

# PRO-TEM TRUST

England & Wales · Charity number 1199548

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-07-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Finlay House  
607 Wilmslow Road  
Manchester  
M20 3QJ

**Phone** 01614342224

**Email** [info@protem.org](mailto:info@protem.org)

**Website** <https://protem.org>

## Activities

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**Objects:** THE OBJECT OF THE CIO IS, FOR THE PUBLIC BENEFIT, THE ADVANCEMENT OF THE CHRISTIAN FAITH IN THE UNITED KINGDOM AND THE WORLD AS THE CHARITY TRUSTEES MAY FROM TIME TO TIME DECIDE. IN PARTICULAR BUT WITHOUT LIMITATION AMONGST PEOPLE WHO ARE IN NEED OF PERSONAL COUNSELLING, DISCIPLESHIP, SUPPORT OR TRAINING. TO FURTHER SUCH OTHER CHARITABLE PURPOSES ACCORDING TO THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES THINK FIT.

**Activities:** Pro-tem offers counselling therapy addressing a wide range of issues to people who come from across the north of England. Also offered is counselling supervision, mentoring and spiritual direction.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Elderly/old People, The General Public/mankind

## Geography

- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05		£0	£0	-
2024-04-05		£0	£0	-
2023-04-05		£0	£0	-

## Trustees

Name	Role	Appointed
ANNABEL CLARE PENNANT ROBERTS		1995-07-04
Elizabeth Joy Finlay		2024-06-13
Gillian Sandra James		2023-04-05
Rev ROGER FARNWORTH		2025-10-16
Susan Robinson		2025-09-04

**PRO-TEM TRUST**

England & Wales - Charity number 1199548

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# Accounts

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Charity Number: 1199548

# Pro-Tem Trust

Report and financial statements  
for the year ended 5th April 2025

Pro-Tem Trust  
Reference and administrative information  
for the year ended 5 April 2025

**Charity number** 1199548

**Registered office and operational address** Finlay House, 607 Wilmslow Road, Didsbury,  
Manchester M20 3QJ

**Trustees** Trustees who served during the year and up to the  
date of this report were as follows:

Gillian James

Annabel Roberts

Mike Smith

Lizzie Finlay

**Bankers**

Santander UK plc

2 Triton Square, Regent's Place, London. NW1

3AN

Pro-Tem Trust  
Trustees' annual report  
for the year ended 5th April 2025

The trustees present their report and the unaudited financial statements for the year ended 5 April 2025.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

All counsellors continued to operate through the original Pro-Tem Trust, charity number 1048025, therefore to date no counselling has been undertaken through this charity.

## **Objectives and activities**

The Charity's key objectives are summarised as follows:

- To provide Christian pastoral counselling and spiritual direction for those who seek help in personal difficulties.
- To support growth in Christian discipleship through group interaction, individual counselling, conferences and seminars.
- To provide training and supervision for others involved in pastoral counselling.

The trustees review the aims, objectives and activities of the charity throughout each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

## **Achievements and performance**

Without counselling being undertaken within the CIO there is nothing to report in this section.

## **Beneficiaries of our services**

Protem offers counselling for those experiencing a wide range of mental health issues, to people who come, principally, from across the North of England. These include depression, anxiety, loss of all kinds (this has been significant during the pandemic), trauma, abuse, conflict within family/ friend/ marital relationships.

Throughout 2024/25 the Trust has continued to deliver public benefit by providing its established counselling services through its original Trust to a wide range of adults, locally and wider afield; online counselling has enabled several individuals working for missionary organisations overseas to receive counselling, as well as clients in other parts of the UK.

Pro-Tem Trust  
Trustees' annual report  
for the year ended 5th April 2025

## **Financial review**

Not applicable during this period.

## **Reserves policy**

The Trust's longer-term reserves policy is to retain an accumulated surplus to enable the expansion of its activities.

## **Plans for the future**

The Trustees are committed both to expanding the range of services offered and helping a greater number of people; Protem has a healthy waiting list. To this end, Protem will continue to offer online and telephone counselling, alongside some in person counselling, currently under the initial charity.

## **Structure, governance and management**

The Trustees meet regularly throughout the year both to consider formal matters concerning the management and governance of Protem and also to hear about and help with some of the day-to-day issues which arise. This enables the Trustees to be better informed and decisions made to be more relevant to Protem's needs. To this end, non-Trustees are usually present at the Trustee meetings to give this wider perspective.

New Trustees are appointed following consideration by the current Trustees and wider members of Protem. The organisation is a charitable incorporated organisation and was constituted under a deed dated 4 July 2022. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity. A new Trustee, Lizzie Finlay, joined during the year

All trustees give their time voluntarily and receive no benefits from the charity.

## **Remuneration policy for key management personnel**

Currently there are no personnel with the charity but the part-time Counselling Manager will move to the CIO at the appropriate time, she is the only key management person who will receive any remuneration, on an hourly basis.

## **Risk management**

Protem identifies the risks that it faces in a systematic way recognising that risks can impact all parts of the charity including those associated with the following areas: □Governance risks – including strategic and leadership.

- Operational risks.
- Financial risks.
- External risks.
- Compliance with the law and other regulations.

The Trustees periodically monitor risks to Protem as an integral part of conducting Trustee meetings and consideration of the issues which arise. Typically, risks are managed according to the following recognised hierarchy:

Pro-Tem Trust  
Trustees' annual report  
for the year ended 5th April 2025

- Seeking to avoid the risk altogether, which may mean the charity scales back, or even stops altogether, its work in certain areas.
- Accepting the risk where it is judged to fall within acceptability criteria, understanding that not all risks can or should be completely avoided.
- Transferring the risk or its impact to a third party, e.g. through the use of insurance. However, in some situations, the trustees may consider the outsourcing of certain activities to more specialist providers.
- Seeking to mitigate or control the risk.

Approved by the Trustees on 30/12/2025 and signed on its behalf:

A handwritten signature in black ink on a light blue background. The signature appears to read "Gillian James".

Gillian James (Trustee)

Pro-Tem Trust  
 Receipts and Payments Accounts  
 for the year ended 05 April 2025

	2025 £	2024 £
<b>Receipts</b>		
<i>Voluntary receipts</i>		
Grants and gifts received	-	-
	-	-
<i>Other receipts</i>		
Receipts from charitable activities	-	-
	-	-
<b>Total receipts</b>	-	-
<b>Payments</b>		
<i>Payments in furtherance of the charitable activities</i>		
Direct costs	-	-
	-	-
<b>Total payments</b>	-	-
<b>Net receipts / (payments) for the year</b>	-	-
Bank and cash balances at start of year	-	-
	-	-
<b>Bank and cash balances at end of year</b>	£ -	£ -

Pro-Tem Trust  
Statement of Assets and Liabilities  
as at 05 April 2025

	Note	2025	2024
		£	£
<b>Fixed assets</b>		-	-
		=====	=====
		2025	2024
		£	£
<b>Bank and cash balances</b>		-	-
		=====	=====

**PRO-TEM TRUST**

England & Wales - Charity number 1199548

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# Accounts

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# Pro-Tem Trust

Report and financial statements

for the year ended 5th April 2024

# Pro-Tem Trust

## Reference and administrative information

for the year ended 5<sup>th</sup> April 2024

**Charity number** 1199548

**Registered office and operational address** Finlay House, 607 Wilmslow Road, Didsbury,  
Manchester M20 3QJ

**Trustees** Trustees who served during the year and up to  
the date of this report were as follows:

Gillian James

Annabel Roberts

Mike Smith

**Bankers**

Santander UK plc

2 Triton Square, Regent's Place, London.

NW1 3AN

Pro-Tem Trust  
Trustees' annual report  
for the year ended 5<sup>th</sup> April 2024

The trustees present their report and the unaudited financial statements for the year ended 5 April 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

All counsellors continued to operate through the original Pro-Tem Trust, charity number 1048025, therefore to date no counselling has been undertaken through this charity.

## **Objectives and activities**

The Charity's key objectives are summarised as follows:

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## **Achievements and performance**

Without counselling being undertaken within the CIO there is nothing to report in this section.

## **Beneficiaries of our services**

Protem offers counselling for those experiencing a wide range of mental health issues, to people who come, principally, from across the North of England. These include depression, anxiety, loss of all kinds (this has been significant during the pandemic), trauma, abuse, conflict within family/ friend/ marital relationships.

Throughout 2021/22 the Trust has continued to deliver public benefit by providing its established counselling services through its original Trust to a wide range of adults, locally and wider afield; online counselling has enabled several individuals working for missionary organisations overseas to receive counselling, as well as clients in other parts of the UK.

## Pro-Tem Trust

### Trustees' annual report

for the 9 months period ended 5<sup>th</sup> April 2024

#### **Financial review**

Not applicable during this period.

#### **Reserves policy**

The Trust's longer-term reserves policy is to retain an accumulated surplus to enable the expansion of its activities.

#### **Plans for the future**

The Trustees are committed both to expanding the range of services offered and helping a greater number of people; Protem has a healthy waiting list. To this end, Protem will continue to offer online and telephone counselling, alongside some in person counselling, currently under the initial charity.

#### **Structure, governance and management**

The Trustees meet regularly throughout the year both to consider formal matters concerning the management and governance of Protem and also to hear about and help with some of the day-to-day issues which arise. This enables the Trustees to be better informed and decisions made to be more relevant to Protem's needs. To this end, non-Trustees are usually present at the Trustee meetings to give this wider perspective.

New Trustees are appointed following consideration by the current Trustees and wider members of Protem. The organisation is a charitable incorporated organisation and was constituted under a deed dated 4 July 2022. The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity.

#### **Remuneration policy for key management personnel**

Currently there are no personal with the charity but the part-time Counselling Manager will move to the CIO at the appropriate time, she is the only key management person who will receive any remuneration, on an hourly basis.

#### **Risk management**

Protem identifies the risks that it faces in a systematic way recognising that risks can impact all parts of the charity including those associated with the following areas: · Governance risks – including strategic and leadership.

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## Pro-Tem Trust

### Trustees' annual report

for the 9 months period ended 5<sup>th</sup> April 2024

- Seeking to avoid the risk altogether, which may mean the charity scales back, or even stops altogether, its work in certain areas.
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- Transferring the risk or its impact to a third party, e.g. through the use of insurance. However, in some situations, the trustees may consider the outsourcing of certain activities to more specialist providers.
- Seeking to mitigate or control the risk.

Approved by the Trustees on 12/02/2025 and signed on its behalf:

Mike Smith (Trustee)

**Pro-tem Trust**  
**Receipts and Payments Accounts**  
**for the year ended 05 April 2024**

	2024 £	2023 £
<b>Receipts</b>		
<i>Voluntary receipts</i>		
Grants and gifts received	-	-
	<hr/>	<hr/>
	-	-
<i>Other receipts</i>		
Receipts from charitable activities	-	-
	<hr/>	<hr/>
	-	-
<b>Total receipts</b>	<hr/>	<hr/>
	-	-
<b>Payments</b>		
<i>Payments in furtherance of the charitable activities</i>		
Direct costs	-	-
	<hr/>	<hr/>
<b>Total payments</b>	<hr/>	<hr/>
	-	-
<b>Net receipts / (payments) for the year</b>	-	-
Bank and cash balances at start of year	-	-
	<hr/>	<hr/>
<b>Bank and cash balances at end of year</b>	£ -	£ -
	<hr/> <hr/>	<hr/> <hr/>

**Pro-tem Trust**  
**Statement of Assets and Liabilities**  
**as at 05 April 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>		-	-
		<u><u>          </u></u>	<u><u>          </u></u>
		2024 £	2023 £
<b>Bank and cash balances</b>		-	-
		<u><u>          </u></u>	<u><u>          </u></u>

**PRO-TEM TRUST**

England & Wales - Charity number 1199548

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# Accounts

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Charity Number: 1048025

# Pro-Tem Trust

Report and financial statements

for the 9 months period ended 5th April 2023

# Pro-Tem Trust

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for the 9 months period ended 5<sup>th</sup> April 2023

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## Pro-Tem Trust

### Trustees' annual report

for the 9 months period ended 5<sup>th</sup> April 2023

#### **Financial review**

Not applicable during this period.

#### **Reserves policy**

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Pro-Tem Trust

Trustees' annual report

for the 9 months period ended 5<sup>th</sup> April 2023

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- Seeking to mitigate or control the risk.

Approved by the Trustees on

and signed on its behalf:

**Pro-tem Trust**  
**Receipts and Payments Accounts**  
**for the 9 months period ended 05 April 2023**

	2023 £
<b>Receipts</b>	
<i>Voluntary receipts</i>	
Grants and gifts received	-
	-
<i>Other receipts</i>	
Receipts from charitable activities	-
	-
<b>Total receipts</b>	-
<b>Payments</b>	
<i>Payments in furtherance of the charitable activities</i>	
Direct costs	-
	-
<b>Total payments</b>	-
<b>Net receipts / (payments) for the year</b>	-
Bank and cash balances at start of year	-
	-
<b>Bank and cash balances at end of year</b>	£ -

