-	8,000
Legal and professional	1,734	-	1,734	2,258	-	2,258
Bank charges	301	-	301	700	-	700
Telephone and internet	2,219	-	2,219	-	-	-
IT costs	1,311	-	1,311	1,326	-	1,326
Insurance	797	-	797	2,149	-	2,149
Staff welfare and travel	949	-	949	-	-	-
Accountancy	-	1,814	1,814	-	1,576	1,576
	<u>19,961</u>	<u>1,814</u>	<u>21,775</u>	<u>14,433</u>	<u>1,576</u>	<u>16,009</u>
Analysed between						
Charitable activities	<u>19,961</u>	<u>1,814</u>	<u>21,775</u>	<u>14,433</u>	<u>1,576</u>	<u>16,009</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>4</u>	<u>2</u>
Employment costs	2023	2022
	£	£
Wages and salaries	81,884	25,975
Social security costs	4,505	1,355
Other pension costs	1,141	281
	<u>87,530</u>	<u>27,611</u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities on the basis that all income is applied for charitable purposes.

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

12 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 31 December 2022	7,316
Additions	9,058
	<hr/>
At 30 December 2023	16,374
	<hr/>
Depreciation and impairment	
At 31 December 2022	948
Depreciation charged in the year	2,434
	<hr/>
At 30 December 2023	3,382
	<hr/>
Carrying amount	
At 30 December 2023	12,992
	<hr/> <hr/>
At 30 December 2022	6,368
	<hr/> <hr/>

13 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	7,500	2,315
Prepayments and accrued income	424	372
	<hr/>	<hr/>
	7,924	2,687
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	1,335	1,226
Trade creditors	26,814	1,895
Other creditors	8,771	2,909
Accruals and deferred income	1,913	1,000
	<hr/>	<hr/>
	38,833	7,030
	<hr/> <hr/>	<hr/> <hr/>

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,141 (2022 - £281).

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		
	Incoming resources	Balance at 31 December 2022	Incoming resources	Resources expended	Balance at 30 December 2023
	£	£	£	£	£
Hall and Woodhouse Community Chest	2,682	2,682	-	(2,682)	-
Chichester City Council	1,819	1,819	-	(1,819)	-
Sussex Community Foundation	-	-	5,000	(5,000)	-
Homity Trust	-	-	1,000	(1,000)	-
Barchester Healthcare Foundation	-	-	800	(338)	462
Simpson Charitable Trust	-	-	1,100	-	1,100
Awards for All	-	-	9,947	(5,130)	4,817
	<u>4,501</u>	<u>4,501</u>	<u>17,847</u>	<u>(15,969)</u>	<u>6,379</u>

The purpose of each restricted fund noted above is as follows:-

Hall and Woodhouse Community Chest represents a grant for Wellbeing activities.

Chichester City Council represents a grant for the purchase of kitchen and sensory equipment.

Sussex Community Foundation represents a grant to cover staff costs.

Homity Trust represents a grant for Wellbeing activities

Barchester Healthcare Foundation represents a grant to cover music costs.

The Simpson Charitable Trust represents a grant to cover wellbeing activities.

Awards for All Lottery funding represents a grant to cover staff costs and wellbeing activities.

Terry's Day Care Limited

Notes to the financial statements (continued)

For the year ended 30 December 2023

17 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Fund balances at 30 December 2023 are represented by:						
Tangible assets	12,992	-	12,992	6,368	-	6,368
Current assets/ (liabilities)	59,810	6,379	66,189	99,204	4,501	103,705
	<u>72,802</u>	<u>6,379</u>	<u>79,181</u>	<u>105,572</u>	<u>4,501</u>	<u>110,073</u>

18 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

The charity incurred costs of £114,602 (2022 - £40,745) for wages, rent and rates, legal and professional fees and other direct charitable costs from West Sussex Care Limited a company with a common director. At the period end there was a balance outstanding of £2,784 (£1,027) included within other creditors.