



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 06/04/2024

To: 05/04/2025

Charity name: Coffee Connexions

Charity registration number: 1198951

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(a) to promote the rehabilitation of ex-offenders with mental health needs for the public benefit, by providing training in useful skills, employment, mentoring, guidance and rehabilitation, so as to prepare offenders for sustainable employment and to help them to re-integrate into the community. (b) to advance the education of the public in the subject of the care and rehabilitation of ex-offenders with mental health needs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Grant applications to raise funds to enable the setup of Coffee Connexions charitable objectives. Building and setting up a coffee cart within an identified building. This in turn has led to being able to provide the equipment and opportunities to support trainees to receive individualised barista training, and from this work on the coffee cart developing work skills, structure, routine supporting community re-integration following release.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charity Commission on public benefit. All Trustees are aware of the guidance. All Trustees have taken this guidance into account when making a decision to which the guidance is relevant. No Trustees have decided to depart from the guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	From 06.04.24 – 05.04.25 the charity has focused on: Learning and understanding what constitutes the safe and effective running of the charity. Forging strong working links with local coffee company who has: - built a coffee cart - provided training to trainees - carried out train a trainer, training to enable staff working on the coffee cart to train trainees These activities have been performed by the coffee company on a pro-bono basis and have incurred no expense for the Charity. Had our first trainees start working on the coffee cart, and the cart now being open for business – providing meaningful training and work placement opportunities to people coming out of prison.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives	Para 1.41	

set		
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees have collectively reviewed the financial position of the Coffee Connexions. All Trustees understand that between 06.04.24 – 05.04.2025 £1290 was brought into the charity £278 left the charity bank account for the setting up of the coffee cart to enable it to operate.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Coffee Connexions policy on holding financial reserves are that they can be used on any of its charitable purposes excluding restricted income funds and endowment funds. These must be spent in a specific way directed by fund directions. In regard to the level of reserves needed, the target is to remain between three and five months of the charity's current annual core operating costs, i.e. between £300 and £600.
Amount of reserves held	Para 1.22	£2,480
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	£0 Coffee Connexions is not in financial or material deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is currently no concern about the charity continuing.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	

Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Constitution Child safeguarding Policy Adult safeguarding Policy Health and Safety Policy Coffee Connexions Reducing Recidivism and Increasing Resettlement Policy Coffee Connexions Safer Recruitment Policy Risk assessment Conflict of interest policy Social media policy Bullying and Harassment policy and procedure Equality and Diversity policy Serious incident reporting policy and procedure Internal financial controls policy Complaints policy and procedure
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Expressions of interest Discussion with Trustees via invitation to Trustees meeting to understand more about the charity and for Trustees to understand more about the person with an expression of interest. Trustee discussion on appropriateness of person who has expressed interest. Chair of Trustees communicates outcome of decision to the person who has expressed an interest.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures		
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adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Coffee Connexions
Other name the charity uses	N/A
Registered charity number	1198951
Charity's principal address	Coffee Connexions C/o STRIVE Sentinel House Nuffield Industrial Estate Poole Dorset BH17 0RB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Stickney	Chair		
2	Joe Lowenstein		Left trustee position 10.09.24	
3	Keith McAllister			
4	Philippe Mazas	Treasurer		
5	Natasha Balsamo		21/10/24	Jennifer Stickney, seconded by Keith McAllister
6	Jennifer Walmsley		16/12/24	Keith McAllister, seconded by Philippe Mazas

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jennifer Stickney	Philippe Mazas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	16/01/26	18/01/26

Receipts & Payments for the Financial Year Ended 5-Apr-25

	Current Financial Year, Apr'24-April'25			Last Year
	Unrestr'd Funds £	Restricted Funds £	Total £	Total £
A1 - RECEIPTS				
Voluntary Income	1,290		1,290	0
Income Generation	0		0	0
Investments Income	0		0	0
Charitable Income	0	0	0	0
Other Receipts	0		0	0
	1,290	0	1,290	0
A2 - ASSETS & INVESTMENTS				
Sale of Investments	0		0	0
Sale of Assets	0		0	0
	0	0	0	0
TOTAL RECEIPTS	1,290	0	1,290	0
A3 - PAYMENTS				
Generating Funds	0		0	0
Charitable Activities	-278	0	-278	0
Support Costs	0		0	0
Othe Payments	0		0	0
	-278	0	-278	0
A4 - ASSETS & INVESTMENTS				
Purchase of Investments	0		0	0
Purchase of Assets	0		0	0
	0	0	0	0
TOTAL PAYMENTS	-278	0	-278	0
NET OF RECEIPTS-PAYMENTS	1,011	0	1,011	0
A5 - TRANSFERS {Between Funds}	0	0	0	0
NET AFTER TRANSFERS	1,011	0	1,011	0
Cash Funds Last Yr End	1,469	0	1,469	1,469
A6 - CASH FUNDS THIS YR END	2,480	0	2,480	1,469
Agency Funds (HMRC & NEST)	0		0	0
Total Cash Carried Forward	2,480	0	2,480	1,469

Statement of Asset & Liabilities as at 5-Apr-25

	Current Financial Year, Apr'24-April'25			Last Year
	General Funds £	Restricted Funds £	Total £	Total £
B1 - Cash Assets				
General Fund	2,480			1,469
Net Payments in Advance	0			0
Designated Funds				
Miscellaneous	0			0
Total Unrestricted Funds			2,480	1,469
Restricted Funds				
RF-Other		0		0
Total Restricted Funds			0	0
Current Charitable Cash Assets			2,480	1,469
Money Held as Agent {eg: HMRC, NEST}			0	0
Total Current Cash Assets			2,480	1,469
B2 - Money Owed to the Charity {Other Monetary Assets}				
Gift Aid claim			0	0
Other			0	0
			0	0
B5 - Money Owed by the Charity {Liabilities}				
Independent Examination Fee			0	0
Other			0	0
			0	0
Charitable Cash Assets {Net of Liabilities}			2,480	1,469
B3 - Investment assets				
	0		0	0
B4 - Assets retained for charity's own use.				
Fixed Assets	0		0	0
Stocks of Goods for Sale	0		0	0
Total Current Funds			2,480	1,469
Total Funds (net of liabilities)			2,480	1,469