



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2024		31	March	2025

## Section A Reference and administration details

Charity name	Malvern Green Space
Other names charity is known by	n/a
Registered charity number (if any)	1199046
Charity's principal address	45 Wedderburn Rd
	Malvern
	Worcestershire
Postcode	WR14 2DF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debra Lewis-Farley	Chair	From 26.10.24 until present	
2	Debra Lewis-Farley	No office	From charity inception until 26.10.24	
3	Sarah Bevan		From charity inception until present	
4	Leo Lewis-Farley		From 26.10.24	
5	Margaret St John		From 26.10.24	
6	Nadia Abdo	Chair	From charity inception until 26.10.24	
7	Emma Mary Gathergood		From charity inception until 27.8.24	
8				
9				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	We are a Charity Incorporated Organisation (CIO) using the association model.
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by members.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Two new trustees were appointed in October 2024 following the retirement of one trustee in summer 2024 and the departure of the previous Chair of Trustees (who was the charity's founding member) in October 2024.

Current trustees are revisiting the charity structure and governance, including policies and procedures.

In addition we have a Management Team in place (some trustees are members), who manage events and projects, and who make decisions about the day to day running of our projects (with trustee input / subject to trustee approval).

We have a large team of volunteers who are vital for our different activities.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Current objects, under revision:

The protection and preservation of the environment for the public benefit in the Malvern District by:

- a) the promotion of waste reduction, re-use, reclamation, recycling, use of recycled products and the use of surplus;
- b) advancing the education of the public about all aspects of waste generation, waste management and waste recycling.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **1. Community lunches**

Using food provided by FareShare, which would otherwise be wasted, and using a team of volunteers, we prepare and serve a vegan 3-course meal twice a month. This is provided free or for a donation.

This helps prevent food waste; educates the public on the potential for using leftover or “imperfect” food; educates the public on the possibility of tasty and healthy vegan food; and brings people together in a social environment based on cooperation and care. All of this helps reduce food-related carbon emissions, helps people save money, helps people learn new cooking and food-use skills, and improves community cohesion and reduces loneliness.

### **2. Community sharing hubs**

Once or twice a month we provide a ½ day session where we serve a light lunch, again using “waste” food; we run a used clothing exchange (free or for a donation); we provide a clothes mending and sewing advice service.

This achieves similar outcomes to the Community Lunches, on a smaller scale.

This also helps people to mend or alter their current clothes, or pick up clothing which is new to them. This helps people learn new skills, helps people save money, and reduces clothing waste which is a significant environmental concern.

### **3. Seed and plant share**

Once a month in the growing season we run a Seed and Plant share day where people bring surplus seeds, plants and garden produce, and take away what they like, free or for a donation. We have experienced gardeners who are available to provide growing advice and encouragement.

This helps people improve their gardening confidence and ability, helps people learn new skills, helps people save money, and reduces the environmental impact of buying commercially grown seeds, plants and food.

### **4. Sustainable fashion show**

Once a year we put on a fashion show on a local community centre. All clothing is second-hand or fashioned from used materials. We include information, in an entertaining way, about the environmental costs of the “fast fashion” industry.

This helps people to feel more confident and positive about using second-hand / repaired clothing, and brings people together in a social environment based on cooperation and shared fun, increasing community cohesion.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not issue grants.

We do not make investments.

Volunteers are fundamental to Malvern Green Space and we rely heavily on the contribution of volunteers to run all projects and events. The time, energy, ideas and enthusiasm of volunteers is not only vital to our work but is part of what we are attempting to achieve. We believe that working together towards a common purpose, learning, sharing, supporting and empowering one another, facilitates community cohesion and wellbeing. Our work therefore increases the resilience of the individuals who participate as volunteers, and of the recipients of our services, as well as of our community more widely.

We minimise the number of people whom we pay for their services in order to maximise funds spent on projects with public benefit. Two members of the Management Team, who coordinate activities at the main events we run, claim expenses and reimbursement for hours worked. We employ an accountant year end to complete our accounts. All other work is done on a voluntary basis.

## Section D

## Achievements and performance

## Summary of the main achievements of the charity during the year

During this year we have:

1. Provided free or low-cost meals on approximately 20 occasions, with approximately 30-50 attendees at each meal.

Each meal has saved a large amount of food from being wasted.

2. At our Community Hubs, we provided a lighter meal of soup and cake, along with clothes repairs, second-hand clothes and surplus food to take away, and companionship and information on climate and nature issues and local community activities, on approximately 20 occasions.

Each hub has saved a large amount of clothing from being scrapped.

3. Provided plants and locally sourced seeds to share, along with expert gardening advice and a light lunch, all free or for a donation, on approximately 10 occasions.

Each plant share day has helped people get food plant seeds, and learn gardening skills and seed saving methods.

4. We held a sustainable fashion show in a Malvern community centre, using only second-hand and “upcycled” clothes.

This raised awareness of the harmful environmental impact of “fast fashion” and encouraged attendees to feel more confident about reusing clothes rather than buying new.

By doing all the above we have been able to teach some gardening, sewing and cooking skills, to attendees and volunteers. We have also helped many people to save money which they would otherwise have had to spend on food and clothes.

## Section E Financial review

### Brief statement of the charity's policy on reserves

We do not hold large reserves, normally we hold approximately sufficient to account for the next year's running costs.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funds is grants. This is topped up by donations.

We do not currently fundraise in any other way.

Expenditure has been almost entirely on direct provision of services to the public – in particular the costs of venue hire, food and management of events. Lesser amounts have been spent on e.g. equipment to support this provision; accountant service; volunteers' training in food hygiene.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	D. Lewis-Farley	Sarah J. Bevan
Full name(s)	Debra Gay Lewis-Farley	Sarah Jane Bevan
Position (eg Secretary, Chair, etc)	Chair	
Date	9.12.25	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Malvern Green Space

1199046

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2024

To

31/03/2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	7,793	-	-	7,793	6,582
Grants	4,250	5,500	-	9,750	5,318
<b>Sub total (Gross income for AR)</b>	<b>12,043</b>	<b>5,500</b>	<b>-</b>	<b>17,543</b>	<b>11,900</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,043</b>	<b>5,500</b>	<b>-</b>	<b>17,543</b>	<b>11,900</b>
<b>A3 Payments</b>					
Bank Charges	71	-	-	71	72
Volunteers expenses	5,767	-	-	5,767	6,532
Hall Hire	2,934	500	-	3,434	2,910
Printing & IT costs	273	-	-	273	188
Food	20	2,753	-	2,773	2,937
Mileage	78	-	-	78	285
Equipment	1,801	-	-	1,801	578
Insurance	181	-	-	181	180
Accounting	900	-	-	900	900
Training	490	-	-	490	15
Fashion show	-	2,150	-	2,150	-
Grow bags	412	-	-	412	-
HSF	-	300	-	300	-
<b>Sub total</b>	<b>12,927</b>	<b>5,703</b>	<b>-</b>	<b>18,630</b>	<b>14,597</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,927</b>	<b>5,703</b>	<b>-</b>	<b>18,630</b>	<b>14,597</b>
<b>Net of receipts/(payments)</b>	<b>( 884 )</b>	<b>( 203 )</b>	<b>-</b>	<b>( 1,087 )</b>	<b>( 2,697 )</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,876</b>	<b>248</b>	<b>-</b>	<b>16,124</b>	<b>18,821</b>
<b>Cash funds this year end</b>	<b>14,992</b>	<b>45</b>	<b>-</b>	<b>15,037</b>	<b>16,124</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unity Trust Bank	14,992	45	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,992</b>	<b>45</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval