

Commentary on the model Trustees' Annual Report and accounts: The Phoebe Hoskin Trust

The charity had an income of £3050 in the year and is eligible for independent examination. As the charity is below the larger charity threshold it may also prepare a simple annual report (refer to CC15d Charity Reporting and Accounting: The essentials and the Charities (Accounts and Reports) Regulations 2008). An example report by the charity's the independent examiner (see 'CC32- Independent Examination of Charity Accounts' for further examples of examiner's reports) is also included.

The trustees' annual report CC16b pro forma

Trustees do not have to use the pro forma to write their annual report but the form includes all the information trustees must provide and gives an opportunity to provide further optional information if the trustees so wish.

The '**Summary of the main activities undertaken**' also includes confirmation that the trustees have had regard to our guidance on public benefit when planning the charity's activities. Further information about is provided in a '**Summary of the main achievements**'. Additional voluntary information is provided about the contribution made by volunteers, collaboration with other organisations and details of the charity's main policies and future plans. In addition, the report confirms that the trustees received no remuneration or other benefits from the charity.

The accounts CC16a pro forma (in original form as a separate excel document)

The accounts pro forma is suitable for comparatively straightforward accounts. Before using the pro forma please read the completion notes. We also recommend that a bank reconciliation is prepared to reconcile the closing balance at bank before completing the form. Also charities with several restricted funds or more complex affairs may need to summarise their information before using the pro forma or alternatively use it as a tool to assist in the design of their own accounts.

The statement of assets and liabilities includes online banking



Trustees' annual report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2023		10	09	2024

Reference and administration details

Charity name *The Phoebe Hoskin Trust*

Other names charity is known by *Na*

Registered charity number (if any) *1199081*

Charity's principal address *54*

Horsham Lane

Plymouth

Postcode

PL5 4NP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<i>Jade Hoskin</i>	<i>Chair</i>		
2	<i>Joe Howell</i>	<i>Trustee</i>		
3	<i>Michael Howell</i>	<i>Trustee</i>		
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17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Jade Hoskin	
Joe Howell	
Michael Howell	

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address
Bank	Co-operative Bank	1 Balloon St, Manchester M60, 4EP

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	<i>Constitution 25 May 2022</i>
How the charity is constituted (eg. trust, association, company)	<i>Unincorporated association</i>
Trustee selection methods (eg. appointed by, elected by)	<i>Trustees are appointed, No trustees have been reappointment during this time,</i>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

Policies and procedures adopted for the induction and training of trustees

The charity's organisational structure and any wider network with which the charity works

Relationship with any related parties

Trustees' consideration of major risks and the system and procedures to them

The Phoebe Hoskin Trust aims to support families that have lost a child or have a child with terminal illness between the ages of 1-4 years of age

There is a safeguarding policy in place if there is a child in danger, this would be reported to safeguarding following the policy,

The Phoebe Hoskin supplies memory boxes and NG tube boxes to the NHS and to children hospices around the UK, free of charge,

Ng Tube boxes and memory boxes are supplied to the community across the UK if they have requested via the website or social media,

The trustees of the charity have not have any mandatory training as this is not need at this time.

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO RELIEVE THE SUFFERING AND EMOTIONAL DISTRESS AMONGST PARENTS AND FAMILIES WHO HAVE EXPERIENCED PRE AND POST LOSS OF A BABY OR INFANT, IN PARTICULAR BUT NOT EXCLUSIVELY BY;

A) THE PROVISION OF MEMORY BOXES EITHER THROUGH HOSPITALS, HOSPICES OR DIRECTLY TO THE AFFECTED FAMILIES

B)) PROVIDING SUPPORT AND ADVOCACY TO BEREAVED PARENTS BY THE PROVISION OF SUPPORT ACTIVITIES WITH OTHER BEREAVED PARENTS

C) C) ANY OTHER MEANS AS THE TRUSTEES DETERMINE

Summary of the main activities undertaken for the public benefit in relation to these objects

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

- *Three Peaks across Wales and Scotland*
- *Designed a new NG tube boxes for children that need support with feeding.*
- *To develop a memory garden at Derriford Hospital*

These activities benefit families and terminal children by developing their self-confidence with a feeding tube and the memory garden has supported families with grief after losing a child, this also provides a safe area for families to memory their child and personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

We are grateful for the many hours volunteers, including our trustees who have spent time listening and encouraging our families to understand their grief. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

Achievements and performance

Summary of the main achievements of the charity during the year.

Tamerton Carnival Saturday 13 May- and 11th May 2024

The Phoebe Hoskin held a stall to share the charities aims and goals, during this event £120 was donated. During this event families would ask the charity to supply memory boxes for families

The first of May the first year of the charity 25 May 2023 Second Year of being a charity 25 May 2024

24th June 2023 Forever and always Garden at Derriford Hospital opening day, During the event families have come to see the work that has been done by our volunteers, this has shown the beautiful place that gives families somewhere to grieve,

1 July 2023 The man vs coast 23 mile Cornwall run, This event was done by two of our supporters, they came 47th in the race and have raised money for the Phoebe Hoskin trust, This has helped us to raise money and has also supported the charity by raising awareness to the cause of the charity,

17th October 2023

The Phoebe Hoskin teamed up with the Luna fund to create an event for October memory walk, Families attended this event and lit a candle in memory of their children, this has supported families to come together to remember their children and be around other families that have gone through the same situation,

Crownhill conservatories LTD- December have donated a Christmas tree to the forever and always garden for families to place a decoration on it for their child, They kindly donated £200 along side this

1st February 2024-

The Phoebe Hoskin trust created a NG tube box, This has supported children to not feel scared of a feeding tube that they need to ensure that they are receiving supplements and food. This has also supported families to help understand what an NG tube is.

Financial review

Brief statement of the charity's policy on reserves

Cash at bank at 8/9/2024 was £833.87 in unrestricted funds. The main financial fund have been donations or raised via a charity event, there has not been a loss of the financial year, The funds are held to cover 9 months operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur.

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You **may choose** to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising).

How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been, donations, raising money at event that the charity has held via volunteers raising money,

The charity has had a small income for Go fund me and selling raffle tickets to win an item,

Other optional information

Future Plans

The coming year will see a continued support families that are grieving, we will also be supporting children that have a terminal illness, This year we will be planning some event that will support our charity to raise fund to ensure that the charity is able to continue to support this cause

Declaration

The trustees declare that they have approved the trustees' report above. Signed

on behalf of the charity's trustees

Signature(s)	<i>J Hoskin</i>	
Full name(s)	<i>Jade Hoskin</i>	
Position (eg secretary, chair, etc)	<i>Chair</i>	
Date	<i>08/09./2024</i>	



Independent examiner's report on the accounts

Report to the trustees/ members of	Charity Name <i>The Phoebe Hoskin Trust</i>
On accounts for the year ended	<i>08/09/2024</i>
Set out on pages	<i>9 and 10</i>

Responsibilities and basis of report

I report to the trustees on my examination of the accounts for the year ended 31 December 2016.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:	<i>Jhoskin</i>	Date:	<i>08/09/2024</i>
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Name:	<i>Jade Hoskin</i>
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Relevant professional
qualification(s) or body
(if any): Address:

<i>54 Horsham lane</i>
<i>Plymouth</i>
<i>PL5 4Np</i>

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None to report



Charity Name <i>The Phoebe Hoskin Trust</i>	No (if any) 999xx9
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Receipts and payments accounts

CC16a

for the period	Period start date <i>01/01/2016</i>	To	Period end date <i>8/9/24</i>
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Charity Name

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
<i>Grants & Donations</i>	2667	-	-	2667	2667
<i>Membership subscriptions</i>	0	-	-	0	0
<i>Fundraising:</i>	133	-	-	133	133
<i>Activities</i>	250	-	-	250	250
<i>Interest</i>	0	-	-	0	0
<i>Gift aid receipts</i>	0	-	-	0	0
Sub total			-		
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	3050	0	0	3050	3050
A3 Payments					
<i>NG boxes</i>	320	-	-	320	320
<i>Memory Boxes</i>	450	-	-	450	450
<i>Adverting</i>	290	-	-	290	290
<i>Royal Mail</i>	74	-	-	74	74
<i>Canva</i>	132	-	-	132	132
<i>Insurance</i>	188	-	-	188	188
<i>New Garden Project</i>	-	-	-	-	-
<i>Administration</i>	-	-	-	-	-
Sub total	1454	0	-	-	-
				1454	1454

A4 Asset and investment purchases, etc.		-	-		0
Total payments	0	-			
Net of receipts/(payments)		-)
A5 Transfers Between Funds		-	-		-
A6 Cash funds last year end		-			
Cash funds this year	0	-	-		0

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	833.87	-	-
		-	-	-
	Total cash funds		-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets			-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
		Unrestricted	-	-
		Unrestricted	-	
		Unrestricted	-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
		Unrestricted		
Signed (on behalf of all the trustees)	J	Ja		