

REGISTERED CHARITY NUMBER: 1199602

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 AUGUST 2023
FOR
THE CHRISTCHURCH LLANEDEYRN PLAYGROUP**

Background

A Playgroup has been running under the auspices of Christchurch United Church, Llanedeyrn, for over 50 years. However the decision was made that it should become a CIO in its own right, and this was achieved in July 2022.

The Playgroup continues to operate in Christchurch United Church, located in Llanedeyrn in the northern part of Cardiff. The church was founded in 1967 and, although functioning as an ecumenical congregation, is affiliated to the Baptist Union of Great Britain.

Objectives, Aims and Activities

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. The CIO's object is "the advancement of education with a Christian ethos for children below statutory school age through the provision of safe and satisfying group play in Cardiff and the surrounding areas". The Playgroup is open to all children aged between 2 and 5 and their admission is not subject to any religious criteria. Llanedeyrn is an area of significant social deprivation and the Trustees believe that the Playgroup is meeting a significant need for childcare and early years education, at an affordable cost.

16 children started the year in September 2022 and by December this had increased to 20, averaging 11 per day. Numbers rose in the new year with 19 attending on the first day of term; by July 2023 36 children were registered with an average daily attendance of 23. During the year a total of 44 children attended, including 8 funded by the Welsh Government's free childcare scheme. Numbers have again risen from September 2023.

Our age range changed after Easter 2023 to take 2-year olds. Lunch club was introduced at the same time and these initiatives boosted the intake of new children and helped retain the children that might have left us to move onto Nursery. We had to re-register with the Care Inspectorate of Wales to change to a CIO (Charitable Incorporated Organisation) which was a long

process of paperwork with a visit from an Inspector and providing lots of documentation, even though Playgroup has been running for over 50 years. Increasing energy and wage costs made us increase our fees to £15 per morning session and £5 for the 1-hour lunch club.

Many special events were celebrated: Harvest, with sweetcorn paintings, bulb planting and donations to the local Foodbank; Diwali, with Indian bread and sweets, dancing and costume; Bonfire night next, with artwork and fruit sparklers; and Children In Need, with Pudsey Bear toast, frozen banana spotty pops and £30 raised for the charity. Christmas followed with stockings, reindeer, Christingles, dried orange tree decorations and a Christmas story in the church. A visit was made All Saints School for their Christmas concert and pupils from the school came to see ours. Celebrations concluded with the Nativity concert and a party.

Winter term featured keeping warm, dressing up, snowball fights, junk sticking with wintry colours and textures and Frozen Friday with Ice play and dancing. The Chinese New Year was marked with lucky envelopes, a rabbit with a fortune cooking, dragon dancing and appropriate food. St. David's Day was commemorated with Bara Brith and Welsh Cakes, paper daffodils and maypole dancing. World Book Day and Mother's Day were marked and Easter was celebrated with a bonnet parade, hot cross buns and egg hunt.

The spring/summer term theme was 'The Very Hungry Caterpillar', with the children trying different foods from the book and making a butterfly display. May included a Flower week when we planted sunflowers and pulled the Garlic bulbs that had been planted in the Autumn, using them to make Garlic butter; while a Royal week celebrating the Coronation saw us making bunting, wearing red/white/blue, having a tea party and learning about King Charles. Child safety week included learning about things that are 'hot' around the house and remembering to hold hands when near a road; later in the term learned to 'Slip. Slap. Slop.' when out in the sun. The year ended with 'Party Fizz' and the parent being given their children's report folders and the craft they had made for our display boards.

Of course these special celebrations took place alongside the regular learning and play which included stories, singing, introduction to reading and counting, thinking about our emotions, painting, junk modelling, games, simple cooking, and advice on recycling, healthy eating and dental health among other activities. The New Welsh Curriculum has a strong emphasis on health and well-being which incorporate different areas of learning to help create 'Ambitious, capable learners ready to learn throughout their lives'. At the end of the year questionnaires were given to parents and outside agencies and the responses were warm and positive.

The Playgroup contributed to the community with a sponsored walk for the 'Noah's Ark Children's Hospital' which raised an amazing £900; a further £200 was raised for the new church Defibrillator.

All the staff at Playgroup work extremely hard and we currently have 3 permanent staff and 2 others who work when needed. All the changes this year has been instrumental in the growth of Playgroup and September 2023 has seen the most children at Playgroup for some time with attendance averaging 26 children each day.

Financial position

Accounts have been prepared and approved by the Trustees. These are filed separately and describe the CIO's financial position, including all income & expenditure for the period covered by this report. The Trustees are confident that the charity will continue as a going concern.

Funding

The Playgroup is funded by the fees paid by parents with other provision from the Wales Free Childcare Offer. A number of grants have been successfully obtained, these have been used to fund the renewal of equipment.

Financial reserves policy

The Trustees aim to maintain free reserves in an unrestricted savings fund at a level which equates to approximately three months of unrestricted Playgroup expenses. They recognise that income and expenditure tend to follow a predictable annual pattern, peaking in late Spring but running at lower levels during the Autumn.

The Trustees plan for all eventualities and review the accounts regularly to ensure that the Playgroup can continue to run. If insufficient numbers of children are enrolled during a term, the Playgroup is able to continue functioning until such time as it is not economically viable to do so, and the employees are provided for. To this end designated reserves are being built up to cover any liabilities contingent on redundancy, which currently amount to a value of just over £15000. This figure is reviewed annually.

Risk

Appropriate structures are in place to mitigate risk, with all staff holding DBS documentation. Fire drills are held each term and during the year the church

appointed external consultants to carry out a revised Fire Risk Assessment. Their recommendations have been followed.

Governing document

The charity is controlled by its governing document, the Constitution, and constitutes a Charitable Incorporated Organisation registered in England and Wales with the Charity Commission.

Induction and training of new trustees

New Trustees are appointed at properly constituted meetings, following due consideration by the existing Trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number: **1199602**

Principal address:

**Christchurch United Church,
Wellwood,
Llanedeyrn,
Cardiff CF23 9JQ.**

Signed on behalf of the Trustees.



Andrew L.J. Kleissner (Rev.)

12/6/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
CHRISTCHURCH LLANEDEYRN PLAYGROUP CIO

No (if any)
1199602

Receipts and payments accounts

CC16a

For the period from	Period start date 1 11 2022	To	Period end date 31 8 2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees for children	37,877	-	-	37,877	-
Gift From Christchurch	1,000	-	-	1,000	-
Income from Shirts and Photos	277	-	-	277	-
Grants	730	-	-	730	-
Interest	32	-	-	32	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,916	-	-	39,916	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,916	-	-	39,916	-
A3 Payments					
Salaries and wages	26,524	-	-	26,524	-
Heat and light	3,242	-	-	3,242	-
General running costs	1,125	-	-	1,125	-
Legal fees CIO	463	-	-	463	-
Training course fees	105	-	-	105	-
Costs re T shirts and photos	181	-	-	181	-
Bank Charges	70	-	-	70	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	31,710	-	-	31,710	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,710	-	-	31,710	-
Net of receipts/(payments)	8,206	-	-	8,206	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,268	-	-	6,268	-
Cash funds this year end	14,474	-	-	14,474	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts and Cash	14,474	-	-
		-	-	-
		-	-	-
	Total cash funds	14,474	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Bond owing to parents	810	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CHRISTCHURCH LLANEDEYRN PLAYGROUP CIO

On accounts for the 10
months ended

31st August 2023

Charity no
(if any)

1199602

Set out on pages

3-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the 10 months ended 31/08/23

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A Seath

Date:

31/10/23

Name:

ASHLEY JOSEPH SEATH

Relevant professional
qualification(s) or body
(if any):

Address:

9 TRAFALGAR ROAD, PENYLAN,
CARDIFF
CF23 5BQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Set out on pages	3-4
On accounts for the 10 months ended	31 st August 2023
Report to the trustees / members of	CHRISTCHURCH LANEDEYRN PLAYGROUP LTD
Charity no (if any)	1199602
<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the 10 months ended 31st August 2023.</p> <p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(2)(b) of the Act.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in any material respect:</p> <ul style="list-style-type: none"> the accounts do not accord with the accounting records accounting records were not kept in accordance with section 130 of the Act or <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please delete the words in the brackets if they do not apply.</p>	
<p>Signed: <i>[Signature]</i></p> <p>Name: <i>Alexey Smirnov</i></p> <p>Relevant professional qualification(s) or body (if any):</p> <p>Address: <i>10, Krasnaya St., Moscow, Russia</i></p>	
<p>Date: <i>24/08/23</i></p>	