



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period - From:23/3/22 To: 23/3/23

Malvern Green Space

Charity registration number: 1199046

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	What the charity does: General Charitable Purposes Education/training Environment/conservation/heritage Who the charity helps: The General Public/mankind How the charity helps: Provides Buildings/facilities/open Space Provides Services Provides Advocacy/advice/information Where the charity operates: Worcestershire
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Food for Change Community Lunches Seed, plant and produce swaps Clothes Swaps Community Hub Events

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees are in receipt of any guidance issued by the Charities Commission on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Malvern Green Space do not currently issue grants of any kind for any reason therefore there is no policy in place for this purpose.
Policy on social investment including program related investment	Para 1.38	Malvern Green Space do not currently make investments of any kind therefore there is no policy in place for this purpose.
Contribution made by volunteers	Para 1.38	<p>Malvern Green Space relies heavily on the contribution of volunteers to run all projects and events. The time, energy, ideas and enthusiasm of volunteers is not only vital to our work but is the very definition of what we are attempting to achieve.</p> <p>We believe that working together towards a common purpose, learning, sharing, supporting and empowering one another, facilitates community cohesion and wellbeing.</p> <p>Our work therefore increases the resilience of the individuals who participate as volunteers and of the recipients of our services as well as of our community more widely.</p> <p>While we have a brilliant team of volunteers who we value highly, we recognise that Malvern Green Space would benefit from a more diverse group in terms of gender, ethnicity and age and that the small number of “core team” members and volunteers may limit the long-term sustainability and growth of our project.</p>

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Malvern Green Space has received grants for several of our projects but most notably for:</p> <p>1. Food for Change Community Lunches</p> <p>We have received grants from the National Lottery Community Fund, as well as Tesco and Waitrose and await funds in November 2023 from COOP Community Fund to enable us to run this project. We also take significant funds in donations at these events. (See financial report)</p> <p>In order to run these successfully, we employ a kitchen lead and a dining room lead and engage the services of national food redistribution charity Fare Share to obtain the bulk of the surplus food - 30kgs per session for - we utilize to create 3 course, plant based hot lunches served at no cost to the local community.</p> <p>We have served up to 90 people per sitting at these lunches and have a loyal following of regular diners who appreciate the high quality, affordable vegan food and the opportunity to socialize in a relaxed and welcoming environment.</p> <p>The atmosphere is jovial and we have a very hardworking team of regular volunteers who very much enjoy participating in such a worthwhile project. We do not claim to provide a solution to the food crisis as we only provide one meal per fortnight but we meet our charitable objectives in saving surplus food, providing free, nutritious food our community free of charge, helping alleviate loneliness and isolation and promoting more sustainable, plant based eating. Additionally, we work with the local food banks, independent local shops and community fridges closely and are</p>

	<p>meeting with other local food services to discuss ways we can work more effectively in providing our services and aim to produce a calendar of local free food services.</p> <p>2. Seed, plant and produce swaps.</p> <p>Playing to the strengths and interests of our core team of volunteers, whilst also fulfilling our charitable objectives, we run regular, monthly seed, plant and produce swaps during the growing season with an “inaugural” event early in the spring which this year included a range of relevant talks and provided an opportunity for other local interest groups including the wildlife trust and Malvern AONB to reach the local community. We held our first swap at Lyttelton Well on 26/2/22 and engaged 150 people and then held monthly swaps on the first Saturday of every month at Somers Park Methodist church from 7/5/22 till 1/10/23 (6 sessions) we had approx. 7 volunteers per session and engaged approx. 160 people over this time, they let us use the space for free.</p> <p>We held our first swap of 2023 on 11/4 we had 6 volunteers and engaged 100 people, this swap was a big one that included talks from local growing projects and organisations and other local organisations had stalls. We have stated doing monthly swaps again from Somers Park Methodist church for free this started on 6/5 so we have done 3 so far and are planning to continue through to October. We have engaged approx. 40 people so far and on average have 6 volunteers.</p> <p>We have a many local gardeners who attend monthly bringing a wide range of indoor and outdoor edible and ornamental seeds and plants to swap or donate. Again, a dedicated group of volunteers ensure that these events run smoothly each month. We were able to take a range of seeds and plants to Helens Garden Festival last month raising the profile of the monthly swaps so we expect more customers in July!</p>
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3. Clothes swaps and swap shops

One of our first events was a huge swap shop where members of the public were invited to bring unwanted clothes, toys and household goods to swap for “new” things. We had an overwhelming response with donations filling the local community centre and the issue being the quantity of stuff remaining after the event which was donated to various local charity shops including Oxfam and the Amnesty International bookshop.

We have had 4 other events since which have focused more on swapping clothing. The last one was held in collaboration with local refugee charity – People in Motion - who had a large and burgeoning stock of donated clothing standing unused. We also had sewing machines set up and advertised clothes mending though this offering was not well utilized, it is something that continues to be offered on a weekly basis at Monday’s Hub.

4. Malvern Green Space Hub @ The Octagon

Malvern Green Space aspires to find a permanent space from which to host events and projects which empower local residents to take a range of actions to increase their resilience, decrease their carbon footprints and improve the quality of their lives. Until we find a suitable space we are running a weekly Hub every Monday.

The Hub started at Lyttelton Well on 27/2/23 we held it every Monday for 12 sessions, on average we had about 7 volunteers a session and I was paid £12 p/h to co-ordinate and plan. We engaged 170 people over that time. Donations were low and varied between £5 and £15 and the room rental was £12 p/h. It is a safe, warm inclusive community space to address issues such as isolation and climate change. Services we provided were surplus food, light lunch and cake, sewing – both learning and repairs, crafts and

	<p>activities for children, local information/climate change information, clothes swap and seed swap. We had surplus food donated from Greenlink and bread donated from The Bakehouse. As of Monday 10th July the Hub has been held at the Octagon Community Centre in Pickersleigh.</p> <p>5. Fashion Show</p> <p>Emphasis on mending, upcycling and being creative with clothing, lead to the idea of holding a sustainable fashion show. The first, very successful event was held in November 2022. On November 12th 2022 MGS held their first Sustainable fashion show at The Cube. It we had 90 people in the audience and had 40 models down the catwalk in outfits and costumes either upcycled , hand made or sustainably sourced. The theme, which was created through a playlist ,was Seasons . This event proved to be a great way of informing everyone of the detrimental issues surrounding fast fashion This year the show is booked for November 4th</p> <p>Local Events</p> <p>Malvern Pride, Malvern Festival of Ideas, Helens Garden Festival, The Cube Shuffle</p> <p>MGS had a stall at Malvern Pride in Priory park on 30th July 2022. It was a very busy day and we spent it talking to lots of people about the Charity along with art and craft -making wands. We are booked for July 29th this year March 3rd and 4th proved to be a very eventful weekend for MGS. We were a part of the Festival of Ideas held at MSJ school. We ran a stall with information about fast fashion, natural fibres and a rail of hand made clothes On the Sunday we presented an hours talk in the Drama theatre which included a Quiz, a display and demonstration of alternative natural fibres, and a potted history of fast fashion and how it evolved</p>
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		<p>On June 10th and 11th 2023 we had a large pitch at Hellens Garden festival which included our seed and plants swap table, pre loved clothes, flyers and creative wand and bunting making. This was an amazing opportunity for us to get out and about and spread the word about the Charity and all it has achieved to date.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We are aware that we are not always reaching an audience who are “in need” of the free resources that we provide. Most if not all of those who regularly attend the seed swaps are experienced gardeners and there is an argument that we should be taking the seeds to the people and not expecting the people to come to us. To this end we are looking for space to start a community growing project which could host a permanent plant and seed collection available alongside advice and expertise to an audience new to growing.</p> <p>Community Hub – we have recently moved our community hub to a community centre in an area of Malvern which is less well off and where we feel our services and our message will be of more use.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Malvern Green Space have been successful in applications for substantial grants from the County Council and from the National Lottery Community Fund. We have also successfully raised money from the community via local supermarket schemes and have received substantial donations from the Food For Change Community Lunches and donations at events including Helens Garden Festival. We have been</p>

		able to provide funding for Food Hygiene training, volunteer expenses and have paid lead volunteers for their time on major projects.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Malvern Green Space has received funds from donations and grants from the following organisations:
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Lack of volunteers Dwindling support from funding bodies Failure to secure premises
Other		

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Malvern Green Space is a CIO with 4 Trustees including the Chair of Trustees. We do not currently operate a formal membership system. We intend to appoint 3 new trustees who play important roles in our various projects and whose expertise is invaluable in allowing us to run them.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are currently selected on the basis of their interest and involvement with the CIO as well as their commitment to our vision. There is no person or body currently entitled to appoint any Trustee.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	There are no formal policies or procedures in place for the induction and training of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Malvern Green Space is loosely affiliated with the Climate Emergency Centres network. We have a board of trustees and are considering instituting a membership system at some point over the next 12 – 18 months.
		N/A

Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Malvern Green Space
Other name the charity uses	N/A
Registered charity number	1199046
Charity's principal address	136a, Worcester Road, Malvern, Worcestershire WR14 1SS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nadia Abdo	Chair		
2	Sarah Bevan	Finance Officer		
3	Debrah Lewis-Farley	Website manager		
4	Emma Mary Gathergood			
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure**Reason for non-disclosure of key personnel details**

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Other optional information



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Receipts and payments accounts

CC16a

For the period from

01/04/2022

To

31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	5,418	-	-	5,418	650
Grants	-	13,000	-	13,000	-
Cash (Donations)	77	-	-	77	-
Meals & Events	3,751	-	-	3,751	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	9,246	13,000	-	22,246	650
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,246	13,000	-	22,246	650
A3 Payments					
Bank Charges	72	-	-	72	18
Volunteers expenses	702	1,194	-	1,896	-
Hall Hire	270	191	-	461	-
Printing	178	148	-	326	-
Food	195	857	-	1,052	-
Mileage	12	18	-	30	-
Equipment	-	20	-	20	-
Insurance	181	-	-	181	-
Craft Supplies	20	-	-	20	-
Sub total	1,630	2,427	-	4,057	18
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,630	2,427	-	4,057	18
Net of receipts/(payments)	7,616	10,573	-	18,189	632
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	632	-	-	632	-
Cash funds this year end	8,248	10,573	-	18,821	632

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div> <div>Unity Trust Bank</div> <div></div> <div></div> <div>Total cash funds</div> <div>(agree balances with receipts and payments account(s))</div> </div>	<div>8,248</div> <div>-</div> <div>-</div> <div>8,248</div> <div>OK</div>	<div>10,573</div> <div>-</div> <div>-</div> <div>10,573</div> <div>OK</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>OK</div>
B2 Other monetary assets	<div>Details</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B3 Investment assets	<div>Details</div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div></div> <div></div> <div></div> <div></div>	<div>Cost (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>Current value (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B4 Assets retained for the charity's own use	<div>Details</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Cost (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>Current value (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B5 Liabilities	<div>Details</div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which liability relates</div> <div></div> <div></div> <div></div> <div></div>	<div>Amount due (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>When due (optional)</div> <div></div> <div></div> <div></div> <div></div>
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval