



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2023 to April 2024

Charity name: Malvern Green Space

Charity registration number: 1199046

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The protection and preservation of the environment for the public benefit in the Malvern district by:</p> <p>a) the promotion of waste reduction, re-use, reclamation, recycling, use of recycled products and the use of surplus;</p> <p>b) advancing the education of the public about all aspects of waste generation, waste management and waste recycling.</p> <p>Additional charitable purposes:</p> <p>Contribute to the alleviation of loneliness and isolation</p> <p>Contribute to the alleviation of deprivation through the provision of resources and education around food, growing, mending, living simply, sustainably and low impact.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Community Hub</p> <p>Community lunches</p> <p>Clothes swap</p> <p>Seed, plant & produce swap</p> <p>Events: Helen's Garden Festival, Cube Shuffle, Malvern Pride.</p> <p>Well Dressing</p> <p>Newsletter</p> <p>Sustainable Fashion show</p> <p>Green Space Grows Community garden</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	<p>Trustees are aware of the guidance issued by the Charity Commission on public benefit</p>

Commission on public benefit		
------------------------------	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	MGS does not currently issue grants as revenue is insufficient & this does not pertain to our charitable purposes. Malvern Green Space do not currently issue grants of any kind for any reason therefore there is no policy in place for this purpose.
Policy on social investment including program related investment	Para 1.38	MGS is not involved with social investment therefore there is no policy in place for this purpose.
Contribution made by volunteers	Para 1.38	MGS is sustained in it's activities by a large group of volunteers and 7 members of "core team" who serve for the most part in a voluntary capacity. Malvern Green Space relies heavily on the contribution of volunteers to run all projects and events. The time, energy, ideas and enthusiasm of volunteers is not only vital to our work but is the very definition of what we are attempting to achieve. We believe that working together towards a common purpose, learning, sharing, supporting and empowering one another, facilitates community cohesion and wellbeing. Our work therefore increases the resilience of the individuals who participate as volunteers and of the recipients of our services as well as of our community more widely. While we have a brilliant team of volunteers who we value highly, we recognise that Malvern Green Space would benefit from a more diverse group in terms of gender, ethnicity and age and that the small number of "core team" members and volunteers may limit the long-term sustainability and growth of our project. We minimise the number of people whom we pay for their services so as to maximise funds spent on projects with public benefit. 2 (previously 3) members of core team who coordinate activities at the Hub, community garden and community lunches claim expenses and reimbursement for hours worked. We employ an accountant year end to complete our accounts. But our bookkeeper is a volunteer as is our web designer and PR team.
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Testimonials from volunteers and public users of our services testify to the social and emotional benefits being part of our volunteer team have brought to their lives. These testimonials have been made public via our newsletters, during events and on our website.</p> <p>Between 40 & 60 people eat at our community lunches on a fortnightly basis</p> <p>The vast majority of food served is saved from landfill via FareShare and local farms and supermarkets. We work closely with local community fridges.</p> <p>Relationships & wellbeing:</p> <p>The mental health and wellbeing of all involved is improved. Relationships and support networks encouraged, formed and maintained through close volunteering relationships and eating together.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We are aware that we are not always reaching an audience who are "in need" financially of the free resources that we provide.</p> <p>Most if not all of those who regularly attend the seed swaps are experienced gardeners and there is an argument that we should be taking the seeds to the people and not expecting the people to come to us.</p> <p>To this end we have found a space and have started a community growing project - Green Space Grows - which could host a permanent plant and seed collection available alongside advice and expertise to an audience new to growing. We hope to get more interest and a growing number of volunteers to increase the scope of this project.</p> <p>Community Hub – we have recently moved our community hub to Rodway Hall in</p>
-------------------------------------	-----------	--

		<p>Malvern Link, so that our two main projects are housed in the same building.</p> <p>We hope that , going forward, this will increase attendance at the Hub which currently fails to bring in as many users as we would hope.</p> <p>The annual fashion show is in it's third year and has attracted significant interest and funding. Local youth groups are involved and our local high school replicated this idea to put on a sustainable fashion show of it's own with our help.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Excellent</p> <p>Fundraising bids have been almost universally successful thanks to our amazing volunteer grant writer and bookkeeper.</p> <p>Issues have emerged due to the fact that few grants cover ongoing expenses such as rent and wages.</p> <p>Outreach activites and Community Lunches bring in significant donations which we are able to funnel into ongoing expenses.</p>
Investment performance against objectives	Para 1.41	<p>N/A Malvern Green Space has does not hold an investment portfolio.</p>
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Financial position is strong. Donations total: £6,582 Grants total: £5,318 Total income: £11,900 Total funds: £18,821</p> <p>Current Grants</p> <p>Co -op</p> <p>Unrestricted so has been spent on core costs for running of meals/ hall hire at Rodway Hall etc</p> <p>£5371.82</p> <p>Left to spend £1800.23</p> <p>(we are awaiting an invoice for Hall Hire at Rodway Hall which will be approx. £1000)</p> <p>MHDC / Lee Farley – Fashion show grant £2500</p> <p>Deposit paid for film maker - £875</p> <p>To pay on completion (total film cost £1750) - £875</p> <p>Remainder £750 – to be spent on hire of The Cube, Sue's self employed hours for running show, volunteer expenses</p> <p>WCC Stay Connected Community Grant £2500 – to be spent by 10th November 2024</p> <p>Restricted - To be spent on :</p> <p>leaflets and posters to advertise our events.</p> <p>To pay towards volunteer expenses (mileage claims)</p> <p>To pay for a day training course on Food Safety Training for up to 20 volunteers run by Worcestershire Regulatory Services</p> <p>To purchase kitchen equipment</p> <p>To purchase items for the garden at Rodway Hall Scout Hut.</p> <p>Spent so far £1596</p> <p>On vol mileage, hot compost bin, kitchen equipment, food hygiene, garden equipment</p> <p>Remainder £904</p> <p>MHDC Household Support Fund £1500 to be</p>
--	------------------	--

		<p>spent by end of September 2024</p> <p>Restricted to Food and 10% on admin</p> <p>Spent so far £150 on admin</p> <p>£300 on a co op card (this will run out in 2 years)</p> <p>£329.55 on food from ethical superstore</p> <p>£779.55 spent so far</p> <p>£720.45 remaining – to speak with Green link and The Bran Tub about a voucher</p> <p>Platform Housing £500</p> <p>Restricted to CC Garden project</p> <p>No time limit given</p> <p>MHDC Grow Bags £470</p> <p>Restricted to grow bags</p> <p>To be applied for £5000 for Cricket Club Gardening Project from Worcestershire Community Foundation Trust</p> <p>Please note £1500 from Space Hive for poly tunnel – this will be purchased by the Cricket Club</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to account for ongoing costs
Amount of reserves held	Para 1.22	£18,821
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants and donations account for all sources of funds for Malvern Green Space
Investment policy and objectives including any	Para 1.46	N/A

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	Charity is currently financially stable but will require ongoing fundraising/grant funding to continue running projects
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution of a Charitable Incorporated Organisation with voting members other than its charity trustees.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Malvern Green Space is a CIO with 4 Trustees including the Chair of Trustees. We do not currently operate a formal membership system. We intend to appoint 3 new trustees who play important roles in our various projects and whose expertise is invaluable in allowing us to run them.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the core team on the basis that they support the charitable objectives and ethos of Malvern Green Space. No one person or body is entitled to appoint any trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are no formal policies or procedures in place for the induction and training of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity does not currently have any formal organisational structure as it remains very small and limited in scope. The charity does not work with any wider networks.
Relationship with any related parties	Para 1.51	N/A
Other		

--	--	--

Reference and Administrative details

Charity name	Malvern Green Space
Other name the charity uses	N/A
Registered charity number	1199046
Charity's principal address	136a, Worcester Rd., Malvern WR14 1SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nadia Abdo	Chair	From inception to present	n/a
2	Debra Lewis-Farley		From inception to present	n/a
3	Sarah Bevan		From inception to present	n/a
4	Emma Mary Gathergood		From inception to present	n/a
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



Receipts and payments accounts

CC16a

For the period from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	6,582	-	-	6,582	5,418
Grants	5,318	-	-	5,318	13,000
Cash (Donations)	-	-	-	-	77
Meals & Events	-	-	-	-	3,751
Sub total (Gross income for AR)	11,900	-	-	11,900	22,246
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,900	-	-	11,900	22,246
A3 Payments					
Bank Charges	72	-	-	72	72
Volunteers expenses	1,572	4,960	-	6,532	1,896
Hall Hire	1,211	1,699	-	2,910	461
Printing	-	188	-	188	326
Food	148	2,789	-	2,937	1,052
Mileage	7	278	-	285	30
Equipment	167	411	-	578	20
Insurance	180	-	-	180	181
Craft Supplies	-	-	-	-	20
Accounting	900	-	-	900	-
Training	15	-	-	15	-
Sub total	4,272	10,325	-	14,597	4,057
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,272	10,325	-	14,597	4,057
Net of receipts/(payments)	7,628	(10,325)	-	(2,697)	18,189
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,248	10,573	-	18,821	632
Cash funds this year end	15,876	248	-	16,124	18,821

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Unity Trust Bank	15,876	248	-
		-	-	-
		-	-	-
	Total cash funds	15,876	248	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval