



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	Aug	2023		31	July	2024

### Section A

### Reference and administration details

Charity name

The Green 'A' Team

Other names charity is known by

Registered charity number (if any)

1199295

Charity's principal address

15 Hazelbank Close

Petersfield

Hants

GU31 4BY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Simon J Auty			Membership
2	Mrs Janet M Auty	Treasurer		Membership
3	Mr Luc Batory			Membership
4	Mr Michael D Finch	Chair		Membership
5	Mrs Stephanie Pinhorn	Secretary		Membership
6				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Acting Financial Manager	Mr Max Burrage	

### Name of chief executive or names of senior staff members (Optional information)

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## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

This organisation is governed by constitution.

How the charity is constituted  
(eg. trust, association, company)

Trustees oversee the organisation with daily running by the Management Committee which must have at least one trustee as a member.

Trustee selection methods  
(eg. appointed by, elected by)

Trustees can apply to be appointed both externally and internally of the organisation. Appointment of a Trustee is via the constitution-led application process and procedure.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The 'business' model of the organisation is based on the provision of a series of bespoke services via a group of inducted volunteers in a dedicated sector of the area of interest.

The services provided encompass technical theatre; this includes provision of equipment and personnel conversant in creative and production management to assist within other arts-driven organisations. The objective is to benefit the community in the performing and creative arts as a whole, by the contributions of unpaid volunteers.

The Management Committee (MC) pursues these hands-on goals and expectations, whilst the Trustees provide formal governance and strategic direction.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote the advancement and improvement of general education in relation to all aspects of art, drama and musical theatrical performance for all in the local community and to provide technical services to productions and presentations

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The organisation supports local theatrical performances and maintains its equipment assets.

Examples of the variety of productions roles undertaken by members include lighting and sound design, rig & operation, stage management services and AV provision for two major musicals, one pantomime, two plays, an entire music festival, a dance show and (at a separate venue) a junior one-act and a radio play.



## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

### Achievements and performance

#### Summary of the main achievements of the charity during the year

Members have been involved at all levels of productions, ranging from Heads of Department designing, coordinating and liaising, through to those assisting throughout production week in a variety of roles and including those who can only attend rigging (installation) and get-out (removal).

By inviting members to productions through our crew call system and encouraging them to volunteer for more progressive roles, with mentoring available, we are able to offer something for everyone whilst providing an invaluable service to local creative societies.

## Section E

### Financial review

#### Brief statement of the charity's policy on reserves

The charity continues to hold £12,000 in a savings account which is specifically to cover for the expected income loss when the Petersfield Festival Hall (the primary venue) is refurbished and dark for up to two years in the predicted near future. The Festival Hall refurbishment is at RIBA stage 3 and will enter RIBA stage 4 shortly. There is no firm build date/ closure yet.

#### Details of any funds materially in deficit

None

#### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

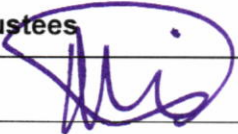
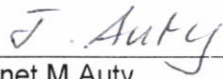
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F	Other optional information

Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael D Finch	Janet M Auty
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	2 . October 2024	

**The Green 'A' Team**  
Charity No 1199295  
**Receipts and Payments Account 2023/24**  
(for the period 1st August 2023 to 31st July 2024)



**General (unrestricted) Funds**

<b>Section A - Receipts and Payments</b>	<b>Last Yr</b>	<b>This Yr</b>
<b>A1 - Receipts</b>	<b>2022/23</b>	<b>2023/24</b>
Subscriptions	£0	£670
Donations	£10	£40
Interest on deposit account	£11	£376
Trading Activities (Invoiced)	£1,278	£8,413
Grant Funding	£0	£900
Other	£0	£0
<i>subtotal</i>	<u>£1,299</u>	<u>£10,400</u>
<b>A2 - Asset and investment sales</b>		
Proceeds from sale of investment assets		£0
Proceeds from sale of other assets		£693
<i>subtotal</i>	<u>£0</u>	<u>£693</u>
<b>Total Receipts</b>	<b>£1,299</b>	<b>£11,093</b>
<b>A3 Payments</b>		
Subhire charges	£91	£146
Maintenance	£53	£161
Management & Admin	£95	£1,233
Rent	£2,069	£8,370
Other	£0	£0
<i>subtotal</i>	<u>£2,308</u>	<u>£9,911</u>
<b>A4 Asset and investment purchases</b>		
Asset purchase for investment	n/a	n/a
Asset purchase retained for functional use	£90	£0
<i>subtotal</i>	<u>£90</u>	<u>£0</u>
<b>Total Payments</b>	<b>£2,398</b>	<b>£9,911</b>
<b>Net receipts/payments</b>	<b><u>-£1,099</u></b>	<b><u>£1,182</u></b>
<b>A5 Transfers between funds</b>		
EHDC Supporting Communities Grant	N/A	N/A
<b>A6 Cash Funds at year end</b>		
EHDC Supporting Communities Grant - to be distributed or returned by 31 Dec 2023	£1,273	£0
GNA Savings - £12k identified for no income period during Festival Hall refurbishment	£15,030	£15,401
Current account funds	£2,497	£3,307
<i>subtotal</i>	<u>£18,799</u>	<u>£18,708</u>

# The Green 'A' Team

Charity No 1199295

## Receipts and Payments Account 2023/24 (for the period 1st August 2023 to 31st July 2024)



### General (unrestricted) Funds

#### Section B - Statement of Assets and Liabilities (at the end of the period)

	2022/23	2023/24
<b>B1 Cash Funds</b>		
Cash in Hand (petty cash)	£0	£0
Cash in current account	£2,497	£3,307
EHDC Supporting Communities Grant - to be distributed or returned by 31 Dec 2023	£1,273	£0
Deposit account	£15,030	£15,401
<i>Total cash funds</i>	<b>£18,799</b>	<b>£18,708</b>
<b>B2 Other monetary assets</b>		
Tax reclaims due (estimated)	£0	£118
Recoverable debts	£0	£0
<b>B3 Investment assets</b>		
Investment assets (land, buildings etc)	£0	£0
<b>B4 Assets retained for the charity's own use</b>		
Luminaires (estimated value)	£47,349	£46,029
Cabling/Ancillary (estimated value)	£14,868	£14,868
Sound (estimated value)	£17,533	£17,533
Hardware (estimated value)	£4,576	£4,576
Other (estimated value)	£0	£0
<i>subtotal</i>	<b>£84,327</b>	<b>£83,007</b>
<b>B5 Liabilities</b>		
Council tax, £32 per month, received 80% compulsory discount til March 2025	£32	£34
Rent for storage space £660/mth, payment monthly in advance (£1320 deposit paid Aug 22)	£660	£660
Supplier Accounts	£0	£0



# The Green 'A' Team

Charity No 1199295

## Receipts and Payments Account 2023/24

(for the period 1st August 2023 to 31st July 2024)

### General (unrestricted) Funds



#### Basis for preparing the accounts (based on Charity Commission guidance CC16b, Jan 2017)

Section 133 of the Charities Act 2011 allows receipts and payments accounts provided gross income is not over £250,000. Amounts are rounded to nearest pound and the end of year cash balance is defined as 'balance at bank' + 'money received but not banked' - 'cheques written but not cleared'. Trust law requires separate accounting for each unrestricted, endowment and restricted fund that is managed. There are no Endowment or Restricted Funds in 2023/24. The Statement of Assets and Liabilities does not need full detail, it is only to convey a broad understanding. No valuation of assets is required unless meaningful (eg deposit account). Gifts of assets or services are not included in receipts and payments accounts - they are included in Statement of Assets and Liabilities.

#### Notes to the Accounts

The Report and Accounts consists of

- 1) Receipts and Payments Account - this document,
- 2) Statement of Assets and Liabilities - this document,
- 3) Independent Examiner report if gross income or total expenditure is over £25,000 - not applicable in 2023/24.

The Green 'A' Team (1199295) was registered 14th June 2022, obtained a bank account in February 2023 and started trading on 1st May 2023. To align future financial years the 22/23 year is a 13 month period, but only 3 months trading.

The Trustees declare, according to The Charitable Incorporated Organisations (General) Regulations 2012 that:

- a) the only guarantee given by the CIO where the liability is outstanding at the date of the statement of assets and liabilities relates to premises hire, where 2 months notice is required; and
- b) there are zero outstanding debts which are owed by the CIO and secured by an express charge on any of its assets.

The Trustees declare that they (nor any related party) have received zero remuneration or general expenses in running the organisation.

#### Grant funding received

East Hampshire District Council Supporting Communities Grant awarded for 3 years to The Green "A" Team (1080562) (the unincorporated charity). With the agreement of EHDC, the outstanding balance of was transferred to the CIO (1199295) and was fully spent by Dec 2023 in accordance with the grants terms.

Petersfield Town Council (PTC) awarded The Green "A" Team a Perennial Grant on 22nd January 2024. The amount of £900 was paid for the Council Financial Year of 23/24.

Microsoft offer 365 Business Basic as an affordable and accessible technology and tools to help nonprofits of all sizes achieve their missions. This is provided free of charge for up to 300 users, and thus technology costs are not shown in the accounts.

#### Signed by two trustees on behalf of all the trustees

Mrs J. Auty, Treasurer  
Trustee

Date

2 Oct 24

M. D. Finch, Chairman  
Trustee

Date

02 OCTOBER  
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