



Trustees' Annual Report

for the period

From (start date) **01 09 23** to (end date) **31 08 24**

Section A

Reference and administration details

Charity name **THE PTFA OF ST LUKES PRIMARY SCHOOL, CANNOCK**

Other names the charity is known by **—**

Registered charity number, (if any) **1199213**

Charity's principal address **PTFA C/O ST LUKES PRIMARY SCHOOL
NEW PENKROGE ROAD
CANNOCK**

Postcode **WS111HN**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CHARLIE THOMPSON			
2	LEA SPENCER			
3	KAREN ASTON			
4	JARED BURNELL			
5	JENNA WRIGHT			
6	MICHAEL WRIGHT.			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year
—	

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
—		

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg trust, association, company)

ASSOCIATION

Trustee selection methods
(eg appointed by, elected by)

ELECTED AT AGM BY THOSE ATTENDING

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO OFFER ADDITIONAL FUN ACTIVITIES FOR PUPILS TO ENJOY WHILST FUNDRAISING FOR ADDITIONAL SCHOOL RESOURCES, AS PER PARENT/KIND CONSTITUTION.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

THE SCHOOL BONFIRE INVITES LOCAL RESIDENTS TO THE EVENT. FRIENDS & FAMILY OF PUPILS ARE ABLE TO JOIN THE EVENT WHICH PROVIDES A SAFE, KNOWN ENVIRONMENT FOR BOTH PUPILS & PARENTS.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

VOLUNTEERS ARE CRUCIAL TO ENSURE MANY OF THE EVENTS TO TAKE PLACE. GIVING UP TIME DURING SCHOOL HOURS FOR STALLS AND AFTER SCHOOL / EVENINGS / WEEKENDS TO HELP SET UP / RUN STALLS AND ENSURE EVENTS ARE A SUCCESS. DBS IS APPLIED FOR ONLINE VIA SCHOOL AND RECORDS KEPT AT SCHOOL.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

BONFIRE & FIREWORKS DISPLAY CONTINUED TO BE A SUCCESSFUL, ENJOYABLE AND WELL ATTENDED EVENT.

THE SUMMER FAIR AGAIN WAS THOROUGHLY ENJOYED BY THE CHILDREN DURING THE DAY AND CONTINUED INTO THE AFTERNOON EVENING WITH THE AFTER PARTY AGNIX WHICH WAS AGAIN VERY POPULAR AND GENERATED FURTHER INCOME.

Section E

Financial review

Brief statement of the charity's policy on reserves

-

Details of any funds materially in deficit

-

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

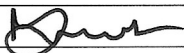
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

MICHAEL PAUL WRIGHT

Position (eg Secretary, Chair, etc)

TREASURER

Date

060625

Income:

Discos	4,783.38
Easter	102.12
Mothers Day/Fathers Day	1,612.35
Bonfire	11,280.77
Lottery	882.18
Xmas Fayre/Nativity etc	3,447.08
Summer Fayre	8,647.78
Sports Day	473.10
Misc	2,167.70
Cash for Clothes	323.60
Commission	47.25
Colour Run	6,876.27
Donations	1,292.66
Y6 Leavers	860.00

42,796.24
Expendure:

Insurance/Licences/Fees	668.00
Food/Drink	12,266.82
Gifts	4,630.65
Stationery	440.93
Event Payments	11,553.07
Other	1,585.11
Books	321.09

31,465.67
Balance Sheet at 31st August 2024

Cash at Natwest Bank @	
01.09.23	35,146.15
Cash at Virgin Money @	
01.09.23	391.90
Income	42,796.24
Balance in Float 01.09.23	217.96
	<hr/>
	<hr/>
	78,552.25

Expenditure	31,465.67
Cash at Natwest Bank	
31.08.24	46,241.78
Cash at Virgin Money	
@ 31.08.2024	-
Balance in Float	
31.08.24	844.80
	<hr/>
	<hr/>
	78,552.25

ACCOUNTANTS REPORT:

I have examined the above Receipts and Payments Account and in my opinion they show a true and fair view of movements of the PTFA of St Luke's Primary School for the year ended 31st August 2024.

Deb Culverwell FIAB
109 Sweetbriar Way
Heath Hayes
Cannock
WS12 2UL



Datedd 7th May 2025

Chairperson



Treasurer





Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The PTFA of ST Luke's Primary School Cannock

**On accounts for the year
ended**

31/8/2024

**Charity no
(if any)**

1199213

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10.6.25.

Name:

DEB CULVERWELL.

**Relevant professional
qualification(s) or body
(if any):**

IAB.

Address:

109 Sweetbair Way
Cannock
WS12 2UL.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.