



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01.01.2023** Period start date To **31.12.2023** Period end date

Charity name: **UK Acute Oncology Society**

Charity registration number: **1199351**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	• For the public benefit, to advance the education of all healthcare professionals involved in treating or supporting patients in the field of acute oncology. • In furtherance of the object above, to promote research for the public benefit in all aspects of that subject and to publish the useful results. • The relief of sickness and preservation of health, from cancer, among people residing permanently or temporarily in the UK. • To assist in the treatment and care of persons suffering from cancer, or in need of rehabilitation, by the provision of education for healthcare professionals. • To promote the wellbeing of people suffering from acute effects of cancer and/or anti-cancer treatment and support the development of acute oncology services in the UK through assisting in the provision of education.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Provision of forum for Health Care professionals supporting emergency cancer care. 2. Annual educational programme. 3. Website and educational resources. 4. Supporting service innovation, shared learning and research promotion.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The UKAOS trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Governance • Successful transition to a new Secretariat (media1) June 2023 • First UKAOS Annual General Meeting held 06/12/23 • Maintained quarterly Board meetings with c1100 UKAOS members, at the year end. Educational outputs • Jan 2023: ½ day workshop hosted at Liverpool Royal College of Physicians (RCP) offices -with RCP/Macmillan and UKAOS focussed on emergency presentation as a transition point in the cancer journey. The workshop outputs have underpinned a joint national initiative to improve communication around future care planning. • 16/06/23: UKAOS session at UK Oncology Forum (UKOF23) national Cancer conference

		10/11/23: Joint 1 day conference with UKAOS/Association of Cancer Physicians (ACP) Leeds Acute Oncology Initial management guidelines (V4) published Feb 2023 Society of Acute Medicine (SAMBA22) audit publication: Clinical Medicine 2023 Vol 23, No 6: 1–11 Acute care toolkit 7: Acute oncology on the acute medical unit November 2023. The acute care toolkit series can be accessed online at www.rcp.ac.uk/act
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Details of receipts and payments are given in the Receipts and Payments Account within the financial statements. The total unrestricted funds as at 31 December 2023 amounted to £20,074 (2022: £4,494)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To fund future projects.
Amount of reserves held	Para 1.22	The free reserves at 31 December 2023 are £14,074 (2022: £4,494) and the trustees are satisfied that this level of reserves is

		sufficient to meet the needs of the charity in its early stages of development.
Reasons for holding zero reserves	Para 1.22	Not applicable.
Details of fund materially in deficit	Para 1.24	None.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution.
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by UKAOS members at Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

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Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	UK Acute Oncology Society
Other name the charity uses	UKAOS
Registered charity number	1199351
Charity's principal address	UKAOS Secretariat c/o Media1 Productions Ltd Clarence Mill, Clarence Road Bollington Macclesfield SK10 5JZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr E Marshall	Chair		
2	Dr C Mitchell			
3	Dr H J Williams	Treasurer		
4	P J Jones			
5	N R Clatworthy			
6	Dr C Wilson			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable.

Other optional information

2024 Future planning

- Development of a 1-day UKAOS national conference September 2024
- Planning for second AGM Feb/March 2025 to align with future conference plans
- UKOF24 conference planning June 2024
- Review of the UKAOS subgroup structure
- Developing and launching the concept of a UKAOS programme Management Group (PMG) to support the Board and subgroups.
- Development of the first 5-year Strategy for UKAOS to be launched 2025-2030

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>hilary williams</i>	
Full name(s)	Dr Hilary Williams	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22/10/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
UK Acute Oncology Society (UKAOS)

No (if any)
1199351

Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-23

To

Period end date
31-Dec-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations/grants	20,000	-	-	20,000	3,300
SDEC meeting surplus	-	-	-	-	1,194
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,000	-	-	20,000	4,494
Liabilities					
Funds received in error	6,000	-	-	6,000	-
	-	-	-	-	-
Sub total	6,000	-	-	6,000	-
Total receipts	26,000	-	-	26,000	4,494
A3 Payments					
Bank charges	300	-	-	300	-
Website expenses	2,058	-	-	2,058	-
Secretariat	7,162	-	-	7,162	-
Accountancy	900	-	-	900	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	10,420	-	-	10,420	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,420	-	-	10,420	-
Net of receipts/(payments)	15,580	-	-	15,580	4,494
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,494	-	-	4,494	-
Cash funds this year end	20,074	-	-	20,074	4,494

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	20,074	-	-
		-	-	-
		-	-	-
	Total cash funds	20,074	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Funds received in error	Unrestricted	6,000	Refund made in 2024
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Hilary Williams</i>	Dr Hilary Williams	22/10/2024	