



Friends Of SADA

Survivors Against Domestic Abuse

Minutes of meeting Tuesday 24th September 2024

	Item	Actions
1.	<p>Welcome, introductions & apologies</p> <p>Present: Sarah Pateman, Barbara Ball (chair), Roxie Chambers, Tania King, Madeline Heredia (minutes), Sarah Muncey, Cllr Sean Prendergast, Anna Watson</p> <p>Apologies: Melissa Cucos, Teresa Callaghan, Matt Ewan</p>	
2.	<p>Minutes from last meeting</p> <p>Actions outstanding:</p> <ul style="list-style-type: none"> • TC was going to send info re: PayPal to RC • Survey re: ball last year <p><i>Minutes agreed</i></p>	<p>Carry forward Carry forward</p>
3.	<p>Finance Status & Savings Accounts</p> <p>£16,000 in savings account £17,000 in current account</p> <p>Agreed by all that the end of year incoming finances for 2023/2024 are £54,569.40. Finance 2023/2024 Spreadsheet below.</p> <p>AW putting last year's accounts through to Charity Commission, BB can help if required</p> <p>SP has received FOSADA debit card with charity name on it. Graham (Pateman) can use to buy food for refuge and safe spaces.</p> <p>FOSADA credit card has been applied for, to buy food for refuge etc. Been approved, waiting on next stage. Can then create monthly budget and make monthly transfers to use as a 'charge card', rather</p>	<p>RC to</p>



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	<p>than as a credit card. Easier than buying Tesco vouchers each time.</p> <p>RC – Is it worth us getting a CostCo membership? Would be cheaper when buying items in bulk</p>	research
4.	<p>Funding Bids and Fundraising</p> <p>Letchworth Heritage Fund – used money for art therapy as part of social deprivation project. Looking to start next session in January, 4 schools are on board. £10,000 secured.</p> <p>SP advised she has submitted £10,000 bid to King's funding and £5,000 bid to Household Fund. If successful, these bids should see us through until April 2025</p> <p>Received money in from Tesco Stronger Starts.</p> <p>Have shared White Ribbon Campaign and FOSADA resources with North Herts District Council for them to use when they do their campaign. Request for FOSADA to fund some ribbons for them to use like we do during 16 Days of Action <i>Trustees agree</i></p> <p>RC – We are running low on things to give out/use for promotion by staff during 16 Days of Action. TK has found a box of small white metal ones, will put them in SADA office</p>	
5.	<p>Social Media Update</p> <p>RC – posts regularly, trying to generate interactions. Will post dates of drop-ins. For 16 Days of Action RC is prepping material to post every day, quotes, things we've done etc.</p> <p>MH – Will look to transfer Facebook page fully to RC</p> <p>SPren – previously talked about TikTok, did this happen? RC advises not since Christmas, doesn't have capacity nor TikTok video knowledge. SP advises we could post things around 'hedgehog family'. Survivors at drop-in tell RC that they've learned lots from other survivors on TikTok, listening to other peoples' stories.</p>	<p>MH to complete</p> <p>RC to investigate sharing hedgehog family on TikTok</p>



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	MH – Could we canvas for a social media volunteer? SP suggests speaking to the colleges, looking for media studies students. RC is in colleges for 16 Days of Action, can follow up	RC to canvas students
6.	<p>2025 FOSADA Ball</p> <p>Contract has been signed, deposit paid. RC now liaising with new events manager at venue. DJ also arranged – SPren’s friend Phill! He’ll check if he can share mobile number with RC to enable easier communications</p> <p>RC – decorations last time were free via Carla, likely not available now. May have to consider paying someone unless other people have suggestions. Will canvas companies again but only Carla responded last year.</p> <p><i>After discussion, the board and trustees agree that an event photographer is not required</i></p> <p>SP – Kirsten in Housing Options at SBC does flower arranging outside of work, she may be able to do something with seasonal (winter) items. She made the decorations for a colleague’s wedding using mostly free seasonal items.</p> <p><i>Discussions held regarding potential theme. Board have no specific requests – red and green (as date will be near to Christmas) is agreed as potential idea</i></p> <p>SM has a Cricut machine and pyrography pen for wood burning, happy to help make decorations</p> <p>Auction and prizes – RC has secured an item from Kim Wilde’s manager. Two ladies from a local art society want to make a donation.</p> <p>MH – Can we speak to the High Sheriff? She was going to attend our (cancelled) garden party, we could reach out and get her booked in.</p>	<p>SPren to seek consent from DJ</p> <p>AW reach out to</p>

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8.	<p>16 Days of Action</p> <p>Echoes Exhibition: Tuesday 26th November 2024 from 12pm, Ingleheim Lounge, Daneshill House</p> <p>Board would like to see if we could give the exhibition to NHDC to display. SPren recommends speaking to Claire Morgan, Community Engagement Manager. RC will also display the exhibition at the Women's Centre.</p> <p>Look to see if we can send Safe Space families to an event (such as the pantomime) again. SP is currently costing out possibility of Christmas Food boxes containing chicken and fresh veg.</p> <p>Jeff Owens has been in touch as he would like to host a charity quiz night for FOSADA. Need to source location. SPren has prior experience of organising quiz nights and can assist.</p>	<p>SPren to make enquiries</p>
9.	<p>AOB</p> <p>None</p>	
10.	<p>Date of next meeting</p> <p>January 2025 date TBC</p>	



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1 SADA Income and Expenditure 2023/24

2 Accumulative Annual Summary - YTD

3 Balance B/F 01/04/23 £9,014.56

4 Income £54,569.40

5 Expenditure £56,951.11

6 Remaining Balance £6,632.85

7 INCOME EXPENDITURE

8 Ref Date From Amount Ref Date To Amount

9 04/04/2023 Hue Imbued Consultancy £350.00 11/04/2023 Total Merchandise Inv 347709 Pavement Sign £152.26

10 05/04/2023 Paid in credit 000004 £80.00 11/04/2023 Letchworth Baldo Lions Fund Day Stall £30.00

11 11/04/2023 LGCHF Grant £14,000.00 18/04/2023 Solon Security Ltd Inv PQ23001317 £1,068.00

12 17/04/2023 Automated Credit Natwest £5.00 18/04/2023 Direct Debit - Natwest 4054963BNWMA01 £180.00

13 24/04/2023 Automated Credit Natwest £3.00 25/04/2023 Stevenage Borough Deprivation Fund £14,500.00

14 27/04/2023 Automated Credit Stevenage BC £99.00 25/04/2023 Machale Beckford SADA Refuge £1,800.00

15 02/05/2023 Natwest TYL £7.58 17/05/2023 Natwest Acquiring £0.13

16 03/05/2023 Herts Foot Assoc. Herts FA Donation £100.00 18/05/2023 Solon Security Ltd FOSDA Merch £423.00

17 10/05/2023 Abby Mundy £150.00 06/06/2023 Miss J L Edwards - Inv 002 Refund £202.50

18 11/05/2023 The Follett Trust £500.00 19/06/2023 Letchworth Hall H SADA Rose £1,000.00

19 19/05/2023 University of Herts £2,400.00 30/06/2023 3908 29Jun23 TYL By Natwest £16.78

20 12/06/2023 Natwest TYL £8.00 06/07/2023 Urban Printing £68.40

21 12/06/2023 Donation £100.00 18/07/2023 Natwest Acquiring £0.10

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21 12/06/2023 Donation £100.00 18/07/2023 Natwest Acquiring £0.10

22 19/06/2023 Wood M. Donations £75.00 04/08/2023 S M Stewart School Uniforms £106.05

23 19/06/2023 Donation £156.60 16/08/2023 Natwest Acquiring £16.39

24 22/06/2023 Rotart Club of Hitchin £250.00 31/08/2023 Face Communication Football Programme £81.00

25 28/06/2023 Heredia M P M Heredia Ball £99.00 31/08/2023 Stevenage Borough Taxi for Client £30.00

26 07/07/2023 Sally Burtin, SADA Ball £495.00 08/09/2023 Stevenage Borough SADA WiFi £599.87

27 07/07/2023 Barbara Ball, Ball13 £495.00 12/09/2023 Stevenage Borough 34 Sparrow Close £150.00

28 07/07/2023 Paypal £809.86 18/09/2023 Natwest Acquiring £0.15

29 10/07/2023 Steven Dukes Donation £5,000.00 20/09/2023 Stevenage Borough SADA Food Voucher £30.00

30 11/07/2023 Donation £99.26 25/09/2023 Solon Security Ltd PQ23002829/Doorbell £429.00

31 11/07/2023 Natwest TYL £597.00 25/09/2023 Stevenage Borough Mel/SADA/Evolve £310.40

32 19/07/2023 Natwest TYL £495.00 09/10/2023 Credit Style Limit - Debt Clearance for Safe Sp £196.43

33 31/07/2023 Paypal £135.00 12/10/2023 Stevenage Borough 34 Sparrow Close £150.00

34 31/07/2023 HR Initiatives L £150.00 02/11/2023 Stevenage Borough Central Beds CNCL (C/P) £3,257.35

35 01/08/2023 Walduck S Donation £5,000.00 02/11/2023 Stevenage Borough - B Parsons - Bedding Saf £200.00

36 29/08/2023 Natwest TYL £10.00 08/11/2023 Stevenage Borough 34 Sparrow Close £150.00

37 31/08/2023 Emily Bingham £99.00 14/11/2023 Urban Printing £201.40

38 05/09/2023 Donation £625.00 15/11/2023 Mercure Letchworth £2,686.80

39 07/09/2023 Donation £78.39 15/11/2023 Stevenage Borough Central Beds CNCL (C/P) £1,439.64

40 07/09/2023 Donation £90.00 15/11/2023 T-Shirt Frames - Ball £265.54

41 15/09/2023 SVET Ticket £50.00 18/11/2023 PAA Maintenance 57 Hall £845.00

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42	22/09/2023	Sprwson AM, Ball	£49.50			16/11/2023	Amazon Market Place	£19.00						
43	25/09/2023	ISM Law Consultancy - Ball	£49.50			20/11/2023	Remark Ltd SADA E Andrews	£336.00						
44	25/09/2023	Denison S J - Ball	£49.50			23/11/2023	Correcting Entry	£173.94						
45	28/09/2023	Hicham S L H - Ball	£49.50			23/11/2023	Correcting Entry	£108.94						
46	28/09/2023	C Warren - Ball	£544.50			27/11/2023	Runa Networking	£100.00						
47	29/09/2023	Prendergast & Coll - Ball	£99.00			28/11/2023	Miss Natalie Cover SADA	£500.00						
48	02/09/2023	B Parsons - Ball	£99.00			30/11/2023	Letchworth Hall HO Ball	£323.10						
49	04/10/2023	Ewan M - Invoice 011	£99.00			30/11/2023	Stevenage Borough SADA Fishers	£310.72						
50	04/10/2023	M Cucos - Inv 003	£346.50			04/12/2023	Stevenage Borough - SADA Taxi AB	£56.00						
51	06/10/2023	Nundram Susan - Inv 008	£198.00			06/12/2023	FRIENDSofSURVIVORS - Trf to Savings	£10,000.00						
52	09/10/2023	S Gibbs - Inv 28	£49.50			08/12/2023	CINEWORLD CINEMAS	£70.00						
53	13/10/2023	Foster SN, Fosters Legal SOL	£350.00			11/12/2023	GORDON CRAIG	£510.00						
54	18/10/2023	Miles S&LA - Ball	£99.00			11/12/2023	AMFBOWLING.CO.UK	£220.00						
55	31/10/2023	Steven Muncey & SA - Ball	£99.00			11/12/2023	CS *DINING OUT GC	£50.00						
56	01/11/2023	Paypal	£22.50			15/12/2023	SBC - CENTRAL BEDS CNCL	£1,439.64						
57	01/11/2010	Central Beds CNCL (C/P)	£3,257.35			18/12/2023	1&1 INTERNET LTD.	£3.60						
58	03/11/2023	S I London Chiltern Silc	£75.00			18/12/2023	NATWEST ACQUIRING	£0.08						
59	08/11/2023	S Nudd - Inv 031	£198.00			19/12/2023	LYDIA SUBAIR - Train Fare	£72.00						
60	13/11/2023	Central Beds CNCL (C/P)	£1,439.64			20/12/2023	PAA MAINTENANCE - Refugee Client	£50.00						
61	16/11/2024	Angelini F - Ball	£49.50			12/01/2024	SBC - SADATHERAPY	£1,910.00						
62	18/11/2023	North Herts DC	£99.00			12/01/2024	SBC - CENTRALBEDSCNCL	£1,439.60						

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63	20/11/2023	Wells Anne FOSADA	£90.00			17/01/2024	1&1 INTERNET LTD.	£15.60						
64	23/11/2023	Natwest TYL	£5.00			23/01/2024	SOLON SECURITY LTD	£2,111.40						
65	23/11/2023	555044 (See Correcting Entry)	£108.94			08/02/2024	SBC - BEDSCNCL SADA	£1,439.64						
66	23/11/2023	555044	£108.94			13/02/2024	SBC - TANIA SERVICE CHG	£291.90						
67	23/11/2023	BGC 555044 (See Correcting entry)	£173.94			15/02/2024	1&1 INTERNET LTD.	£3.60						
68	23/11/2023	Stevenage BC	£500.00			05/03/2024	SBC - BEDS CNCL	£1,439.64						
69	24/11/2023	C Warren - Ball	£198.00			05/03/2024	Emily Dobson - SADA FUNDING	£500.00						
70	28/11/2023	Paypal PPWDL	£855.97			11/03/2024	Kathleen Graham - SADA CLIENT	£130.00						
71	29/11/2023	000012 5555044	£572.58			19/03/2024	MRS KATHLEEN GRAHA	£60.00						
72	01/12/2023	Paypal PPWDL	£97.90			19/03/2024	1&1 INTERNET LTD.	£3.60						
73	04/12/2023	Prendergast & Coll Sean	£100.00			26/03/2024	EYOUNGSADA (Elizabeth)	£2,676.92						
74	05/12/2023	MAHMOOD F - CHARITY	£85.00											
75	06/12/2023	HERTFORDSHIRE CC	£500.00											
76	07/12/2023	000013 555044 07DEC 1059	£100.00											
77	11/12/2023	JACKIE HOLLYWELL - AUTCTION	£550.00											
78	11/12/2023	CENTRAL BEDS CNCL	£1,439.64											
79	02/01/2024	PAYPAL	£348.06											
80	08/01/2024	DEPOSIT PROTECTION	£3.96											
81	08/01/2024	CENTRAL BEDS CNCL	£1,439.64											
82	18/01/2024	S S L	£423.00											
83	01/02/2024	PAYPAL	£54.73											

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84		05/02/2024	CENTRAL BEDS CNCL	£1,439.64											
85		23/02/2024	GREAT GATSBY WI	£50.00											
86		01/03/2024	PAYPAL	£10.00											
87	CP - 2024/2025	04/03/2024	CENTRAL BEDS CNCL	£1,439.64											
88		26/03/2024	NATWEST TYL	£3.00											
89		28/03/2024	CENTRAL BEDS CNCL	£1,439.64											
90		28/03/2024	STEVENAGE BC	£2,500.00											
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