

L'ATELIER DES PETITS FRANCOPHONES

(a Charitable Incorporated Organisation)

Report and Financial Statements
For the year ended 31 July 2025

Registered Charity no: 1198997

**Trustee Report and Financial Statements
For the year ended 31 July 2025**

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REFERENCE AND ADMINISTRATIVE DETAILS

Directors and Trustees

Emilie Geoffray-Jaunet (Director & Chair)
Anna Barberà Aresté
Timothy Rochu

Registered address

8 Manor road
London SW20 9AE
W: <https://www.atelierdespetitsfrancophones.com>

Independent Examiner

Counterculture Partnership LLP
Tom Wilcox

Bankers

IBAN GB07 TRWI 2314 7085 1087 48
Account number 85108748
UK sort code 23-14-70

Wise Payments Limited,
56 Shoreditch High Street,
London, E1 6JJ

Status

L'Atelier des petits francophones (APF) is a charity registered in England number 1198997

APF is governed by its Articles of Constitution dated February 28, 2022, along with subsequent amendments: Version 1 (September 13, 2022), Version 2 (October 2, 2022, following the resignation of a trustee), and Version 3 (September 14, 2023).

L'ATELIER DES PETTIS FRANCOPHONES

Trustees' Report

For the year ended 31 July 2025

The Trustees of APF for purposes of charity law, present their report for the year ended 31 July 2025.

Public benefit, objectives and activities

The Trustees confirm that have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission on determining the activities undertaken by a charity. The trustees are satisfied that the aims and objectives of the charity and the activities reported, achieve the aims and principles of public benefit.

APF's main charitable objectives are to offer quality French education to children (3 to 12 years old) residing in London (South West area) by providing a bespoke academic program alongside a wide range of cultural and creative activities.

L'Atelier was founded in 2022 and includes:

- A Saturday school for native French-speaking pupils
- A library with over 1,000 references
- "L'Atelier en fête," a branch of the charity dedicated to providing cultural activities and events while promoting local organisations or businesses.

L'Atelier serves the public benefit by reducing families' educational expenses, thereby maximizing APF's limited resources and supporting the continuation of its activities and cultural programs.

Several measures were approved by APF's Trustees to alleviate the financial burden on families:

- **Emergency Fund:** The first amendment to the constitution (Sept. 13, 2022) established an emergency fund to support parents facing financial hardship (e.g., loss of primary income). Based on APF's finances and individual circumstances, eligible families could be offered free tuition.
- **Sibling Fee Reductions:** APF also approved a sibling discount policy. Initially, a 10% reduction applied to the second child. On October 31, 2022, this was revised by majority vote to a tiered structure: 10% for the second child, 25% for the third, and 50% for the fourth or additional children.
- **Support for Teachers and Trustees:** A constitutional amendment on September 14, 2023, granted fee waivers to actively involved teachers and trustees in recognition of their contributions.

Achievements and performance

The School:

As of September 2024, we maintained a stable enrolment of 76 pupils, compared to 50 pupils when L'Atelier began in 2022. APF continued to employ six teachers (later increased to seven) and approximately three to four assistants for Saturday sessions. The after-school weekly class previously offered to English-speaking students was discontinued due to low demand and difficulties in finding an available teacher.

Library:

During each session, children are given a book to take home to support their reading development. We have gathered and purchased a library with over 1,500 references.

Educational events:

APF offered a wide range of events throughout the academic year, many of which were partly or fully subsidized for our pupils. For instance:

- **October 19, 2024 – Cooking Session with En Cuisine Cooking School:**
Children learned new French vocabulary related to cooking while preparing a delicious and healthy autumn recipe featuring kale, lentils, feta, and pumpkin. They proudly took their dishes home to share with their families.
- **November 24, 2024 – Visit to Institut Français (South Ken Kids Festival):**
Pupils participated in workshops led by authors of books purchased by our library, and enjoyed a screening of *Flow*, an award-winning animated film.
- **Early January – Galette des Rois Celebration:**
As is tradition every academic year, children celebrated with *galettes des rois*, a traditional French cake prepared by a nearby boulangerie. In addition, small snacks are provided every Saturday session, often generously donated by Pasquier, whom we thank sincerely. During Easter, children also received small chocolate treats to take home.
- **January 25, 2025 – Le Rêve de Clara by Les P'tits Act' / Act'in Theatre:**
The youngest Atelier pupils were enchanted by a magical theatre performance held in the school hall, where they dreamed alongside the charming character Clara.
- **Choir Launch – 2024/2025 Academic Year:**
This year, we proudly launched our Atelier Choir. With guidance from a professional French-speaking singer, pupils learned and performed *Vois sur ton chemin*, the main song from *Les Choristes*, in front of their families on the final Saturday of the year.

Major events were typically attended by around 25 pupils. Additionally, several smaller-scale activities with fewer participants were also organized throughout the year.

Financial review of 2024-2025

£42,858 income of fees was received during 2024-25 (£47,078 in 2023-24) and £2,604 income was received for after-school education services. A total revenue of £48,019 comprised the above in addition to the fees, grants and donations income (£1,770) and other fundraising income (events etc with a total of £788).

The charity's main expenses relate to the location rental fees (£15,490); teachers and assistant payments (£17,117 and £4,896 respectively), events expenses (£4,474) and consultancy fees (£1,113) to provide support to the APF's services (see the mention below). The total of expenses was £49,288.

At the balance sheet date, the charity had total reserves of £22,606.99.

(Note: full disclosure of income and expenses, please see the spreadsheet document).

Emilie Geoffray-Jaunet's invoiced fees:

As per our previous Annual reports, Emilie Geoffray-Jaunet receives payments from APF as stated in the financial accounts but we want to confirm that those are not received as a retribution to her function as a trustee but as:

- Teaching fees that only French native speakers with appropriate formation can provide
- And as consultancy specialist services delivered to the Atelier consisting in:
 - o administrative work organising or facilitating events and workshop
 - o developing teaching and learning materials
 - o training of new teachers/ assistants and creating new teaching and assessment strategies, education and career plans
 - o delivering materials to a group or individual that needs particular support.

Those payments were clearly stated in our first amendment to the Constitution that was voted by the board in her absence. We also provided some conditions on the consultancy fees (depending on the needs of the term) and more particularly that the consultancy/advisory work will only be requested whenever we can ensure that the APF next term's accounts are sufficient to afford all our all costs. We confirm that the board agreed that this decision was in the best interests for the charity. Ms Greoffray-Jaunet has proved her capacities to develop an education program of quality and understands the particular needs of our pupils.

Additional comment: seen the particular nature of our charity needs (native French teachers), this procedure is a regular practice within the federation of French charities providing school services that we adhere as a member:

<https://parapluiieflam.org>

Key lessons learned

L'Atelier continues to learn from its work with families and diversifies its activities based on feedback gathered through informal surveys.

Plans for the future

APF continues to envision expanding its educational offerings through additional activities, although this can be challenging due to increasing financial pressure and difficulties in sourcing native-speaking teachers or service providers. Currently, we are considering the following developments:

- Developing a drama/theatre program and continuing to expand the Atelier Choir
- Providing support for DELF examinations
- Enhancing our French curriculum by offering History and Geography classes for children aged 6 and above

Structure, governance and management

The Board of L'Atelier des petits francophones has 3 Director/ Trustees as set out below and in the year was managed on a daily basis by the School's Director.

APF's teachers, assistants or other professionals that may be contracted by the school to provide services to APF are only contractors to the Atelier. APF does not have, to the date, any permanent employee.

The Board meets quarterly or on special requests.

Directors and trustees

Emilie Geoffroy-Jaunet (Chair of the Board, School Director)
Anna Barberà Aresté (Secretary, Events & Library Director)
Timothy Rochu (Treasurer)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law.

Charity law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

The trustees are responsible for keeping proper accounting record that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements are compliant. They are also responsible of

safeguarding the assets for the charity and hence for taking responsible steps for the prevention and detection of fraud and other regularities.

These financial statements were approved and authorised for issue by the trustees and Director and were signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
October 20, 2025

A handwritten signature in blue ink, appearing to read 'Emilie Geoffray-Jaunet', is written over the printed name and title. The signature is stylized and cursive.

Independent examiner's report to the trustees of l'Atelier des petits francophones

I report to the charity trustees on my examination of the accounts of APF for the year ended 31 July 2025.

Responsibilities and basis of report

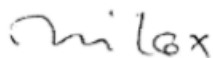
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox
Counterculture Partnership LLP
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East Sussex
TN40 1HH

December 4, 2025

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2025**

	2024/25
Income - School	42,858
Income - After School Club	2,604
Other Income	788
Grants and Donations	1,770
Total Income	48,019
Expenses- School	-37,046
Teachers	-16,385
Assistants	-4,896
Rent	-14,890
Pupil's books	-875
Expenses - After School Club	-1,332
Enseignants	-732
Loyer	-600
Other Expenses	-5,587
Events	-4,474
Consultant	-1,113
Admin Expenses	-5,324
Total Expenses	-49,288
Net income / losses	-1,269.08

**BALANCE SHEET
AS AT 31 JULY 2025**

The charity is exempt from the requirements relating to preparing audited accounts in accordance to Charity law.

The directors acknowledge their responsibilities form complied with the law with respect to accounting records and the preparation of accounts.

The financials statements were approved and authorised for issue by the Board of trustees and signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
October 20, 2025



NOTES OT THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 JULY 2025

General information

L'Atelier des petits francophones is a charitable organisation registered with the Charity Commission (registration no. 1198997). It is incorporated in the United Kingdom and domiciled in England.

The registered address is:

8 Manor road
London SW20 9AE

W: <https://www.atelierdespetitsfrancophones.com>