

LAPWORTH COMMUNITY CHURCH (CIO)

ACCOUNTS AND REPORT

FOR THE YEAR ENDED

31 MARCH 2023

**Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics LE11 5XR**

Tel: 01509 214163

LAPWORTH COMMUNITY CHURCH (CIO)

FOR THE YEAR ENDED 31 MARCH 2023

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LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

1) REFERENCE AND ADMINISTRATIVE DETAILS

i) Correspondence details

189 Station Lane
Lapworth
Solihull
B94 6JG

ii) Trustees

The Trustees during the year ended 31st March 2023 were as follows:-

James Tydeman	Pastor
Arthur Prescott	Elder (Treasurer)
Ben Sterry	Elder
Christine O'Donnell	Deacon
Ian O'Donnell	Deacon

iii) Bankers

The Co-operative Bank plc	Scottish Widows Bank plc
Head Office	Head Office
P O Box 101	P O Box 12757
1 Balloon Street	67 Morrison Street
Manchester	Edinburgh
M60 4EP	EH3 8YJ

iv) Independent Examiner

D R Gradon
Cound & Co LLP
Chartered Accountants
27 Granby Street
Loughborough
Leics
LE11 3DU

2) STRUCTURE AND GOVERNANCE

- i) The church is governed by a Constitution and Church Handbook dated 13 April 2022.
The church is a Charitable Incorporated Organisation registered with the Charity Commission and having charity number 1198885. The church is affiliated to the Fellowship of Independent Evangelical Churches.
- ii) The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the church. The Trustees of the church are all the Elders and up to the same number of Elected Charity Trustees who are nominated by the Elders and elected by the Church Members. Church members meet three times per year including an Annual General Meeting. They review the performance of the church; many practical issues are discussed and the endorsement of the members is sought for changes proposed by the elders.
- iii) The Pastor is a paid office holder of the church. His duties have been defined by the Trustees and agreed with him and have been ratified through the signing of a Letter of Engagement. The Pastor will continue to hold the position of Trustee.
- iv) A Register of Trustees' interests is maintained.

LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

3) PURPOSE AND SUPPORTING ACTIVITIES

i) Founding Purpose

The Trust seeks to demonstrate the Christian faith in action by teaching the elements of that faith as revealed by the Holy Spirit through the written word of God, the Holy Scriptures, and by the practical expression of that faith as servants, primarily to our Lord Jesus Christ and then to each other and the members of the community at large.

Our vision is to see the people of Lapworth District come into the experience of knowing Jesus as their Lord, Saviour and friend.

ii) Public Benefit Requirement

The Trustees confirm that they have referred to the Charity Commission's guidance on Public Benefit when reviewing the church's aims and objectives in the planning of future activities and policies.

It is the policy of the church to facilitate public access, indeed, to actively encourage attendance at all events other than those that are designated specifically for the purpose of defining the business of the church. The buildings are made available for use to the Lapworth Brownies and Guides without charge although a voluntary gift is made by them to the church. Furthermore, as will be seen below, in the Review of Activities, some activities are especially structured to ensure accessibility by friends who have learning disabilities, whilst other activities are particularly arranged to meet their specific needs.

Access to the buildings has been designed to be 'wheelchair friendly' and there is a 'loop system' installed to improve accessibility for people who are hard of hearing. We have a set of large print hymns for the partially sighted.

Activities for children, young people, the elderly and other groups of adults are either provided or under review. Specifically, Lion Cubs (a Parent/Guardian and Toddler Group) for the preschool age group is being held weekly. During 2022/23 Family Fun @ 4, a family friendly bi-monthly Sunday afternoon activity was commenced. Also, on a bi-monthly basis, we hold a Sunday morning Café Church which is a family friendly and easily accessible church service starting with refreshments and then a short time of worship and ministry. Tuesday Club, a monthly activity, for those with Learning Difficulties is also operating on a regular basis.

Invitations to people in the community are made to study the Christian faith. We offer to visit elderly people and to provide care and counselling where it is requested. All of these events are open to members and non-members alike.

There are continual collections of clothing, household goods and some food items on behalf of Birmingham City Mission who help the homeless and needy (individuals and families) in the city of Birmingham. Food items and toiletries are also kept in case of needs for families in the community.

4) OVERVIEW OF STRATEGIC ACTIVITIES

i) Local Applications

The church is not a building, but a gathering of ordinary people of different ages and backgrounds, whose lives have been changed by Jesus Christ, the Son of God. The New Testament reveals the church as a community of people, properly taught and cared for, who, by loving and serving Jesus Christ, were also committed to love and care for each other and to bring a blessing to the area in which they lived. The church, its trustees, elders and members are committed to the restoration of those New Testament principles.

During the year there has been a demonstration of the Christian faith in action by serving the local community in the following ways:

The church has continued with a programme of Sunday services and mid-week meetings for prayer, Bible study and fellowship. Some events (Prayer meetings and Trustees' meetings) are often held via internet means.

LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

4) OVERVIEW OF STRATEGIC ACTIVITIES (continued)

i) Local Applications (continued)

Prayer times take place on two mornings a week, one on a Tuesday morning is held at the church whilst one on a Thursday morning is held via the internet. The focus of these meetings is to support those in need and to encourage the sharing of the gospel with people in our community. Also, in mid-week, there are prayer meetings or fellowship group meetings.

On the second Tuesday of every month, we have a special activity for adults who have learning disabilities and such adults are brought in by their carers from their homes in the area.

ii) External Missions

The Grants Policy Statement below records the extent of the involvement of the church in Mission in both the UK and overseas.

Grants Policy Statement

Scriptural principles - Like the early church we encourage our members:

- To share their wealth
- To bring their regular gifts into the fellowship.

Whether people tithe or not is a personal decision but the principle we would encourage is that of deciding on an amount proportionate to income and as an expression of gratitude to God. However, it is worth pointing out that the principle of tithing preceded the giving of the Law [Gen 14:20] and that under the Law the people's giving amounted to much more than 10%; some scholars have estimated it to be nearer to 20%. It is believed that in the early church the Christians tithed their gross income.

The resulting income of the church is then available for its own operational use and also, in the context of this paper, to be used to help the needs of others. One can deduce from scripture that generosity and even sacrifice in the area of giving, by both individuals and the church, are encouraged. The scriptures demonstrate that a church should seek to help the poor and to support our brothers and sisters engaged in gospel ministry. Giving is not a detached exercise but through prayer plus giving we are to be personally involved with each of the causes we support.

Another aspect is that of accountability: where support was given then news was brought back of progress and prayer was reciprocal.

The first thing to establish is that we are not including in the definition any routine operational expenditure. So, the Pastor's Remuneration and the support of any other church worker is considered as operational and not included in our giving to Missions.

• **Definition for Grants to Mission**

Giving to Missions is that financial provision which is expended on people who, or activities which, are not our immediate responsibility nor under our direct control. However, they are activities that comply with our own aims and objectives. Coupled with our financial support is a commitment to take an interest in and to pray for those causes.

• **General Principles**

- Our giving policy is reviewed annually and will be expended over our financial year (April to March).
- We will aim to give at least an agreed proportion (currently 15%) of our overall annual church income excluding Gift Day and other designated offerings.
- We will seek to maintain support for a range of causes in order to keep abreast of the broad spectrum of gospel outreach.
- One of our aims is to have our own missionaries and to know those we support. Currently we have one member serving in Tanzania as a scripture engagement worker.

LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

4) OVERVIEW OF STRATEGIC ACTIVITIES (continued)

- **Policy**

The policy will vary according to the category of giving. We have developed a policy for each such category. A revision of categories may occur from time to time. The categories for which we have developed a policy are:

- **Personal Support**

This applies to people who have a direct link to the church and for whom we want to help towards their living and serving. This Policy will acknowledge the relationship with the church. We expect a level of accountability from such people.

- **Overseas Ministries**

We consider it important to support the worldwide spread of the gospel. We recognise that there are many ways and types of outreach; Bible translation, radio ministry, literature distribution amongst other faiths, theological training etc., and where possible we seek to assist a range of these. In the process of supporting these works we have endeavoured to find personal links with someone in each ministry. This personal contact gives us confidence in how our contributions are being used and also provides a level of accountability.

- **Home Ministries**

We recognise the needs of ministries closer to home and see that the spread of the gospel in these areas is as important as those overseas. In the process of supporting these works we have endeavoured to find personal links with someone in each ministry. This personal contact gives us confidence in how our funds are being utilised and ensures a level of accountability is attained.

- **Relief Ministries**

We recognise our responsibility to the poor and needy around the world. Our policy has two aspects: we aim to give a regular amount to specific organisations but also to respond to crisis appeals from the same and other organisations or individuals. We acknowledge that personal links are more difficult for aid organisations, but we would nevertheless expect a level of feedback about how our funds have been used.

- **Projects**

Pastor Training International - involves the arrangement and delivery of a number of teaching seminars in Uganda for the benefit of indigenous African Pastors. As a church, we have committed to supporting Gerald Tanner (Pastor of The Lees Chapel to June 2014) and reimbursing any expenses that he incurs as a result of his involvement. We anticipate providing for the financial costs of one conference week. Other needs will normally be met by gifts.

- **Gift Days**

Currently we have one planned Gift Day per year in the Spring. We also use Harvest as a time to raise extra funds for Relief work. The Spring Appeal is generally for some external Mission related activity.

5) REVIEW OF MANAGING PERFORMANCE

i) ADMINISTRATION:

Church status

The church commenced operation as a Charitable Incorporated Organisation from the date of 10 May 2022 when it was accepted by the Charity Commission. Previously the church had been known as The Lees Chapel and was a Charitable Unincorporated Association affiliated to the FIEC (Fellowship of Independent Evangelical Churches).

LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

5) REVIEW OF MANAGING PERFORMANCE (continued)

i) ADMINISTRATION:

Communications with FIEC

FIEC Church Declaration and Annual Donation

An Annual Church Declaration demonstrating agreement to the FIEC Doctrinal Statement of Faith is made annually. A donation to FIEC normally accompanies the declaration – this was £780 paid by The Lees Chapel for the year 2022/23.

Church Constitution

A new Constitution and Church Handbook which incorporates new election processes for Elders, Deacons and Trustees was agreed in April 2022. It also introduced provision for electronic participation in meetings and for provision of proxy and postal voting.

Policies

Policies will be reviewed every 3 years or whenever there is a need to change in the interim period. All our policies are under review for the new CIO status of the church. The review includes ensuring compliance with the GDPR legislation which became law in May 2018. All workers with children and vulnerable adults will require DBS checks to be made.

Appointments

As part of the new registration all officers – Trustees, Pastor, Elders, Deacons and Members were appointed.

ii) PROPERTY MAINTENANCE:

Routine maintenance was continued through the year. There were no significant projects during the year.

iii) FINANCE:

Church Accounts

The first accounts for Lapworth Community Church have been completed as of 31st March 2023.

Church Budget

A church budget will be routinely produced for the start of each financial year. It will be agreed by the Trustees and Members and used to monitor expenditure through the year.

Pastor's Remuneration

The remuneration package of the Pastor was reviewed by The Lees Chapel in April 2022 and an increase incorporating cost of living elements was approved. This agreement was carried over to the Lapworth Community Church.

Pension Contributions

Following advice from an Independent Financial Advisor our Pastor is enrolled in an approved scheme as from the staging date of 1st July 2016.

Rent for manse

An agreement exists with the previous Pastor for rent of his house as a manse. This is paid monthly. The agreed amount is now set at £1,100 per month.

LAPWORTH COMMUNITY CHURCH (CIO)

TRUSTEES' REPORT - FOR THE YEAR ENDED 31 MARCH 2023

5) REVIEW OF MANAGING PERFORMANCE (continued)

iv) LEGAL RESPONSIBILITIES:

Certificate of Public Worship

It is necessary for the Chapel to hold a 'Certificate of Public Worship'. That certificate is included in the Document folder in the Chapel.

Disclosure and Barring Service checks

These checks for people working with children and vulnerable adults are carried out for the Chapel by Birmingham City Mission. All our DBS certificates are reviewed regularly and renewed when appropriate.

v) EXTERNAL INTERFACES:

Local Community:

Facility Usage Requests

The Trustees' policy is not to let the buildings on a routine basis and use is restricted to occasions when other venues are unavailable. Brownies and Guides are permitted to use the premises and have done so through the year.

6) FINANCIAL REVIEW

Accounts

With the commencement of Lapworth Community Church as a CIO the Co-operative bank account has been closed and a new community account opened. The Scottish Widows account has been reassigned from The Lees Chapel to Lapworth Community Church.

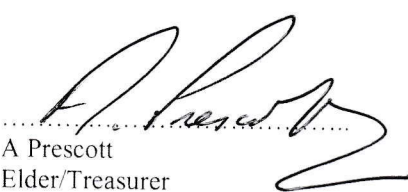
Investment

A sum of £15,000 is invested in The Scottish Widows Charity Deposit. This is the Reserve fund.

Income and Expenditure

Gifts received during the accounting year have been sufficient to cover expenditure. Of note is continued expenditure for Edward Connor Solicitors who are acting on our behalf for the change of status from a CUA to a CIO. There has been no other major expenditure during the period and great care is being taken to ensure commitments do not exceed income.

This report was approved by the Trustees on: 28 June 2023 and signed on their behalf by:


A Prescott
Elder/Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LAPWORTH COMMUNITY CHURCH (CIO)**

I report on the accounts of the Trust for the year ended 31 March 2023, which are set out on pages 10 to 14.

Respective Responsibilities of Trustees and Examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

D R Gradon MA FCA
Cound & Co LLP
Chartered Accountants
1 Princes Court
Royal Way
Loughborough
Leics
LE11 5XR

28 June 2023

LAPWORTH COMMUNITY CHURCH (CIO)

STATEMENT OF FINANCIAL ACTIVITIES- (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

		2023 Unrestricted Funds	2023 Restricted Funds	2023 Total Funds	2022 Total Funds
<u>RECEIPTS</u>	<u>Notes</u>				
Donations and Legacies:					
Grants and gifts received		477196	-	477196	
Tax refunds under gift aid		3489	-	3489	
Investments:					
Interest received		8	-	8	
Other Income		210	-	210	
Total Receipts		480903	-	480903	
<u>PAYMENTS</u>					
Charitable Activities:					
Direct charitable costs	2	23986	-	23986	
Grants paid	3	7842	-	7842	
Total Payments		31828	-	31828	
NET RECEIPTS/(PAYMENTS) BEFORE TRANSFERS		449075	-	449075	
TRANSFERS BETWEEN FUNDS		-	-	-	
NET MOVEMENT IN FUNDS		449075	-	449075	
Fund balances as at 1 April 2022		-	-	-	
Fund balances at 31 March 2023		£449075	£-	£449075	£-

The accounts on pages 10 to 14 were approved by the trustees on 28 June 2023 and signed on their behalf by:


A Prescott
Elder/Treasurer


Mrs C O'Donnell
Trustee/Deacon

LAPWORTH COMMUNITY CHURCH (CIO)

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

	<u>Notes</u>	<u>2023</u>	<u>2022</u>
<u>FIXED ASSETS</u>			
Freehold Building		379071	-
Equipment		31901	-
		<hr/>	<hr/>
		410972	-
<u>CURRENT ASSETS</u>			
Cash at Bank	5	37998	-
Gift Aid Tax Recovery not yet received		1618	-
		<hr/>	<hr/>
		39616	-
<u>CURRENT LIABILITIES</u>			
Creditors		1513	-
		<hr/>	<hr/>
<u>NET CURRENT ASSETS</u>		38013	-
		<hr/>	<hr/>
<u>NET ASSETS</u>		449075	£-
		<hr/>	<hr/>
<u>FUNDS</u>			
General Funds	6	449075	-
Restricted Funds	6	-	-
		<hr/>	<hr/>
		£449075	£-
		<hr/>	<hr/>

LAPWORTH COMMUNITY CHURCH (CIO)

NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31 MARCH 2023

1) Accounting Policies

a) Accounting Convention

These accounts have been prepared on an accruals basis and include income when entitlement to that income arises and expenditure when a liability or cost is incurred

b) Funds

General funds represent the funds of the church that are not subject to any restrictions regarding their use and are available for application on the general purposes of the church.

Restricted funds are those funds that must be spent on their restricted purposes. Gifts designated by the donor for a particular charity or project and received as income are treated as Restricted funds and the monies are remitted to the appropriate recipients as soon as possible.

c) Support Services

These comprise the administration and running costs (less insurance) of the Chapel.

a) Fixed Assets

These are included in the accounts at their insurance valuation.

2) Direct Charitable Costs

	Notes	2023 General Funds	2023 Restricted Funds	2023 Total Funds	2022 Total Funds
Employment Costs	4	17726	-	17726	-
Light and Heat		1530	-	1530	-
Insurance		349	-	349	-
Support Services		548	-	548	-
Outreach Activities		245	-	245	-
Maintenance of Buildings and Equipment		454	-	454	-
FIEC Donation		750	-	750	-
Visiting Speakers		164	-	164	-
Training Course		360	-	360	-
Independent Examination		600	-	600	-
Miscellaneous Costs		341	-	341	-
Chapel Telephone		169	-	169	-
Professional Fees		750	-	750	-
		<hr/>	<hr/>	<hr/>	<hr/>
		23986	-	£23986	£-
		<hr/>	<hr/>	<hr/>	<hr/>

LAPWORTH COMMUNITY CHURCH (CIO)

NOTES TO THE ACCOUNTS - FOR THE YEAR ENDED 31 MARCH 2023

3) Grants Paid

	2023 General Funds	2023 Restricted Funds	2023 Total Funds	2022 Total Funds
Individuals	3175	-	3175	-
Institutions	1915	-	1915	-
Compassion UK	2752	-	2752	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£7842	-	£7842	£-
	<hr/>	<hr/>	<hr/>	<hr/>

4) Employment Costs and Transactions with Trustees

The Pastor receives from the church a remuneration package that includes a stipend. During the year pension contributions of £819 (2022 £0) were made on behalf of the Pastor. These are to a defined contribution pension scheme. No one else received any contributions in the year.

The Pastor is the only trustee to receive any remuneration. No other trustee or person connected to them receives any amounts from the church, with the exception of Katherine O'Donnell. Katherine is the daughter of a trustee, Christine O'Donnell, and the church pays support to Wycliffe Bible Translators in respect of Katherine who works for them in Tanzania. Payments totalling £1875 (2022: £0) were made during the year. Trustees are reimbursed for any items that they purchase on behalf of the church.

5) Cash at Bank

	2023	2022
Cooperative Bank	22065	-
Scottish Widows	15933	-
	<hr/>	<hr/>
	£37998	£-
	<hr/>	<hr/>

6) Analysis of Net Assets By Funds

	2023 General Fund	2023 Restricted Fund	2023 Total Funds	2022 Total Funds
Fixed Assets	410972	-	410972	-
Current Assets	39616	-	39616	-
Current Liabilities	(1513)	-	(1513)	-
	<hr/>	<hr/>	<hr/>	<hr/>
	£449075	£-	£449075	£-
	<hr/>	<hr/>	<hr/>	<hr/>