

L'ATELIER DES PETITS FRANCOPHONES

England & Wales · Charity number 1198997

Details

Status Registered

Legal form CIO

Registered 2022-05-18

Register [View on the Charity Commission register](#)

Contact

Address 130 Merton Hall Road
London
SW19 3PZ

Phone 07716761844

Email contact@atelierdespetitsfrancophones.com

Website <https://www.atelierdespetitsfrancophones.com/>

Activities

Objects: THE PURPOSE OF APF IS TO OFFER QUALITY FRENCH EDUCATION TO CHILDREN (3 TO 12 YEARS OLD) RESIDING IN LONDON (SOUTH-WEST AREA) BY PROVIDING A BESPOKE ACADEMIC FRENCH PROGRAM ALONGSIDE A WIDE RANGE OF CULTURAL AND CREATIVE ACTIVITIES.

Activities: The purpose of APF is to offer quality French education to children (3 to 12 years old) residing in London (South-West area) by providing a bespoke academic French program alongside a wide range of cultural and creative activities. Children will be introduced to French literature, the music and flavours of France by native speaking teachers.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Merton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£48,019	£49,288	-	-
2024-07-31	£53,299	£44,851	-	-
2023-07-31	£56,917	£41,456	-	-

Trustees

Name	Role	Appointed
EMILIE GEOFFRAY Mrs	Chair	2022-04-28
Anna Barbera Areste		2022-04-29
Timothy Rochu Mr		2022-04-28

L'ATELIER DES PETITS FRANCOPHONES

England & Wales - Charity number 1198997

Accounts

L'ATELIER DES PETITS FRANCOPHONES

(a Charitable Incorporated Organisation)

Report and Financial Statements
For the year ended 31 July 2025

Registered Charity no: 1198997

**Trustee Report and Financial Statements
For the year ended 31 July 2025**

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REFERENCE AND ADMINISTRATIVE DETAILS

Directors and Trustees

Emilie Geoffray-Jaunet (Director & Chair)
Anna Barberà Aresté
Timothy Rochu

Registered address

8 Manor road
London SW20 9AE
W: <https://www.atelierdespetitsfrancophones.com>

Independent Examiner

Counterculture Partnership LLP
Tom Wilcox

Bankers

IBAN GB07 TRWI 2314 7085 1087 48
Account number 85108748
UK sort code 23-14-70

Wise Payments Limited,
56 Shoreditch High Street,
London, E1 6JJ

Status

L'Atelier des petits francophones (APF) is a charity registered in England number 1198997

APF is governed by its Articles of Constitution dated February 28, 2022, along with subsequent amendments: Version 1 (September 13, 2022), Version 2 (October 2, 2022, following the resignation of a trustee), and Version 3 (September 14, 2023).

L'ATELIER DES PETTIS FRANCOPHONES

Trustees' Report

For the year ended 31 July 2025

The Trustees of APF for purposes of charity law, present their report for the year ended 31 July 2025.

Public benefit, objectives and activities

The Trustees confirm that have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission on determining the activities undertaken by a charity. The trustees are satisfied that the aims and objectives of the charity and the activities reported, achieve the aims and principles of public benefit.

APF's main charitable objectives are to offer quality French education to children (3 to 12 years old) residing in London (South West area) by providing a bespoke academic program alongside a wide range of cultural and creative activities.

L'Atelier was founded in 2022 and includes:

- A Saturday school for native French-speaking pupils
- A library with over 1,000 references
- "L'Atelier en fête," a branch of the charity dedicated to providing cultural activities and events while promoting local organisations or businesses.

L'Atelier serves the public benefit by reducing families' educational expenses, thereby maximizing APF's limited resources and supporting the continuation of its activities and cultural programs.

Several measures were approved by APF's Trustees to alleviate the financial burden on families:

- **Emergency Fund:** The first amendment to the constitution (Sept. 13, 2022) established an emergency fund to support parents facing financial hardship (e.g., loss of primary income). Based on APF's finances and individual circumstances, eligible families could be offered free tuition.
- **Sibling Fee Reductions:** APF also approved a sibling discount policy. Initially, a 10% reduction applied to the second child. On October 31, 2022, this was revised by majority vote to a tiered structure: 10% for the second child, 25% for the third, and 50% for the fourth or additional children.
- **Support for Teachers and Trustees:** A constitutional amendment on September 14, 2023, granted fee waivers to actively involved teachers and trustees in recognition of their contributions.

Achievements and performance

The School:

As of September 2024, we maintained a stable enrolment of 76 pupils, compared to 50 pupils when L'Atelier began in 2022. APF continued to employ six teachers (later increased to seven) and approximately three to four assistants for Saturday sessions. The after-school weekly class previously offered to English-speaking students was discontinued due to low demand and difficulties in finding an available teacher.

Library:

During each session, children are given a book to take home to support their reading development. We have gathered and purchased a library with over 1,500 references.

Educational events:

APF offered a wide range of events throughout the academic year, many of which were partly or fully subsidized for our pupils. For instance:

- **October 19, 2024 – Cooking Session with En Cuisine Cooking School:**
Children learned new French vocabulary related to cooking while preparing a delicious and healthy autumn recipe featuring kale, lentils, feta, and pumpkin. They proudly took their dishes home to share with their families.
- **November 24, 2024 – Visit to Institut Français (South Ken Kids Festival):**
Pupils participated in workshops led by authors of books purchased by our library, and enjoyed a screening of *Flow*, an award-winning animated film.
- **Early January – Galette des Rois Celebration:**
As is tradition every academic year, children celebrated with *galettes des rois*, a traditional French cake prepared by a nearby boulangerie. In addition, small snacks are provided every Saturday session, often generously donated by Pasquier, whom we thank sincerely. During Easter, children also received small chocolate treats to take home.
- **January 25, 2025 – Le Rêve de Clara by Les P'tits Act' / Act'in Theatre:**
The youngest Atelier pupils were enchanted by a magical theatre performance held in the school hall, where they dreamed alongside the charming character Clara.
- **Choir Launch – 2024/2025 Academic Year:**
This year, we proudly launched our Atelier Choir. With guidance from a professional French-speaking singer, pupils learned and performed *Vois sur ton chemin*, the main song from *Les Choristes*, in front of their families on the final Saturday of the year.

Major events were typically attended by around 25 pupils. Additionally, several smaller-scale activities with fewer participants were also organized throughout the year.

Financial review of 2024-2025

£42,858 income of fees was received during 2024-25 (£47,078 in 2023-24) and £2,604 income was received for after-school education services. A total revenue of £48,019 comprised the above in addition to the fees, grants and donations income (£1,770) and other fundraising income (events etc with a total of £788).

The charity's main expenses relate to the location rental fees (£15,490); teachers and assistant payments (£17,117 and £4,896 respectively), events expenses (£4,474) and consultancy fees (£1,113) to provide support to the APF's services (see the mention below). The total of expenses was £49,288.

At the balance sheet date, the charity had total reserves of £22,606.99.

(Note: full disclosure of income and expenses, please see the spreadsheet document).

Emilie Geoffray-Jaunet's invoiced fees:

As per our previous Annual reports, Emilie Geoffray-Jaunet receives payments from APF as stated in the financial accounts but we want to confirm that those are not received as a retribution to her function as a trustee but as:

- Teaching fees that only French native speakers with appropriate formation can provide
- And as consultancy specialist services delivered to the Atelier consisting in:
 - o administrative work organising or facilitating events and workshop
 - o developing teaching and learning materials
 - o training of new teachers/ assistants and creating new teaching and assessment strategies, education and career plans
 - o delivering materials to a group or individual that needs particular support.

Those payments were clearly stated in our first amendment to the Constitution that was voted by the board in her absence. We also provided some conditions on the consultancy fees (depending on the needs of the term) and more particularly that the consultancy/advisory work will only be requested whenever we can ensure that the APF next term's accounts are sufficient to afford all our all costs. We confirm that the board agreed that this decision was in the best interests for the charity. Ms Greoffray-Jaunet has proved her capacities to develop an education program of quality and understands the particular needs of our pupils.

Additional comment: seen the particular nature of our charity needs (native French teachers), this procedure is a regular practice within the federation of French charities providing school services that we adhere as a member:

<https://parapluieflam.org>

Key lessons learned

L'Atelier continues to learn from its work with families and diversifies its activities based on feedback gathered through informal surveys.

Plans for the future

APF continues to envision expanding its educational offerings through additional activities, although this can be challenging due to increasing financial pressure and difficulties in sourcing native-speaking teachers or service providers. Currently, we are considering the following developments:

- Developing a drama/theatre program and continuing to expand the Atelier Choir
- Providing support for DELF examinations
- Enhancing our French curriculum by offering History and Geography classes for children aged 6 and above

Structure, governance and management

The Board of L'Atelier des petits francophones has 3 Director/ Trustees as set out below and in the year was managed on a daily basis by the School's Director.

APF's teachers, assistants or other professionals that may be contracted by the school to provide services to APF are only contractors to the Atelier. APF does not have, to the date, any permanent employee.

The Board meets quarterly or on special requests.

Directors and trustees

Emilie Geoffroy-Jaunet (Chair of the Board, School Director)

Anna Barberà Aresté (Secretary, Events & Library Director)

Timothy Rochu (Treasurer)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law.

Charity law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

The trustees are responsible for keeping proper accounting record that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements are compliant. They are also responsible of

safeguarding the assets for the charity and hence for taking responsible steps for the prevention and detection of fraud and other regularities.

These financial statements were approved and authorised for issue by the trustees and Director and were signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
October 20, 2025



Emilie Geoffray-Jaunet

Independent examiner's report to the trustees of l'Atelier des petits francophones

I report to the charity trustees on my examination of the accounts of APF for the year ended 31 July 2025.

Responsibilities and basis of report

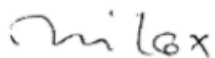
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox
Counterculture Partnership LLP
23 St Leonards Road
Bexhill-on-Sea
East Sussex
TN40 1HH

December 4, 2025

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2025**

	2024/25
Income - School	42,858
Income - After School Club	2,604
Other Income	788
Grants and Donations	1,770
Total Income	48,019
Expenses- School	-37,046
Teachers	-16,385
Assistants	-4,896
Rent	-14,890
Pupil's books	-875
Expenses - After School Club	-1,332
Enseignants	-732
Loyer	-600
Other Expenses	-5,587
Events	-4,474
Consultant	-1,113
Admin Expenses	-5,324
Total Expenses	-49,288
Net income / losses	-1,269.08

**BALANCE SHEET
AS AT 31 JULY 2025**

The charity is exempt from the requirements relating to preparing audited accounts in accordance to Charity law.

The directors acknowledge their responsibilities form complied with the law with respect to accounting records and the preparation of accounts.

The financials statements were approved and authorised for issue by the Board of trustees and signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
October 20, 2025



Emilie Geoffray-Jaunet

NOTES OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 JULY 2025

General information

L'Atelier des petits francophones is a charitable organisation registered with the Charity Commission (registration no. 1198997). It is incorporated in the United Kingdom and domiciled in England.

The registered address is:

8 Manor road
London SW20 9AE

W: <https://www.atelierdespetitsfrancophones.com>

L'ATELIER DES PETITS FRANCOPHONES

England & Wales - Charity number 1198997

Accounts

L'ATELIER DES PETITS FRANCOPHONES

(a Charitable Incorporated Organisation)

Report and Financial Statements
For the year ended 31 July 2024

Registered Charity no: 1198997

**Trustee Report and Financial Statements
For the year ended 31 July 2024**

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REFERENCE AND ADMINISTRATIVE DETAILS

Directors and Trustees

Emilie Geoffray-Jaunet (Director & Chair)
Anna Barberà Aresté
Timothy Rochu

Registered address

8 Manor road
London SW20 9AE
W: <https://www.atelierdespetitsfrancophones.com>

Independent Examiner

Tom Wilcox
Counterculture Partnership LLP
Bank Chambers
Main Street
Hawes
North Yorkshire
DL8 3QL

Bankers

IBAN GB07 TRWI 2314 7085 1087 48
Account number 85108748
UK sort code 23-14-70

Wise Payments Limited,
56 Shoreditch High Street,
London, E1 6JJ

Status

L'Atelier des petits francophones (APF) is a charity registered in England number 1198997

APF is governed by Articles of Constitution dated February 28, 2022 and its amended versions: v1 (September 13, 2022), v2 (October 2, 2022 due to the resignation of one of the trustees) and v3 (September 14, 2023).

L'ATELIER DES PETTIS FRANCOPHONES

Trustees' Report

For the year ended 31 July 2024

The Trustees of APF for purposes of charity law, present their report for the year ended 31 July 2024.

Public benefit, objectives and activities

The Trustees confirm that have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission on determining the activities undertaken by a charity. The trustees are satisfied that the aims and objectives of the charity and the activities reported, achieve the aims and principles of public benefit.

APF's main charitable objectives are to offer quality French education to children (3 to 12 years old) residing in London (South West area) by providing a bespoke academic program alongside a wide range of cultural and creative activities.

L'Atelier was founded in 2022 and includes:

- A Saturday school for native French-speaking pupils
- An afterschool club with two sessions per week
- A library with over 1,000 references
- "L'Atelier en fête," a branch of the charity dedicated to providing cultural activities and events in French

L'Atelier works for the public benefit by minimizing the educational expenses of families, thereby maximizing APF's limited resources and enabling the continuation of activities and cultural programs.

Several measures were approved by APF's Trustees to alleviate the financial burden on families:

- **Emergency Fund:** In the first amendment to the constitution (Sept. 13, 2022), an emergency fund was established for parents facing financial hardship (e.g., loss of primary source of income). Depending on APF's finances and individual circumstances, it was agreed that free tuition could be offered to eligible families.

- **Sibling Fee Reductions:** APF also approved a reduction in fees for siblings. Initially, a 10% discount was offered for the second child enrolled. However, on October 31, 2022, this policy was revisited, and a majority vote resulted in a more tiered discount structure:
 - 10% for the second child,
 - 25% for the third child,
 - 50% for the fourth (or additional) child.
- **Support for Teachers and Trustees:** Finally, to support our teachers and trustees, a constitutional amendment was made on September 14, 2023. It was agreed that those actively involved in the charity's operations (teachers and trustees) would receive fee waivers as recognition for their contributions.

Achievements and performance

- The School:

In September 2023, the school started the year with 75 pupils, a significant increase compared to the same period in 2022, when we started with 50 pupils.

At that time, APF had 75 pupils, 6 classes, 6 teachers, and 3-4 assistants. We also offered 2 after-school classes for non-native French learners.

- The library:

During each session, children are given a book to take home to support their reading development. We have gathered and purchased a library with over 1,000 references.

- Educational events:

APF provided a wide range of events (partly or entirely subsidised to our pupils):

- 4 November 2023: Puppet show "Les aventures de Martin Avril"
- Romain Devaux (Attaché de coopération pour le français) from the French Embassy in London presented the role of the Ambassies to our children (20 January 2024)
- 4 February 2024 : Guided tour of the impressionists at the National Gallery, with myArtissimo
- May 2024: Yoga session with Follow the rainbow
- 19 May 2024: Institut français London, Cinéma Lumière: film Sirocco
- 6 June 2024: Ancient Egypt guided tour at British Museum with myArtissimo

Financial review of 2023-2024

£47,078 income of fees was received during the year ended 2023-24 (£38,673 in the year ended 2022-23) and £5,620 income was received for after-school education services. A total revenue of £53,299 comprised the above in addition to the fees, grants and donations income (£65) and other fundraising income (events etc with a total of £536).

The charity's main expenses relate to the location rental fees (£16,000); teachers and assistant payments (£16,744 and £3,290 respectively), events expenses (£2,702) and consultancy fees (£1,149) to provide support to the APF's services (see the mention below). The total of expenses was £44,851.

At the balance sheet date, the charity had total reserves of £23,909.09.

(Note: full disclosure of income and expenses, please see the spreadsheet document).

Emilie Geoffray-Jaunet's invoiced fees:

As per our previous Annual report, Emilie Geoffray-Jaunet receives payments from APF as stated in the financial accounts but we want to confirm that those are not received as a retribution to her function as a trustee but as:

- Teaching fees that only French native speakers with appropriate formation can provide
- And as consultancy specialist services delivered to the Atelier consisting in:
 - o administrative work organising or facilitating events and workshop
 - o developing teaching and learning materials
 - o training of new teachers/ assistants and creating new teaching and assessment strategies, education and career plans
 - o delivering materials to a group or individual that needs particular support.

Those payments were clearly stated in our first amendment to the Constitution that was voted by the board in her absence. We also provided some conditions on the consultancy fees (depending on the needs of the term) and more particularly that the consultancy/advisory work will only be requested whenever we can ensure that the APF next term's accounts are sufficient to afford all our all costs. We confirm that the board agreed that this decision was in the best interests for the charity. Ms Greoffray-Jaunet has proved her capacities to develop an education program of quality and understands the particular needs of our pupils.

Additional comment: seen the particular nature of our charity needs (native French teachers), this procedure is a regular practice within the federation of French charities providing school services that we adhere as a member:

<https://parapluieflam.org>

Key lessons learned

L'Atelier continues to learn from its work with families and diversifies its activities based on feedback gathered through informal surveys.

Plans for the future

APF plans to expand its educational offerings with additional activities. Currently, we are considering the following developments:

- Expanding the age range of our educational services, potentially including children aged 2-3 years.
- Developing a drama/theatre program.
- Providing assistance for DELF examinations.
- Expanding our French curriculum by offering History and Geography classes for children aged 6 and above.

Structure, governance and management

The Board of L'Atelier des petits francophones has 3 Director/ Trustees as set out below and in the year was managed on a daily basis by the School's Director.

APF's teachers, assistants or other professionals that may be contracted by the school to provide services to APF are only contractors to the Atelier. APF does not have, to the date, any permanent employee.

The Board meets quarterly or on special requests.

Directors and trustees

Emilie Geoffray-Jaunet (Chair of the Board, School Director)

Anna Barberà Aresté (Secretary, Events & Library Director)

Timothy Rochu (Treasurer)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law.

Charity law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

The trustees are responsible for keeping proper accounting record that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements are compliant. They are also responsible of safeguarding the assets for the charity and hence for taking responsible steps for the prevention and detection of fraud and other regularities.

These financial statements were approved and authorised for issue by the trustees and Director and were signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
December 12, 2024



Emilie Geoffray-Jaunet

Independent examiner's report to the trustees of l'Atelier des petits francophones

I report to the charity trustees on my examination of the accounts of APF for the year ended 31 July 2024.

Responsibilities and basis of report

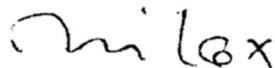
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox
Counterculture Partnership LLP
Bank Chambers
Main Street
Hawes
North Yorkshire
DL8 3QL

February 4, 2025

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2024**

	Yearly actuals
	2023/24
Income - School	47,078
Fees	47,078
Income - After School Club	5,620
Fees	5,620
Other Income	536
Events	521
Raffles	-
Library	15
Grants and Donations	65
Donation	65
Grants	-
Total Revenues	53,299
Expenses- School	-32,947
Enseignants	-14,455
Assistants	-3,290
Loyer	-14,080
Manuel scolaire	-1,122
Expenses - After School Club	-4,209
Enseignants	-2,289
Loyer	-1,920
Other Expenses	-3,851
Events	-2,702
Consultant	-1,149
Admin Expenses	-3,845
Insurance	-400
Website	-531
Autre materiel pedagogique	-474
FLAM	-173
Library	-1,428
Prints	-
Bank	4
Miscellaneous	-844
Mixed	-
Total Dépenses	-44,851
Solde - Total	8,448.42

**BALANCE SHEET
AS AT 31 JULY 2024**

We confirm the closing balance of £22,996 in our Wise account and £32 is held in cash. There is no other items in the balance sheet.

The charity is exempt from the requirements relating to preparing audited accounts in accordance to Charity law.

The directors acknowledge their responsibilities form complied with the law with respect to accounting records and the preparation of accounts.

The financials statements were approved and authorised for issue by the Board of trustees and signed on its behalf by:

Emilie Geoffray-Jaunet
Director and Chair
December 15, 2024



Emilie Geoffray-Jaunet

NOTES OT THE FINANCIAL STATEMETNS FOR THE YEAR ENDING 31 JULY 2024

General information

L'Atelier des petits francophones is a charitable organisation registered with the Charity Commission (registration no. 1198997). It is incorporated in the United Kingdom and domiciled in England.

The registered address is:

8 Manor road
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W: <https://www.atelierdespetitsfrancophones.com>

L'ATELIER DES PETITS FRANCOPHONES

England & Wales - Charity number 1198997

Accounts

L'ATELIER DES PETITS FRANCOPHONES (a Charitable Incorporated Organisation)

Report and Financial Statements For the year ended 31 July 2023

Registered Charity no: 1198997

**Trustee Report and Financial Statements
For the year ended 31 July 2023**

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Directors and Trustees

Emilie Geoffray-Jaunet (Director & Chair)
Anna Barberà Aresté
Timothy Rochu

Registered address

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London SW20 9AE
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Independent Examiner

Tom Wilcox
Counterculture Partnership LLP
Ducie Street
Manchester
M1 2JW

Bankers

IBAN GB07 TRWI 2314 7085 1087 48
Account number 85108748
UK sort code 23-14-70

Wise Payments Limited,
56 Shoreditch High Street,
London, E1 6JJ

Status

L'Atelier des petits francophones (APF) is a charity registered in England number 1198997

APF is governed by Articles of Constitution dated February 28, 2022 and amended v1 (September 13, 2022), v2 (October 2, 2022 due to the resignation of one of the trustees) and v3 (September 14, 2023).

L'ATELIER DES PETTIS FRANCOPHONES

Trustees' Report

For the year ended 31 July 2023

The Trustees of APF for purposes of charity law, present their report for the year ended 31 July 2023.

Public benefit, objectives and activities

The Trustees confirm that have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission on determining the activities undertaken by a charity. The trustees are satisfied that the aims and objectives of the charity and the activities reported, achieve the aims and principles of public benefit.

APF's main charitable objectives are to offer quality French education to children (3 to 12 years old) residing in London (South West area) by providing a bespoke academic program alongside a wide range of cultural and creative activities.

L'Atelier was founded in 2022 and comprises:

- A Saturday school with native French pupils
- An afterschool club of 2 sessions per week
- A library with 800+ references
- "L'Atelier en fête", a section of the charity entirely dedicated to provide cultural and social activities in French.

L'Atelier works for the public benefit by ensuring that the expenditure of families on education is as reduced as possible, thereby stretching APF's limited resources and enabling activities and cultural programs.

Several measures were approved by APF's Trustees in order to mitigate the economic distress to families:

- In a first amendment to the constitution (Sept. 13, 2022) to the Constitution, an emergency fund for parents encountering financial difficulties (e.g. main source of parental revenues affected etc). It was approved that depending on the APF's finances and personal situations free tuitions could be offered. In this sense, a family was offered free tuition during the January-April 2023 term.
- APF's also approved to reduce the fees for siblings. It was first adopted to offer a 10% reduction from the second child enrolled at the school. However, On October 31, 2022 this point was discussed again and APF approved by majority to increase the options of discounts to our families. 10% will be offered from the second child, 25% of reduction will be offered from the third child and finally, for four (or plus) child we will offer a reduction of 50% of the fees.

- Finally, we also applied important measures to support our teachers and trustees with an amendment to the Constitution (14/09/23) which states that fees will be discounted by 100% to those participating actively to the good functioning of the charity.

Achievements and performance

- The School:

On September 2022, we launched the school services with 50 pupils. During 2022 our activities increased leading to the current enrolment of 75 pupils in Q1 2023.

To date (November 2023), APF has 75 pupils, 6 classes, 6 teachers, 3-4 assistant and we also provide 2 after-school classes to non-native French learners.

- Library:

Every session, children are offered a book for home reading. We collected and purchased books to open a functioning library with more than 800 references.

- Educational events:

Since the creation of the charity to the end of this financial year. APF has organised a wide range of events (partly or entirely subsidised for our pupils):

- Launch party (11/06/2022) with educational activities and a market of French products, followed by some fundraising activities
- Gastronomic activities: pancake day, La galette des rois etc. where children were offered these French products
- Christmas and Summer school fairs where children presented a show to their parents
- Exchange theatre show at the library of Wimbledon with a program of classic French tales (26/11/2022)
- French art at the Wallace collection: a tour delivered by MyArtissimo to our children (12/03/2022)
- French classic composers' piano concert with some French readings delivered by a professional French pianist (11/06/2022)

Financial review of 2022-2023

£38,673 income of fees was received during 2022 and £9,900 income was received for after-school education services. A total revenue of £56,917 comprised the above in addition to the fees, grants and donations income (£6,040) and other fundraising income (events etc with a total of £2,304).

The charity's main expenses relate to the location rental fees (£12,600); teachers and assistant payments (£12,530 and £2,765 respectively), events expenses (£2,467) and consultancy fees (£3,366) to provide support to the APF's services (see the mention below). The total of expenses was £41,456.

At the balance sheet date, the charity had total reserves of £15,460.

Emilie Geoffroy-Jaunet's fees:

Emilie Geoffroy-Jaunet receives payments from APF as stated in the financial accounts but we want to confirm that those are not received as a retribution to her function as a trustee but as:

- Teaching fees that only French native speakers with appropriate formation can provide;
- And as consultancy specialist services delivered to the Atelier consisting in:
 - o administrative work organising or facilitating events and workshop
 - o developing teaching and learning materials
 - o training of new teachers/ assistants and creating new teaching and assessment strategies, education and career plans
 - o delivering materials to a group or individual that needs particular support.

Those payments were clearly stated in our first amendment to the Constitution that was voted by the board in her absence. We also provided some conditions on the consultancy fees (depending on the needs of the term) and more particularly that the consultancy/advisory work will only be requested whenever we can ensure that the APF next term's accounts are sufficient to afford all our all costs. We confirm that the board agreed that this decision was in the best interests of the charity. Ms Greoffroy-Jaunet has proved her capacities to develop an education program of quality and understands the particular needs of our pupils.

Additional comment: given the particular nature of our charity needs (native French teachers), this procedure is a regular practice within the federation of French charities providing school services that we adhere as a member:

<https://parapluieflam.org>

Key lessons learned

L'Atelier continues to learn from interacting with families. We diversify our activities based on suggestions from families.

Plans for the future

To enlarge the educational provision with some additional activities. APF is currently consider to increase our services with:

- enlarge our education age and potentially provide educational services for children aged 2-3 years
- To develop a drama/theatre provision
- To further develop our curriculum by offering History and Geography classes for children 6+.

Structure, governance and management

The Board of L'Atelier des Petits Francophones currently has 3 Director/ Trustees as set out below.

During the 2022 Q1, Trustee Anne-Laure Bourbon left l'Atelier and we did not substitute this trustee as her functions were not essential in the well-functioning of the structure of the charity. Anna Barbera Areste is now also in charge of the social and cultural events which were Ms Bourbon's exclusive functions.

APF's teachers, assistants or other professionals that may be requested by the school to provide services to APF are external contractors. APF does not have, to the date, any permanent employees.

The Board meets officially at least once per year but is in weekly contact for the good organisation of the Atelier.

Directors and trustees

Emilie Geoffray-Jaunet (Chair of the Board, School Director)

Anna Barberà Aresté (Secretary, Events & Library Director)

Timothy Rochu (Treasurer)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law.

Charity law requires the trustees to prepare financial statement for each financial year which give a true and fair view of the state of affairs of the charitable company

and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

The trustees are responsible for keeping proper accounting record that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements are compliant. They are also responsible of safeguarding the assets for the charity and hence for taking responsible steps for the prevention and detection of fraud and other regularities.

These financial statements were approved and authorised for issue by the trustees and Director and were signed on its behalf by:

Emilie Geoffroy-Jaunet
Director and Chair
October 25, 2023



Emilie Geoffroy-Jaunet

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2023**

	2022/23
Income - School	38,673
Fees	38,673
Income - After School Club	9,900
Fees	9,900
Other Income	2,304
Events	1,973
Raffles	292
Library	30
Grants and Donations	6,040
Donation	42
Grants	5,998
Total Income	56,917
Expenses- School	-28,519
Teachers	-12,530
Assistants	-2,765
Location Rent	-12,600
Handbooks	-624
Expenses - After School Club	-4,290
Teachers	-2,310
Location Rent	-1,980
Other	
Other Expenses	-5,833
Events	-2,467
Consultant	-3,366
Admin Expenses	-2,813
Insurance	-204
Website	-55
Teaching materials	-830

FLAM	-
Library	-436
Prints	-
Bank	-52
Miscellaneous	-765
Mixed	-471
Total Expenses	-41,456
Result - Total	15,461

**BALANCE SHEET
AS AT 31 JULY 2023**

We confirm the closing balance of £15,428 in our Wise account and £32 is held in cash. There is no other items in the balance sheet.

The charity is exempt from the requirements relating to preparing audited accounts in accordance to Charity law.

The directors acknowledge their responsibilities form complied with the law with respect to accounting records and the preparation of accounts.

The financials statements were approved and authorised for issue by the Board of trustees and signed on its behalf by:

Emilie Geoffroy-Jaunet
Director and Chair
October 25, 2023



Emilie Geoffroy-Jaunet

NOTES OT THE FINANCIAL STATEMETNS FOR THE YEAR ENDING 31 JULY 2023

General information

L'Atelier des petits francophones is a charitable organisation registered with the Charity Commission (registration no. 1198997). It is incorporated in the United Kingdom and domiciled in England.

The registered address is:

8 Manor road
London SW20 9AE

W: <https://www.atelierdespetitsfrancophones.com>

Independent examiner's report to the trustees of l'Atelier des petits francophones

I report to the charity trustees on my examination of the accounts of APF for the year ended 31 July 2023.

Responsibilities and basis of report

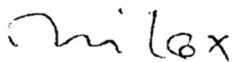
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox
Counterculture Partnership LLP
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

December 07, 2023