

# WINTERBOURNE MONKTON COMMUNITY HALL

## ANNUAL REPORT MARCH 31<sup>st</sup> 2023

Registered Charity No 1199011



### Trustees

|                       |                       |
|-----------------------|-----------------------|
| Mark Saunders         | Chairman              |
| Philip Scott          | Treasurer             |
| Andrew George- Perutz | Fund Raiser           |
| Lindsey Robinson      | Booking Secretary     |
| Sandra Elliot         | Facilities Supervisor |
| Jane Muir-Brooks      | Safeguarding Officer  |

The hall was transferred to the trust on September 21<sup>st</sup> 2022 with the accompanying funds received on December 12<sup>th</sup> 2022.

The first hirings took place in November 2022 and have increased in each succeeding month. The Church and the Village Club now use the hall regularly for events

Blackout blinds were installed in January 2023 with the aid of a 50% of cost grant from the Marlborough Area Board.

The hall has been furnished with tables, chairs and kitchen equipment. Sixty people can be accommodated sitting and one hundred standing.

The Trustees intend to expand the use of the hall in the coming year by applying for a licence to sell alcohol and show films.

Regular Coffee Mornings and other community activities are planned.

The Trustees consider the financial position of the hall satisfactory and look forward to increasing the income substantially in the future.

Chairman Mark Saunders.....

WINTERBOURNE MONKTON COMMUNITY HALL  
 ACCOUNTS START DATE FROM THE OPENING OF THE BANK ACCOUNT  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE PERIOD 1.10.22 - 31.03.23

|                                      | <u>Set Up</u><br><u>Costs</u><br>£ | <u>Trading</u><br><u>Account</u><br>£     | <u>Annual</u><br><u>Costs</u><br>£ |
|--------------------------------------|------------------------------------|---|------------------------------------|
| <b><u>RECEIPTS</u></b>               |                                    |   |                                    |
| Hall Income                          |                                    | 564                                       |                                    |
| Initial Funding                      | 21110                              |   |                                    |
| Grant from Area Board                | 2727                               |   |                                    |
|                                      | <u>23837</u>                       | <u>564</u>                                |                                    |
| <b><u>PAYMENTS</u></b>               |                                    |   |                                    |
| <b><u>Set Up Costs</u></b>           |                                    |   |                                    |
| Equipment                            | 7220                               |   |                                    |
| Small Items of Equipment             | 505                                |   | 150                                |
| Legal Fees                           | 2202                               |   |                                    |
| Professional Fees                    | 184                                |   |                                    |
| Web Site                             |                                    |   | 330                                |
| <b><u>Running Costs</u></b>          |                                    |   |                                    |
| Electricity                          |                                    |   | 2000                               |
| Water Charges                        |                                    |   | 150                                |
| Rates                                |                                    |   | 381                                |
| Septic Tank                          |                                    |   | 150                                |
| Insurance                            |                                    | 574                                       | 574                                |
| Advertising                          |                                    | 270                                       | 360                                |
| Cleaning and Maintenance             |                                    | 39  | 150                                |
| Broadband Costs                      |                                    | 99  | 590                                |
| Licences                             |                                    | 435                                       | 297                                |
| IT                                   |                                    |   | 100                                |
| Training                             |                                    | 219                                       | 100                                |
| Health and Safety (Fire)             | 227                                | 388                                       | 150                                |
| Food and Consumables                 |                                    | 220                                       | 150                                |
|                                      | <u>10338</u>                       | <u>2244</u>                               | <u>5632</u>                        |
| <b>Balance of Setup Fund in Hand</b> | <u>13,499.00</u>                   | <b>Surplus (Deficit)</b> <u>-1,680.00</u> | <u>469</u>                         |
| <b>Balance of Funds in Hand</b>      | <b>11,819.00</b>                   |   |                                    |

### Hall Trading Income

|                          | <u>Dec-22</u> | <u>Jan-23</u> | <u>Feb-23</u> | <u>Mar-23</u> | <u>Apr-23</u> | <u>May-23</u> | <u>Jun-23</u> | <u>Jul-23</u> | <u>Aug-23</u> | <u>Sep-23</u> | <u>Oct-23</u> | <u>Nov-23</u> | Total |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------|
|                          | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £     |
| Parish Council           |               | 20            |               | 20            | 20            |               | 20            |               | 20            |               | 20            |               | 120   |
| Village Club             |               |               | 27            | 27            | 27            | 27            | 27            | 27            |               | 27            | 27            | 27            | 243   |
| Yoga                     |               |               |               | 26            |               | 26            |               |               |               | 26            |               | 26            | 104   |
| Art Classes              |               |               |               |               | 27            |               |               |               |               |               |               |               | 27    |
| Exercise Classes         |               |               |               |               | 52            |               | 52            |               |               | 52            |               | 52            | 208   |
| Bingo Evening            |               |               |               |               | 75            |               |               |               |               | 75            |               |               | 150   |
| Film Show                |               |               |               |               |               | 100           |               |               |               |               | 100           |               | 200   |
| Parties                  |               |               | 72            |               | 40            |               | 40            |               | 40            |               | 40            |               | 232   |
| Music Events             |               |               |               |               | 50            |               | 50            |               | 50            |               | 50            |               | 200   |
| Business Hire            |               |               |               |               |               | 45            |               |               | 45            |               |               | 45            | 135   |
| Sports Events            |               |               | 160           | 160           |               |               |               |               |               |               |               |               | 320   |
| Fund Raising Events      |               |               |               |               |               |               | 250           |               |               |               |               | 250           | 500   |
| Prof Fees                |               |               |               |               |               |               |               |               |               | 150           |               |               | 150   |
| Benefice Council Meeting |               |               |               |               |               |               |               | 25            |               |               |               |               | 25    |
| Weddings                 |               |               |               |               |               |               | 50            |               |               |               |               |               | 50    |
| Funerals                 |               |               |               |               |               | 40            |               |               |               |               |               | 40            | 80    |
| Toddlers Classes         |               |               |               |               | 20            | 20            | 20            |               |               |               | 20            | 20            | 100   |
|                          | 0             | 20            | 259           | 233           | 311           | 258           | 509           | 52            | 155           | 330           | 257           | 460           | 2844  |
|                          | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £             | £     |
| <b>Expenses</b>          |               |               |               |               |               |               |               |               |               |               |               |               |       |
| Electricity              | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 100           | 1200  |
| Water Charges            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 120   |
| Septic Tank              |               |               |               |               |               |               |               |               |               |               |               | 150           | 150   |
| Insurance                |               |               |               |               |               |               |               |               |               |               |               | 570           | 570   |
| Advertising              | 45            |               | 45            | 30            | 30            | 30            | 30            | 30            | 30            | 30            | 30            | 30            | 360   |
| Cleaning Sundries        | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 240   |
| Broadband Costs          |               | 53            | 23            | 23            | 23            | 23            | 23            | 23            | 23            | 23            | 23            | 23            | 283   |
| Repairs and Maint        | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 25            | 300   |
| Licences                 |               | 159           |               |               | 58            |               |               |               |               |               |               |               | 217   |
| IT                       | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 20            | 240   |
| Sundries                 | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 10            | 120   |
|                          |               |               |               |               |               |               |               |               |               |               |               |               | 0     |
|                          |               |               |               |               |               |               |               |               |               |               |               |               | 0     |
|                          |               |               |               |               |               |               |               |               |               |               |               |               | 0     |
|                          |               |               |               |               |               |               |               |               |               |               |               |               | 0     |
|                          |               |               |               |               |               |               |               |               |               |               |               |               | 0     |
|                          | 230           | 397           | 253           | 238           | 296           | 238           | 238           | 238           | 238           | 238           | 238           | 958           | 3800  |

