

Charity registration number 1199124 (England and Wales)

**HAILSHAM FOODBANK**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**



# HAILSHAM FOODBANK

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mr M Brown  
Mr S D Fry  
Rev R M Graham  
Mr C P Joyes  
Father R P Kelly  
Mr P Kigera  
Mr S P Mewett

**Charity number (England and Wales)**

1199124

**Principal address**

4 Market Square  
Hailsham  
East Sussex  
BN27 1AG

**Independent examiner**

Colin Dadswell FCA FCCA DChA  
Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

**Bankers**

CAF Bank Ltd  
25 Kings Hill  
West Malling  
Kent  
ME19 4JQ

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# HAILSHAM FOODBANK

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# HAILSHAM FOODBANK

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2025

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The objects of the charity are the relief of financial hardship amongst people in Hailsham and the surrounding area in such ways as the Trustees from time-to-time think fit, in particular, but not exclusively by:

- Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services

and to provide such services with a Christian ethos, supported by churches in Hailsham.

The Charity achieves these objects by providing a Foodbank service in the town in conjunction with the Trussell Trust.

#### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

##### *Significant activities and achievements against objectives*

Between April '24 and March '25 the foodbank gave out 4,789 emergency food parcels to local people. This is a 19% decrease compared to last year thanks to the continued work of the Financial Inclusion team in assisting people with income maximisation and debt. Due to the ongoing cost of living crisis, with many households struggling to balance their finances, 26% of the food given out had to be sourced from other foodbanks or purchased.

To help us keep up with the demand of purchasing food, a number of local companies have joined our Sponsor Our Shelves scheme, giving a monthly monetary donation. We've hosted a number of Community Breakfasts at a local church which have helped to gather more feedback from the wider community. One of these was as part of Trussell's Guarantee Our Essentials campaign where people wrote their views on a tablecloth. Our Community Engagement & Campaigns Lead presented a local school with a certificate as the first to join a charter as part of their Fair for All Families campaign.

Volunteers have continued to play a vital role in serving people who use the foodbank, collecting donations and delivering to those who cannot access our distribution centre in Hailsham

#### **Financial review**

The Charity received income of £307,538 and incurred expenditure of £265,987 during the year ended 31 March 2025. The overall result for the year was a surplus of £41,551.

At 31 March 2025 the Charity had a positive fund balance of £219,231 made up of £44,552 in restricted funds and £174,679 in general unrestricted funds.

#### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

# HAILSHAM FOODBANK

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation, registered with the Charity Commission in England and Wales on 30 May 2022.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr M Brown  
Mr S D Fry  
Rev R M Graham  
Mr C P Joyes  
Father R P Kelly  
Mr P Kigera  
Mr S P Mewett

### *Recruitment and appointment of trustees*

New trustees with appropriate skills and experience are appointed as and when the need arises.

The trustees' report was approved by the Board of Trustees.



Mr S P Mewett

**Trustee**

Date: 14/8/2025

# **HAILSHAM FOODBANK**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

### ***FOR THE YEAR ENDED 31 MARCH 2025***

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# HAILSHAM FOODBANK

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAILSHAM FOODBANK

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I report to the trustees on my examination of the financial statements of Hailsham Foodbank (the charity) for the year ended 31 March 2025.

### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

### Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



### Colin Dadswell FCA FCCA DChA

Caladine Limited  
Chantry House  
22 Upperton Road  
Eastbourne  
East Sussex  
BN21 1BF

Date: 01/09/2025

# HAILSHAM FOODBANK

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>Income from:</b>							
Donations and legacies	3	250,762	51,992	302,754	288,651	69,783	358,434
Investments	4	4,784	-	4,784	1,854	-	1,854
<b>Total income</b>		<u>255,546</u>	<u>51,992</u>	<u>307,538</u>	<u>290,505</u>	<u>69,783</u>	<u>360,288</u>
<b>Expenditure on:</b>							
Charitable activities	5	191,566	74,421	265,987	185,101	49,333	234,434
Other expenditure	10	-	-	-	1,308	-	1,308
<b>Total expenditure</b>		<u>191,566</u>	<u>74,421</u>	<u>265,987</u>	<u>186,409</u>	<u>49,333</u>	<u>235,742</u>
<b>Net income/(expenditure)</b>		63,980	(22,429)	41,551	104,096	20,450	124,546
Transfers between funds	17	(22,800)	22,800	-	(1,502)	1,502	-
<b>Net movement in funds</b>	7	41,180	371	41,551	102,594	21,952	124,546
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		<u>133,499</u>	<u>44,181</u>	<u>177,680</u>	<u>30,905</u>	<u>22,229</u>	<u>53,134</u>
<b>Fund balances at 31 March 2025</b>		<u>174,679</u>	<u>44,552</u>	<u>219,231</u>	<u>133,499</u>	<u>44,181</u>	<u>177,680</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# HAILSHAM FOODBANK

## STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
<b>Fixed assets</b>					
Property, plant and equipment	12		7,126		8,679
<b>Current assets</b>					
Inventories	13	3,240		1,399	
Trade and other receivables	14	7,005		9,258	
Cash at bank and in hand		204,834		166,827	
		215,079		177,484	
<b>Current liabilities</b>	15	(2,974)		(8,483)	
<b>Net current assets</b>			212,105		169,001
<b>Total assets less current liabilities</b>			219,231		177,680
<b>The funds of the charity</b>					
Restricted income funds	17	44,552		44,181	
Unrestricted funds	18	174,679		133,499	
		219,231		177,680	

The financial statements were approved by the trustees on 14/8/2025

Mr P Kipara  
Trustee

Mr S P Mewett  
Trustee

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

#### Charity information

Hailsham Foodbank is a Charitable Incorporated Organisation registered 30 May 2022.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies (Continued)

#### Donated goods and services

Where practicable, the value gifts in kind donated for distribution to the beneficiaries of the charity are shown as income in the financial statements upon receipt. Donated food for the Foodbank has been measured at £2.79/kg (2024: £2.37/kg). This value is recognised as a component of donations with an equivalent amount recognised as charitable expenditure.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

### 1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Fixtures and fittings	20% Reducing Balance
Computers	20% Reducing Balance
Motor vehicles	20% Reducing Balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

### 1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

### 1.8 Inventories

The Balance sheet includes the estimated value of food held at the year end for distribution to beneficiaries in the next financial period. The estimated cost of food is calculated by weight at an average retail cost of £2.79 per kilogram (2024: £2.37 per kilogram).

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies (Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	134,399	-	134,399	170,825	-	170,825
Grants	26,939	51,992	78,931	27,605	69,783	97,388
Donated goods and services	89,424	-	89,424	90,221	-	90,221
	<u>250,762</u>	<u>51,992</u>	<u>302,754</u>	<u>288,651</u>	<u>69,783</u>	<u>358,434</u>
<b>Donations and gifts</b>						
Donations	129,605	-	129,605	59,967	-	59,967
Gift aid recovered	4,794	-	4,794	4,421	-	4,421
Funds transferred from The Crosslink Trust	-	-	-	106,437	-	106,437
	<u>134,399</u>	<u>-</u>	<u>134,399</u>	<u>170,825</u>	<u>-</u>	<u>170,825</u>
<b>Grants</b>						
East Sussex County Council	11,840	-	11,840	22,441	-	22,441
Trussell Trust	7,960	50,957	58,917	-	51,533	51,533
PJ Skips	-	-	-	-	10,000	10,000
Crowdfunding	2,439	-	2,439	3,314	-	3,314
Sussex Community Foundation	-	-	-	-	2,500	2,500
Groundwork UK	-	-	-	1,500	-	1,500
Chalk Cliff Trust	-	-	-	-	4,485	4,485
Sponsor Our Shelves	4,200	-	4,200	-	-	-
Other grants under £1,000	500	1,035	1,535	350	1,265	1,615
	<u>26,939</u>	<u>51,992</u>	<u>78,931</u>	<u>27,605</u>	<u>69,783</u>	<u>97,388</u>

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	4,784	1,854

### 5 Expenditure on charitable activities

	Foodbank 2025 £	Foodbank 2024 £
<b>Direct costs</b>		
Staff costs	118,153	74,096
Depreciation and impairment	1,753	2,170
Food purchases and value of donated food	95,249	104,641
Motor expenses	2,794	2,246
Sundry expenses	1,144	184
Waste disposal	1,453	1,600
Warehouse expenses	198	884
Van rental costs	-	139
Community Money Advice costs	13,778	19,198
Acts 435 gifts	1,035	1,370
	235,557	206,528
<b>Share of support and governance costs (see note 6)</b>		
Support	23,262	21,703
Governance	7,168	6,203
	265,987	234,434
<b>Analysis by fund</b>		
Unrestricted funds	191,566	185,101
Restricted funds	74,421	49,333
	265,987	234,434

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 6 Support costs allocated to activities

	2025 £	2024 £
Rent and rates	11,391	13,634
Telecommunications and IT	2,473	2,285
Office expenses	1,380	1,527
Insurance	2,540	1,487
Light and heat	4,024	470
Software fees and licensing	1,513	1,548
Training	273	685
Bank charges	77	67
Governance costs	6,759	6,203
	<u>30,430</u>	<u>27,906</u>
<u>Analysed between:</u>		
Foodbank	<u>30,430</u>	<u>27,906</u>

	2025 £	2024 £
<b>Governance costs comprise:</b>		
Independent examination fees	570	540
Accountancy	1,368	1,212
Legal and professional	1,012	730
Bookkeeping	3,809	3,721
	<u>6,759</u>	<u>6,203</u>

### 7 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	570	540
Depreciation of owned property, plant and equipment	1,753	2,170
Loss on disposal of property, plant and equipment	-	1,308
	<u></u>	<u></u>

### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 9 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	5	3

#### Employment costs

	2025 £	2024 £
Wages and salaries	109,903	70,842
Social security costs	4,618	613
Other pension costs	3,632	2,641
	118,153	74,096

There were no employees whose annual remuneration was more than £60,000.

#### Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025 £	2024 £
Aggregate compensation	35,662	33,668

### 10 Other expenditure

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Net loss on disposal of tangible fixed assets	-	1,308

### 11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.



# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 12 Property, plant and equipment

	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2024	5,546	2,897	4,000	12,443
Additions	-	200	-	200
At 31 March 2025	5,546	3,097	4,000	12,643
<b>Depreciation and impairment</b>				
At 1 April 2024	1,997	967	800	3,764
Depreciation charged in the year	710	403	640	1,753
At 31 March 2025	2,707	1,370	1,440	5,517
<b>Carrying amount</b>				
At 31 March 2025	2,839	1,727	2,560	7,126
At 31 March 2024	3,550	1,929	3,200	8,679

### 13 Inventories

	2025	2024
	£	£
Finished goods and goods for resale	3,240	1,399

### 14 Trade and other receivables

	2025	2024
	£	£
<b>Amounts falling due within one year:</b>		
Other receivables	5,242	8,224
Prepayments and accrued income	1,763	1,034
	7,005	9,258

### 15 Current liabilities

	2025	2024
	£	£
Accruals and deferred income	2,974	8,483

### 16 Retirement benefit schemes

	2025	2024
	£	£
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	3,632	2,641

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 16 Retirement benefit schemes (Continued)

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
Citizens Advice Adviser	-	5,000	(5,000)	-	-
Community Money Advice	-	10,468	(7,183)	-	3,285
Acts 435	-	1,035	(1,035)	-	-
Warehouse Supervisor	2,228	-	(23,245)	21,017	-
Warehouse Facilities	5,923	-	(3,850)	-	2,073
Organisation & Local Mobilisation Grant	33,530	35,489	(29,825)	-	39,194
SCF re Social Media	2,500	-	(4,283)	1,783	-
	<u>44,181</u>	<u>51,992</u>	<u>(74,421)</u>	<u>22,800</u>	<u>44,552</u>

Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Citizens Advice Adviser	5,000	4,485	(9,485)	-	-
Community Money Advice	8,074	-	(9,576)	1,502	-
Acts 435	-	1,265	(1,265)	-	-
Warehouse Supervisor	6,617	17,464	(21,853)	-	2,228
Warehouse Facilities	2,538	4,200	(815)	-	5,923
Organisation & Local Mobilisation Grant	-	39,869	(6,339)	-	33,530
SCF re Social Media	-	2,500	-	-	2,500
	<u>22,229</u>	<u>69,783</u>	<u>(49,333)</u>	<u>1,502</u>	<u>44,181</u>

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 17 Restricted funds (Continued)

#### Citizens Advice Adviser

Grant funding was received to cover the costs of providing an adviser from Citizens Advice who is based at the foodbank to provide advice to users as needs arise. Costs paid to the adviser are set against the funding received.

#### Community Money Advice

Grant funding was received to cover the costs of providing a Community Money Adviser who is based at the foodbank to provide financial advice to users as needs arise. Costs paid to the adviser are set against the funding received.

#### Acts 435

Acts 435 (registered charity number 1131305) is a platform that facilitates a connection between those who are in need and those who want to help. A partner charity can post a request for help on behalf of an individual onto the Acts 435 platform so it can be met by donors. The money collected by Acts 435 is distributed to the partnered charity. The partnered charity can then purchase the items appealed for and subsequently donate them to the individual in need. The restricted fund represents monies received from Acts 435 and the corresponding expenditure.

#### Warehouse Supervisor

Grant funding was received to offset the costs of employing a warehouse supervisor for additional hours. Wages paid to the supervisor are set against the funding received.

#### Organisation & Local Mobilisation Grant

Grant funding for a full time post of a Local Organiser to lead local campaigns looking at how to reduce poverty.

#### SCF re Social Media Grant

A grant from Sussex Community Foundation to fund the part time Communications Officer role.

#### Warehouse Facilities

Grant funding was received to offset the costs of renting a warehouse where food donations are stored. Rent and associated costs are charged to the fund.

### 18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	133,499	255,546	(191,566)	(22,800)	174,679
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	30,905	290,505	(186,409)	(1,502)	133,499

# HAILSHAM FOODBANK

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 19 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Property, plant and equipment	7,126	-	7,126
Current assets/(liabilities)	167,553	44,552	212,105
	<u>174,679</u>	<u>44,552</u>	<u>219,231</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Property, plant and equipment	8,679	-	8,679
Current assets/(liabilities)	124,820	44,181	169,001
	<u>133,499</u>	<u>44,181</u>	<u>177,680</u>

### 20 Related party transactions

There were no disclosable related party transactions during the year.