



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023

To 31st March 2024

Charity name: 1st and 3rd New Barnet Scout Group

Charity registration number: 1199152

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIAL; AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	SCOUT MEETINGS AND ACTIVITIES, SPORTING ACTIVITIES, AWAY FROM HOME ACTIVITIES, SOCIAL AND COMMUNITY DEVELOPMENT ACTIVITIES
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	THE TRUSTEES HAVE HAD REGARD TO THE GUIDANCE ISSUED BY THE CHARITY COMMISSION ON PUBLIC BENEFIT

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	GRANTS ARE MADE TOWARDS THOSE WHO ARE UNABLE TO PAY FOR THE ACTIVITIES RUN

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	ALL POSITIONS AT THE GROUP ARE VOLUNTARY
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	THE GROUP HAS RUN NUMEROUS ACTIVITIES BASED ON THE PURPOSES OF THE CHARITY AND HAVE A VERY HEALTHY NUMBER OF INDIVIDUALS ATTENDING REGULARLY. THE GROUP IS OVER SUBSCRIBED AND CONTINUES TO RUN AWAY FROM HOME ACTIVITIES THAT ARE ESPECIALLY VALUABLE FOR MANY OF THE PARTICIPANTS. BENEFICIARIES ARE INVOLVED WITH MANY ACTIVITIES THAT SUPPORT THEIR SOCIAL AND COMMUNITY DEVELOPMENT, AND BENEFIT FROM FURTHER EDUCATION THAT SUPPLEMENTS ANY FORMAL EDUCATION. THE ABILITY TO WIDEN THEIR FRIENDSHIP GROUPS AND MEET OTHER PEOPLE IN THEIR

		COMMUNITY THROUGH THEIR COMMON LOVE OF SCOUTS IS A HUGE BENEFIT
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	THE GROUPS FINANCIAL POSITION IS HEALTHY WITH FUNDS IN THE BANK.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	SOME RESERVES ARE HELD FOR THE UPKEEP OF OUR PROPERTY AND TO ENSURE WE HAVE MONEY FOR THOSE WHO NEED TO APPLY FOR AID
Amount of reserves held	Para 1.22	£27,520
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	SCOUT ASSOCIATION GOVERNING DOCUMENT
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES ARE SELECTED AT THE ANNUAL GENERAL MEETING

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		

Reference and Administrative details

Charity name	1 ST AND 3 RD NEW BARNET SCOUT GROUP
Other name the charity uses	
Registered charity number	1199152
Charity's principal address	80 MARGARET ROAD, NEW BARNET, HERTS, EN4 8AA

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	TIM COCKBURN	CHAIR		
	2	ANITA HUTCHENCE	TREASURER		
	3	PETER BEST	TRUSTEE		
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	17				
	18				
	19				
	20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)		
	Full name(s)		
	Position (eg		
	Secretary, Chair, etc)		
	Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
1st & 3rd New Barnet Scout Group

No (if any)
1199152

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions & Scout Activities	17,397	-	-	17,397	25,588
Rental of Premises	38,033	-	-	38,033	37,996
Grants Received	600	6,000	-	6,600	31,470
Gift Aid Received	4,895	-	-	4,895	4,682
Other Income	163	-	-	163	1,960
Donations Received	744	-	-	744	2,153
Misappropriated Fund Recovered	20,707	-	-	20,707	-
	-	-	-	-	-
Sub total (Gross income for AR)	82,539	6,000	-	88,539	103,849
A2 Asset and investment sales, (see table).					
Sales of Fixed Assets	-	-	-	-	1,900
	-	-	-	-	-
Sub total	-	-	-	-	1,900
Total receipts	82,539	6,000	-	88,539	105,749
A3 Payments					
Scout Activities & Refreshments	18,287	-	-	18,287	36,450
Repairs & Maintenance	12,553	-	-	12,553	19,445
Light, Heating & Power	9,696	-	-	9,696	6,506
Cleaning	6,009	-	-	6,009	6,147
Other Premises Costs	6,735	-	-	6,735	3,975
Annual Capitation Fees	4,135	-	-	4,135	4,243
Other Administration Costs	1,120	-	-	1,120	1,935
Accountancy Fees	-	-	-	-	500
IT Software & Consumables	542	-	-	542	810
Misappropriated Funds (To be Recovered)	5,836	-	-	5,836	14,280
Sub total	64,913	-	-	64,913	94,291
A4 Asset and investment purchases, (see table)					
Purchase of Fixed Assets	1,556	-	-	1,556	26,413
Deposit Paid for Minibus	-	6,000	-	6,000	-
Sub total	1,556	6,000	-	7,556	26,413
Total payments	66,469	6,000	-	72,469	120,704
Net of receipts/(payments)	16,069	-	-	16,069	14,955
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,541	-	-	11,451	26,406
Cash funds this year end	27,610	-	-	27,520	11,451

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Current Account	3,462	-	-
	Barclays Saver Account	24,058	-	-
		-	-	-
	Total cash funds	27,520	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Misappropriated Funds Recoverable	1,372	-	-
	Deposit Paid for Minibus	9,751	-	-
	Accounts Receivable	2,518	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Plant & Machinery for Scout Group Use		27,969	27,969
	Land & Buildings		-	650,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accounts Payable	General	682	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



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CHARITY COMMISSION
FOR ENGLAND AND WALES**Independent examiner's
report on the accounts****Section A****Independent Examiner's Report****Report to the trustees/
members of**Charity Name
1st & 3rd New Barnet Scout Group**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

1199152

Set out on pages

1&2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:**Date:**

13 January 2025

Name:

Lorraine Yates T/A Yates Accountancy

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountant & Chartered Tax Advisor

Address:

64 Somerset Road, New Barnet, Hertfordshire, EN5 1JD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The Statement of Assets and Liabilities includes Land & Buildings which have been occupied by the Scout Group for a long period of time, and from which the Scout Group benefits from the rental income generated. This property is currently unregistered with the Land Registry and will remain so for the present time due to the high costs and difficulty involved with arranging such a registration. The Land and Buildings have been included within the accounts at the value of £650,000 which is deemed to be a reasonable valuation by the Trustees.

In the previous accounting period the Independent Examination highlighted that funds were being misappropriated from the charity bank account. A further number of these transactions fall into the current period being reviewed. This issue has been addressed by the Trustees, the individual in question is no longer associated by the Scout Group, and the misappropriated funds have been recovered.

The financial controls of the Scout Group should be strengthened to ensure that this situation cannot arise again. Cheque and cash payments should be avoided, and all payments should be made through the Scout Group bank account. There should be two signatories set up to approve payments to ensure that only valid purchases / expense payments are made. When invoices are received from suppliers, bank details should be independently verified with new suppliers to ensure that there has been no amendment to the presented bank details (either internally or via email hack).

When large donations are received by the charity, some form of documentation should be requested from the donor to support the donation and where Gift Aid can be claimed the donor should complete the HMRC Gift Aid Declaration Form (either for single or multiple donations).

Purchase invoices / expenses should only be paid on receipt of the supporting invoice / receipt and this should always be uploaded to Xero to support the payment. Items in the Xero bank reconciliation should not be reconciled without the supporting documentation where possible.

The following GOV.UK Link provides further advice on setting up the correct financial controls for the charity:

<https://www.gov.uk/government/publications/internal-financial-controls-for-charities-cc8/internal-financial-controls-for-charities>