

**SPADS
(SONG, PANTOMIME AND DRAMA SOCIETY)**

Charity Registration Number: 1199306

**TRUSTEES' ANNUAL REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2023**

SPADS (SONG, PANTOMIME AND DRAMA SOCIETY)
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FOR THE YEAR ENDED 31st MARCH 2023

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Charity Information

Charity Registration Number

1199306

Trustees

(Officers and Members of the Board of Trustees)

Peter Wright	Chair
Ian Clarke	Vice Chair
Will Leete	Treasurer (<i>appointed to role 04/07/2022</i>)
Emma Cole	Secretary (<i>appointed 04/07/2022</i>)
Josh Clarke	Marketing and Publicity Secretary
Debbie Stoten	Membership Secretary
Alan Reilly	Trustee
Sarah Moir	Trustee (<i>appointed 04/07/2022</i>)
Jacqui Madagan	Trustee (<i>resigned as Treasurer 04/07/2022 – remains on board</i>)
Theresa Millar	(<i>Resigned 04/07/2022</i>)
Katt Thorn	(<i>Resigned 04/07/2022</i>)

Independent Examiner

John S D Millar ACMA, CGMA

Bankers

Lloyds Bank PLC
(up to 30/08/2022)

Virgin Money
(from 31/08/2022)

TRUSTEES' REPORT FOR THE YEAR ENDED 31st MARCH 2023

The trustees present their report for the year ended 31st March 2023.

SPADS (SONG, PANTOMIME AND DRAMA SOCIETY)

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Trustees

At the Annual General Meeting on Monday 4th July 2022, Theresa Millar resigned from the board, along with Katt Thorn. Jacqui Madagan resigned as Treasurer but remains on the board. Sarah Moir was appointed to the board as Trustee, and Emma Cole was appointed to the board as Secretary.

The remaining officers and committee members remained the same, therefore the Board is as follows:

Chair – **Peter Wright**

Vice Chair – **Ian Clarke**

Treasurer – **Will Leete**

Secretary – **Emma Cole**

Membership Secretary – **Debbie Stoten**

Marketing & Publicity Secretary – **Josh Clarke**

Trustees – **Alan Reilly, Jacqui Madagan, Sarah Moir**

This is a total of 9 Trustee's.

Constitution

The society is registered with the Charity Commission (No. 1199306) and was formed in 1937 (Charitable Incorporated Organisation registration – June 2022). It is administered by a Board of Trustees (Committee) elected in accordance with a book of rules, the latest version of which was issued in 2022.

Location

As its base, the society hires the premises known as St. Paul's Church Hall, Pixmore Avenue, Letchworth Garden City, Hertfordshire, SG6 1QT. The society stage their productions in various venues in and around Letchworth Garden City.

Objects and Aims

The objects of the Charity (Society) are to educate the public in, and to further the development of public appreciation and taste in dramatic and operatic arts and musical works of all kinds; and to assist and further such charitable institutions and purposes as the society shall from time to time determine.

Review of Progress

The first production of the year, SPADS Showcase, took place in June 2022 at St Pauls Church Hall. The production was directed by Josh Clarke, with input from members. There were 2 performances in total and received excellent feedback from the audience. The show made a loss of £718.01.

The next production was our annual pantomime which this year was Cinderella, performed at The Broadway Theatre. This was directed by Annabel Clarke along with Tom Nichol as Musical Director. There were 7 performances in total. For the first time in SPADS' history, there was a 'relaxed' performance which proved to be a huge success and will become a regular feature for pantomime in the future. The show made a profit of £9,700.96 and was once again a sell-out production.

January 2023 saw our first Annual Awards Evening. The venue was Letchworth Golf Club and included a two-course sit-down meal followed by an awards presentation and lots of singing and dancing. The event was open to all members, with the option of bringing a plus one. Tickets for the event were £10, with a total of 59 tickets sold. The event cost £2,029.60 to put on, therefore made a loss of £1,439.60. Although a loss-making event, the society will be making this event a permanent fixture in the SPADS calendar.

In March 2023, the Board of Trustees chose three local charities to donate money too. The charitable donations are as follows:

- Make Lunch, Letchworth – £200.00
- Jackie's Drop-In Centre, Letchworth – £200.00
- Herts Multiple Sclerosis Therapy Centre, Letchworth – £200.00

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We are looking forward to next year, hoping we can continue to grow and develop as a society.

Funds and Investments

This financial year, SPADS have switched bank accounts from Lloyds Banking Group to Virgin Money. Therefore, the society's bank accounts are now with Virgin Money. The society's funds are all unrestricted.

Approval

This report was approved by the Trustees and signed on their behalf.



Peter Wright
Chair

26/05/2023

Date

SPADS (SONG, PANTOMIME AND DRAMA SOCIETY)

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INCOME & EXPENDITURE ACCOUNT FOR 2022/23

14/06/2022 to 31/03/2023

14/06/2022 -**31/03/2023*****CIO Registration*****Income**

Tickets	£ 22,280.04
Programmes	£ 224.00
Bar, Sweets, Ices	£ 708.37
Member Production Fee	£ 535.00
Member Rehearsal Refreshments	£ 175.00
Subs (Patrons)	£ -
Charitable Donations	£ 500.00
Sundry Receipts	£ 280.00
Sponsorship & grant	£ -
Bank Interest	£ 151.89
Equipment Hire	£ 200.00
	<u>£ 25,054.30</u>

Expenditure

Scripts & Royalties	£ -
Printing	£ 552.34
Costumes	£ 1,715.85
Publicity	£ 339.58
Stage (inc. props, lights, sound)	£ 6,958.62
Sundry Expenses	£ 433.48
Charitable Donations	£ 600.00
First Aid	£ -
Musicians	£ 1,381.67
Financial Fees (Card machine)	£ 133.88
Rent (Church Hall)	£ 2,390.50
Insurance	£ 699.76
Rent (Theatre)	£ -
Stationery	£ 107.20
Cast / Front of House Expenses	£ -
Food & Bar Costs For Shows	£ 2,033.97
Professional Membership/Fees (NODA)	£ -
Purchase/Sale of Equipment	£ 1,924.49
	<u>£ 19,271.34</u>

Profit / (Loss) to Date:**£ 5,782.96****Financial Status As At: 31/03/23****14/06/2022 - 31/03/2023**Registered Charitable
Incorporated Organisation (CIO)**01/04/2022 - 13/06/2022**Unincorporated
Society

Cash At:

Virgin Money - Current A/C	£ 1,587.74
Virgin Money - Deposit A/C	£ 42,080.40
Petty Cash	£ -
Accruals	-£ 700.00
Prepayments (Legally Blonde)	£ 1,209.90
	<u>£ 44,178.04</u>

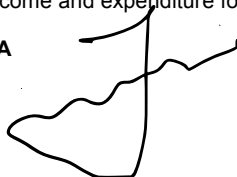
Represented By:

Reserves Brought Forward	£ 38,395.08	£ 38,395.08
Profit To Date	£ 5,782.96	£ -
	<u>£ 44,178.04</u>	<u>£ 38,395.08</u>

In my opinion the financial statements give a true and fair view of the state of the societies affairs as at 31st March, 2023 and for its income and expenditure for the year then ended.

John S D Millar ACMA, CGMA

26/05/2023



SPADS (SONG, PANTOMIME AND DRAMA SOCIETY)

Charity Registration Number: 1199306

**Independent Examiner's Report to the Trustees of
SPADS (Song, Pantomime and Drama Society)**

I report on the Accounts of the Charity for the year ended 31st March 2023.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed. It is my responsibility to examine the accounts under section 145 of the Charities Act and to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b of the Charities Act to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

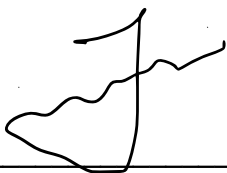
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accountants presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than that any not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John S D Millar ACMA, CGMA
Independent Examiner

26/05/2023

Date

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DETAILS OF OTHER ASSETS HELD

Other Assets

For use by the Society (and other persons and organisations subject to agreement)

<u>Description</u>	<u>Purchase Price</u>	<u>Current Value (approx.)</u>
Follow Spot Lights (x2)	£500.00	£500.00
Pro Light LEDJ Par Can (x14)	£1,176.00	£630.00
Roland TD-17KVX Electronic Drum Kit	£1,626.49	£1,100.00
Roland Keyboard	£850.00	£425.00
Various costumes, scenery, props, equipment etc	£ -	£5,000.00

TRUSTEES APPROVAL

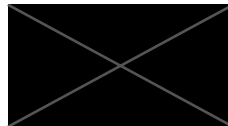
The accounts detailed within have been approved by the Trustees on the date shown below and are signed on their behalf.



Will Leete
Treasurer

26/05/2023

Date



Peter Wright
Chair

26/05/2023

Date