

QUIET DOWN THERE

England & Wales · Charity number 1199375

Details

Other names	QUIET DOWN THERE CIC
Status	Registered
Legal form	CIO
Registered	2022-06-20
Register	View on the Charity Commission register

Contact

Address	Studio 6 Marshalls Row Brighton BN1 4JU
Phone	07480267187
Email	hello@quietdownthere.co.uk
Website	www.quietdownthere.co.uk

Activities

Objects: TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION AND APPRECIATION OF THE VISUAL ARTS, WITH A FOCUS ON SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES WHERE ACCESS TO SUCH ACTIVITIES WOULD ORDINARILY BE LIMITED, BY THE PROVISION OF PROVIDING FREE CREATIVE WORKSHOPS/PROJECTS, EVENTS AND EXPERIENCES.

Activities: Quiet Down There works with communities who do not access mainstream culture to articulate, celebrate and explore their creativity. We are based in Brighton & Hove but we work accross the UK.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£66,107	£55,599	-	-
2024-05-31	£82,503	£64,348	-	-
2023-05-31	£79,835	£84,028	-	-

Trustees

Name	Role	Appointed
Beth Allan	Chair	2022-06-20
Charlotte Levine		2022-06-20
Chris Kuzmicki		2025-07-07
Heather McKnight		2025-07-07
Stella Sims		2022-06-20
Victoria Patrick		2022-06-20

QUIET DOWN THERE

England & Wales - Charity number 1199375

Accounts

Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW

**Independent Examiner's Report to the Trustees of:
QUIET DOWN THERE
Registered Charity Number: 1199375**

I report on the accounts of the charity for the year ended 31st May 2025 which are set out on pages 1 and 2 of Charity Commission form CC16a of the financial report.

This report is made solely to the Trustees in accordance with Section 43(3) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which I am required to state to them in an independent examiner's report and for no other purpose. To fullest extent permitted by law; I do not accept responsibility to anyone other than the Trustees for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 156 of the Act, whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have not been met.
2. or in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT, ACIE
24th September 2025



Receipts and payments accounts

CC16a

For the period from	01/06/24	To	31/05/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,881	4,000	-	5,881	10,100
Grants	11,335	37,733	-	49,068	61,122
Fees for charitable services	1,028	10,100	-	11,128	11,281
Other	30	-	-	30	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,274	51,833	-	66,107	82,503
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,274	51,833	-	66,107	82,503
A3 Payments					
Wages and NI	-	20,000	-	20,000	25,074
Pension	-	-	-	-	1,090
Rent & Services	3,309	3,000	-	6,309	11,857
Insurance	-	220	-	220	331
Internet/email/website	-	1,242	-	1,242	1,167
Office costs	1,185	1,000	-	2,185	155
Prof fees/training/one-off costs	2,716	3,000	-	5,716	2,447
Project costs	-	4,147	-	4,147	4,502
Freelance staff	-	11,716	-	11,716	12,254
	-	-	-	-	-
Sub total	7,210	44,325	-	51,535	58,877
A4 Asset and investment purchases, (see table)					
Fixed assets (washer & dryer)	-	-	-	-	4,351
Loan repayment	4,064	-	-	4,064	1,122
	-	-	-	-	-
Sub total	4,064	-	-	4,064	5,473
Total payments	11,274	44,325	-	55,599	64,350
Net of receipts/(payments)	3,000	7,508	-	10,508	18,153
A5 Transfers between funds	16,354	-	-	-	-
A6 Cash funds last year end	9,002	34,045	-	43,047	24,894
Cash funds this year end	28,356	25,199	-	53,555	43,047

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank 31st May 2025	28,356	25,199	-
		-	-	-
		-	-	-
	Total cash funds	28,356	25,199	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets

Details

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

B4 Assets retained for the charity's own use

Details
Miele Dryer PDR307 HP S/N: 41/178108395*
Miele WED665 Wcs Twindos 8kg Honeycomb drum# 1
Miele WED665 Wcs Twindos 8kg Honeycomb drum#2
Miele Dryer PDR307 HP S/N: 41/17818205
*Miele Dryer 2024 accounts cost £2,188 should have been £3,351

Fund to which asset belongs	Cost (optional)	Current value (optional)
	3,351	2,681
	858	603
	1,000	900
	2,681	1,877
	-	-
	-	-
	-	-
	-	-
	-	-
	-	-



B5 Liabilities

Details
Bounce Back Loan

Fund to which liability relates	Amount due (optional)	When due (optional)
HSBC	8,298	01 March 2032
	-	
	-	
	-	
	-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Charlotte Levine
 Victoria Patrick

19/09/2025
 19/09/2025



Trustees' Annual Report for the period 1st June 2024 - 31st May 2025

Charity name: Quiet Down There

Charity registration number: 1199375

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION AND APPRECIATION OF THE VISUAL ARTS, WITH A FOCUS ON SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES WHERE ACCESS TO SUCH ACTIVITIES WOULD ORDINARILY BE LIMITED, BY THE PROVISION OF PROVIDING FREE CREATIVE WORKSHOPS/PROJECTS, EVENTS AND EXPERIENCES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During this period Quiet Down There delivered: <ul style="list-style-type: none">● 600 sessions to wash and create● Layers of London Road textiles project● Duty - 16 online sessions of women's discussion group● 10 will writing sessions● women of the market film screening at a brighton film festival● Jigsaw club and sales● HAF development - filmmaking sessions for 14-16 year olds in receipt of free school dinners● Eco-laundry education with Julie Bicycle● Delivered 6 months of creative sessions for Vincent Dance Theatre● Delivered energy advice for the Centre for Sustainable Energy● Co-created London Road Creative Network who have met 3 times
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	QDT takes into accounts the Charity Commissions guidelines on public benefit when planning its activities.

issued by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	QDT has 3 regular volunteers who work on creative projects and help out in the laundry. They are very generous with their time and contribute in-depth knowledge of the local area
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Between June 24 and May 25 QDT achieved:</p> <ul style="list-style-type: none"> -1000 free washes for local people with saving of over £12,000 -A commission from Sussex University to input into creative placemaking for London Rd - supporting local people to have a voice in the planning process -Screening of our community-made film documenting the role of women in the market. Platforming local women's stories which often get overlooked. -Co-created London Road Creative Network - a space for artists, arts organisations and grassroots organisations to meet. -Delivering energy advice to 20 households per month using creative activities to discuss energy use

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	QDT are in a good financial position at the end of May 25 with unrestricted funds of £28356 and restricted funds of £25,199.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold £9000 reserves as they are the equivalent of 3 months overheads which would be needed to wind down the charity.
Amount of reserves held	Para 1.22	£9000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	University of Sussex Centre for Sustainable Energy Awards for All Brighton & Hove Council Homity Trust Woodward Trust Rampion Community Trust Enjoolata Arts Council Albert Hunt Trust
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Reliance on project funding to cover core costs.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recommended by either the Director or another Trustee and then discussed and agreed at the Trustees meeting.

Reference and Administrative details

Charity name	Quiet Down There
Other name the charity uses	QDT
Registered charity number	1199375
Charity's principal address	Studio 6, Brighton Open Market Balcony, Marshalls Row Brighton BN1 4JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Patrick			
2	Charlotte Levine			
3	Beth Allan			
4	Stella Simms			
5				
6				
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Digital Advisor	David Flindall	Flat 4, 14 Waldram Park Road, London SE23 2PN

Name of chief executive or names of senior staff members (Optional information)

Lucy Jefferies

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Victoria Patrick	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	4th June 2025	

QUIET DOWN THERE

England & Wales - Charity number 1199375

Accounts



Trustees' Annual Report for the period 1st June 2023 - 31st May 2024

Charity name: Quiet Down There

Charity registration number: 1199375

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION AND APPRECIATION OF THE VISUAL ARTS, WITH A FOCUS ON SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES WHERE ACCESS TO SUCH ACTIVITIES WOULD ORDINARILY BE LIMITED, BY THE PROVISION OF PROVIDING FREE CREATIVE WORKSHOPS/PROJECTS, EVENTS AND EXPERIENCES.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During this period Quiet Down There delivered: <ul style="list-style-type: none">● 550 sessions to wash and create● Urban fabric textiles project and Layers of London Road textiles project● 2 new washing machines and new iron, ironing board and clothes dryer● Cash for Kids - 14 care packages for families struggling with hygiene poverty● Duty - 16 online sessions of women's discussion group● 10x 1-2-1s for RISE (women experiencing domestic abuse)● women of the market film

		<p>screening at brighton film festival</p> <ul style="list-style-type: none"> • 8 audio tours of laundry history of London Rd • HAF development - filmmaking sessions for 14-16 year olds in receipt of free school dinners
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	QDT takes into accounts the Charity Commissions guidelines on public benefit when planning its activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	QDT has 3 regular volunteers who work on creative projects and help out in the laundry. They are very generous with their time and contribute in-depth knowledge of the local area

Other		
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Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Between June 23 and May 24 QDT achieved:</p> <ul style="list-style-type: none"> -1000 free washes for local people with saving of over £12,000 -2X commissions from Sussex University to input into creative placemaking for London Rd - supporting local people to have a voice in the planning process -Screening of our community-made film documenting the role of women in the market screened at Cinecity - Brighton's international film festival. Platforming local women's stories which often get overlooked. -Delivering 8 community-made audio tours on the history and heritage of laundry on London Rd. Showing another side of our local area through important stories such as laundresses contribution during the small pox outbreak.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	QDT are in a good financial position at the end of May 24 with unrestricted funds of £9,000 and restricted funds of £34.049.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold £9000 reserves as they are the equivalent of 3 months overheads which would be needed to wind down the charity.
Amount of reserves held	Para 1.22	£9000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	University of Sussex Leathersellers Foundation Ashley Family Foundation Awards for All Brighton & Hove Council Local Giving Homity Trust Woodward Trust Hendy Trust Cash for Kids Sussex Community Foundation Garfield Weston Enjoolata Arts Council Boots Albert Hunt Trust
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<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>Reliance on project funding to cover core costs.</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recommended by either the Director or another Trustee and then discussed and agreed at the Trustees meeting.

Reference and Administrative details

Charity name	Quiet Down There
Other name the charity uses	QDT
Registered charity number	1199375
Charity's principal address	Studio 6, Brighton Open Market Balcony, Marshalls Row Brighton BN1 4JU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Patrick			
2	Charlotte Levine			
3	Beth Allan			
4	Stella Simms			
5	Aileen Welch		resigned Sep 23	
6				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Digital Advisor	David Flindall	Flat 4, 14 Waldram Park Road, London SE23 2PN
	Name of chief executive or names of senior staff members (Optional information)		
	Lucy Jefferies		

Exemptions from disclosure


Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)	Victoria Patrick	
	Position (eg Secretary, Chair, etc)	Chair of Trustees	
	Date	24th June 2024	



Receipts and payments accounts

For the period from	01/06/23	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	3 ##	10,097	-
Grants	4,500	56,622	-
Fees for charitable services	1,731	9,550	-
Other	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	6,234	76,269	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	6,234	76,269	-
A3 Payments			
Wages and NI	6,269	18,808	-
Pension	1,090	-	-
Rent & Services	2,965	8,892	-
Insurance	331	-	-

Internet/email/website	-	1,167	-
Office costs	155		-
Prof fees/training/one-off costs	2,446	-	-
Project costs	-	4,499	-
Freelance staff	-	12,253	-
Sub total	13,256	45,619	-
A4 Asset and investment purchases, (see table)			
Fixed assets (washer & dryer)	-	4,351	-
Loan repayment	1,122	-	-
Sub total	1,122	4,351	-
Total payments	14,378	49,970	-
Net of receipts/(payments)	- 8,144	26,299	-
A5 Transfers between funds	7,944	- 7,944	-
A6 Cash funds last year end	9,200	15,694	-
Cash funds this year end	9,000	34,049	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash in bank 31st May 2024	9,000
		-
		-
	Total cash funds	9,000
	(agree balances with receipts and payments account(s))	OK
		Unrestricted funds

B2 Other monetary assets

Details

to nearest £

-
-
-
-
-
-

B3 Investment assets

Details

Fund to which asset belongs

B4 Assets retained for the charity's own use

Details

Miele Dryer PDR307 HP S/N: 41/178108395
Miele WED665 Wcs Twindos 8kg Honeycomb drum#1
Miele WED665 Wcs Twindos 8kg Honeycomb drum#2
Miele Dryer PDR307 HP S/N: 41/17818205

Fund to which asset belongs

B5 Liabilities

Details

Bounce Back Loan

Fund to which liability relates

HSBC

Signed by one or two trustees on behalf of all the trustees

Signature




Print N

Charlotte
Victoria F

199375

31/05/2024

CC16a



Total funds

Last year

to the nearest £

to the nearest £

10,100	7,468
61,122	39,739
11,281	32,102
-	526
-	-
-	-
-	-
-	-
82,503	79,835

-	-
-	-
-	-

82,503	79,835
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25,077	40,370
1,090	3,135
11,857	6,315
331	209

1,167	1,443
155	186
2,446	823
4,499	9,251
12,253	16,825
58,875	78,557

4,351	3,551
1,122	1,920
5,473	5,471

64,348	84,028
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18,155	- 4,193
-	
24,894	29,087
43,049	24,894



Restricted funds to nearest £	Endowment funds to nearest £
34,049	-
-	-
-	-
34,049	-

OK

Restricted funds

OK

Endowment funds

to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
2,188	1,970
858	688
1,000	1,000
2,681	2,145
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
11,934	01 March 2032
-	
-	
-	
-	

Name	Date of approval
Levine	27th June 24
Patrick	27th June 24

Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW

Independent Examiner's Report to the Trustees of:
QUIET DOWN THERE

Registered Charity Incorporated Organisation (CIO) Number: 1133975

I report on the accounts of the charity for the year ended 31st May 2024, which are set out on Charity Commission form CC16a.

This report is made solely to the Trustees in accordance with Section 43(3) of the Charities Act 2011. My work has been undertaken so that I might state to the Trustees those matters which I am required to state to them in an independent examiner's report and for no other purpose. To fullest extent permitted by law; I do not accept responsibility to anyone other than the Trustees for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

As described on page 5 the Charity's Trustees are responsible for the preparation of accounts; you consider that the audit requirements of Section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 156 of the Act, whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures of the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view," and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have not been met.
2. or in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT, ACIE
25th September 2024

QUIET DOWN THERE

England & Wales - Charity number 1199375

Accounts



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Quiet Down There

**On accounts for the year
ended**

31 May 2023

**Charity no
(if any)**

1199375

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/05/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 30/06/2023

Name: Liz McOwat

**Relevant professional
qualification(s) or body
(if any):**

Member of ICAEW

Address:

14 Wick Hall

Furze Hill

Hove, BN3 1NF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A



Receipts and payments accounts

For the period from	01/06/22	To	31/05/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	4,099	3,369	-	7,468	-
Grants	4,010	35,729	-	39,739	47,965
Fees for charitable services	-	32,102	-	32,102	30,172
Other	526	-	-	526	568
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,635	71,200		79,835	78,705
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total					
Total receipts	8,635	71,200		79,835	78,705
A3 Payments					
Wages and NI	2,469	37,901	-	40,370	25,006
Pension	968	2,167	-	3,135	1,804
Rent & services	4,486	1,829	-	6,315	5,222
Insurance	209	-	-	209	209
Internet/email/website	1,443	-	-	1,443	682
Office costs	186	-	-	186	800
Professional fees/training/one-off costs	823	-	-	823	2,506
Project costs	2,462	6,789	-	9,251	9,525
Freelance staff	-	16,825	-	16,825	24,903
	-	-	-	-	-
Sub total	13,046	65,511		78,557	70,656
A4 Asset and investment purchases. (see table)					
Fixed assets (washer & dryer)	-	3,551	-	3,551	-
Loan repayment	1,920	-	-	1,920	-
	-	-	-	-	-
Sub total	1,920	3,551		5,471	
Total payments	14,966	69,062		84,028	70,656
Net of receipts/(payments)	6,331	2,138		4,193	8,049
A5 Transfers between funds	- 2,469	2,469			
A6 Cash funds last year end	18,000	11,087		29,087	21,038
Cash funds this year end	9,200	15,694		24,894	29,087

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank on 31st May 2022	9,200	15,694	-
		-	-	-
		-	-	-
	Total cash funds	9,200	15,694	
	(agree balances with receipts and payments account(s))			



	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
Grants due - Magic Little Grants		500	-
Grants due - Leathersellers	4,000	-	-
Grants due - Low Carbon Across the South and East	-	1,204	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
office furniture	Brighton & Hove City Council	250	100
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Heat pump dryer and installation	Pebble Trust & Locase	3,351	01 June 2023
BB Loan	HSBC	12,899	01 March 2032

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Charlotte Levine	22 / 06/ 2023
	Victoria Patrick	22 / 06/ 2023



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	20	06	2022		31	05	2023

Charity name

Quiet Down There

Other names charity is known by

QDT

Registered charity number (if any)

1199375

Charity's principal address

Studio 6 Brighton Open Market
Marshall's Row
Brighton
Postcode

BN1 4JU

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

Victoria Patrick
Sarah Levene
Stella Simms

Chair

20th Jun 2022 - 31st May 2023
20th Jun 2022 - 31st May

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Digital Advisor

David Flindal

Flat 4, 14 Waldram Park Road, London SE23 2PN

Name of chief executive or names of senior staff members (Optional information)

Lucy Jefferies

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted (eg. trust, association, company)

CIO Foundation

Trustee selection methods

Appointed by other Trustees

Additional governance issues (Optional information)

Additional information where relevant concerning the charity trustees' considerations

Summary of the objects of the

TO PROMOTE, MAINTAIN, IMPROVE AND ADVANCE EDUCATION AND APPRECIATION OF THE VISUAL ARTS, WITH A FOCUS ON SOCIALLY AND ECONOMICALLY DISADVANTAGED COMMUNITIES WHERE ACCESS TO SUCH ACTIVITIES WOULD ORDINARILY BE LIMITED, BY THE PROVISION OF PROVIDING FREE CREATIVE WORKSHOPS/PROJECTS, EVENTS AND EXPERIENCES.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

From 20th June 2022 until 31st May 2023 Quiet Down There produced the following projects which met its charitable objects:

Feeling at Home - workshops in Brighton leading to an exhibition of photographs taken by people with learning disabilities documenting what supports them to feel 'at home'

First we eat in Milton Keynes - lunches and creative activities in person and online to engage people in Fairfield's and Whitehouse in a public art strategy.

Duty - a monthly group online for women to create artwork, discuss and respond to issues of gender inequality.

Harriet's Press - a free load of laundry on London rd in Brighton with a free creative activity while you wait,

Thursday lunch club - a monthly opportunity to visit one of Brighton's art galleries and have a free lunch.

Urban Fabric - a project for multicultural women and school children to design a fabric which represents London Rd in Brighton and then use the fabric to create aprons, cushions and tablecloths to be used in the local area.

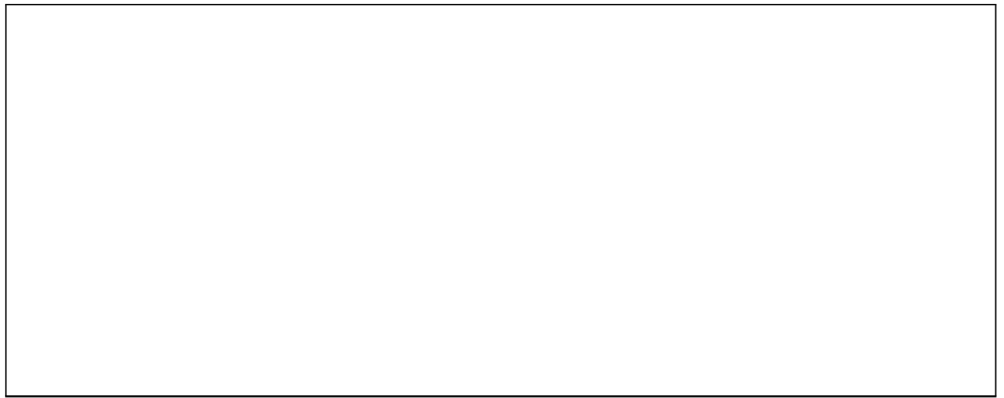
Women of the market - a film about the working class women who have worked in Brighton Open Market for the last 100 years. Made by a community film crew.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- investment programme related
- contributions made by



8. ~~Outcomes of the~~ **Outcomes of the** charity

In this period Quiet Down There

- worked creatively with 1628 people
- launched a new website
- gained 300 followers on instagram
- raised funding from 11 new funders
- saved our local community £2000 on their laundry bills
- worked with a consultant on developing a community laundrette on London Rd.

Chiefly (stated) of the reserves

QDT strives to have three months of reserves at all times. Currently that is £12,000.

Details of any funds materially

At the end of May 2023 we had a deficit of £4193. This is because of increased staff costs from sep-march however staffing levels returned to previous levels as of May 2023.

Further financial review details (Optional information)

Additional information where applicable
Investment policy and

During this financial year Quiet Down There received funding from:

- Brighton & Hove City Council
- Rampion Community Fund
- Sussex Community Foundation
- Awards for All
- Heritage Lottery Fund
- Albert Hunt Trust
- Chalk Cliffs Trust
- Pebble Trust
- Brighton Soup
- University of Brighton
- Sussex University
- Barrow-In-Furness CPP
- Milton Keynes Council
- Kings College, London

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Victoria Patrick

Position (eg Secretary, Chair, etc)

Chair

Date

23 June 2023