

COMMUNITIES AND HOUSING INVESTMENT IN PEOPLE
(A Charitable Incorporated Organisation)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

30 JUNE 2024

Charity No. 1198974

COMMUNITIES AND HOUSING INVESTMENT IN PEOPLE
CONTENTS

	Page
LEGAL AND ADMINISTRATIVE INFORMATION	1
TRUSTEES' REPORT	2
TRUSTEES' STATEMENT OF RESPONSIBILITIES	6
REPORT OF THE INDEPENDENT EXAMINER	7
STATEMENT OF FINANCIAL ACTIVITIES	8
BALANCE SHEET	9
ACCOUNTING POLICIES	10
NOTES TO THE FINANCIAL STATEMENTS	12

Trustees

F J Bentley

T J O'Brien

S Payling

L Storer (resigned 13 December 2023)

J Stringer (appointed 13 December 2023)

G D Shirley

Registered Office:

84 Spencer Street, Birmingham, B18 6DS

Bankers:

NatWest Markets Plc, 36 St Andrew Square, Edinburgh EH2 2YB

Charity Registration Number

1198974

Independent Examiner:

Malcolm Winston

Partner

UHY Hacker Young (Birmingham) LLP, 9 – 11 Vittoria Street, Birmingham, B1 3ND

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2024

The Trustees present their annual report together with the financial statements and examiner's report of the charitable organisation for the year ended 30 June 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT**Constitution**

The Charity is a charitable incorporated organisation (CIO) with no share capital (Registration Number: 1198974) and is an exempt charity. The trustees of CHIP are also the trustees of the charity for the purposes of charity law. The CIO is known as CHIP and is a corporate body with limited liabilities. The Charity was registered by the Charity Commission in May 2022 and is governed by a Constitution document dated 16 May 2022.

As set out in its Constitution, CHIP is governed by a Board of Trustees. The Trustees, of whom there are currently 5, are elected for an initial period of three years. Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

OBJECTIVES AND ACTIVITIES**Public Benefit**

A review of CHIP's activities during the year ended 30 June 2024 is presented below. The Trustees are satisfied that these activities both meet the required public benefit test and are in line with the Charity's objectives – outlined below:

- The promotion of, and assisting in the provision of, vocational skills training and apprenticeships; and
- The relief of unemployment for the benefit of the public including assistance and support to find employment especially among people who are disadvantaged due to financial hardship, disability, ill health, discrimination, or poor educational or skills attainment.

STRATEGIC REPORT**Achievements and Performance**

CHIP's main donor during the year was Communities and Housing Investment Consortium Ltd (CHIC) which made a donation of £144,170 in June 2024. It also contributed to the costs of the Annual Awards Dinner - held in May 2024, to the value of £16,511. The donation was to fund CHIP's work in supporting employment initiatives and community projects. The size of this donation, which is an annual commitment by CHIC, currently determines the scale of charitable activities the Charity is able to support in each financial year.

During the year CHIP continued to work with Local Employment Groups (LEGs) - 5 in total, to provide funding to them to support people distant from the workplace into sustainable employment. The funding helps the individuals with a range of support mechanisms, including delivering short courses, providing support with improving life skills through to course qualifications and Level 2 Apprenticeships. These LEGs have supported a total of 96 individuals into employment, which is more than a threefold increase on the 2022/23 number and 20 in excess of the target for 2023/24.

The LEGs receiving funding in the year were Black Country HA, St Basils, The Jericho Foundation, St Giles Trust and Bounce Back Foundation.

CHIP's Community Chest Fund (CCF) - a grant fund to offer sponsorship to local community groups and projects to make a real difference to people's lives made its first payments of up to £5,000 per group/project during the year. During the year funding was provided to the following community based initiatives:

- Construction Youth : a charity that educates, trains and inspires young people to help them build better futures in the Construction industry by connecting them with employers and opportunities.
- Bounce Back Foundation : supporting programmes that utilise the City & Guilds assured recognition programme, offering ex-offenders digital credentials upon completion of courses and supporting them into employment or self-employment.
- St Giles Trust : supporting their Food Pantry in Coventry to support individuals and families providing access to affordable, nutritious food, in conjunction with advice and guidance.

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2024 (cont'd)**Achievements and Performance (cont'd)**

- Lola's Kitchen : delivering cookery classes to isolated individuals to cook on a budget and reduce food waste, whilst reducing isolation.

- Tech with No Limits : delivering a rolling programme of Basic Digital Skills sessions, enabling residents to achieve IT skills and use their own digital devices.

CHIP's second annual awards and fundraising dinner was held in May 2024. This event celebrates both the work of the Charity during the year and also that of the individuals and partner organisations which it has funded. This was attended by 170 guests - an increase of 41% on 2022/23 numbers. Awards were presented - 5 in total, to individuals and organisations which had excelled in achieving or supporting apprenticeships and training.

The Trustees are of the opinion that CHIP has met its charitable objectives during the year and continues to be in a strong position to further increase its support for the programmes and groups it funds during the 2024/25 financial year.

Going Concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting policies.

FINANCIAL REVIEW**Overview**

The Charity generated a net surplus for the year of £104,309 (2023: £178,404). The financial model adopted by the Charity revolves around receiving funding from its main donor and income generation from other fundraising activities in the latter months of the financial period, which are then utilised for charitable activities within the following accounting period. The Trustees feel the current level of reserves are sufficient to both fund the planned activities in 2024/25 and also enable CHIP to plan further ahead for its core activities.

CHIP is indebted to its major funder Communities and Housing Investment Consortium Ltd (CHIC) which donated funds in the value of £144,170 (2023: £190,000) during the year. They also paid £16,511 (2023: £nil) towards the costs of CHIP's Annual Awards dinner. This funding will enable the Charity to continue to deliver its charitable activities during 2024/25.

Financial and Risk Management Objectives and Policies

The Charity's financial and risk management objectives are documented in its:

- Budgets
- Scheme of delegation

Reserves Policy

The Trustees review the reserve levels of the Charity annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Trustees have determined that the appropriate level of reserves at year end should equate to its proposed budget for funding charitable activities in the following financial year plus a small balance of around £20,000 as contingency funds. The reserves balance as at 30 June 2024 is in line with this.

Reserves as at 30 June 2024 were £282,713 (2023: £178,404).

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2024 (cont'd)**Investment Policy**

All investments are made in accordance with the policy of the Charity. The Charity's policy on investments is one of minimum risk with all investments being held with the Charity's bankers. The Charity will nevertheless seek to maximise interest receipts within this arrangement. Investments are made with regard to Charity Commission guidance in relation to investments.

PRINCIPLE RISKS AND UNCERTAINTIES

The Trustees have considered the risks faced by the Charity throughout its normal operational business. It has sought to address the risks faced by the Charity by establishing appropriate governance and management arrangements and establishing robust operational and reporting procedures. The Trustees consider that these arrangements have been effective throughout the period being reported.

The Trustees intend to build on this success by reviewing and updating all procedural documents, as and when necessary, which will continue to enable checks to be systematic in nature.

Risk Management

At the time of reporting, the Charity's identified key risks are:

- funding from its major donor is either removed or reduced to a level where it is unable to carry out its charitable objectives in full;
- failure to market its Community Chest Fund adequately, meaning insufficient applications are received from prospective recipients; and
- Local Employment Groups (LEGs) fail to meet their commitments and do not deliver outcomes in line with their Service Level Agreements (SLAs).

Mitigating action, both current and planned, has been identified to address these risks. This is also true of all other risks that have been formally identified which have a lower level of impact and/or likelihood.

Fundraising

Under the provisions of the Charities (Protection and Social Investment) Act 2016, the Charity will run fundraising events to raise money for other charities or for the Charity itself. The Charity does not work with any professional fundraisers. Where money is raised, this is collected and receipted appropriately. The Charity has a complaints procedure to ensure any concerns can be reported.

Plans for Future Periods

CHIP aims to build on 2023/24 performance, by targeting to achieve the following in 2024/25:

- to provide funding to both currently supported and potentially new LEGs to support in the region of 125 learners into sustainable employment;
- to build on the first full year of Community Chest funding (2023/24) for community based projects and aim to make grants during 2024/25 of between £75,000 and £100,000; and
- to continue to hold an annual awards and fundraising dinner in the early Summer of 2025 to celebrate the achievements of individuals and companies who excelled in achieving or supporting apprenticeships and training in the workplace.

TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2024 (cont'd)**Independent Examiner**

In so far as the Trustees are aware:

- there is no relevant information of which the charitable incorporated organisation's independent examiner is unaware;
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant examination information and to establish that the independent examiner is aware of that information.

The Independent Examiner, Malcolm Winston of UHY Hacker Young (Birmingham) LLP, is willing to continue in office and a resolution to re-appoint them will be proposed to the Trustees.

The Trustees' Report incorporating a strategic report was approved by the Board of Trustees on 25 September 2024 and signed on their behalf by:



T J O'Brien

Chair of Trustees

25 September 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 30 JUNE 2024

The Trustees are responsible for preparing the Annual Report and the Financial Statements in accordance with applicable law and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - Charities SORP (FRS 102) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

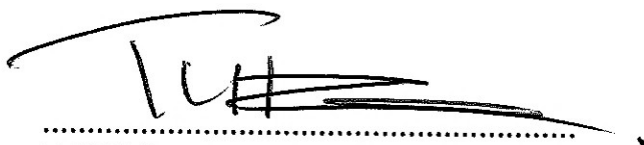
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, Financial Reporting Standard (FRS 102) and the provisions of the constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:



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T J O'Brien

Chair of Trustees

25 September 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COMMUNITIES AND HOUSING INVESTMENT IN PEOPLE FOR THE YEAR ENDED 30 JUNE 2024

I report to the Charity Trustees on my examination of the accounts of the charitable incorporated organisation (CIO) for the year ended 30 June 2024.

Responsibilities and basis of report

As the charitable incorporated organisation's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charitable incorporated organisation's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable incorporated organisation as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Malcolm Winston FCCA

**UHY Hacker Young (Birmingham) LLP
9-11 Vittoria Street
Birmingham
B1 3ND**

25 September 2024

COMMUNITIES AND HOUSING INVESTMENT IN PEOPLE
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30 JUNE 2024

8

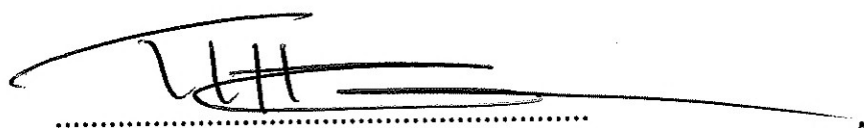
	Note	Unrestricted Funds	Designated Funds	Total Year Ended 30 June 2024	Total 16 May 2022 to 30 June 2023
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income					
Donations	6	5,350	-	5,350	4,107
Donations from CHIC	6	144,170	-	144,170	190,000
Incoming resources from other trading activities:					
Fundraising	7	16,760	-	16,760	15,160
Investment Income		3,852	-	3,852	11
TOTAL INCOMING RESOURCES		170,132	-	170,132	209,278
RESOURCES EXPENDED					
Charitable Activities	8	53,138	2,000	55,138	24,901
Management and Administration	9	10,685	-	10,685	5,973
TOTAL RESOURCES EXPENDED		63,823	2,000	65,823	30,874
NET INCOMING RESOURCES		106,309	(2,000)	104,309	178,404
Transfers between Funds		-	-	-	-
NET MOVEMENT IN FUNDS		106,309	(2,000)	104,309	178,404
Fund Balances brought forward		176,404	2,000	178,404	-
FUND BALANCES CARRIED FORWARD	3	282,713	-	282,713	178,404

COMMUNITIES AND HOUSING INVESTMENT IN PEOPLE
BALANCE SHEET AS AT 30 JUNE 2024

9

		Total As at 30 June 2024 £	Total As at 30 June 2023 £
	Note		
CURRENT ASSETS			
Debtors	2	3,120	2,260
Cash at Bank and in Hand		282,737	193,123
		285,857	195,383
LIABILITIES			
Amounts due within one year	3	3,144	16,979
NET CURRENT ASSETS		282,713	178,404
TOTAL ASSETS LESS CURRENT LIABILITIES		282,713	178,404
FUNDS			
Unrestricted Funds	4	280,713	176,404
Designated funds	5	2,000	2,000
TOTAL FUNDS		282,713	178,404

The financial statements on pages 8 to 13 were approved by the Trustees and authorised for issue on 25 September 2024 and signed on their behalf by:



.....
T J O'Brien
Chair of Trustees
25 September 2024

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

1 Statement of Accounting Policies

A summary of principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of Preparation

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), and the Charities Act 2011.

Communities and Housing Investment in People (CHIP) meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All incoming resources are recognised when the Charity has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Donations**

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

- **Other income**

Other income, including the fundraising income is recognised in the period it is receivable and to the extent the Charity has provided the goods or services.

- **Investment Income**

Investment income is recorded gross and includes all such income to which the Charity is entitled within the accounting period.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All resources expended are inclusive of irrecoverable VAT.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024 (cont'd)

1 Statement of Accounting Policies (Cont'd)**Financial Instruments**

The Charity only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Charity and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 2.

Cash at bank - is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are basic financial instruments, and are measured at amortised cost as detailed in note 3.

Fund Accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Charity at the discretion of the Trustees.

Designated funds are those that have been designated for specific purposes by Trustees and are expected to be spent on the intended purpose within 12 months.

Critical areas of judgement

There are no critical judgements that the Trustees have made in the process of applying the Charity's accounting policies on the amounts recognised in the statutory financial statements.

		Year ended 30 June 2024	16 May 2022 to 30 June 2023	
		£	£	
2 DEBTORS				
Trade Debtors		3,120	2,260	
		<u>3,120</u>	<u>2,260</u>	
		Year ended 30 June 2024	16 May 2022 to 30 June 2023	
		£	£	
3 LIABILITIES				
Amounts due within one year:				
Accruals		2,040	1,980	
Trade Creditors		1,104	14,999	
		<u>3,144</u>	<u>16,979</u>	
4 FUNDS		Year ended 30 June 2024	16 May 2022 to 30 June 2023	
	Designated Funds £	Unrestricted Funds £	Designated Funds £	Unrestricted Funds £
Fund Balances brought forward	2,000	176,404	-	-
Surplus/(Deficit) for year	(2,000)	106,309	-	178,404
Transfers between funds	-	-	2,000	(2,000)
At 30 June 2024	<u>-</u>	<u>282,713</u>	<u>2,000</u>	<u>176,404</u>
			Year ended 30 June 2024	16 May 2022 to 30 June 2023
			£	£
Funds are designated as follows:				
- General Unrestricted Reserves			282,713	176,404
- Designated Funds			-	2,000
			<u>282,713</u>	<u>178,404</u>
5 DESIGNATED FUNDS				
The Charity is carrying funds of £282,714 (2023: £178,404) which are general unrestricted reserves. The £2,000 of brought forward Designated Funds was paid out as follows:				
- Prostate Cancer - £1,000				
- St Basils Hospice - £1,000				
		Designated Funds £	Unrestricted Funds £	
Analysis of Net Assets between funds				
Net Current Assets		-	282,713	
		<u>-</u>	<u>282,713</u>	
		Year ended 30 June 2024	16 May 2022 to 30 June 2023	
		£	£	
6 DONATIONS				
Donations (See Note 11)				
- Unrestricted funds		149,520	194,107	
		<u>149,520</u>	<u>194,107</u>	

	Year ended 30 June 2024	16 May 2022 to 30 June 2023
	£	£
7 FUNDRAISING INCOME		
Fundraising Income		
- Unrestricted	16,760	15,160
	16,760	15,160

	Designated Funds £	Unrestricted Funds £	Year ended 30 June 2024 £	16 May 2022 to 30 June 2023 £
8 RESOURCES EXPENDED				
Charitable Expenditure				
Charitable Activities	2,000	53,138	55,138	24,901
	2,000	53,138	55,138	24,901

	Unrestricted Funds £	Year ended 30 June 2024 £	16 May 2022 to 30 June 2023 £
9 RESOURCES EXPENDED			
Management & Administration			
Governance Costs (Note 10)	2,420	2,420	1,980
Sundry Costs	4,248	4,248	62
Bank Charges	17	17	13
Computer Costs	-	-	418
Professional Fees	4,000	4,000	3,500
	10,685	10,685	5,973

	Year ended 30 June 2024 £	16 May 2022 to 30 June 2023 £
10 GOVERNANCE COSTS		
Fees paid to Independent Examiner	2,040	1,980
Trustee expenses	380	-
	2,420	1,980

	Unrestricted Funds £	Year ended 30 June 2024 £	16 May 2022 to 30 June 2023 £
11 DONATIONS			
Other Donations from the Public	5,350	5,350	4,107
Other Donations from CHIC	144,170	144,170	190,000
	149,520	149,520	194,107

12 TRUSTEES' REMUNERATION & EXPENSES
Expenses to the value of £380 (2023: £nil) were reimbursed to trustees during the year.

