



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A Reference and administration details

Charity name

Emergency Services Aid Charity

Other names charity is known by

ESAC

Registered charity number (if any)

1199449

Charity's principal address

2 CHESTNUT STREET

WORCESTER

Postcode

WR1 1PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Aidan Goundry	Chairman		
2	Dan Poucher	Treasurer		
3	Dan McNulty			
4	Kayley Ariss			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by majority vote of the existing board of trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees govern the day to day operations of the charity but also plan, organise and run all expeditions overseas. The charity works closely with other charities and some government organisations who assist and advise on the expeditions.

As the charity draws the majority of its volunteers from the emergency services or armed forces there is a policy in place to dissuade volunteers and prohibit trustees from revealing the name of the organisations they work for when acting on behalf of the charity. This is to prevent any organisations being accidentally affiliated with the charity or any of its undertakings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are: 1. The advancement of health and the saving of lives in such parts of the world as the trustees shall determine, and in particular but not exclusively in developing countries, through the provision of emergency service and recovery vehicles, training, equipment and medical supplies to help more effectively reduce loss of life and injury. 2. The relief of financial need and suffering among victims of natural or other kinds of disaster in the form of money (or other means deemed suitable) for persons, bodies, organisations and/or countries affected.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees always keep in mind the Charity Commissions guidance on public benefit.

The main activities of the charity are to:

- Obtain emergency vehicles (fire engines, ambulances and police vehicles) ensure these vehicles are fit for purpose and then deliver them to countries in need overseas.
- Obtain emergency services related aid, such as fire fighting and medical equipment and send it to countries in need overseas.

These activities benefit the population of the countries we support by offering increased emergency services coverage and better life saving equipment.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity currently has no intentions of grant making or investment.

Our Operation Zephyr volunteers made a significant contribution, not just financially but physically, helping the charity to collect vehicles and donations and ensuring the vehicles were mission ready for the long drive to Africa. They also drove the vehicles to The Gambia and assisted in basic training in their use upon arrival.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The charity's activities this financial year have been around preparing for Operation Zephyr 2 that departs in September 2024. Volunteers have been fundraising with a view to procuring vehicles and kit. In addition to this a container was filled with donations and sent to The Gambia.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is no set reserve figure however there must always be sufficient funds to cover the charities overheads. By the nature of the operations conducted it is prudent to have sufficient reserves for the individual missions to cover unforeseen contingencies which will be higher than that for day to day business, the charity will use any of these residual funds as it sees fit and in line with the charity long term aims.

Details of any funds materially in deficit

During Operation Zephyr some unforeseen costs occurred at the border with Mauritania and Senegal. The trustees unfortunately had to crowdfund and borrow cash from the volunteers. Each amount funded by volunteers was paid back upon our return to the UK.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's main source of income is through donations raised in order for volunteers to come on Operation Zephyr 2. A financial target has been set that each volunteer has to meet.

The charity has very little overheads. Running costs for the charity website and emails. Finally, the running costs of the charity van.

Section F

Other optional information

In the reporting year to the end of March 2024 the charity raised £128,854 and spent £77,936 leaving a balance of £50,918 to carry forward. The remainder of the balance will be added to by subsequent contributions, all will go towards Op Zephyr 2. We have assets (Van, tools, radios etc.) in the region of £6,000.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Aidan Goundry (chairman)	Dan Poucher (treasurer)
Dan McNulty	Kayley Ariss

Date

15/04/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Emergency Services Aid Charity

1199449

Receipts and payments accounts

CC16a

For the period
from

06/04/2023

To

05/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	128,850	-	-	128,850	146,660
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	128,850	-	-	128,850	146,660
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	128,850	-	-	128,850	146,660
A3 Payments					
	77,940	-	-	77,940	135,980
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	77,940	-	-	77,940	135,980
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	77,940	-	-	77,940	135,980
Net of receipts/(payments)	50,910	-	-	50,910	10,680
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	50,910	-	-	50,910	10,680

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	1 Ford Transit used to collect donations for shipping to The Gambia. The plan is to sell it in 2025 as we are no longer shipping donation to The Gambia.		3,648	1,250
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Daniel Poucher

Date of approval

26/11/2024



Section A

Independent Examiner's Report

Report to the trustees

Emergency Services Aid Charity

On accounts for the year
ended

5th April 2024

Charity no
(if any)

1199449

Set out on pages

1-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Sarah Williams

Date:

19/05/2024

Name:

Sarah Williams

Relevant professional
qualification(s) or body
(if any):

Not Applicable

Address:

17 Swallow Mead, Caddington, Luton, Beds, LU1 4FP

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

none

ESAC examination of accounts 23-24

Numbers relate to The Commission's Directions and guidance for examiners.

- 1 Check whether the charity is eligible to have an independent examination

The charity income is more than £25000 and requires external scrutiny of the accounts. It is a non Charity company which received less than £250,000 gross income so a qualified auditor (accountant) is not required. The accounts are recorded in "receipts and payments" basis

- 2 Check for any conflict of interest that prevents the examiner from carrying out their independent examination.

I have been appointed by the board and am confident there are no conflicts of interests, the board are all aware I am married to a volunteer of the charity and am therefore familiar with its aims and objectives but have no day to day involvement and can remain independent. I am a trustee for a separate trust account and have the necessary competence and skills for this type of accounting.

- 3 Record your independent examination

I have had access to the bank accounts for the financial year 23-24, a spreadsheet maintained by the trustees explaining expenditure and files containing individual receipts where recorded.

- 4 Plan the independent examination

I have reviewed the charities constitution and the way it is controlled and managed. Suggestions to improve the way receipts were logged in the previous year has made them easier to trace and compare. Due to the nature of the charities work funds are raised for specific missions which stand alone and there are very few assets of finances that are carried over from one mission to the next. Therefore if each mission is financially sound then there are very few risks to be borne.

- 5 Check that accounting records are kept to the required standard

I am confident accounts are kept to the required standards, they are up to date and easily accessible via the current account. The fixed assets are few and of minimum value. As this accounting period is mainly preparation for the Sept 24 mission it is very straightforward in obtaining assets.

- 6 Check that the accounts are consistent with the accounting records

As detailed above Section 5. I have dip sampled a number of transactions each month and find no discrepancies. I have questioned some of these with the trustees and have been given satisfactory explanations.
- 7 If the accounts are prepared on an accruals basis and one or more related party transactions took place the examiner must check if these were properly disclosed in the notes to the accounts.

Accounts are kept on a receipts and payments basis not accruals
- 8 Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of fund held and in the preparation of the accounts

There are no funds held that are applicable to this section.
- 9 The examiner must check whether the trustees have considered the financial circumstances of the charity at the end of the reporting period and, if the accounts are prepared on an accruals basis, check whether the trustees have made an assessment of the charity's position as a going concern when approving the accounts

I am satisfied the trustees understand their responsibilities to manage the charities money and resources and can meet its liabilities. It has a reserves policy for each specific mission and due to limited outgoings between missions is unlikely to face financial difficulties in this respect. The accounts are a factual account of cash transactions during this period.
- 10 Check the form and content of the accounts

I have checked and conclude the accounts have been properly prepared, all accounting statements are present, and the charity can lawfully prepare such accounts.
- 11 Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence

I am satisfied the charity has at this stage a very simple business plan with regards the finances and fund raising. Each volunteer can justify their own fundraising sources and they are consistent with known sources. There are no branches or divisions at this stage with different accounting procedures.
- 12 Compare the trustees' annual report with the accounts

The trustees annual report and the accounts are consistent and report on the public benefit.
- 13 Write and sign the independent examination report

Attached

- 14 Statutory duty to report matters of material significance to the Commission and Examiner's discretion to report relevant matters to the Commission

I understand the statutory and discretionary matters that require reporting to the Commission and find neither applicable.

Sarah Williams 19/05/24